



NEW HORIZON COLLEGE OF ENGINEERING

Autonomous College, Affiliated to VTU | Approved by AICTE New Delhi & UGC
Accredited by NAAC with 'A' Grade & Accredited by NBA

DEPARTMENT OF RESEARCH AND DEVELOPMENT

Tel: 080 66297777, Extn: 3009

dean_research@newhorizonindia.edu

MINUTES OF MEETING

MOM NO: 003

DATE: 11.07.2026

TIME: 10:00 am - 11:00 am

VENUE / MODE: Discussion Room, IDEA Lab (Offline)

DEPARTMENT COMMITTEE: R&D

MEETING CATEGORY: Department R&D Coordinators meeting

CHAIRPERSON: Dr. Revathi V

COORDINATOR / CONVENER: Dr. Vinoth Kumar K

RECORDED BY: Dr. Vinoth Kumar K

PARTICIPANTS

Members Present:

1. Mr. Syam Dev R S	Sr. Assistant Professor - AIML
2. Dr. Roja Ramani D	Associate Professor - CSE 1
3. Dr. G Shanmugapriya	Professor - CSE (DS)
4. Dr. Mohan Das R	Associate Professor - EEE
5. Dr. Sujoy Das	Sr. Assistant Professor - EEE
6. Mr. A Narayana Kiran	Sr. Assistant Professor - ECE
7. Mr. Harish R Hanchinal	Sr. Assistant Professor - ECE
8. Dr. Kalaivani D	Associate Professor - ISE
9. Dr. Gopal K	Associate Professor - ME
10. Dr. Ramachandra Naik	Associate Professor - PHYSICS (AS)
11. Dr. Baskar P	Associate Professor - MATHEMATICS (AS)
12. Dr. Nithya Ramesh	Associate Professor – MCA
13. Dr. Neelima	Assistant Professor – MBA

AGENDA

1. *Silver Summit: R&D Events - Silver Jubilee Celebrations*
2. *Faculty Research Review and Assessments*
3. *Claim norms of Research Promotion Policy*
4. *Self Appraisal Policy for AY 2025-26*
5. *Research Grants and Consultancy*
6. *R&D IIC Activities Status*



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1. OPENING REMARKS

The meeting started with Opening remarks by Dean - R&D.

Dean - R&D thanked all the coordinators for the continuous support towards R&D activities during June 2026.

2. DISCUSSION POINTS

Agenda Item 1: Silver Summit: R&D Events - Silver Jubilee Celebrations:

Discussion:

Dean expressed sincere gratitude to all the R&D Coordinators for their unwavering commitment, meticulous planning, and excellent coordination in ensuring the success of every event conducted during the Silver Summit. The Dean appreciated their continuous support in fostering a vibrant research culture and acknowledged their valuable contributions toward making the Silver Jubilee celebrations a memorable milestone in the institution's journey of academic and research excellence. The Dean further informed the committee that the proceedings of the International Conference on Emerging Trends in Mobile Computing and Sustainable Informatics (ICEMCSI 2026) had been successfully finalized and submitted to IEEE Xplore on 25 June 2026 for publication, marking the timely completion of a major research milestone under the Silver Summit initiatives.

Key Observations:

1. The Dean, R&D, appreciated all R&D Coordinators for their dedicated efforts, meticulous planning, and effective coordination in successfully organizing the events under the Silver Summit – Silver Jubilee Celebrations.
2. The contributions of the R&D Coordinators were recognized for fostering a vibrant research culture and ensuring the success of the institution's Silver Jubilee initiatives.
3. The Dean informed the committee that the proceedings of the International Conference on Emerging Trends in Mobile Computing and Sustainable Informatics (ICEMCSI 2026) were successfully finalized and submitted to IEEE Xplore on 25 June 2026 for publication.
4. The timely submission of the ICEMCSI 2026 proceedings reflects the institution's commitment to maintaining high standards in research dissemination and academic excellence.



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2. DISCUSSION POINTS

Agenda Item 2: Faculty research review and assessments:

Discussion:

The Dean – R&D informed the members that several research and innovation activities are being organized as part of the institution's Silver Jubilee Celebrations. In view of the ongoing R&D events and associated commitments, it was proposed to conduct the Faculty Research Review and Assessment during first week of August 2026. R&D Coordinators were advised to update and maintain records of their research contributions, including publications, funded projects, patents, consultancy, book chapters, Conference participation (Faculty and Students certificates separate files), and Research Centre files including Research Supervisor and Scholar details in line with VTU Research Supervisorship (Discipline wise), Faculty Pursuing Ph.D in other Universities file. Departments were requested to ensure that the necessary documentation and evidence of research outcomes are compiled before the August 2026 review.

Key Observations:

The detailed schedule and assessment guidelines will be communicated to all departments in due course. The Dean has also instructed that each department must maintain a consultancy file, which shall be regularly monitored by the R&D Department.

The R&D team will be reviewing the below mentioned files along with supporting documents. The details of files are mentioned below.

1. *Department Publication (Only Scopus Indexed Journal / Conference / Book Chapter) File - Summary Sheet is required for all academic year wise*
2. *Sanctioned Sponsored Research Projects(Grants) File along with UC for completed projects & Progress report for on-going projects - Summary Sheet is required for all academic year wise*
3. *Patent (Filed / Published / Granted) File - Summary Sheet is required for all academic year wise*
4. *Consultancy File*
5. *VTU Research Centre File*
6. *Conference participation (Faculty and Students certificates separate files)*
7. *Faculty Pursuing Ph.D in other Universities*



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Agenda Item 3: Claim norms of Research Promotion Policy:

Discussion:

The Dean informed that faculty members are eligible to submit the Additional Incentive Claim (Form 2) only after fulfilling the mandatory publication requirements specified in the Self-Appraisal Policy for the Academic Year 2025–26. The Dean further informed that the incentive claim forms received from eligible faculty members had already been processed by the R&D Department on 08.07.2026 for further necessary action. The Dean informed that, under the Research Promotion Policy, faculty members are eligible to claim incentives for Scopus-indexed book chapters (Claim Form 3) only after successfully fulfilling all the mandatory publication requirements specified in the policy. Incentive claims will be processed only upon meeting these eligibility criteria. The Dean informed that publications pertaining to the Academic Year 2026–27 should be submitted for incentive claims only from August 2026 onwards, in accordance with the commencement of AY 2026-27.

Key Observations:

In this regard, all incentive claim forms must be properly verified by the respective Department R&D Coordinators and forwarded through the concerned Heads of Departments to the R&D Department on or before the 10th of every month.

Agenda Item 4: Self Appraisal Policy for AY 2025-26:

Discussion:

The Dean appreciated the faculty members for their commendable progress in research, noting that more than 40% of the faculty have successfully completed the research publication requirement under the Research Publication category. The Dean acknowledged their sincere efforts and encouraged the remaining faculty members to complete the required publication targets within the stipulated timeline. The Dean informed the faculty members about the publication criteria applicable for the Self Appraisal Policy for the Academic Year 2025–26. The following points were emphasized:

- Book Chapters will not be considered for self-appraisal.
- Conference acceptance proofs or acceptance emails will not be considered as valid evidence for appraisal.
- Q-Rated Journal acceptance letters will be considered for appraisal only when accompanied by the required publication payment proof (where applicable).
- Faculty members were advised to ensure that all publications and supporting documents strictly comply with the Self Appraisal Policy before submitting their appraisal claims.



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Key Observations:

The Dean appreciated that more than 40% of the faculty members have successfully completed the Research Publication category under the Self Appraisal Policy and encouraged the remaining faculty members to achieve the required targets within the stipulated timeline.

Agenda Item 5: Research Grants and Consultancy:

Discussion:

Dean informed, R&D department will facilitate the NOC / Endorsement etc of Funding (Grants) proposal submission proformas for VGST and other funding agencies from Principal Office. The Dean informed that all consultancy-related communications from industry must be exchanged only through official institutional or company email IDs. Consultancy requests received from personal email accounts (e.g., Gmail) will not be considered. Official communications should be sent from the industry's official email ID to the concerned faculty member's official institutional email ID to ensure authenticity, transparency, and proper documentation of consultancy activities. The Dean emphasized that faculty members should actively identify and submit high-quality research proposals under ANRF (Anusandhan National Research Foundation), MSME, and Unnat Bharat Abhiyan (UBA) funding schemes to enhance sponsored research, industry collaboration, and societal impact. Faculty members are encouraged to prepare competitive proposals aligned with the objectives of these funding agencies and ensure timely submission as per the respective call deadlines.

Key Observations:

- ✓ In continuation to that, it is informed that all the faculty members should submit NOC / Endorsement forms etc related to Research Grants to R&D department.
- ✓ Faculty members are advised to maintain all consultancy correspondence through official email channels for institutional records and compliance.

Agenda Item 6: R&D IIC Activities Status:

Discussion:

Dean informed about the R&D IIC Activities of ME and CSE Department should be completed before 30.07.2026 and also status on the R&D-IIC activities planned for the Academic Year 2025–26 is discussed, in accordance with the guidelines and instructions provided by the IIC.



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The details are presented below.

S.No	Activity Theme	Prescribe Activity	Proposed Month to be Conducted	Events allocated to Coordinators for the Conduction and Report Preparation	Status
1	R&D Awareness and Capacitive Building	Annual Research Conclave / Symposium	June 2026	R&D	Planned, to be executed shortly
2		Training on Technology Readiness Level (TRL) and Manufacturing Readiness Level (MRL)	May 2026	Dr. K Gopal, ME	Planned, to be executed shortly
3		Training on Technology Commercialisation, Licensing and Transfer Practices & Strategy	April 2026	Dr. Neelima Ravindran, MBA	Completed
4	Cross Disciplinary Thematic Research and Output Enhancement	Thematic Research based Hackathon/Ideathon in Campus	May 2026	Dr. Roja Ramani D, CSE1	Planned, to be executed shortly
5		Sponsored/Seed Grant Proposal Writing Workshops	March 2026	R&D	Completed
6	Intellectual Property (IP) Generation and Commercialization	IP Awareness and Patent Filing Workshops	March 2026	IIC & Dr. Sunil Kumar Vengalil, CSE (DS)	Completed
7		Innovation to Commercialization Boot Camps	April 2026	IDEA Lab & Dr. Kavitha T, CSE2	Completed
8		Deep-Tech Innovation Challenge	April 2026	Mr. Syam Dev R S, AIML	Completed
9	Promotion of Deep-Tech based Research & Innovation	Prototype Development & Validation Clinic	May 2026	Dr. Karthiyayini J, ISE & Dr. B Nithya Ramesh, MCA	Completed
10	Strengthening Industry-Academic for R&D Collaboration	Industry R&D Roundtables/Meetups	April 2026	Dr. Gurulakshmi A B, ECE & Dr. Mohan Das R, EEE	Completed
11	Research Publication and Dissemination	Research Paper Writing and Journal Publication Support Workshops	March 2026	R&D	Completed
12		Publish of R&D Newsletter or Research Digest	June 2026	R&D	Planned, to be executed shortly
13	Monitoring, Evaluation, and Recognition of Research	Celebrate Annual Research Awards and Recognition Ceremony	September 2025	R&D	Planned, to be executed shortly
14		Regular R&D Review Meetings & Progress Tracking	March 2026	R&D	Completed

Key Observations:

The Dean of R&D informed that all R&D Coordinators must organize the R&D–IIC events as per the allocated schedule on or before August 2026. Coordinators are also required to work in close coordination with the IIC Coordinators to ensure smooth execution of the activities. All necessary procedures, including obtaining approvals and preparing brochures, should be carried out in accordance with the guidelines prescribed for IIC activities. Dean informed about the R&D IIC Activities of ME and CSE Department should be completed before 30.07.2026.

3. DECISIONS TAKEN

Sl. No.	Decision / Resolution	Approved By
1	R&D Review August 2026	Dean

4. ACTION ITEMS / FOLLOW-UP PLAN

Sl. No.	Action Item	Responsibility	Timeline / Deadline	Status
1	Summary and Compiling Department R&D related files	R&D Coordinators	Before first week of August 2026	Ongoing
2	R&D IIC Activities	R&D Coordinators	As per approved Calender of events	Ongoing



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5. IMPORTANT OBSERVATIONS / RECOMMENDATIONS

- **Strict Compliance:** Faculty members should submit incentive claims only after fulfilling all eligibility criteria and mandatory publication requirements under the Self Appraisal Policy for AY 2025–26.
- **Complete Documentation:** All claim forms must be supported by the required documentary evidence. Incomplete submissions should not be forwarded for processing.
- **Multi-level Verification:** Department R&D Coordinators and HoDs should thoroughly verify the accuracy, authenticity, and completeness of claims before forwarding them to the R&D Department.
- **Adherence to Timelines:** Departments should ensure that verified incentive claims reach the R&D Department on or before the **10th of every month** to avoid delays in processing.
- **Departmental Monitoring:** R&D Coordinators should maintain a tracking mechanism for pending and submitted incentive claims and supporting documents.
- **Faculty Awareness:** Departments should periodically inform faculty members about the incentive policy, eligibility criteria, and documentation requirements to minimize errors and resubmissions.
- **Quality Assurance:** Only publications and achievements that comply with institutional guidelines and approved indexing/quality norms should be considered for incentive claims.
- **Record Maintenance:** Proper departmental records of incentive claims and supporting documents should be maintained for audit, accreditation, and future reference purposes.
- **Prompt Rectification:** Any discrepancies identified during verification should be communicated to the concerned faculty members for immediate correction.
- **Coordinated Processing:** Effective coordination among faculty members, R&D Coordinators, HoDs, and the R&D Department is essential for the timely and transparent processing of incentive claims.

6. NEXT MEETING / REVIEW SCHEDULE

Proposed Date: First week of August 2026

Tentative Focus Areas:

1. R&D Review
2. Department R&D Files
3. Research Grants



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7. SUPPORTING DOCUMENTS / ANNEXURES



8. CONCLUSION

The meeting concluded with a vote of thanks by Dr. Revathi V, Dean R&D emphasizing the importance of timely implementation, institutional coordination, and continuous quality improvement practices.

SIGNATURES

Role	Name	Signature	Date
Prepared By	Dr. Vinoth Kumar K		11.07.2026
Reviewed By	Dr. Revathi V		11.07.2026
Chairperson	Dr. Revathi V		11.07.2026

Copy to:

- Principal
- Concerned Deans
- HoDs
- Committee Members
- File Copy



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Attendance of R&D Coordinators meeting for the July 2026

Date: 11.07.2026

S. No	Name of the faculty member	Designation	Department	Signature
1.	Dr. R. Mohan Das	Assoc Prof	EEE	[Signature]
2.	Dr. Sujoc Das	Sr. Asst Prof	EEE	[Signature]
3.	Dr. D. Raja Ramani	Associate Prof	CSE	[Signature]
4.	R. S. Syam Dev	Sr. Asst. Prof.	A2ML	[Signature]
5.	Dr. K. Gopal	Associate Prof	MECH	[Signature]
6.	HARISH R. HANCHINAL	Sr. Asst. Prof.	ECE	[Signature]
7.	A. Narayana Kiran	Sr. Asst. prof.	ECE	[Signature]
8.	Ramachandra Naik	Assoc. Prof.	AS	[Signature]
9.	Dr. Neelima	Asst Prof	MBA	[Signature]
10.	Dr. Kalavani D	Assoc. Prof	ISE	[Signature]
11.	Dr. B. Nithya	Assoc. Prof.	MCA	[Signature]
12.	Dr P BASHAK	Associate prof	AS	[Signature]
13.	Dr. G. Shanmugapriya	Professor	CSE-DS	[Signature]

[Signature]
Dr. Vinodh Kumar K
Professor & Associate Head - R&D

[Signature]
Dr. Revathi V
Dean R&D



Dean
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MINUTES OF MEETING

MOM NO: 002

DATE: 13.06.2026

TIME: 9:30 am - 11:00 am

VENUE / MODE: Discussion Room, IDEA Lab (Offline)

DEPARTMENT COMMITTEE: R&D

MEETING CATEGORY: Department R&D Coordinators meeting

CHAIRPERSON: Dr. Revathi V

COORDINATOR / CONVENER: Dr. Vinoth Kumar K

RECORDED BY: Dr. Vinoth Kumar K

PARTICIPANTS

Members Present:

- | | |
|-----------------------------|------------------------------------|
| 1. Mr. Syam Dev R S | Sr. Assistant Professor - AIML |
| 2. Dr. Roja Ramani D | Associate Professor - CSE 1 |
| 3. Dr. Kavitha T | Professor - CSE 2 |
| 4. Dr. Sunil Kumar Vengalil | Professor - CSE (DS) |
| 5. Dr. Sujoy Das | Sr. Assistant Professor - EEE |
| 6. Ms. Priya | Sr. Assistant Professor - ISE |
| 7. Dr. Hemanth Raju | Associate Professor - ME |
| 8. Dr. Ramachandra Naik | Associate Professor - PHYSICS (AS) |
| 9. Dr. Nithya Ramesh | Associate Professor – MCA |
| 10. Dr. Neelima | Assistant Professor – MBA |

Members Absent

- | | |
|------------------|--|
| 1. Dr. M S Raghu | Associate Professor - CHEMISTRY (AS) |
| 2. Dr. Baskar P | Associate Professor - MATHEMATICS (AS) |

AGENDA

1. Faculty Research review and assessments
2. Claim norms of Research Promotion Policy
3. Status of Incentive Forms and Supporting Document
4. Research Grants
5. ICEMCSI 2026
6. R&D IIC Activities Status



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1. OPENING REMARKS

The meeting started with Opening remarks by Dean - R&D.

Dean - R&D thanked all the coordinators for the continuous support towards R&D activities during May 2026.

2. DISCUSSION POINTS

Agenda Item 1: Faculty research review and assessments:

Discussion:

The Dean – R&D informed the members that several research and innovation activities are being organized as part of the institution's Silver Jubilee Celebrations. In view of the ongoing R&D events and associated commitments, it was proposed to conduct the Faculty Research Review and Assessment during July 2026. Faculty members were advised to update and maintain records of their research contributions, including publications, funded projects, patents, consultancy, book chapters, Conference participation (Faculty and Students certificates separate files), and Research Centre files including Research Supervisor and Scholar details in line with VTU Research Supervisorship (Discipline wise). Departments were requested to ensure that the necessary documentation and evidence of research outcomes are compiled before the review.

Key Observations:

The detailed schedule and assessment guidelines will be communicated to all departments in due course. The Dean has also instructed that each department must maintain a consultancy file, which shall be regularly monitored by the R&D Department.

The R&D team will be reviewing the below mentioned files along with supporting documents. The details of files are mentioned below.

- 1. Department Publication (Only Scopus Indexed Journal / Conference / Book Chapter) File - Summary Sheet is required for all academic year wise*
- 2. Sanctioned Sponsored Research Projects(Grants) File along with UC for completed projects & Progress report for on-going projects - Summary Sheet is required for all academic year wise*
- 3. Patent (Filed / Published / Granted) File - Summary Sheet is required for all academic year wise*
- 4. Consultancy File*
- 5. VTU Research Centre File*
- 6. Conference participation (Faculty and Students certificates separate files)*



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Agenda Item 2: Claim norms of Research Promotion Policy:

Discussion:

The Dean has informed that faculty members should submit the Additional Incentive Claim (Form 2) only after fulfilling the mandatory publication requirements specified in the Self Appraisal Policy for the Academic Year 2025-26.

Key Observations:

In this regard, all incentive claim forms must be properly verified by the respective Department R&D Coordinators and forwarded through the concerned Heads of Departments to the R&D Department on or before the 10th of every month.

Agenda Item 3: Status of Incentive Forms and Supporting Documents:

Discussion:

The Dean reviewed the status of faculty incentive claim forms and the submission of supporting documents. It was emphasized that all claims should be accompanied by complete and valid documentary evidence, including publication proofs and relevant supporting records, as prescribed in the Self Appraisal Policy. Department R&D Coordinators were instructed to verify the authenticity and completeness of the documents before forwarding them through the respective Heads of Departments to the R&D Department. Any incomplete or unsupported claims will not be processed and may be returned for rectification.

Key Observations:

- Faculty members must submit incentive claim forms along with all mandatory supporting documents.
- Supporting evidence should comply with the guidelines specified in the Self Appraisal Policy.
- Department R&D Coordinators are responsible for verifying the completeness and authenticity of the submitted documents.
- Claims should be forwarded through the concerned HoDs after due scrutiny.
- Incomplete applications or insufficient documentation will be returned for correction and resubmission.
- Departments should maintain proper records of submitted claims and supporting documents for future reference and audit purposes.
- Timely submission and verification will facilitate the efficient processing of faculty incentive claims.



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Agenda Item 4: Research Grants:

Discussion:

Dean informed, R&D department will facilitate the NOC / Endorsement etc of Funding (Grants) proposal submission proformas for VGST and other funding agencies from Principal Office.

Key Observations:

In continuation to that, it is informed that all the faculty members should submit NOC / Endorsement forms etc related to Research Grants to R&D department.

Agenda Item 5: ICEMCSI 2026:

Discussion:

The Dean – R&D informed all the R&D Coordinators that the successful conduct of ICEMCSI 2026 requires the active involvement and support of every department.

Key Observations:

All Coordinators were instructed to extend full cooperation in planning, organizing, and executing conference-related activities and to ensure timely completion of assigned responsibilities.

Agenda Item 6: R&D IIC Activities Status:

Discussion:

Dr. Vinoth Kumar K updated the status on the R&D–IIC activities planned for the Academic Year 2025–26, in accordance with the guidelines and instructions provided by the IIC. The details are presented below.

S.No	Activity Theme	Prescribe Activity	Proposed Month to be Conducted	Events allocated to Coordinators for the Conduction and Report Preparation	Status
1	R&D Awareness and Capacitive Building	Annual Research Conclave / Symposium	June 2026	R&D	Planned, to be executed shortly
2		Training on Technology Readiness Level (TRL) and Manufacturing Readiness Level (MRL)	May 2026	Dr. K Gopal, ME	Planned, to be executed shortly
3		Training on Technology Commercialisation, Licensing and Transfer Practices & Strategy	April 2026	Dr. Neelima Ravindran, MBA	Completed
4	Cross Disciplinary Thematic Research and Output Enhancement	Thematic Research based Hackathon/Ideathon in Campus	May 2026	Dr. Roja Ramani D, CSE1	Planned, to be executed shortly
5		Sponsored/Seed Grant Proposal Writing Workshops	March 2026	R&D	Completed
6	Intellectual Property (IP) Generation and Commercialization	IP Awareness and Patent Filing Workshops	March 2026	IIC & Dr. Sunil Kumar Vengalil, CSE (DS)	Completed
7		Innovation to Commercialization Boot Camps	April 2026	IDEA Lab & Dr. Kavitha T, CSE2	Completed
8	Promotion of Deep-Tech based Research & Innovation	Deep-Tech Innovation Challenge	April 2026	Mr. Syam Dev R S, AIML	Completed
9		Prototype Development & Validation Clinic	May 2026	Dr. Karthiyayini J, ISE & Dr. B Nithya Ramesh, MCA	Completed
10	Strengthening Industry-Academic for R&D Collaboration	Industry R&D Roundtables/Meetups	April 2026	Dr. Gurulakshmi A B, ECE & Dr. Mohan Das R, EEE	Completed
11	Research Publication and Dissemination	Research Paper Writing and Journal Publication Support Workshops	March 2026	R&D	Completed
12		Publish of R&D Newsletter or Research Digest	June 2026	R&D	Planned, to be executed shortly
13	Monitoring, Evaluation, and Recognition of Research	Celebrate Annual Research Awards and Recognition Ceremony	September 2025	R&D	Planned, to be executed shortly
14		Regular R&D Review Meetings & Progress Tracking	March 2026	R&D	Completed



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The Dean of R&D informed that all R&D Coordinators must organize the R&D–IIC events as per the allocated schedule on or before August 2026. Coordinators are also required to work in close coordination with the IIC Coordinators to ensure smooth execution of the activities. All necessary procedures, including obtaining approvals and preparing brochures, should be carried out in accordance with the guidelines prescribed for IIC activities.

3. DECISIONS TAKEN

Sl. No.	Decision / Resolution	Approved By
1	R&D Review July 2026	Dean
2	R&D IIC Activities	Dean

4. ACTION ITEMS / FOLLOW-UP PLAN

Sl. No.	Action Item	Responsibility	Timeline / Deadline	Status
1	Summary and Compiling Department R&D related files	R&D Coordinators	Before first week of July 2026	Ongoing
2	R&D IIC Activities	R&D Coordinators	As per approved Calendar of events	Ongoing

5. IMPORTANT OBSERVATIONS / RECOMMENDATIONS

- **Strict Compliance:** Faculty members should submit incentive claims only after fulfilling all eligibility criteria and mandatory publication requirements under the Self Appraisal Policy for AY 2025–26.
- **Complete Documentation:** All claim forms must be supported by the required documentary evidence. Incomplete submissions should not be forwarded for processing.
- **Multi-level Verification:** Department R&D Coordinators and HoDs should thoroughly verify the accuracy, authenticity, and completeness of claims before forwarding them to the R&D Department.
- **Adherence to Timelines:** Departments should ensure that verified incentive claims reach the R&D Department on or before the **10th of every month** to avoid delays in processing.
- **Departmental Monitoring:** R&D Coordinators should maintain a tracking mechanism for pending and submitted incentive claims and supporting documents.
- **Faculty Awareness:** Departments should periodically inform faculty members about the incentive policy, eligibility criteria, and documentation requirements to minimize errors and resubmissions.
- **Quality Assurance:** Only publications and achievements that comply with institutional guidelines and approved indexing/quality norms should be considered for incentive claims.



NEW HORIZON COLLEGE OF ENGINEERING

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DEPARTMENT OF RESEARCH AND DEVELOPMENT

Tel: 080 66297777, Extn: 3009

dean_research@newhorizonindia.edu

- **Record Maintenance:** Proper departmental records of incentive claims and supporting documents should be maintained for audit, accreditation, and future reference purposes.
- **Prompt Rectification:** Any discrepancies identified during verification should be communicated to the concerned faculty members for immediate correction.
- **Coordinated Processing:** Effective coordination among faculty members, R&D Coordinators, HoDs, and the R&D Department is essential for the timely and transparent processing of incentive claims.

6. NEXT MEETING / REVIEW SCHEDULE

Proposed Date: First week of July 2026

Tentative Focus Areas:

1. R&D Review
2. Department R&D Files
3. Research Grants

7. SUPPORTING DOCUMENTS / ANNEXURES





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DEPARTMENT OF RESEARCH AND DEVELOPMENT

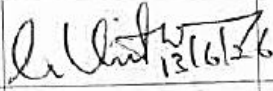
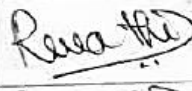
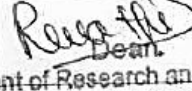
Tel: 080 66297777, Extn: 3009

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8. CONCLUSION

The meeting concluded with a vote of thanks by Dr. Revathi V, Dean R&D emphasizing the importance of timely implementation, institutional coordination, and continuous quality improvement practices.

SIGNATURES

Role	Name	Signature	Date
Prepared By	Dr. Vinoth Kumar K		13.06.2026
Reviewed By	Dr. Revathi V		15.06.2026
Chairperson	Dr. Revathi V		16.06.2026

Department of Research and Development
NEW HORIZON COLLEGE OF ENGINEERING
New Horizon Knowledge Park, Bellandur Main Road,
Near Marathalli, Bengaluru - 560 103

Copy to:

- Principal
- Concerned Deans
- HoDs
- Committee Members
- File Copy





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DEPARTMENT OF RESEARCH AND DEVELOPMENT

Tel: 080 66297777, Extn: 3009

dean_research@newhorizonindia.edu

Attendance of R&D Coordinators meeting for the June 2026

Date : 13.06.2026

S. No	Name of the faculty member	Designation	Department	Signature
1.	R. S. Syam Dev	Sr. Asst. Prof.	AIML	
2	B. Nithya Ramesh	Assoc. Prof.	MCA	
3.	PRIYA. N	Sr. Asst. Prof.	ISE	
4.	Dr. A. B. Girimulakshmi	Prof & AH-Japc	ECE	
5.	Dr. Sujoz Das	St. Assistant Prof	EEE	
6.	Dr. Ramachandra Nair	Assoc. Prof	AS	
7.	Dr. T. Kamitha	Prof	CSE-II	
8.	Dr. G. Shanmugepriya	Professor	CSE-DS	
9	Dr. Neelima	Asst. Prof	MBA	
10	Mohan Kumar AR	Asst. prof	ME	
11	Dr. Soja Ram S	Associate Prof	CSE-I	
12	Dr. Joshua D Rj	Assoc Prof	CSE(CS)	
13.	Dr. Revathy Krishnamthy	Professor	CSE(CS)	

Dr. Vinoth Kumar K
Professor & Associate Head - R&D

Dr. Revathi V
Dean R&D



Dean
Department of Research and Development
NEW HORIZON COLLEGE OF ENGINEERING
New Horizon Knowledge Park, Bellandur Main Road,
Near Marathalli, Bangalore - 560 103



Department of Research and Development

Minutes of Meeting

Date of Meeting: 06.05.2026

Time: 4:30 pm - 04:50 pm

Venue: Discussion Room, IDEA Lab

Agenda:

1. KSCST Sanctioned Projects Midterm Evaluation Status
2. Sanctioned Letter of KSCST
3. Project Completion Report
4. Funding Acknowledgement Instruction
5. Reimbursement

Members Present:

Dr. Revathi V, Professor & Dean - R&D, NHCE

Dr. Vinoth Kumar K, Professor & Associate Head - R&D, KSCST SPP Coordinator

KSCST Coordinators Present:

- | | |
|------------------------|--------------------------------|
| 1. Dr. Mohan Das R | Associate Professor - EEE |
| 2. Dr. Sujoy Das | Sr. Assistant Professor - EEE |
| 3. Ms. Pramila S | Assistant Professor - CSE (DS) |
| 4. Dr. Soja Rani S | Associate Professor - CSE 1 |
| 5. Ms. Roja R | Assistant Professor - CSE 2 |
| 6. Ms. Sweet Subhasree | Sr. Assistant Professor - ISE |
| 7. Dr. Hemanth Raju T | Associate Professor - ME |
| 8. Dr. Priya Thomas | Associate Professor - MCA |
| 9. Dr. Neelima | Assistant Professor - MBA |

KSCST Coordinator Absent:

- | | |
|------------------------|------------------|
| 1. Dr. Umamaheswaran S | Professor - AIML |
|------------------------|------------------|

The meeting started with Opening remarks by Associate Head - R&D

Dean thanked all the coordinators for the continuous support towards KSCST SPP 49th Series Sanctioned Projects under R&D activities.

Agenda 1: KSCST Sanctioned Projects Midterm Evaluation Status:

The Associate Head Informed Midterm Evaluation process for the KSCST sanctioned projects has been successfully completed under the coordination of the R&D Department. All the project teams have presented their work and submitted the required documents as per the guidelines.

Agenda 2: Sanctioned Letter of KSCST:

It was noted that sanctioned letters from Karnataka State Council for Science and Technology (KSCST) received and circulated to departments. All the project teams are hereby informed to attach a copy of the KSCST Sanction Letter along with the Project Completion Report during submission. The same is mandatory for verification and further processing.

Agenda 3: Project Completion Report:

The Project Completion Report templates (word file) including funding support from ART-Park projects from Karnataka State Council for Science and Technology (KSCST) SPP 49th Series was circulated to all departments on 07 March 2026. Upon project completion, upload a single PDF file of the PCR (signed by the Principal, HoD, Guide(s), and Student(s)) to this Google Form by **May 20, 2026**: <https://forms.gle/HAwzgnnS6jLFCHHS6>

The file names for **Project Completion Report** must strictly follow the **KSCST Reference ID format**.

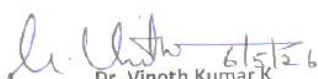
Example: 49S_BE_0001_Full_Report

Agenda 4: Funding Acknowledgement Instruction:

It is noted that the projects highlighted in grey color in the sanctioned project list (attached PDF) have received funding support from AI & Robotics Technology Park (ART-Park), Indian Institute of Science, along with technical support from Karnataka State Council for Science and Technology (KSCST). Students belonging to these projects are instructed to: Acknowledge both KSCST and ART-Park as funding/support agencies in the Project Completion Report, Include official logos of KSCST and ART-Park in the report as per guidelines. Proper acknowledgement is mandatory and must be clearly mentioned in the report to avoid any discrepancies during evaluation.

Agenda 5: Reimbursement:

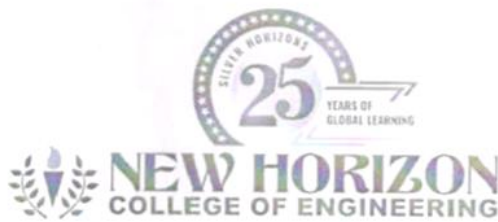
- Dean R&D informed about that the project fund reimbursement will be processed only after the completion of exhibition process conducting by Karnataka State Council for Science and Technology (KSCST). It is mandatory to submit a presentation screenshot as proof of participation for reimbursement under Karnataka State Council for Science and Technology (KSCST).
- The screenshot must clearly show:
 1. Project presentation in progress (PPT screen)
 2. Student/team members present
 3. Date and time (if visible)
- This screenshot will be considered as a supporting document for reimbursement processing.
- The **KSCST Reimbursement Claim Form 6** is available at the following link:
<https://researchnhce.newhorizoncollegeofengineering.in/research-policies/>


Dr. Vinoth Kumar K
Associate Head - R&D & KSCST SPP Coordinator

Encls: Attendance Sheet




Dr. Revathi V
Dean R&D
Dean
Department of Research and Development
NEW HORIZON COLLEGE OF ENGINEERING
New Horizon Knowledge Park, Bellandur
Near Marathalli, Bengaluru - 560075



Department of Research and Development

KSCST SPP Coordinators Meeting

Date of Audit: 06.05.2026

Timing: 04:30 pm - 05:00 pm

S.No	Name of the faculty member	Designation	Department	Signature
1.	Pramila . S	Assistant Prof	CSE (DS)	
2.	Raja . R	Assistant Prof	CSE -2	
3.	Mrs. Padmavathi C	Assistant Prof	CSE-2	
4.	Dr. Soja Renu S	Associate Prof	CSE-1	
5.	Dr. Sagar Das	Sr. Assistant Prof	EEE	
6.	Dr. R. Mohan Das	Associate Prof	EEE	
7.	Dr. Hemant Raju	Assoc. Prof	ME	
8.	Dr. Priya Thomas	Assoc. Professor	MCA	
9.	Dr. Neelam	Asst Prof	MBA	
10.	Sweet Subhashu	Sr. Asst Prof	ISE	

Dr. Vinoth Kumar K
Professor & Associate Head - R&D



Dr. Revathi V
Dean R&D

Dean
Department of Research and Development
NEW HORIZON COLLEGE OF ENGINEERING
New Horizon Knowledge Park, Bellandur Main Road,
Near Marathalli, Bengaluru - 560 103



Department of Research and Development

Minutes of Meeting

Date of Meeting: 14.03.2026

Time: 2:00 pm - 03:00 pm

Venue: Discussion Room, IDEA Lab

Agenda:

1. *Faculty Research review and assessments*
2. *Claim norms of Research Promotion Policy*
3. *Status of Incentive Forms and Supporting Document*
4. *Research Publication*
5. *Research Grants*
6. *Consultancy*
7. *R&D IIC Activities*

Members Present:

Dr. Revathi V, Dean - R&D

Dr. Vinoth Kumar K, Professor & Associate Head - R&D

Dr. Sujin Jose A, Associate Professor & IIC President - R&D

R&D Coordinators Present:

- | | |
|-----------------------------|--|
| 1. Mr. Syam Dev R S | Sr. Assistant Professor - AIML |
| 2. Dr. Roja Ramani D | Associate Professor - CSE 1 |
| 3. Dr. Kavitha T | Professor - CSE 2 |
| 4. Dr. Sunil Kumar Vengalil | Professor - CSE (DS) |
| 5. Dr. Mohan Das R | Associate Professor - EEE |
| 6. Dr. J Karthiyayini | Associate Professor - ISE |
| 7. Dr. Gopal K | Associate Professor - ME |
| 8. Dr. M S Raghu | Associate Professor - CHEMISTRY (AS) |
| 9. Dr. Baskar P | Associate Professor - MATHEMATICS (AS) |
| 10. Dr. Ramachandra Naik | Associate Professor - PHYSICS (AS) |
| 11. Dr. Nithya Ramesh | Associate Professor – MCA |
| 12. Dr. Neelima | Assistant Professor – MBA |

R&D Coordinator Absent:

- | | |
|------------------------|---------------------------------------|
| 1. Dr. Gurulakshmi A B | Professor & Associate Head (QA) - ECE |
|------------------------|---------------------------------------|

The meeting started with Opening remarks by Dean - R&D

Dean - R&D thanked all the coordinators for the continuous support towards R&D activities during February 2026.

Agenda 1: Faculty research review and assessments:

The Faculty Research Review and Assessment for all departments is scheduled by the R&D Department starting from 16th March 2026 as per the email circulated on 09.03.2026. In accordance with institutional norms, participation in the Monthly R&D Review is mandatory for all faculty members. The review sessions will be conducted in the presence of the respective Heads of Departments (HoDs) and the Department R&D Coordinators. The Dean has also instructed that each department must maintain a consultancy file, which shall be regularly monitored by the R&D Department.

The R&D team will be reviewing the below mentioned files along with supporting documents. The details of files are mentioned below.

1. *Department Publication (Only Scopus Indexed Journal / Conference / Book Chapter) File - Summary Sheet is required for all academic year wise*
2. *Sanctioned Sponsored Research Projects(Grants) File along with UC for completed projects & Progress report for on-going projects - Summary Sheet is required for all academic year wise*
3. *Patent (Filed / Published / Granted) File - Summary Sheet is required for all academic year wise*
4. *Consultancy File*
5. *VTU Research Centre File*

Agenda 2: Claim norms of Research Promotion Policy:

The Dean has informed that faculty members should submit the Additional Incentive Claim (Form 2) only after fulfilling the mandatory publication requirements specified in the Self Appraisal Policy for the Academic Year 2025-26. In this regard, all incentive claim forms must be properly verified by the respective Department R&D Coordinators and forwarded through the concerned Heads of Departments to the R&D Department on or before the 10th of every month.

Agenda 3: Status of Incentive Forms and Supporting Documents:

Dean - R&D mentioned that the incentive claim forms for research publications of the AY 2025-26 is processed by the R&D Department.

Agenda 4: Research Publications:

Dean R&D informed that, for the Academic Year 2025-26, only Q-Rated with Scopus-indexed / Web of Science (WoS) indexed journals will be considered for research publication claims as per SAP. Further, only publications where the faculty member holds Author Position 1 to 4 or serves as the Corresponding Author will be eligible for consideration under the Research Incentive and SAP Scheme and faculty members are encouraged to ensure that the publisher and indexing details are verifiable through Scopus before submission or publication.

Agenda 5: Research Grants:

Dean informed, R&D department will facilitate the NOC / Endorsement etc of Funding (Grants) proposal submission proformas for VGST and other funding agencies from Principal Office. In continuation to that, it

is informed that all the faculty members should submit NOC / Endorsement forms etc related to Research Grants to R&D department.

Agenda 6: Consultancy:

Dean R&D highlighted the importance of Consultancy, it plays a vital role in strengthening the Research and Development (R&D) ecosystem of the institution and serves as an effective bridge between academic expertise and industrial application, enabling faculty members to translate their knowledge into practical, real-world solutions.

Through consultancy activities, faculty members can:

- Enhance industry-academia collaboration and promote innovation-driven partnerships.
- Generate additional research funding that supports departmental and institutional R&D initiatives.
- Contribute to capacity building by engaging students in live industrial projects.
- Improve institutional visibility and ranking through applied research outcomes and societal impact.

All departments are therefore encouraged to actively identify and undertake consultancy projects in their respective areas of specialization. Each department should maintain a consultancy file, which will be monitored periodically by the R&D Department to ensure effective documentation and compliance with institutional norms. Faculty members are informed that consultancy incentives may be claimed only after the submission of the Utilization Certificate (UC) related to the completed consultancy project. For any clarification or assistance regarding consultancy activities, faculty members may contact Dr. Vinoth Kumar K, Professor and Associate Head - R&D. All departments are requested to report the progress of ongoing consultancy projects to the R&D Department on a regular basis to ensure proper monitoring and documentation.

Agenda 7: R&D IIC Activities:

Dr. Vinoth Kumar K briefed the members on the R&D–IIC activities planned for the Academic Year 2025–26, in accordance with the guidelines and instructions provided by the IIC. The details are presented below.

S.No	Activity Theme	Prescribe Activity	Proposed Month to be Conducted	Events allocated to Coordinators for the Conduction and Report Preparation
1	R&D Awareness and Capacitive Building	Annual Research Conclave / Symposium	June 2026	R&D
2		Training on Technology Readiness Level (TRL) and Manufacturing Readiness Level (MRL)	May 2026	Dr. K Gopal, ME
3		Training on Technology Commercialisation, Licensing and Transfer Practices & Strategy	April 2026	Dr. Neelima Ravindran, MBA
4	Cross Disciplinary Thematic Research and Output Enhancement	Thematic Research based Hackathon/Ideathon in Campus	May 2026	Dr. Roja Ramani D, CSE1
5		Sponsored/Seed Grant Proposal Writing Workshops	March 2026	R&D
6	Intellectual Property (IP) Generation and Commercialization	IP Awareness and Patent Filing Workshops	March 2026	IIC & Dr. Sunil Kumar Vengalil, CSE (DS)
7		Innovation to Commercialization Boot Camps	April 2026	IDEA Lab & Dr. Kavitha T, CSE2
8	Promotion of Deep-Tech based Research & Innovation	Deep-Tech Innovation Challenge	April 2026	Mr. Syam Dev R S, AIML
9		Prototype Development & Validation Clinic	May 2026	Dr. Karthiyayini J, ISE & Dr. B Nithya Ramesh, MCA
10	Strengthening Industry-Academic for R&D Collaboration	Industry R&D Roundtables/Meetups	April 2026	Dr. Gurulakshmi A B, ECE & Dr. Mohan Das R, EEE
11	Research Publication and Dissemination	Research Paper Writing and Journal Publication Support Workshops	March 2026	R&D
12		Publish of R&D Newsletter or Research Digest	June 2026	R&D
13	Monitoring, Evaluation, and Recognition of Research	Celebrate Annual Research Awards and Recognition Ceremony	September 2025	R&D
14		Regular R&D Review Meetings & Progress Tracking	March 2026	R&D

The Dean of R&D informed that all R&D Coordinators must organize the R&D–IIC events as per the allocated schedule on or before August 2026. Coordinators are also required to work in close coordination with the IIC Coordinators to ensure smooth execution of the activities. All necessary procedures, including obtaining approvals and preparing brochures, should be carried out in accordance with the guidelines prescribed for IIC activities.

The Dean of R&D informed that the R&D Committee has been reconstituted with the inclusion of external industry professionals and academic experts. The updated committee details are available at the following link:

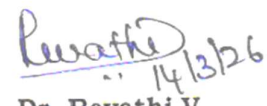
<https://researchnhce.newhorizoncollegeofengineering.in/r-d-committee/>




Dr. Vinoth Kumar K
Professor and Associate Head - R&D

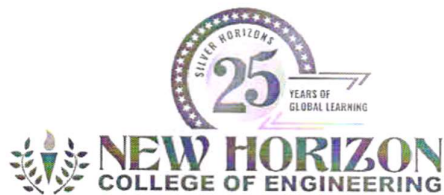
Date: 14.03.2026




Dr. Revathi V
Dean - R&D

Dean
Department of Research and Development
NEW HORIZON COLLEGE OF ENGINEERING
New Horizon Knowledge Park, Bellandur Main Road,
Near Marathalli, Bengaluru - 560 103

Encls: Attendance Sheet



Department of Research and Development

Attendance of R&D Coordinators meeting for the March 2026

Date : 14.03.2026

S. No	Name of the faculty member	Designation	Department	Signature
1.	Dr. D. Raja Ramani	Assoc Prof	CSE I	<i>[Signature]</i> 14/3/2026
2.	Dr. K. Gopal	ASSOC. PROF	MIECH	<i>[Signature]</i> 14/3/2026
3.	Dr. J. Karthikeyan	Assoc. Prof.	ISE	<i>[Signature]</i> 14/3/2026
4.	Dr. T. Kanthi	Prof.	CSE II	<i>[Signature]</i>
5.	Dr. B. Nitya Ramesh	Assoc. Prof.	MCA	<i>[Signature]</i>
6.	R. S. Syam Dev	Sr. Asst. Prof	AIIML	<i>[Signature]</i>
7.	M S Raghu	Assoc. Prof.	AS	<i>[Signature]</i>
8.	Ramachandra Nails	Assoc. Prof.	AS	<i>[Signature]</i>
9.	Dr. A. Sujin Jose	Assoc Prof	R&D	<i>[Signature]</i>
10.	Dr. Sujor Das	Sr. AP	EEE	<i>[Signature]</i>
11.	Dr. P. Baskari	Assoc. Prof	AS (maths)	<i>[Signature]</i>
12.	Dr. Sanilkumar V	Prof.	CSE (DS)	<i>[Signature]</i>
13.	Dr. R. Mohan Das	Assoc. Prof	EEE	<i>[Signature]</i>

[Signature]
14/3/26



[Signature]
Dean
Department of Research and Development
NEW HORIZON COLLEGE OF ENGINEERING
New Horizon Knowledge Park, Bellandur Main Road,
Near Marathalli, Bengaluru - 560 103



Department of Research and Development

Minutes of Meeting

Date of Meeting: 12.01.2026

Time: 12:00 pm - 01:00 pm

Venue: Discussion Room, IDEA Lab

Agenda:

1. *New Year Greetings*
2. *Faculty Research review and assessments*
3. *Claim norms of Research Promotion Policy*
4. *Status of Incentive Forms and Supporting Document*
5. *Research Publication*
6. *Research Grants*
7. *Consultancy*

Members Present:

Dr. Revathi V, Dean - R&D

Dr. Vinoth Kumar K, Professor & Associate Head - R&D

R&D Coordinators Present:

- | | |
|-----------------------------|--|
| 1. Mr. Syam Dev R S | Sr. Assistant Professor - AIML |
| 2. Dr. Roja Ramani D | Associate Professor - CSE 1 |
| 3. Dr. Kavitha T | Professor - CSE 2 |
| 4. Dr. Sunil Kumar Vengalil | Professor - CSE (DS) |
| 5. Dr. Gurulakshmi A B | Professor & Associate Head (QA) - ECE |
| 6. Dr. Mohan Das R | Associate Professor - EEE |
| 7. Dr. J Karthiyayini | Associate Professor - ISE |
| 8. Dr. Hemanth Raju T | Associate Professor - ME |
| 9. Dr. M S Raghu | Associate Professor - CHEMISTRY (AS) |
| 10. Dr. Baskar P | Associate Professor - MATHEMATICS (AS) |
| 11. Dr. Ramachandra Naik | Associate Professor - PHYSICS (AS) |
| 12. Dr. Neelima | Assistant Professor - MBA |

R&D Coordinator Absent:

- | | |
|-----------------|---------------------------|
| 1. Dr. Nithya B | Associate Professor - MCA |
|-----------------|---------------------------|

The meeting started with Opening remarks by Dean - R&D

Dean - R&D thanked all the coordinators for the continuous support towards R&D activities during December 2025.

Agenda 1: New Year Greetings:

Dean - R&D mentioned, as we step into CY 2026, we want to take a moment to reflect on the remarkable progress we've made together over the past year 2025. Our collective commitment to Research has led to groundbreaking advancements, and we are excited for the opportunities the new year holds. This year, let's continue pushing the boundaries of knowledge, embrace challenges as opportunities, and inspire one another to reach new heights. May we continue to foster a collaborative environment where creativity thrives and where every idea, big or small, can spark the next great breakthrough.

Agenda 2: Faculty research review and assessments:

The Faculty Research Review and Assessment for all departments is scheduled by the R&D Department starting from 12th January 2026 as per the email circulated on 07.01.2026. In accordance with institutional norms, participation in the Monthly R&D Review is mandatory for all faculty members. The review sessions will be conducted in the presence of the respective Heads of Departments (HoDs) and the Department R&D Coordinators. The Dean has also instructed that each department must maintain a consultancy file, which shall be regularly monitored by the R&D Department.

The R&D team will be reviewing the below mentioned files along with supporting documents. The details of files are mentioned below.

1. *Department Publication (Only Scopus Indexed Journal / Conference / Book Chapter) File - Summary Sheet is required for all academic year wise*
2. *Sanctioned Sponsored Research Projects(Grants) File along with UC for completed projects & Progress report for on-going projects - Summary Sheet is required for all academic year wise*
3. *Patent (Filed / Published / Granted) File - Summary Sheet is required for all academic year wise*
4. *Consultancy File*
5. *VTU Research Centre File*

Agenda 3: Claim norms of Research Promotion Policy:

The Dean has informed that faculty members should submit the Additional Incentive Claim (Form 2) only after fulfilling the mandatory publication requirements specified in the Self Appraisal Policy for the Academic Year 2025-26. In this regard, all incentive claim forms must be properly verified by the respective Department R&D Coordinators and forwarded through the concerned Heads of Departments to the R&D Department on or before the 10th of every month.

Agenda 4: Status of Incentive Forms and Supporting Documents:

Dean - R&D mentioned that the incentive claim forms for research publications of the AY 2025-26 is processed by the R&D Department during first week of January 2026.

Agenda 5: Research Publications:

Dean R&D informed that, for the Academic Year 2025-26, only Q-Rated with Scopus-indexed / Web of Science (WoS) indexed journals will be considered for research publication claims as per SAP. Further, only publications where the faculty member holds Author Position 1 to 4 or serves as the Corresponding Author will be eligible for consideration under the Research Incentive and SAP Scheme and faculty members are encouraged to ensure that the publisher and indexing details are verifiable through Scopus before submission or publication.

Agenda 6: Research Grants:

Dean informed, R&D department will facilitate the NOC / Endorsement etc of Funding (Grants) proposal submission proformas for VGST and other funding agencies from Principal Office. In continuation to that, it is informed that all the faculty members should submit NOC / Endorsement forms etc related to Research Grants to R&D department.

Agenda 7: Consultancy:

Dean R&D highlighted the importance of Consultancy, it plays a vital role in strengthening the Research and Development (R&D) ecosystem of the institution and serves as an effective bridge between academic expertise and industrial application, enabling faculty members to translate their knowledge into practical, real-world solutions.

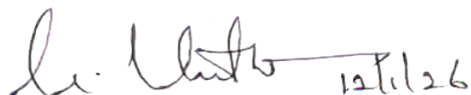
Through consultancy activities, faculty members can:

- Enhance industry-academia collaboration and promote innovation-driven partnerships.
- Generate additional research funding that supports departmental and institutional R&D initiatives.
- Contribute to capacity building by engaging students in live industrial projects.
- Improve institutional visibility and ranking through applied research outcomes and societal impact.

All departments are therefore encouraged to actively identify and undertake consultancy projects in their respective areas of specialization. Each department should maintain a consultancy file, which will be monitored periodically by the R&D Department to ensure effective documentation and compliance with institutional norms. Faculty members are informed that consultancy incentives may be claimed only after the submission of the Utilization Certificate (UC) related to the completed consultancy project. For any clarification or assistance regarding consultancy activities, faculty members may contact Dr. Vinoth Kumar K, Professor and Associate Head - R&D. All departments are requested to report the progress of ongoing consultancy projects to the R&D Department on a regular basis to ensure proper monitoring and documentation.

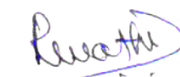
The meeting is ended with High Tea.




Dr. Vinoth Kumar K
Professor and Associate Head - R&D

Date: 12.01.2026




Dr. Revathi V
Dean - R&D

Dean
Department of Research and Development
NEW HORIZON COLLEGE OF ENGINEERING
New Horizon Knowledge Park, Bellandur Main Road,
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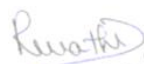
Department of Research and Development

Attendance of R&D Coordinators meeting for the January 2026

Date: 12.01.2026

S. No	Name of the faculty member	Designation	Department	Signature
1.	Dr. R. Mohan Das	ASSOCIATE PROFESSOR	FEE	
2.	Dr. T. Kavitha	Professor	CSE - II	
3.	Dr. A. B. Gurukulashmi	Professor	ECE	
4.	R. S. Syam Dev	Sr. Asst. Prof.	AIML	
5.	Dr. Sunil Kumar V	Prof.	CSE (DS)	
6.	Dr. Neelima	Asst. Prof.	MBA	
7.	Dr. P. BASKAR	Associate prof	Mathematics	
8.	M. S. Raghu	ASSOC. Prof.	AS	
9.	Dr. D. Raja Ramani	Associate Prof	CSE 1	
10.	Dr. J. Karthikeyan	Assoc. Prof.	ISE	
11.	Dr. Ramachandran Naik	Assoc. Prof.	AS	
12.	Dr. Hemant Raghav	Assoc. prof	MECH	
13.	Dr. Vinitha Kumar K	Prof. Asst. Head	R&D	





 12/1/26

Dean

Department of Research and Development
 NEW HORIZON COLLEGE OF ENGINEERING
 New Horizon Knowledge Park, Bellandur Main Road,
 Near Marathalli, Bengaluru - 560 103



Department of Research and Development

Minutes of Meeting

Date of Meeting: 13.12.2025

Time: 02:00 pm - 03:00 pm

Venue: Discussion Room, IDEA Lab

Agenda:

1. *Faculty Research review and assessments*
2. *Claim norms of Research Promotion Policy*
3. *Status of Incentive Forms and Supporting Document*
4. *Research Publication*
5. *KSCST Student Projects Programme (SPP) 49th Series : AY 2025 - 2026*

Members Present:

Dr. Revathi V, Dean - R&D

Dr. Vinoth Kumar K, Professor & Associate Head - R&D

R&D & KSCST Coordinators Present:

- | | |
|-----------------------------|--|
| 1. Dr. Umamaheswaran S | Professor - AIML |
| 2. Dr. Kavitha T | Professor - CSE 2 |
| 3. Dr. Sunil Kumar Vengalil | Professor - CSE (DS) |
| 4. Dr. Rose Kavitha | Professor - MBA |
| 5. Dr. Roja Ramani D | Associate Professor - CSE 1 |
| 6. Dr. Soja Rani S | Associate Professor - CSE 1 |
| 7. Dr. Ishani Mishra | Associate Professor - ECE |
| 8. Dr. Mohan Das R | Associate Professor - EEE |
| 9. Dr. Sujoy Das | Sr. Assistant Professor - EEE |
| 10. Dr. J Karthiyayini | Associate Professor - ISE |
| 11. Ms. Sweet Subhashree | Sr. Assistant Professor - ISE |
| 12. Dr. Nithya B | Associate Professor - MCA |
| 13. Dr. Priya Thomas | Associate Professor - MCA |
| 14. Dr. M S Raghu | Associate Professor - CHEMISTRY (AS) |
| 15. Dr. Baskar P | Associate Professor - MATHEMATICS (AS) |
| 16. Dr. Ramachandra Naik | Associate Professor - PHYSICS (AS) |
| 17. Ms. Thanu Deepu George | Assistant Professor - AIML |
| 18. Dr. Pramila S | Assistant Professor - CSE (DS) |
| 19. Ms. Roja R | Assistant Professor - CSE 2 |

R&D & KSCST Coordinators Absent:

- | | |
|------------------------|--|
| 1. Dr. K Gopal | Associate Professor - ME |
| 2. Dr. Hemanth Raju T | Associate Professor - ME |
| 3. Dr. Gurulakshmi A B | Professor & Associate Head (QA) - ECE (Altered) |
| 4. Dr. Neelima | Assistant Professor - MBA (Altered) |
| 5. Mr. Syam Dev R S | Sr. Assistant Professor - AIML (Altered) |

The meeting started with Opening remarks by Associate Head - R&D

Associate Head - R&D thanked all the coordinators for the continuous support towards R&D activities during November 2025.

Agenda 1: Faculty research review and assessments:

The Faculty Research Review and Assessment for all departments completed by the R&D Department. In accordance with institutional norms, participation in the Monthly R&D Review is mandatory for all faculty members. The review sessions are conducted in the presence of the respective Heads of Departments (HoDs) and the Department R&D Coordinators.

Agenda 2: Claim norms of Research Promotion Policy:

The Dean has informed that faculty members should submit the Additional Incentive Claim (Form 2) only after fulfilling the requirements specified in the Self Appraisal Policy for the Academic Year 2024–25. The Research Promotion Policy for the Academic Year 2025-26 is approved and circulated to all the departments, the faculty members may submit claims for research publications under the AY 2025-26 scheme. In this regard, all incentive claim forms must be properly verified by the respective Department R&D Coordinators and forwarded through the concerned Heads of Departments to the R&D Department on or before the 17th December 2025

Agenda 3: Status of Incentive Forms and Supporting Documents:

Associate Head of R&D mentioned that the incentive claim forms for research publications of the AY 2024-25 is processed by the R&D Department during first week of November 2025.

Agenda 4: Research Publications:

Associate Head of R&D informed that, for the Academic Year 2025-26, only Q-Rated with Scopus-indexed / Web of Science (WoS) indexed journals will be considered for research publication claims as per SAP. Further, only publications where the faculty member holds Author Position 1 to 4 or serves as the Corresponding Author will be eligible for consideration under the Research Incentive and SAP Scheme.

Associate Head has informed that faculty members should refrain from publishing book chapters, as book chapter publications do not carry any weightage in NIRF (National Institutional Ranking Framework) evaluations and also informed that faculty members are permitted to publish Scopus-indexed edited books as part of their research and academic contribution. Such publications are considered valuable academic outputs, contributing to the institution's research visibility and citation impact. Faculty members are encouraged to ensure that the publisher and indexing details are verifiable through Scopus before submission or publication.

Agenda 5: KSCST Student Projects Programme (SPP) 49th Series : AY 2025 - 2026:

1. The status of KSCST Endorsement forms submitted by the department as mentioned in Table.1

Table.1 Status of KSCST 49th Series Endorsement

Department	No. of Proposals
AIML	54
ECE	51
EEE	26

CSE 1	41
CSE 2	28
CE	16
CSE (DS)	35
ME	16
ISE	23
MCA	29
MBA	16
Total	335

2. It is mandatory to submit all final year UG and PG student projects in KSCST 49th SERIES OF STUDENT PROJECT PROGRAMME (SPP) for the AY 2025-26 as per the attached KSCST Proposal template.

Last Date of Submission : 15th December 2025, within 5:30 PM.

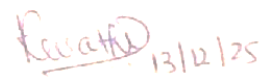
Submission Link: <https://forms.gle/iXiR81MyoLWn871x7>

3. The department KSCST Coordinators are informed to send the KSCST submission details as per summary template on or before 17.12.2025 (04:00 PM). This will help R&D Department to keep a track on the proposals submitted from our institution.
4. Coordinators should ensure and check about the payment and proposal submission in KSCST Google forms and requested to maintain the soft copy of single pdf file (Scanned). Endorsement Original copy to be filled in the department funding proposal submission file. The Department KSCST Coordinators are requested to provide guidance and support to the department faculty members and students for the KSCST 49th SERIES OF STUDENT PROJECT PROGRAMME (SPP).




 Dr. Vinoth Kumar K
 Professor and Associate Head – R&D

Date: 13 12 2025


 Dr. Revathi V
 Dean - R&D

Dean
 Department of Research and Development
 NEW HORIZON COLLEGE OF ENGINEERING
 New Horizon Knowledge Park, Bannerghatta Main Road,
 Near Maruthi, Bengaluru - 560 103

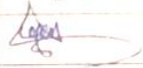
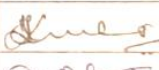
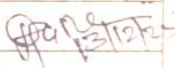
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Department of Research and Development

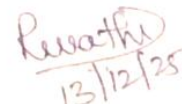
Attendance of R&D Coordinators meeting for the December 2025

Date: 13.12.2025

S. No	Name of the faculty member	Designation	Department	Signature
1.	Dr. Sujay Das	SP. AP	EEE	
2.	Dr. R. Mohan Das	Assoc Prof	EEE	
3.	Dr. T. Kanth	Prof	CSE-II	
4.	Dr. SUNIL KUMAR	Prof	CSE (DS)	
5.	Dr. Ramachandra Naik	Assoc Prof	AS	
6.	Dr. P. BASKAR	Asso. Prof	Asst. Director	
7.	Dr. B. Nithya	Assoc. Prof.	MCA	
8.	Tharun Deepa George	S. AP	AIML	
9.	Raghu MS	Assoc. Prof	AS	
10.	Dr. J. Karthikeyani	Assoc. Prof.	ISE	
11.	Dr. D. Raja Ramani	Assoc Prof	CSE-I	


13/12/25



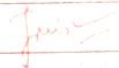
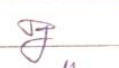
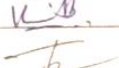
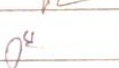

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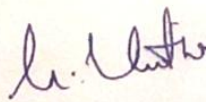
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 NEW HORIZON COLLEGE OF ENGINEERING
 New Horizon Knowledge Park, Bellandur Main Road,
 Stage Minithur, Bengaluru - 560 103

Department of Research and Development

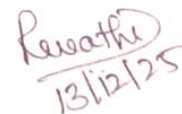
Attendance of KSCST Coordinators meeting for the December 2025

Date : 13.12.2025

S. No	Name of the faculty member	Designation	Department	Signature
1	Dr. Ishani Mishra	Associate Prof	ECE	
2	Pranika S	Assistant Prof	CSE (C&C)	
3	Raja R	Assistant Prof	CSE 2	
4	Ms. Suresh Subhashan	Sr. Assistant Prof	TSE	
5	Dr. Priya Thomas	Asst. Professor	MCA	
6	Dr. Rose Kavitha	Professor	IMBA	
7	Dr. S. Uma Maheswari	Professor	MMU	
8	Dr. R. Mohanas	Asst Prof	EEE	
9	Dr. Supriya Das	Sr. AP	EEE	
10	Dr. Sujai Rani S	Associate Prof	CSE	

 13/12/25



 13/12/25

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 Department of Research and Development
 NEW HORIZON COLLEGE OF ENGINEERING
 New Horizon Knowledge Park, Bellandur Main Road,
 Near Marathalli, Bengaluru - 560 103



Department of Research and Development

Minutes of Meeting

Date of Meeting: 25.10.2025

Time: 11:30 am - 12:30 pm

Venue: Discussion Room, IDEA Lab

Agenda:

1. *Faculty Research review and assessments*
2. *Claim norms of Research Promotion Policy*
3. *Status of Incentive Forms and Supporting Document*
4. *Research Publication*
5. *Research Grants*
6. *KSCST Student Projects Programme (SPP) 49th Series : AY 2025 – 2026*
7. *Consultancy*
8. *IEEE International Conference ICEMCSE 2026*

Members Present:

Dr. Revathi V, Dean - R&D

Dr. Vinoth Kumar K, Professor & Associate Head - R&D

R&D & KSCST Coordinators Present:

- | | |
|-----------------------------|--|
| 1. Dr. Sonia Maria D'Souza | Associate Professor - AIML |
| 2. Dr. Roja Ramani D | Associate Professor - CSE 1 |
| 3. Dr. Kavitha T | Professor - CSE 2 |
| 4. Dr. Sunil Kumar Vengalil | Professor - CSE (DS) |
| 5. Dr. Gurulakshmi A B | Professor & Associate Head (QA) - ECE |
| 6. Dr. Mohan Das R | Associate Professor - EEE |
| 7. Ms. Sweet Subhashree | Sr. Assistant Professor - ISE |
| 8. Dr. K Gopal | Associate Professor - AIML |
| 9. Dr. Neelima | Assistant Professor - MBA |
| 10. Dr. Priya Thomas | Sr. Assistant Professor - MCA |
| 11. Dr. M S Raghu | Associate Professor - CHEMISTRY (AS) |
| 12. Dr. Prasanth K K | Associate Professor - MATHEMATICS (AS) |
| 13. Dr. Ramachandra Naik | Associate Professor - PHYSICS (AS) |
| 14. Dr. Pramila S | Assistant Professor - CSE (DS) |
| 15. Ms. Roja R | Assistant Professor - CSE 2 |

R&D & KSCST Coordinators Absent:

- | | |
|----------------------|---------------------------|
| 1. Dr. Ishani Mishra | Associate Professor - ECE |
|----------------------|---------------------------|

The meeting started with Opening remarks by Dean - R&D

Dean R&D thanked all the coordinators for the continuous support towards R&D activities during October 2025.

Agenda 1: Faculty research review and assessments:

The Faculty Research Review and Assessment for all departments will be scheduled by the R&D Department starting from November 2025 onwards. In accordance with institutional norms, participation in the Monthly R&D Review is mandatory for all faculty members. The review sessions will be conducted in the presence of the respective Heads of Departments (HoDs) and the Department R&D Coordinators. The Dean has also instructed that each department must maintain a consultancy file, which shall be regularly monitored by the R&D Department.

Agenda 2: Claim norms of Research Promotion Policy:

The Dean has informed that faculty members should submit the Additional Incentive Claim (Form 2) only after fulfilling the requirements specified in the Self Appraisal Policy for the Academic Year 2024–25. The Research Promotion Policy for the Academic Year 2025–26 has been forwarded for approval. Once approved, faculty members may submit claims for research publications under the AY 2025–26 scheme. In this regard, all incentive claim forms must be properly verified by the respective Department R&D Coordinators and forwarded through the concerned Heads of Departments to the R&D Department on or before the 30th of every month.

The Dean informed that all journal publications must be from *regular issues only*. If any claimed journal papers are later found to be published as an **erratum**, **retracted**, or **removed/discontinued from Scopus**, the corresponding incentive amount claimed may be **adjusted or recovered** in future claims, irrespective of the year of publication.

Agenda 3: Status of Incentive Forms and Supporting Documents:

Associate Head of R&D mentioned that the incentive claim forms for research publications for the AY 2024-25 is processed by the R&D Department during first week of October 2025.

Agenda 4: Research Publications:

The Dean has informed that, for the Academic Year 2025–26, only Q-Rated with Scopus-indexed and Web of Science (WoS) indexed journals will be considered for research publication claims and SAP (Proposed). Further, only publications where the faculty member holds Author Position 1 to 4 or serves as the Corresponding Author will be eligible for consideration under the Research Incentive and SAP Scheme (Proposed - Waiting for Approval).

The Dean has informed that faculty members should refrain from publishing book chapters, as book chapter publications do not carry any weightage in NIRF (National Institutional Ranking Framework) evaluations. The Dean has informed that faculty members are permitted to publish Scopus-indexed edited books as part of their research and academic contribution. Such publications are considered valuable academic outputs, contributing to the institution's research visibility and citation impact. Faculty members are encouraged to ensure that the publisher and indexing details are verifiable through Scopus before submission or publication.

Agenda 5: Research Grants:

The Dean has informed that the call for proposals under the Anusandhan National Research Foundation (ANRF) is now open for the following schemes:

- ✓ 2D Innovation Hub
- ✓ MAHA MedTech Mission
- ✓ AI for Science & Engineering
- ✓ Prime Minister's Early Career Research Grant

Faculty members are encouraged to submit research proposals under any of the above categories for funding consideration through ANRF. The evaluation of submitted proposals will be completed within 40 days of submission. The acceptance rate in ANRF is encouraging, as the Department of EEE has already received ₹1.5 lakhs (two sanctioned proposals each) for under the Seminar Scheme.

If communication is not received from ANRF within 40 days, it shall be assumed that the proposal has not been accepted. In such cases, faculty members are advised to submit their proposals to other funding agencies for further consideration.

Agenda 6: KSCST Student Projects Programme (SPP) 49th Series : 2025 - 2026:

1. It is mandatory to submit all final year UG and PG student projects in KSCST 49th SERIES OF STUDENT PROJECT PROGRAMME (SPP) for the AY 2025-26 as per the attached KSCST Proposal template.

Last Date of Submission : 30th November 2025, within 5:30 PM.

Submission Link: <https://forms.gle/iXiR81MyoLWn871x7>

2. Project proposals will be categorized into two streams: Interdisciplinary and department-specific projects. As per the final year projects approved by Dean Academics Office, the KSCST coordinators are requested to proceed for KSCST Proposals for the AY 2025-26. The department KSCST Coordinators are informed to send the KSCST submission details as per summary template on or before 30.11.2025 (04:00 PM). This will help R&D Department to keep a track on the proposals submitted from our institution.

3. **SPP Coordinator:**

Name: Dr. Vinoth Kumar K

Email id: dr.vinothkumar@newhorizonindia.edu

Contact No.: 9944808092

4. **Project Deadlines:**

Date of commencement of the Project: **18.08.2025**

Probable date of completion of the project: **28.02.2026**

5. **Timeline Structure:**

The duration of the KSCST project task (*Refer: SPP Proposal Template Serial No. 11*) must be planned within the period **from 18th August 2025 to 28th February 2026**, ensuring that all project activities commence and conclude within these dates.

6. To obtain the "Head of the Institution" signature, all coordinators must submit the endorsement of the KSCST SPP on the official letterhead to the R&D Department on or before 05.11.2025, along with the Consolidated List of Projects (Word template already shared).
7. The department should submit Endorsement proforma to R&D department only.

8. Coordinators should ensure and check about the payment and proposal submission in KSCST Google forms and requested to maintain the soft copy of single pdf file (Scanned). Endorsement Original copy to be filled in the department funding proposal submission file. The Department KSCST Coordinators are requested to provide guidance and support to the department faculty members and students for the KSCST 49th SERIES OF STUDENT PROJECT PROGRAMME (SPP).

Agenda 7: Consultancy:

Dean R&D highlighted the importance of Consultancy, it plays a vital role in strengthening the Research and Development (R&D) ecosystem of the institution and serves as an effective bridge between academic expertise and industrial application, enabling faculty members to translate their knowledge into practical, real-world solutions.

Through consultancy activities, faculty members can:

- Enhance industry–academia collaboration and promote innovation-driven partnerships.
- Generate additional research funding that supports departmental and institutional R&D initiatives.
- Contribute to capacity building by engaging students in live industrial projects.
- Improve institutional visibility and ranking through applied research outcomes and societal impact.

All departments are therefore encouraged to actively identify and undertake consultancy projects in their respective areas of specialization. Each department should maintain a consultancy file, which will be monitored periodically by the R&D Department to ensure effective documentation and compliance with institutional norms. Faculty members are informed that consultancy incentives may be claimed only after the submission of the Utilization Certificate (UC) related to the completed consultancy project. For any clarification or assistance regarding consultancy activities, faculty members may contact Dr. Vinoth Kumar K, Professor and Associate Head – R&D. All departments are requested to report the progress of ongoing consultancy projects to the R&D Department on a regular basis to ensure proper monitoring and documentation.

Agenda 8: IEEE International Conference ICEMCSE 2026:

Associate Head - R&D informed about IEEE Conference Record Number (CRN) 67638 of “***International Conference on Emerging Trends in Mobile Computing and Sustainable Informatics (ICEMCSI)***” is officially approved by IEEE. This conference is technical sponsored by IEEE and technical co-sponsored by IEEE Bangalore Section, IEEE PELS Bangalore Chapter, IEEE IES Bangalore Chapter. The mode of conducting conference is Offline only. This international conference serves a forum for researchers to address mobile networks, computing models, algorithms, sustainable models, and advanced informatics that supports the symbiosis of mobile computing and sustainable informatics. The ICEMCSI will be held on June 17th and 18th 2026. The papers can be presented in offline mode by the authors. *All accepted and presented papers will be submitted for the inclusion in IEEE XPLORE, subject to meeting IEEE Xplore’s scope and quality requirements.*

https://conferences.ieee.org/conferences_events/conferences/conferencedetails/67638

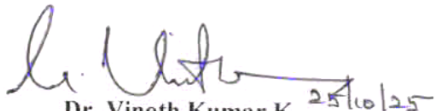
Website of the Conference: <https://newhorizonindia.edu/icemcsi26/>

The abstract and full paper submission starts from 01.05.2025 onwards.

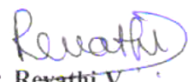
Associate Head requested all R&D coordinators to extend their full support towards the successful planning and execution of the R&D events scheduled for June 2026 with active involvement and cooperation are crucial to ensure the smooth conduct and overall success of these initiatives.

The meeting is ended with High Tea.




Dr. Vinoth Kumar K 25/10/25
Professor & Associate Head - R&D




Dr. Revathi V
Dean - R&D
Dean
Department of Research and Development
NEW HORIZON COLLEGE OF ENGINEERING
New Horizon Knowledge Park, Bellandur Main Road,
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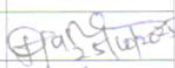
Date: 25.10.2025

Encls: Attendance Sheet

Department of Research and Development

Attendance of R&D & KSCST Coordinators meeting for the October 2025

Date: 25.10.2025

S. No	Name of the faculty member	Designation	Department	Signature
1.	Dr. D. Raja Ramani	Asso Professor	CSE-1	
2.	Dr. Prashanth K K	Asist. Professor	Maths	
3.	Raghu M S	Assoc Prof	AS	
4.	Ramachandra Nair	Assoc. Prof	AS	
5.	Dr. A. B. Gurulakshmi	Prof & AHQA	ECE	
6.	Dr. R. Mohan PM	Assoc. Prof	EEE	
7.	Sweet Subhashree	Asst. Prof	ISE	
8.	Dr. Nedima	Asst. Prof	MBA	
9.	Dr. Sunil Kumar V	Professor	CSE-D1	
10.	Dr. K. Gopal	Asso. Prof	MECH	
11.	Raja P.	Asst. Prof.	CSE-2	
12.	Dr. Sonia D'Souza	Asso. Prof	AI&ML	
13.	Dr. T. Kani K	Prof	CSE 2	
14.	Pramila S	Asst. Prof	CSE (DS)	
15.	Dr. Priya Thomas	sr. Asst Prof	MCA	


 Associate Head - R&D 25/10/25


 Dean R&D 25/10/25



Dean
 Department of Research and Development
 NEW HORIZON COLLEGE OF ENGINEERING
 New Horizon Knowledge Park, Bellandur Main Road,
 Near Marathalli, Bengaluru - 560 103



Department of Research and Development

Minutes of Meeting

Date of Meeting: 27.09.2025

Time: 10:00 am - 10:30 am

Venue: R&D Department

Agenda:

1. *Faculty Research review and assessments*
2. *Claim norms of Research Promotion Policy*
3. *Status of Incentive Forms and Supporting Document*
4. *KSCST Student Projects Programme (SPP) 49th Series : 2025 - 2026*

Members Present:

Dr. Revathi V, Dean - R&D

Dr. Vinoth Kumar K, Professor & Associate Head - R&D

Coordinators Present:

- | | |
|-----------------------------|--|
| 1. Mr. Syam Dev R S | Sr. Assistant Professor - AIML |
| 2. Ms. Saranya A S | Assistant Professor - CSE 1 |
| 3. Dr. Kavitha T | Professor - CSE 2 |
| 4. Dr. Sunil Kumar Vengalil | Professor - CSE (DS) |
| 5. Dr. Gurulakshmi A B | Professor & Associate Head (QA) - ECE |
| 6. Dr. Sujoy Das | Sr. Assistant Professor - EEE |
| 7. Dr. Karthiyayini J | Sr. Assistant Professor - ISE |
| 8. Dr. K Gopal | Associate Professor - AIML |
| 9. Dr. Rose Kavitha | Professor - MBA |
| 10. Dr. Priya Thomas | Sr. Assistant Professor - MCA |
| 11. Dr. M S Raghu | Associate Professor - CHEMISTRY (AS) |
| 12. Dr. P Bhaskar | Associate Professor - MATHEMATICS (AS) |
| 13. Dr. Ramachandra Naik | Associate Professor - PHYSICS (AS) |

The meeting started with Opening remarks by Associate Head - R&D

Associate Head - R&D thanked all the coordinators for the continuous support towards R&D activities during September 2025.

Agenda 1: Faculty research review and assessments:

The Faculty Research Review and Assessment for all department to be scheduled by the R&D department from October 2025 onwards. In alignment with the Institution Norms, participation in the Monthly R&D Review is mandatory for all faculty members.

The review will be conducted in presence of respective department HoDs and Department R&D Coordinator.

Agenda 2: Claim norms of Research Promotion Policy:

Associate Head of R&D has informed that faculty members should submit the Additional Incentives Claim (Form 2) only after fulfilling the requirements outlined in the Self Appraisal Policy for the Academic Year 2024 – 25 and also faculty members can claim the research publication for AY 2025-26. In this connection, all the Incentive forms should be properly verified by department R&D coordinators and send it through respective HoDs to the R&D department on or before 30th of every month.

Agenda 3: Status of Incentive Forms and Supporting Documents:

Associate Head of R&D mentioned that the incentive claim forms for research publications for August 2025 were processed by the R&D Department during first week of September 2025.

Agenda 4: KSCST Student Projects Programme (SPP) 49th Series : 2025 - 2026:

1. It is mandatory to submit all final year UG and PG student projects in KSCST 49th SERIES OF STUDENT PROJECT PROGRAMME (SPP) for the AY 2025-26 as per the attached KSCST Proposal template.

Last Date of Submission : 15th December 2025, within 5:30 PM.

Submission Link: <https://forms.gle/iXiR81MyoLWn871x7>

2. Project proposals will be categorized into two streams: Interdisciplinary and department-specific projects. As per the final year projects approved by Dean Academics Office, the KSCST coordinators are requested to proceed for KSCST Proposals for the AY 2025-26. The department KSCST Coordinators are informed to send the KSCST submission details as per summary template on or before 17.12.2025 (04:00 PM). This will help R&D Department to keep a track on the proposals submitted from our institution.

3. SPP Coordinator:

Name: Dr. Vinoth Kumar K

Email id: dr.vinothkumar@newhorizonindia.edu

Contact No.: 9944808092

4. The department should submit Endorsement proforma to R&D department only.
5. Coordinators should ensure and check about the payment and proposal submission in KSCST Google forms and requested to maintain the soft copy of single pdf file (Scanned). Endorsement Original copy to be filled in the department funding proposal submission file. The Department KSCST Coordinators are requested to provide guidance and support to the department faculty members and students for the KSCST 49th SERIES OF STUDENT PROJECT PROGRAMME (SPP).

The meeting is ended with High Tea.



Dr. Vinoth Kumar K
 Dr. Vinoth Kumar K
 Professor & Associate Head - R&D
 27/9/2025

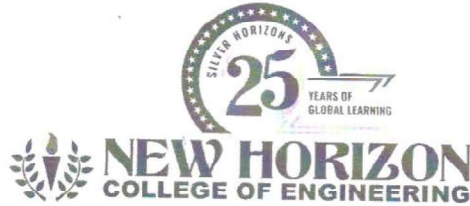


Dr. Revathi V
 Dr. Revathi V
 Dean R&D
 30/9/25

Dean
 Department of Research and Development
 NEW HORIZON COLLEGE OF ENGINEERING
 New Horizon Knowledge Park, Bellandur Main Road
 Near Marathalli, Bangalore - 560 103

Date: 27.09.2025

Encls: Attendance Sheet



Department of Research and Development

Attendance of R&D Coordinators meeting for the September 2025

Date : 27.09.2025

S. No	Name of the faculty member	Designation	Department	Signature
1.	Dr. Rose Kavitha	Professor	MBA	<i>[Signature]</i>
2.	Dr. Priya Thomas	Sr. Asst. Prof.	MCA	<i>[Signature]</i>
3.	Dr. Sujoy Das	Sr. Asst. Professor	FEE	<i>[Signature]</i>
4.	R. S. Syam Dev	Sr. Asst. Prof.	AIML	<i>[Signature]</i>
5.	Ramachandra Naile	Associate Prof	AS-Phy	<i>[Signature]</i>
6.	Dr. SUNIL KUMAR V	PROFESSOR	CSE-DS	<i>[Signature]</i>
7.	Dr. MS. Pagan	Assoc. Prof	AS Chem	<i>[Signature]</i>
8.	Dr. P. BASKAR	Asso. Prof	AS-Maths	<i>[Signature]</i>
9.	Dr. A.B. Gurusubramani	Prof.	ECE	<i>[Signature]</i>
10.	Saranya S	Asst. Prof	CSE-I	<i>[Signature]</i>
11.	Dr. T. Kavitha	Professor	CSE-II	<i>[Signature]</i>
12.	Dr. K. GOPAL	ASST. PROF	MECH	<i>[Signature]</i>
13.	Dr. Karthikeyan J	Sr. AP	ISE	<i>[Signature]</i>

[Signature]
27/9/25



[Signature]
Dean

Department of Research and Development
NEW HORIZON COLLEGE OF ENGINEERING
New Horizon Knowledge Park, Bellandur Main Road,
Near Marathalli, Bengaluru - 560 103



Department of Research and Development

Minutes of Meeting

Date of Meeting: 27.09.2025

Time: 09:30 am - 10:00 am

Agenda: KSCST STUDENT PROJECTS PROGRAMME (SPP) 49th SERIES : 2025 - 2026

Points Discussed:

1. It is mandatory to submit all final year UG and PG student projects in KSCST 49th SERIES OF STUDENT PROJECT PROGRAMME (SPP) for the AY 2025-26 as per the attached KSCST Proposal template.

Last Date of Submission : 15th December 2025, within 5:30 PM.

Submission Link: <https://forms.gle/iXiR81MyoLWn871x7>

2. Project proposals will be categorized into two streams: Interdisciplinary and department-specific projects. As per the final year projects approved by Dean Academics Office, the KSCST coordinators are requested to proceed for KSCST Proposals for the AY 2025-26.
3. The department KSCST Coordinators are informed to send the KSCST submission details as per summary template on or before 17.12.2025 (04:00 PM). This will help R&D Department to keep a track on the proposals submitted from our institution.
4. SPP Coordinator:
Name: Dr. Vinoth Kumar K
Email id: dr.vinothkumar@newhorizonindia.edu
Contact No.: 9944808092
5. The department should submit Endorsement proforma to R&D department only.
6. Coordinators should ensure and check about the payment and proposal submission in KSCST Google forms and requested to maintain the soft copy of single pdf file (Scanned).
7. Endorsement Original copy to be filled in the department funding proposal submission file.
8. Department KSCST Coordinators are requested to provide guidance and support to the department faculty members and students for the KSCST 49th SERIES OF STUDENT PROJECT PROGRAMME (SPP).


Dr. Vinoth Kumar K
Professor & Associate Head - R&D


Dr. Revathi V
Dean R&D

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Department of Research and Development
NEW HORIZON COLLEGE OF ENGINEERING
New Horizon Knowledge Park, Bellandur Main Road
Near Marathalli, Bengaluru - 560 103





Department of Research and Development

KSCST SPP Coordinators Meeting

Date of Audit: 27.09.2025

Timing: 09:30 am - 10:00 am

S.No	Name of the faculty member	Designation	Department	Signature
1	Sweet Subhashree	Sr. Asst. Prof	ESE	
2	Dr. Priya Thomas	"	MCA	
3	Dr. S. Umamaheswari	Professor	AML	
4	Dr. D. Raja Ramani	Associate Prof	CSE-1	
5	Dr. Sujay Das	Sr. Assistant Prof	EEE	
6	Dr. Rose Kavitha	Professor	MBA	
7	Dr. Hemant Raju-T	Asst. prof	MECH	
8	Dr. Ishani Mishra	Associate Prof	ECE	
9	Raja. R	Asst. Prof.	CSE-2	

Dr. Vinoth Kumar K
 Professor & Associate Head - R&D

Dr. Revathi V
 Dean R&D



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Department of Research and Development

Minutes of Meeting

Date of Meeting: 23.08.2025

Time: 10:30 am - 11:00 am

Venue: IDEA LAB Discussion Room

Agenda:

1. *Faculty Research review and assessments*
2. *R&D Calendar of Events for Odd Semester AY 2025-26*
3. *Claim norms of Research Promotion Policy*
4. *Status of Incentive Forms and Supporting Document*
5. *R&D Events for Silver Jubilee Celebration of June 2026*
6. *IEEE International Conference ICEMCSE 2026*

Members Present:

Dr. Revathi V, Dean - R&D

Dr. Vinoth Kumar K, Professor & Associate Head - R&D

Coordinators Present:

- | | |
|-----------------------------|---------------------------------------|
| 1. Mr. Syam Dev R S | Sr. Assistant Professor - AIML |
| 2. Ms. Saranya A S | Assistant Professor - CSE 1 |
| 3. Ms. Roja R | Assistant Professor - CSE 2 |
| 4. Dr. Sunil Kumar Vengalil | Professor - CSE (DS) |
| 5. Dr. Gurulakshmi A B | Professor & Associate Head (QA) - ECE |
| 6. Dr. Sujoy Das | Sr. Assistant Professor - EEE |
| 7. Ms. Priya N | Sr. Assistant Professor - ISE |
| 8. Dr. Nagabhushana N | Sr. Assistant Professor - ME |
| 9. Dr. Rose Kavitha | Professor and HoD - MBA |
| 10. Dr. Priya Thomas | Sr. Assistant Professor - MCA |

Coordinators Absent:

- | | |
|-----------------------------|--|
| 1. Dr. M S Raghu | Associate Professor - CHEMISTRY (AS) |
| 2. Dr. Madhumohana Raju A B | Associate Professor - MATHEMATICS (AS) |
| 3. Dr. Ramachandra Naik | Associate Professor - PHYSICS (AS) |

The meeting started with Opening remarks by Associate Head - R&D

Associate Head - R&D thanked all the coordinators for the continuous support towards R&D activities during August 2025.

Agenda 1: Faculty research review and assessments:

The Faculty Research Review and Assessment for all departments is scheduled by the R&D department as per the circular dated on 11.08.2025. In alignment with the Institution Norms, participation in the Monthly

R&D Review is mandatory for all faculty members. The assessment and review process are scheduled from 26.08.2025 to 30.08.2025. The R&D team will be reviewing the below mentioned files along with supporting documents. The details of files are mentioned below.

1. *Department Publication (Only Scopus Indexed Journal / Conference / Book Chapter) File - Summary Sheet is required for AY 2024-25 (01.08.2024 to 31.07.2025)*
2. *Sanctioned Sponsored Research Projects(Grants) File along with UC for completed projects & Progress report for on-going projects - Summary Sheet is required for AY 2024-25 (01.08.2024 to 31.07.2025)*
3. *Patent (Filed / Published / Granted) File - Summary Sheet is required for AY 2024-25 (01.08.2024 to 31.07.2025)*

The review will be conducted in presence of respective department HoDs and Department R&D Coordinator.

Agenda 2: R&D Calendar of Events for Odd Semester AY 2025-26:

The Associate Head mentioned the **R&D Calendar of Events** for the **Odd Semester, AY 2025-26**, which was **circulated on 18.08.2025**. All R&D activities are to be conducted **in line with the Calendar of Events**.

Agenda 3: Claim norms of Research Promotion Policy:

Associate Head of R&D has informed that faculty members should submit the Additional Incentives Claim (Form 2) only after fulfilling the requirements outlined in the Self Appraisal Policy for the Academic Year 2024 -25. In this connection, all the Incentive forms should be properly verified by department R&D coordinators and send it through respective HoDs to the R&D department on or before 30th of every month.

Agenda 4: Status of Incentive Forms and Supporting Documents:

Associate Head of R&D mentioned that the incentive claim forms for research publications for July 2025 were processed by the R&D Department on 30.07.2025.

Agenda 5: R&D Events for Silver Jubilee Celebration of June 2026:

Associate Head - R&D highlighted the events planning to conduct during Silver Jubilee Celebration of June 2026 . The theme of R&D events is “Silver Summit”. The details of planned events are mentioned below

- a) *Distinguished Lecture 1 on 02.06.2026*
- b) *Workshop 1 on 05.06.2026*
- c) *Short Term Certificate Course related to IPR from 08.06.2026 to 12.06.2026*
- d) *Distinguished Lecture 2 on 13.06.2026*
- e) *Workshop 2 on 15.06.2026*
- f) *International Conference from 17.06.2026 to 18.06.2026*
- g) *Distinguished Lecture 3 on 23.06.2026*
- h) *Workshop 3 on 27.06.2026*

It is requesting **relevant research-focused workshop topics** for the **Silver Jubilee Celebration in June 2026**, and the audience includes **both faculty and students**, the topics should be impactful, practical, and aligned with enhancing research publication quality and output as well as research grants.

Agenda 6: IEEE International Conference ICEMCSE 2026:

Associate Head – R&D informed about IEEE Conference Record Number (CRN) 67638 of “**International Conference on Emerging Trends in Mobile Computing and Sustainable Informatics (ICEMCSI)**” is officially approved by IEEE. This conference is technical sponsored by IEEE and technical co-sponsored by IEEE Bangalore Section, IEEE PELS Bangalore Chapter, IEEE IES Bangalore Chapter. The mode of conducting conference is Offline only. This international conference serves a forum for researchers to address mobile networks, computing models, algorithms, sustainable models, and advanced informatics that supports the symbiosis of mobile computing and sustainable informatics. The ICEMCSI will be held on June 17th and 18th 2026. Plenary talks, Paper Presentation and Keynote Address by distinguished researchers and technologists, as well as contributed papers from academics and industry professionals, will be featured at the conference. The ICEMCSI is a global platform for technologists, researchers, business leaders, and industry leaders to share their perspectives on emerging technologies and newer solutions that can guide and lead to a better tomorrow. The papers can be presented in offline mode by the authors. *All accepted and presented papers will be submitted for the inclusion in IEEE XPLORE, subject to meeting IEEE Xplore’s scope and quality requirements.*

https://conferences.ieee.org/conferences_events/conferences/conferencedetails/67638

Website of the Conference: <https://newhorizonindia.edu/icemcsi26/>

The abstract and full paper submission starts from 01.05.2025 onwards.

Associate Head requested all R&D coordinators to extend their full support towards the successful planning and execution of the R&D events scheduled for June 2026 with active involvement and cooperation are crucial to ensure the smooth conduct and overall success of these initiatives.

The meeting is ended with High Tea.

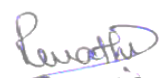



Associate Head - R&D
(Research Publication and Grants)

Date: 23.08.2025

Encls: Attendance Sheet



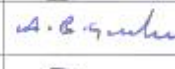
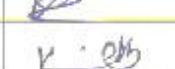

Dean - R&D

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Department of Research and Development

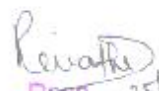
Attendance of R&D Coordinators meeting for the August 2025

Date : 23.08.2025

S. No	Name of the faculty member	Designation	Department	Signature
1.	PRIYA N	Sr. Assistant Professor	ISE	
2.	SARANYA S	Assistant Professor	CSE-I	
3.	Roja R	Asst. Prof.	CSE-2	
4.	R S. Syam Dev	Sr Asst. Prof.	AIML	
5.	Dr. Sujor Das	Sr. Asst. Prof.	EEE	
6.	Dr. A.B. Gurukulakshmi	Prof. & AHQA	ECE	
7.	Dr. Priya Thomas	Sr. Asst. Professor	MCA	
8.	Dr. Nagabhushana N	Sr. Asst. Prof.	ME	
9.	Dr. Sunil Kumar V	Professor	CSE-DS	
10.	Dr. Rose Kanitha	Prof & HOD	MBA	

 23/8/2025




 Dean 25/8
 Department of Research and Development
 NEW HORIZON COLLEGE OF ENGINEERING
 New Horizon Knowledge Park, Bellandur Main Road,
 Near Marathalli, Bengaluru - 560 103



Department of Research and Development

IPR Minutes of Meeting

Date of Meeting: 4.08.2025

Time: 2:30am

1. Coordinators were notified to shortlist the 100 patents for assistance after discussing the funding KAPILA Scheme.
2. During the discussion, the KAPILA PPT Format and portal entry are discussed.
3. The Excel file for KAPILA 2025–2026 is distributed to each IPR Coordinator.
4. The topic of KAPILA Patent Filing and Examination is covered.
5. The first week of September 2025 is when the KAPILA Presentation is scheduled
6. The completion of KAPILA Scheme must be completed by September 30th 2025, at the latest.



Encls:

1. Attendance Sheet

Dr. Agalya. V

Associate Head R&D

Dr Revathi V

Dean R&D



NEW HORIZON COLLEGE OF ENGINEERING

Department of Research and Development

Attendance of IPR Meeting

Date of Meeting: 4.08.2025

Sl.No	Name of the faculty member	Department	Designation	Signature
1	Ajay Sudhir Bal	ECE	SAP	
2	Sriharshini	ISE	Asst. prof	
3	Dr. T. Xanthia	CSE - II	Prof	
4	Dr. Sujay Das	EEE	Sr. AP	
5	Dr. Arpana	MCA	Assoc. Prof	
6	Dr. Ramachandra Nair	AS-Phy	Assoc. Prof	
7	Dr. K. Gopala	MECH	Asso. prof	
8	Dr. Jeshna D.P.	CSE (DS)	Asso. Prof	
9	Dr. Sami Roy	MBA	Sr. Asst. Prof	
10	Dr. Sonia Maria D'Souza	AI+ML	Associate Professor	
11	Dr. Agalya V	R&D	Prof	

Associate Head- R&D

Dean R&D