Ref No 14/14-15/NHCE /HWC (B)

Dated: 6<sup>th</sup> February 2015

#### **CIRCULAR**

As per the advice of the Chairman, Student Welfare Council, Minutes of the Meeting of Hostel Students Welfare Committee (girls) is to be held on 13<sup>th</sup> February 2015 at 11.00 a.m. in Conference Hall- Chhatrapati Shivaji Block.

#### Agenda:

- 1. Laundry Service
- 2. Medical Insurance and Checkups
- 3. Sports facility
- 4. Permission for Hostel Students
- 5. Banking Services.

Principal Principal

New Horizon College of Engineering Outer Ring Road, Bellandur Post.

Bangaiore 560 103. Cc to:

1. Dr. Manjunatha, Principal - Chairman, (Student Welfare Council) Hostel

2. Shri. H. N. Suryaprakash - Member

3. Dr. M S Ganesh Prasad - Member

4. Ms. Aruna - Member

5. Ms. Shanti - Member

6. Ms. Yogita - Member

Minutes of the Meeting of Hostel Students Welfare Committee (girls)

Minutes of the Meeting of Hostel Students Welfare Committee (girls) held on 13<sup>th</sup> February 2015 at 11:00 a.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

1. Dr. Manjunatha - Chairman

Principal, NHCE

2. Shri. H. N. Suryaprakash - Member

Registrar, NHCE

4. Dr. M S Ganesh Prasad - Member

HOD, Dean Student Affairs

5. Ms. Shanti - Member

Senior Warden

6. Ms. Aruna - Convener

**HOD** - Admission

7. Ms. Yogita - Member

Junior Warden

At the start of the meeting Chairman welcomed Honorable members of the Hostel Student Welfare Committee Convener Ms. Aruna readout the agenda of the meeting to all the members with the permission of Chairman the proceeding of Hostel Student Welfare Committee started.

### 1. Medical Insurance and checkups:

The Committee decided to introduce Medical Insurance for all the Hostel Students to cover their Medical necessities. The Committee entered into a tie-up with Sakara World Hospital to treat the students in case of emergency. Medical checkup for Hostel students is being organized.

### 2. <u>Laundry Service:</u>

The Members of the Committee were in favour of outsourcing laundry service at a subsidized rate not only to help the Hostel Students but also to save water and energy.

### 3. Sports facility

The Committee Members addressed the students need for both indoor and outdoor sports facility. They requested the wardens of the hostels to purchase some indoor games and requested the physical education director to keep the gym and outdoor facilities open for hostel students use.

### 4. Permission for Hostel Students

The Committee Members discussed about the timings allotted to students to be increased from 8:30.p.m to 9:00.p.m which was unanimously approved.

### 5. Banking Services:

To help the Hostel Students in regular activity for opening of account the Wardens were instructed to collect the applications & submit the same to the Chairman for Signatures.

The Chairman has requested the in house bank Indian bank to keep ATM functional.

Meeting concluded with Vote of thanks by Mr. H. N. Suryaprakash

Principal
New Horizon College of Engineering
Outer Ring Road, Bellandur Post,

Bangalore 560 103.

Meeting of Hostel Students Welfare Committee (girls) held on 13<sup>th</sup> February 2015 at 11.00 a.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

Sl. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	Newaths
2	Shri. H. N. Suryaprakash	Member	AMS
3	Dr. M S Ganesh Prasad	Member	of this
4	Ms. Aruna	Member	dury.
5	Ms. Shanti	Member	J. Shaning
6	Ms. Yogita	Member	Logitha,

Ref No 28/15-16/NHCE /HWC (B)

Dated: 20th July 2015

#### **CIRCULAR**

As per the advice of the Chairman, Student Welfare Council, Minutes of the Meeting of Hostel Students Welfare Committee (girls) is to be held on 27th July 2015 at 11.00 a.m. in Conference Hall- Chhatrapati Shivaji Block.

### Agenda:

- 1. Menu of the food to be served for Hostel Students
- 2. Out sourcing of kitchen to outsiders
- 3. Students Complaint & feedback
- 4. Warden report and feedback
- 5. Allotment of room

6. Anti-ragging committee

Principal

New HorizonpSpliege of Engineering Outer Ring Road, Bellandur Post,

Cc to: 500 103.

1. Dr. Manjunatha, Principal Chairman, (Student Welfare Council) Hostel

2. Shri. H. N. Suryaprakash Member

3. Dr. M S Ganesh Prasad Member

4. Ms. Aruna Member

5. Ms. Shanti Member

6. Ms. Yogita Member

### Minutes of the Meeting of Hostel Students Welfare Committee (girls)

Minutes of the Meeting of Hostel Students Welfare Committee (girls) held on 27<sup>th</sup> July 2015 at 11.00 a.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

1. Dr. Manjunatha - Chairman
Principal, NHCE

2. Shri. H. N. Suryaprakash - Member Registrar, NHCE

3. Dr. M S Ganesh Prasad - Member HOD, Dean Student Affairs

4. Ms. Shanti - Member
Senior Warden

5. Ms. Yogita - Member
Junior Warden

6. Ms. Aruna - Convener
HOD - Admission

At the start of the meeting Chairman welcomed Honorable members of the Hostel Student Welfare Committee Convener Ms. Aruna informed to all the members the agenda of the meeting with the permission of Chairman the proceeding of Hostel Student Welfare Committee started.

### 1. Menu of the food to be served for Hostel Students:

After considerable discussion among the members it was decided to have uniform food menu to all the hostels within the campus. The menu for all the seven days in a week being different has considerable scope of Non-Vegetarian food. The food menu for each month has to be decided by the mess in advance.

### 2. Out sourcing of Kitchen to outsiders for serving food to Hostel Students:

The members were unanimous in continuing outsourcing of kitchen to outsiders under direct supervision of the Committee & Management.

#### 3. Students Complaint & Feedback:

The members wanted students to give their feedback & complaint with regard to all the facilities within the Hostel including food weekly.

#### 4. Warden's Report & Feedback:

The Members insisted on daily Warden's report with regard to food & weekly reports on all other facilities available in the Hostel.

#### 5. Allotment of Room:

The Committee members appointed Ms. Padma from the Accounts Department to allot rooms to Hostel Students based on their choice as Hostel contain single, double & triple sharing occupancy. The Committee welcomed the New Hostel Students & was given general instruction regarding discipline & behavior.

#### 6. Anti-Ragging Committee:

The Committee Members unanimously agreed to formulate Anti-Ragging Committee to monitor ragging with the Hostels. Undertaking letters are to be signed by all the Hostel Students as per State Government directions. It was also suggested to bring among the Hostel Students preventive measures the Institution has undertaken with regard to Ragging activities.

Meeting concluded with Vote of thanks by Mr. H. N. Surya Prakash

Principal

New Horizon College of Engineering

Outer Ring Road, Bellandur Post, Bangalore, 500,103.

Meeting of Hostel Students Welfare Committee (girls) held on 27<sup>th</sup> July 2015 at 11.00 a.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

SI. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	Mayeth
2	Shri. H. N. Suryaprakash	Member	ANS RIL
3	Dr. M S Ganesh Prasad	Member	Jub Jub
4	Ms. Aruna	Member	durs.
5	Ms. Shanti	Member	& Shanited
6	Ms. Yogita	Member	Logitha

Meeting of Hostel Students Welfare Committee (girls) held on 27<sup>th</sup> July 2015 at 11.00 a.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

SI. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	Neugathy
2	Shri. H. N. Suryaprakash	Member	ANS BIL
3	Dr. M S Ganesh Prasad	Member	1 pub
4	Ms. Aruna	Member	durs.
5	Ms. Shanti	Member	& Shanited
6	Ms. Yogita	Member	Sogitha

Ref No. 10/15-16/NHCE /HWC (B)

Dated: 20<sup>th</sup> January 2016

#### **CIRCULAR**

As per the advice of the Chairman, Student Welfare Council, Minutes of the Meeting of Hostel Students Welfare Committee (girls) is to be held on 27<sup>th</sup> January 2016 at 11.00 a.m. in Conference Hall- Chhatrapati Shivaji Block.

### Agenda:

- 1. Menu of the food
- 2. Security and Power backup
- 3. Addressing the issue of book availability from library.
- Waste disposal bins.

Principal

New Horizon College of Engineering Outer Ring Road, Bellandur Post, Bangalore 560 103.

Cc to:

1. Dr. Manjunatha, Principal - Chairman, (Student Welfare Council) Hostel

2. Shri. H. N. Suryaprakash - Member

3. Dr. M S Ganesh Prasad - Member

4. Ms. Aruna - Member

5. Ms. Shanti - Member

6. Ms. Yogita - Member

Minutes of the Meeting of Hostel Students Welfare Committee (girls)

Minutes of the Meeting of Hostel Students Welfare Committee (girls) held on 27<sup>th</sup> January 2016 at 3.00 p.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

1. Dr. Manjunatha - Chairman Principal, NHCE

2. Shri. H. N. Suryaprakash - Member Registrar, NHCE

3. Dr. M S Ganesh Prasad - Member HOD, Dean Student Affairs

4. Ms. Shanti - Member Senior Warden

5. Ms. Yogita - Member
Junior Warden

6. Ms. Aruna - Convener
HOD - Admission

At the start of the meeting Chairman welcomed Honorable members of the Hostel Student Welfare Committee Convener Ms. Aruna informed to all the members the agenda of the meeting with the permission of Chairman the proceeding of Hostel Student Welfare Committee started.

### 1. To read and confirm the Minutes of the previous Meeting held on 27th July 2015:

The Committee Members confirmed Minutes of the previous Meeting and were happy with the progress made except for few areas.

#### 2. Menu of the food to be served for Hostel Students:

The Members of the Committee decided to let the Hostel Students to decide the Menu of their choice and let the Committee know through their respective Wardens. Uniform food menu of Vegetarian and Non-Vegetarian, North and South Indian Food had to be given equal importance. No Non – Vegetarian Food to be served in the Campus on Tuesdays.

### 3. Security and Power Backup:

The Committee members discussed about Security and Power Backup for the safety and security of the girl students. The Committee decided to request the Management to have emergency Power Backup facilities exclusively and increase the Security personnel for girls Hostel

### 4. Addressing the issue of Book availability from Library:

Based on the discussion in the Committee the issue at hand was solved by instructing the Library for increasing E-book facility for Hostel Students who could refer books and periodicals from the comforts of their Hostel Room.

### 5. Waste disposal bins of different colour for different types of Waste:

The Members of the Committee decided to introduce the use of different coloured dustbins for throwing different types of waste. With the present system of dustbins, the items which can be recycled or are biodegradable, are thrown in the dustbin along with items which can't be recycled. This causes the wastage of a lot of useful biodegradable waste as well as recyclable waste.

Meeting concluded with Vote of thanks by Ms. Shanti

Principal

New Horizon College of Engineering

Outer Ring Road Bellandin Post. Bangalore 500 003

Meeting of Hostel Students Welfare Committee (girls) held on 27<sup>th</sup> January 2016 at 11.00 a.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

SI. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	Mayots
2	Shri. H. N. Suryaprakash	Member	ANS Par
3	Dr. M S Ganesh Prasad	Member	
4	Ms. Aruna	Member	durs.
5	Ms. Shanti	Member	1. Shanthy
6	Ms. Yogita	Member	Logitha

### L

### NEW HORIZON COLLEGE OF ENGINEERING

### Minutes of the Meeting of Hostel Students Welfare Committee (girls)

Minutes of the Meeting of Hostel Students Welfare Committee (girls) held on 06<sup>th</sup> October 2016 at 3.00 p.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

1. Dr. Manjunatha - Chairman Principal, NHCE

2. Shri. H. N. Suryaprakash - Member Registrar, NHCE

3. Dr. M S Ganesh Prasad - Member HOD, Dean Student Affairs

4. Ms. Shanti - Member
Senior Warden

5. Ms. Yogita - Member Warden

6. Ms. Aruna - Convener
HOD - Admission

At the start of the meeting Chairman welcomed Honorable members of the Hostel Student Welfare Committee Convener Ms. Aruna readout the agenda of the meeting to all the members with the permission of Chairman the proceeding of Hostel Student Welfare Committee started.

#### 1. Allotment of Room:

The Committee members appointed Ms. Padma from the Accounts Department to allot rooms to Hostel Students based on their choice as Hostel contain single, double & triple sharing occupancy. The Committee welcomed the New Hostel Students & was given general instruction regarding discipline & behavior.

### 2. Anti-Ragging Committee:

The Committee Members unanimously agreed to formulate Anti-Ragging Committee to monitor ragging with the Hostels. Undertaking letters are to be signed by all the Hostel Students as per State Government directions. It was also suggested to bring among the Hostel Students preventive measures the Institution has undertaken with regard to Ragging activities.

#### 3. Menu of the food to be served for Hostel Students:

The Members of the Committee decided to let the Hostel Students to decide the Menu of their choice and let the Committee know through their respective Wardens. Uniform food menu of Vegetarian and Non-Vegetarian, North and South Indian Food had to be given equal importance. No Non – Vegetarian Food to be served in the Campus on Tuesdays.

#### 4. Medical Insurance and checkups:

The Committee decided to introduce Medical Insurance for all the Hostel Students to cover their Medical necessities. The Committee entered into a tie-up with Sakra World Hospital to treat the students in case of emergency. Medical checkup for Hostel students is being organized

#### 5. Save Energy and Water

The Committee decided to have a Theme for the Academic year 2016-17 to monitor and change for the better the lives of students in the Hostel. The theme selected for this Academic year is "Save Energy and Water", for implementation of the same the Committee felt that the Hostel Wardens with external help from Mr. Amit — Management representative has to regulate and monitor to curtail wasteful use of Energy and Water.

Meeting concluded with Vote of thanks by Ms. Shanti

Principa!

Meeting of Hostel Students Welfare Committee (girls) held on 06<sup>th</sup> October 2016 at 3.00 p.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

SI. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	Maynto
2	Shri. H. N. Suryaprakash	Member	LANS from
3	Dr. IM S Ganesh Prasad	Member	run
4	Ms. Shanti	Member	I Shamilay
5	Ms. Yogita	Member	Jogitha
6	Ms. Aruna	Convener	

Ref No 70/16-17/NHCE /HWC (G)

Dated: 16<sup>th</sup> January 2017

### **CIRCULAR**

As per the advice of the Chairman, Student Welfare Council, Minutes of the Meeting of Hostel Students Welfare Committee (girls) is on 23<sup>rd</sup> January 2017 at 3.00 p.m in Conference Hall-Chhatrapati Shivaji Block.

### Agenda:

- Menu of the food to be served for Hostel Students:
- Security and Power Backup:
- · Addressing the issue of Book availability from Library :
- Laundry Service:
- Internet Connections

**Principal** 

### Cc to:

1.	Dr. Manjunatha, Principal	-	Chairman, (Student Welfare Council) Hostel
2.	Shri H. N. Suryaprakash	-	Member
3.	Dr. M S Ganesh Prasad	-	Member
4.	Ms. Aruna	-	Member
5.	Ms. Shanti	-	Member
6.	Ms. Yogita	-	Member

Minutes of the Meeting of Hostel Students Welfare Committee (girls)

Minutes of the Meeting of Hostel Students Welfare Committee (girls) was held on 23<sup>rd</sup> January 2017 at 3.00 p.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

1. Dr. Manjunatha

Chairman

Principal, NHCE

2. Shri. H. N. Suryaprakash

Member

Registrar, NHCE

3. Dr. M S Ganesh Prasad

Member

HOD, Dean Student Affairs

4. Ms. Shanti

Member

Senior Warden

5. Ms. Yogita

Member

Junior Warden

6. Ms. Aruna

Convener

HOD - Admission

Agenda discussed were as follows:

- Menu of the food to be served for Hostel Students:
- Security and Power Backup:
- Addressing the issue of Book availability from Library :
- Laundry Service:
- Internet Connections

At the start of the meeting Chairman welcomed Honorable members of the Hostel Student Welfare Committee Convener **Ms. Aruna** informed to all the members the agenda of the meeting with the permission of Chairman the proceeding of Hostel Student Welfare Committee started.

### 1. Menu of the food to be served for Hostel Students:

The Members of the Committee decided to let the Hostel Students to decide the Menu of their choice and let the Committee know through their respective Wardens. Uniform food menu of Vegetarian and Non-Vegetarian, North and South Indian Food had to be given equal importance. No Non – Vegetarian Food to be served in the Campus on Tuesdays.

### 2. Security and Power Backup:

The Committee members discussed about Security and Power Backup for the safety and security of the girl students. The Committee decided to request the Management to have emergency Power Backup facilities exclusively and increase the Security personnel for girls Hostel

### 3. Addressing the issue of Book availability from Library:

Based on the discussion in the Committee the issue at hand was solved by instructing the Library for increasing E-book facility for Hostel Students who could refer books and periodicals from the comforts of their Hostel Room.

### 4. Laundry Service:

The Hostel Students brought to the notice of the Committee their laundry problems which iwas placed in the Committee meeting discussed in detail. The Committee decided to purchase coin operated washing machine and requested Director – Accounts to call for Quotations for the same.

### 5. Internet Connections

In the Committee meeting problem of Internet Connection the Hostel students where facing was discussed in detail. It was decided to change the service provider of Internet connection with improved bandwidth, faster connection and connectivity.

Meeting concluded with Vote of thanks by Ms. Shanti

Chairman

Minutes of the Meeting of Hostel Students Welfare Committee (girls) held on 23<sup>rd</sup> January 2017 at 3.00 p.m in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

SI. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	pleny.
2	Shri. H. N. Suryaprakash	Member	Ans but
3	Dr. IVI S Ganesh Prasad	Member	www
4	Ms. Aruna	Member_ Convow	dung
5	Ms. Shanti	Member	& Chamber
6	Ms. Yogita	Member	Contha

Ref No 75/17-18/NHCE /HWC (G)

### Dated: 19th July 2017

### **CIRCULAR**

As per the advice of the Chairman, Student Welfare Council, Minutes of the Meeting of Hostel Students Welfare Committee (girls) is on 24<sup>th</sup> July 2017 at 4.00 p.m. in Conference Hall- Chhatrapati Shivaji Block.

### Agenda:

- > To read and confirm the Minutes of the previous Meeting
- Warden's Report & Feedback
- Menu of the food to be served for Hostel Students
- Security and Power Backup
- Refurnishing of Hostel Rooms
- ➤ Hostel Day function

Principal

#### Cc to:

1. Dr. Manjunatha, Principal - Chairman, (Student Welfare Council) Hostel

2. Shri. H. N. Suryaprakash - Member

3. Dr. M S Ganesh Prasad - Member

4. Ms. Shanti - Member

5. Ms. Yogita - Member

6. Ms. Aruna - Convener

# Minutes of the Meeting of Hostel Students Welfare Committee (girls)

Minutes of the Meeting of Hostel Students Welfare Committee (girls) held on 24<sup>th</sup> July 2017 at 4.00 p.m. in Conference Hall- - Chhatrapati Shivaji Block. The following members were present for the meeting.

1. Dr. Manjunatha - Chairman

Principal, NHCE

2. Shri. H. N. Suryaprakash - Member

Registrar, NHCE

3. Dr. M S Ganesh Prasad - Member

HOD ME

4. Ms. Shanti - Member

Senior Warden

5. Ms. Yogita - Member

Warden

6. Ms. Aruna - Convener

**HOD** - Admission

Agenda for the meeting were:

- > To read and confirm the Minutes of the previous Meeting
- > Warden's Report & Feedback
- Menu of the food to be served for Hostel Students
- Security and Power Backup
- Refurnishing of Hostel Rooms
- > Hostel Day function

At the start of the meeting Chairman welcomed Honorable members of the Hostel Student Welfare Committee Convener Ms. Aruna informed to all the members the agenda of the meeting with the permission of Chairman the proceeding of Hostel Student Welfare Committee started.

### 1. To read and confirm the Minutes of the previous Meeting:

The Committee Members confirmed Minutes of the previous Meeting and were happy with the progress made except for few areas.

### 2. Warden's Report & Feedback:

The Members insisted on daily Warden's report with regard to food & weekly reports on all other facilities available in the Hostel.

### 3. Menu of the food to be served for Hostel Students:

The Members of the Committee decided to let the Hostel Students to decide the Menu of their choice and let the Committee know through their respective Wardens. Uniform food menu of Vegetarian and Non-Vegetarian, North and South Indian Food had to be given equal importance.

### 4. Security and Power Backup:

The Committee members discussed about Security and Power Backup for the safety and security of the girl students. The Committee decided to request the Management to have emergency Power Backup facilities exclusively and increase the Security personnel for girls Hostel.

#### 5. Refurnishing of Hostel Rooms:

The Committee members discussed and decided to refurnish by changing individual cabinets and cot for students residing in the Hostels. The Committee also decided to undertake minor repairs and interior painting of the Hostel.

### 6. Hostel Day function:

The Committee members discussed on the suggestions of the Students to conduct a Hostel Day and decided to place the same for the approval of the Management.

Meeting concluded with Vote of thanks by Member Secretary

Chairman

Minutes of the Meeting of Hostel Students Welfare Committee (girls) held on 24<sup>th</sup> July 2017 at 4.00 p.m in Conference Hall- <u>Chhatrapati Shivaji</u> Block. The following members were present for the meeting.

SI. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	Mugathy.
2	Shri. H. N. Suryaprakash	Member	ANS Row
3	Dr. M S Ganesh Prasad	Member	M
4	Ms. Shanthy	Member	& hantly
5	Ms. Yogitha	Member	Segitha
6	Ms. Aruna	Convener	Juna

Ref No 81/17-18/NHCE /HWC (G)

Dated: 22<sup>nd</sup> January 2018

### **CIRCULAR**

The Meeting of Hostel Students Welfare Committee (girls) is convened on 30<sup>th</sup> January 2018 at 3.00 p.m in Conference Hall- Chhatrapati Shivaji Block. All the Members are requested to be present for the Meeting.

### Agenda:

- Menu of the food to be served for Hostel Students
- Addressing the issue of Book availability from Library
- Bus to Railway Stations for pickup and drop during Vacations
- Movie night for Hostel Students
- Farewell party for Hostel Students

Principal

Cc to:

1. Dr. Manjunatha, Principal - Chairman, (Student Welfare Council) Hostel

2. Shri. H. N. Suryaprakash - Member

3. Dr. M S Ganesh Prasad - Member 4. Ms. Shanti - Member 7. Shantiy

5. Ms. Yogita - Member gogitha

6. Ms. Aruna - Convener

### Minutes of the Meeting of Hostel Students Welfare Committee (girls)

Minutes of the Meeting of Hostel Students Welfare Committee (girls) held on 30<sup>th</sup> January 2018 at 3.00 p.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

1. Dr. Manjunatha - Chairman Principal, NHCE

2. Shri. H. N. Suryaprakash - Member Registrar, NHCE

3. Dr. M S Ganesh Prasad - Member HOD, Dean Student Affairs

4. Ms. Shanti - Member
Senior Warden

5. Ms. Yogita - Member
Junior Warden

6. Ms. Aruna - Convener
HOD - Admission

At the start of the meeting Chairman welcomed Honorable members of the Hostel Student Welfare Committee Convener Ms. Aruna informed to all the members the agenda of the meeting with the permission of Chairman the proceeding of Hostel Student Welfare Committee started.

### 1. To read and confirm the Minutes of the previous Meeting held on 24th July 2017:

The Committee Members confirmed Minutes of the previous Meeting and were happy with the progress made except for few areas.

### 2. Menu of the food to be served for Hostel Students:

The Members of the Committee decided to let the Hostel Students to decide the Menu of their choice and let the Committee know through their respective Wardens. Uniform food menu of Vegetarian and Non-Vegetarian, North and South Indian Food had to be given equal importance. No Non — Vegetarian Food to be served in the Campus on Tuesdays.

### 3. Addressing the issue of Book availability from Library:

Based on the discussion in the Committee the issue at hand was solved by instructing the Library for increasing E-book facility for Hostel Students who could refer books and periodicals from the comforts of their Hostel Room.

### 4. Bus to Railway Stations for pickup and drop during Vacations:

The members discussed in detail with regarding to the arrangement of Bus facility and decided that bus can be sent at a time when large number of students arrive and depart at a time.

### 5. Movie night for Hostel Students:

The Members of the Committee decided to organize Annual Movie night for the Hostel students in the month of February 2018 at college quadrangle. The choice of the movie was left the students from a list of movies.

### 6. Farewell party for Hostel Students:

As per the request of the students the Committee discussed and decided to permit the students to organize the Farewell party for the final year students.

Meeting concluded with Vote of thanks by Convener

Chairman

Meeting of Hostel Students Welfare Committee (girls) held on 30<sup>th</sup> January 2018 at 3.00 p.m in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

SI. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	May
2	Shri. H. N. Suryaprakash	Member	HVS ful
3	Dr. M S Ganesh Prasad	Member	m.
4	Ms. Shanty	Member	1 - Shornthy
5	Ms. Yogitha	Member	Sogistia
6	Ms. Aruna	Convener	Ilina

Ref No 90/17-18/NHCE /HWC (G)

Dated: 19th July 2018

### CIRCULAR

The Meeting of Hostel Students Welfare Committee (girls) is convened on 25th July 2018 at 3.00 p.m. in Conference Hall- **Chhatrapati Shivaji** Block. All the Members are requested to be present for the Meeting.

### Agenda:

- Anti-Ragging Committee
- Allotment of Room
- Menu of the food to be served for Hostel Students
- Wastage of Food to be reduced
- Medical awareness program

Principat

### Cc to:

1. Dr. Manjunatha - Chairman, (Student Welfare Council) Hostel

2. Shri. H. N. Suryaprakash, - Member

3. Dr. M S Ganesh Prasad - Member

4. Ms. Shanti - Member

5. Ms. Yogita - Member

6. Ms. Aruna - Convener

Minutes of the Meeting of Hostel Students Welfare Committee (girls)

Minutes of the Meeting of Hostel Students Welfare Committee (girls) was held on 25<sup>th</sup> July 2018 at 3.00 p.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

1. Dr. Manjunatha - Chairman Principal, NHCE

2. Shri. H. N. Suryaprakash - Member

Registrar, NHCE

3. Dr. M S Ganesh Prasad - Member HOD & Dean - ME

4. Ms. Shanti - Member

Senior Warden

5. Ms. Yogita - Member
Junior Warden

6. Ms. Aruna - Convener
HOD - Admission

### Agenda discussed in the meeting were as follows:

- Anti-Ragging Committee
- Allotment of Room
- Menu of the food to be served for Hostel Students
- Wastage of Food to be reduced
- Medical awareness program

At the outset of the meeting Chairman welcomed Honorable members of the Hostel Student Welfare Committee Convener Ms. Aruna readout the agenda of the meeting to all the members with the permission of Chairman the proceeding of Hostel Student Welfare Committee started.

### 1. Anti-Ragging Committee:

The Committee Members unanimously agreed to formulate Anti-Ragging Committee to monitor ragging with the Hostels. Undertaking letters are to be signed by all the Hostel Students as per State Government directions. It was also suggested to bring among the Hostel Students preventive measures the Institution has undertaken with regard to Ragging activities.

### 2. Allotment of Room:

The Committee members appointed Ms. Padma from the Accounts Department to allot rooms to Hostel Students based on their choice as Hostel contain single, double & triple sharing occupancy. The Committee welcomed the New Hostel Students & was given general instruction regarding discipline & behavior.

# 3. Menu of the food to be served for Hostel Students:

The Members of the Committee decided to let the Hostel Students to decide the Menu of their choice and let the Committee know through their respective Wardens. Uniform food menu of Vegetarian and Non-Vegetarian, North and South Indian Food had to be given equal importance. No Non — Vegetarian Food to be served in the Campus on Tuesdays.

### 4. Wastage of Food to be reduced:

The Members of the Committee felt that lot of food was being wasted, after discussions came to conclusion that quality of food to be monitored regularly and reduce on the preparation of food.

### 5. Medical awareness program:

The Committee wanted to conduct Medical Awareness Program, so the members decided to have a tie-up with Sakra World Hospital to conduct awareness with regard to Hygiene and sanitation among girl students.

Meeting concluded with Vote of thanks by Ms. Aruna

Chairman

Convener

Meeting of Hostel Students Welfare Committee (girls) was held on 25<sup>th</sup> July 2018 at 3.00 p.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

Sl. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	Maynty
2	Shri. H. N. Suryaprakash	Member	ANSPOON
3	Dr. M S Ganesh Prasad	Member	Tun
4	Ms. Shanti	Member	8. Shantry
5	Ms. Yogita	Member	Logitha
6	Ms. Aruna	Convener	rine

Ref No 97/18-19/NHCE /HWC (G)

Dated: 18th January 2019

### **CIRCULAR**

The Meeting of Hostel Students Welfare Committee (girls) is convened on 23<sup>rd</sup> January 2019 at 3:00 p.m. in Conference Hall- **Chhatrapati Shivaji** Block. All the Members are requested to be present for the Meeting.

### Agenda:

- Hostel Day function
- Laundry Service
- Sports facility
- · Permission for Hostel Students
- · Warden's Report & Feedback:
- Banking Services

Ms. Aruna

Principal

### Cc to:

1.	Dr. Manjunatha		Chairman, (Student Welfare Council) Hostel
2.	Shri. H. N. Suryaprakash,	-	Member
3.	Dr. M S Ganesh Prasad	-	Member
4.	Ms. Shanti	-	Member
5.	Ms. Yogita	-	Member

Convener

Minutes of the Meeting of Hostel Students Welfare Committee (girls)

Minutes of the Meeting of Hostel Students Welfare Committee (girls) was held on 23<sup>rd</sup> January 2019 at 3:00 p.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

 Dr. Manjunatha Principal, NHCE

Chairman

2. Shri. H. N. Suryaprakash Registrar, NHCE

Member

 Dr. M S Ganesh Prasad HOD, Dean Student Affairs

Member

Ms. ShantiSenior Warden

Member

6. Ms. Yogita
Junior Warden

Member

7. Ms. Aruna HOD - Admission

Convener

## Agenda discussed in the meeting were as follows:

- Hostel Day function
- Laundry Service
- Sports facility
- Permission for Hostel Students
- Warden's Report & Feedback:
- Banking Services

At the outset of the meeting Chairman welcomed Honorable members of the Hostel Student Welfare Committee Convener **Ms. Aruna** readout the agenda of the meeting to all the members with the permission of Chairman the proceeding of Hostel Student Welfare Committee started.

#### 1. Hostel Day function:

The Committee members discussed on the suggestions of the Students to conduct a Hostel Day and decided to place the same for the approval of the Management.

#### 2. Laundry Service:

The Members of the Committee were in favour of outsourcing laundry service at a subsidized rate not only to help the Hostel Students but also to save water and energy.

#### 3. Sports facility

The Committee Members addressed the students need for both indoor and outdoor sports facility. They requested the wardens of the hostels to purchase some indoor games and requested the physical education director to keep the gym and outdoor facilities open for hostel students use.

#### 4. Permission for Hostel Students

The Committee Members discussed about the timings allotted to students to be increased from 8:30.p.m to 9:00.p.m which was unanimously approved.

#### 5. Warden's Report & Feedback:

The Members insisted on daily Warden's report with regard to food & weekly reports on all other facilities available in the Hostel.

#### 6. Banking Services:

To help the Hostel Students in regular activity for opening of account the Wardens were instructed to collect the applications & submit the same to the Chairman for Signatures. The Chairman has requested the in house bank Indian bank to keep ATM functional.

Meeting concluded with Vote of thanks by Ms. Aruna

Chairman

Convener

Meeting of Hostel Students Welfare Committee (girls) was held on 23<sup>rd</sup> January 2019 at 3:00 p.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

Sl. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	Maynty
2	Shri. H. N. Suryaprakash	Member	Arch
3	Dr. M S Ganesh Prasad	Member	Pun
4	Ms. Shanti	Member	& Shantly
5	Ms. Yogita	Member	Logi Has
6	Ms. Aruna	Convener	Jrina:

Meeting of Hostel Students Welfare Committee (girls) was held on 23<sup>rd</sup> January 2019 at 3:00 p.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

Sl. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	Maynty
2	Shri. H. N. Suryaprakash	Member	Arch
3	Dr. M S Ganesh Prasad	Member	Pun
4	Ms. Shanti	Member	& Shantly
5	Ms. Yogita	Member	Logi the,
6	Ms. Aruna	Convener	J. runa

Ref No 94/17-18/NHCE /HWC (G)

Dated: 16th July 2019

#### CIRCULAR

The Meeting of Hostel Students Welfare Committee (girls) is convened on 23<sup>rd</sup> July 2019 at 11.00 a.m. in Conference Hall- **Chhatrapati Shivaji** Block. All the Members are requested to be present for the Meeting.

#### Agenda:

- Anti-Ragging Committee
- Allotment of Room
- Menu of the food to be served for Hostel Students
- Wastage of Food to be reduced
- Medical awareness program

Principal

#### Cc to:

1.	Dr. Manjunatha	-	Chairman, (Student Welfare Council) Hostel
2.	Shri. H. N. Suryaprakash,	7975	Member
3.	Dr. M S Ganesh Prasad	Ho=H	Member
4.	Ms. Shanti	siders A	Member
5.	Ms. Yogita	-	Member
6.	Ms. Aruna	•	Convener

Ref No 94/17-18/NHCE /HWC (G)

Dated: 16th July 2019

#### **CIRCULAR**

The Meeting of Hostel Students Welfare Committee (girls) is convened on 23<sup>rd</sup> July 2019 at 11.00 a.m. in Conference Hall- **Chhatrapati Shivaji** Block. All the Members are requested to be present for the Meeting.

#### Agenda:

- Anti-Ragging Committee
- Allotment of Room
- Menu of the food to be served for Hostel Students
- Wastage of Food to be reduced
- Medical awareness program

Principal

#### Cc to:

1.	Dr. Manjunatha	-	Chairman, (Student Welfare Council) Hostel
2.	Shri. H. N. Suryaprakash,	7975	Member
3.	Dr. M·S Ganesh Prasad	Hoseli	Member
4.	Ms. Shanti	sidets	Member
5.	Ms. Yogita	-	Member
6.	Ms. Aruna	-	Convener

Minutes of the Meeting of Hostel Students Welfare Committee (girls)

Minutes of the Meeting of Hostel Students Welfare Committee (girls) was held on 23<sup>rd</sup> July 2019 at 11.00 a.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

1. Dr. Manjunatha

Chairman

Principal, NHCE

2. Shri. H. N. Suryaprakash

Member

Registrar, NHCE

3. Dr. M S Ganesh Prasad

Member

HOD, Dean Student Affairs

4. Ms. Shanti

Member

Senior Warden

5. Ms. Yogita

Member

Junior Warden

6. Ms. Aruna

Convener

**HOD** - Admission

Agenda discussed were as follows:

- Menu of the food to be served for Hostel Students
- Out sourcing of Kitchen to outsiders for serving food to Hostel Students
- Students Complaint & Feedback
- · Warden's Report & Feedback
- Allotment of Room

At the start of the meeting Chairman welcomed Honorable members of the Hostel Student Welfare Committee Convener Ms. Aruna informed to all the members the agenda of the meeting with the permission of Chairman the proceeding of Hostel Student Welfare Committee started.

#### Menu of the food to be served for Hostel Students:

After considerable discussion among the members it was decided to have uniform food menu to all the hostels within the campus. The menu for all the seven days in a week being different has considerable scope of Non-Vegetarian food. The food menu for each month has to be decided by the mess in advance.

## 2. Out sourcing of Kitchen to outsiders for serving food to Hostel Students:

The members were unanimous in continuing outsourcing of kitchen to outsiders under direct supervision of the Committee & Management.

#### 3. Students Complaint & Feedback:

The members wanted students to give their feedback & complaint with regard to all the facilities within the Hostel including food weekly.

#### 4. Warden's Report & Feedback:

The Members insisted on daily Warden's report with regard to food & weekly reports on all other facilities available in the Hostel.

#### 5. Allotment of Room:

The Committee members appointed Ms. Padma from the Accounts Department to allot rooms to Hostel Students based on their choice as Hostel contain single, double & triple sharing occupancy. The Committee welcomed the New Hostel Students & was given general instruction regarding discipline & behavior.

#### 6. Anti-Ragging Committee:

The Committee Members unanimously agreed to formulate Anti-Ragging Committee to monitor ragging with the Hostels. Undertaking letters are to be signed by all the Hostel Students as per State Government directions. It was also suggested to bring among the Hostel Students preventive measures the Institution has undertaken with regard to Ragging activities.

Meeting concluded with Vote of thanks by Ms. Aruna

Chairman

Convener

Meeting of Hostel Students Welfare Committee (girls) was held on 23<sup>rd</sup> July 2019 at 11.00 a.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

Sl. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	Maynthy
2	Shri. H. N. Suryaprakash	Member	ANS B
3	Dr. M S Ganesh Prasad	Member	per.
4	Ms. Shanti	Member	8. Shantly
5	Ms. Yogita	Member	Logitha
6	Ms. Aruna	Convener	Jrina

Ref No 99/19-20/NHCE /HWC (G)

Dated: 15th January 2020

#### CIRCULAR

The Meeting of Hostel Students Welfare Committee (girls) is convened on 22<sup>nd</sup> January 2020, 2:00.p.m in Conference Hall- Chhatrapati Shivaji Block. All the Members are requested to be present for the Meeting.

#### Agenda:

- > Wastage of Food to be reduced
- > Security and Power Backup
- > Permission for Hostel Students
- > Hostel Day function
- > Internet Connections
- > Menu of the food to be served for Hostel Students

Principal

#### Cc to:

a. Dr. Manjunatha - Chairman, (Student Welfare Council) Hostel

b. Shri. H. N. Suryaprakash, - Member

c. Dr. M S Ganesh Prasad - Member

d. Ms. Shanti - Member

e. Ms. Yogita - Member

f. Ms. Aruna - Convener

# Minutes of the Meeting of Hostel Students Welfare Committee (girls)

Minutes of the Meeting of Hostel Students Welfare Committee (girls) held on 22<sup>nd</sup> January 2020, 2:00.p.m in Conference Hall- Chhatrapati Shivaji Block : The following members were present for the meeting.

 Dr. Manjunatha Principal, NHCE

Chairman

Shri. H. N. Suryaprakash Registrar, NHCE

Member

 Dr. M S Ganesh Prasad HOD, Dean Student Affairs

Member

Ms. Shanti Senior Warden

Member

5. Ms. Yogita
Junior Warden

Member

6. Ms. Aruna HOD - Admission

Convener

Agenda for the meeting were:

- Wastage of Food to be reduced
- Security and Power Backup
- Permission for Hostel Students
- Hostel Day function
- Internet Connections
- Menu of the food to be served for Hostel Students

#### 5. Internet Connections

In the Committee meeting problem of Internet Connection the Hostel students where facing was discussed in detail. It was decided to change the service provider of Internet connection with improved bandwidth, faster connection and connectivity.

#### 6. Menu of the food to be served for Hostel Students

The Members of the Committee decided to let the Hostel Students to decide the Menu of their choice and let the Committee know through their respective Wardens. Uniform food menu of Vegetarian and Non-Vegetarian, North and South Indian Food had to be given equal importance. No Non – Vegetarian Food to be served in the Campus on Tuesdays.

Meeting concluded with Vote of thanks by Ms. Aruna

Chairman

Convener

Meeting of Hostel Students Welfare Committee (girls) was held on 22<sup>nd</sup> January 2020, 2:00.p.m in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

Sl. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	Maynth
2	Shri. H. N. Suryaprakash	Member	Argent
3	Dr. M S Ganesh Prasad	Member	ris
4	Ms. Shanti	Member	8. Shautty
5	Ms. Yogita	Member	& Shautty & Sogither
6	Ms. Aruna	Convener	Yum.

Ref No 99/2020-21/NHCE /HWC (G)

# Dated: 30<sup>th</sup> Dec 2020

#### **CIRCULAR**

The Meeting of Hostel Students Welfare Committee (girls) is convened on 5<sup>th</sup> January 2021 at 11.00 a.m. in Conference Hall- **Chhatrapati Shivaji** Block. All the Members are requested to be present for the Meeting.

#### Agenda:

- Formation of Anti Ragging Squad
- Allotment of Room
- Hostel Menu
- Reduction of food wastage
- Measures to be taken for COVID-19
- Warden's Report & Feedback
- Insurance for Hostel students

Principal

#### Cc to:

1. Dr. Manjunatha - Chairman, (Student Welfare Council) Hostel

2. Mr. H. N. Suryaprakash, - Member

3. Dr. M S Ganesh Prasad - Member

4. Ms. Shanti - Member

5. Ms. Yogita - Member

6. Ms. Aruna - Convener

Minutes of the Meeting of Hostel Students Welfare Committee (girls)

Minutes of the Meeting of Hostel Students Welfare Committee (girls) was held on 5<sup>th</sup> January 2021 at 11.00 a.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

1. Dr. Manjunatha

Chairman

Principal, NHCE

Shri. H. N. Suryaprakash Registrar, NHCE

Member

3. Dr. M S Ganesh Prasad HOD & Dean - ME

Member

4. Ms. Shanti Senior Warden

Member

5. Ms. Yogita Junior Warden

Member

**6. Ms. Aruna**Director - Admission

Convener

# Agenda discussed in the meeting were as follows:

- Formation of Anti Ragging Squad
- Allotment of Room
- Hostel Menu
- Reduction of food wastage
- Measures to be taken for COVID-19
- Warden's Report & Feedback
- Insurance for Hostel students

At the outset of the meeting Chairman welcomed Honorable members of the Hostel Student Welfare Committee Convener Ms. Aruna readout the agenda of the meeting to all the members with the permission of Chairman the proceeding of Hostel Student Welfare Committee started.

#### 1. Formation of Anti Ragging Squad

The Committee Members unanimously agreed to formulate Anti-Ragging Committee to monitor ragging with the Hostels. Undertaking letters are to be signed by all the Hostel Students as per State Government directions. It was also suggested to bring among the Hostel Students preventive measures the Institution has undertaken with regard to Ragging activities.

#### 2. Allotment of Room:

The Committee members appointed Ms. Padma from the Accounts Department to allot rooms to Hostel Students based on their choice as Hostel contain single, double & triple sharing occupancy. The Committee welcomed the New Hostel Students & was given general instruction regarding discipline & behavior.

#### 3. Hostel Menu:

The Members of the Committee decided to let the Hostel Students to decide the Menu of their choice and let the Committee know through their respective Wardens. Uniform food menu of Vegetarian and Non-Vegetarian, North and South Indian Food had to be given equal importance. No Non — Vegetarian Food to be served in the Campus on Tuesdays.

# 4. Reduction on food wastage:

The Members of the Committee felt that lot of food was being wasted, after discussions came to conclusion that quality of food to be monitored regularly and reduce on the preparation of food.

# 5. Measures to be taken for COVID-19

The Committee wanted to conduct Medical Awareness Program due to COVID-19, and also the members discussed about the preventive measures to be taken in the Hostel premises and also to make strict rules and regulation for the students to be followed in the Hostel. The members decided to have a tie-up with Hospital for the emergency purpose and also informed the Member Secretary to make a MOU with the hospital as soon as possible and also instructed the wardens to sanitize the Hostels on regular basis.

# 6. Warden's Report and Feed back

The member insisted on Warden's to report with regard to food and on all the facilities available in the Hostel

# 7. Insurance for Hostel students

The Committee decided to introduce Medical Insurance for all the Hostel Students to cover their Medical necessities for the students in case of emergency.

Meeting concluded with Vote of thanks by Ms. Aruna

Chairman

Convener

Meeting of Hostel Students Welfare Committee (girls) was held on 5<sup>th</sup> January 2021 at 11.00 a.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

Sl. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	Maynthey
2	Shri. H. N. Suryaprakash	Member	IAN Rain
3	Dr. M S Ganesh Prasad	Member	pur
4	Ms. Shanti	Member	& Shanthy
5	Ms. Yogita	Member	Logi tha
6	Ms. Aruna	Convener	24.20

Ref No 106/2023-24/NHCE /HWC (G)

1<sup>st</sup> Sept 2023

#### **CIRCULAR**

The Meeting of Hostel Students Welfare Committee (Girls) is convened on 8th Sept 2023 at 10.30 am in Conference Hall- **Chhatrapati Shivaji** Block. All the Members are requested to be present for the Meeting.

#### Agenda:

- > To read and confirm the Minutes of the previous meeting.
- Menu of the food to be served for Hostel Students.
- > Medical Facility
- > Anti-Ragging Committee.
- > Allotment of Room.
- > Laundry Service.
- > Internet Connections.

Principal

#### Cc to:

Dr. Manjunatha - Chairman

➤ Dr. Anandhi.R.J. - Member

➤ Ms. Shanthy P - Member

> Mr. H. N. Suryaprakash - Member

➤ Ms. Aruna M - Member Secretary

Minutes of the Meeting of Hostel Students Welfare Committee (Girls)

Minutes of the Meeting of Hostel Students Welfare Committee (Girls) held on 8th Sept 2023 at 10.30 am in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

**1. Dr. Manjunatha** - **Chairman** Principal, NHCE

2. Dr. Anandhi. R.J. - Member

Dean Student Affairs

3. Ms. Shanthy P - Member

Warden

4. Mr. H. N. Suryaprakash - Member

Registrar, NHCE

5. Ms. Aruna M - Convener

Executive Director- Admissions

#### Agenda:

- > To read and confirm the Minutes of the previous meeting.
- > Menu of the food to be served for Hostel Students.
- Medical Facility
- > Anti-Ragging Committee.
- > Allotment of Room.
- > Laundry Service.
- > Internet Connections.

At the outset of the meeting, the Convener, Shri H.N. Surya Prakash welcomed Honorable Chairman and members of the Hostel Student Welfare Committee. The Convener presented the agenda of the meeting to all the members with the permission of Chairman, the proceeding of Hostel Student Welfare Committee started.

#### 1. To read and confirm the Minutes of the previous meeting.

The Committee Members confirmed Minutes of the previous Meeting and were happy with the progress made except for a few areas.

#### 2. Menu of the food to be served for Hostel Students:

The Members of the Committee decided to let the Hostel Students decide the Menu of their choice and let the Committee know through their respective Wardens. Uniform food menu of Vegetarian and Non-Vegetarian, North and South Indian Food had to be given equal importance. No Non – Vegetarian Food to be served in the Campus on Tuesdays.

#### 3. Medical Facility:

Inhouse Campus medical facilities available 24/7 and take care of primary or basic medical aid on college Hostels. Students are taken to the nearest hospital in case of an emergency simultaneously will be informed to Parents and local guardian. Sanitary napkins may be available at vending machines.

#### 4. Anti-Ragging Committee:

The Committee members unanimously agreed to formulate Anti-Ragging Committee to monitor ragging with the Hostels. Undertaking letters are to be signed by all the Hostel Students as per State Government directions. It was also suggested to bring among the Hostel Students preventive measures the Institution has undertaken with regard to Ragging activities.

#### 5. Allotment of Room:

The Committee members appointed Ms. Padma from the Accounts Department to allot rooms to Hostel Students based on their choice as Hostel contains single, double & triple sharing occupancy. The Committee welcomed the New Hostel Students & was given general instruction regarding discipline & behavior.

#### 6. Laundry Service:

The Hostel Students brought to the notice of the Committee their laundry problems which were placed in the Committee meeting and discussed in detail. The

Committee decided to purchase coin operated washing machine and requested Sr. Exe. Director Accounts and Finance to call for Quotations for the same.

#### 7. Internet Connections

In the Committee meeting problem of Internet Connection, the Hostel students were facing was discussed in detail. It was decided to change the service provider of Internet connection with improved bandwidth, faster connection and connectivity.

Meeting concluded with Vote of thanks by Convener

Chairman

Convener

#### **NEW HORIZON COLLEGE OF ENGINEERING**

Meeting of Hostel Students Welfare Committee (Girls) was held on 8<sup>th</sup> September 2024 at 10.30 p.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

Sl. No.	Name	Designation	Signature
1	Dr. Manjunatha Principal	Chairman	Maynts
2	Dr. Anandhi.R.J Dean Academics	Member	Anaudho
3	Ms. Shanthy P Warden	Member	Charittey
4	Shri. H. N. Suryaprakash Registrar	Member	Ans Roll
5	Ms. Aruna M Executive Director- Admissions	Convener	Ina

Ref No 104/22-23/NHCE /HWC (G)

Dated: 14th Feb 2023

#### **CIRCULAR**

The Meeting of Hostel Students Welfare Committee (girls) is convened on 24<sup>th</sup> Feb 2023 at 1.00 p.m in Conference Hall- **Chhatrapati Shivaji** Block. All the Members are requested to be present for the Meeting.

#### Agenda:

- > To read and confirm the Minutes of the previous meeting.
- > Sports & Gym facility
- > Anti-Ragging Squad.
- > Laundry Service.
- > Internet Connections.
- Permission for Hostel Students
- > Feedback

**Principal** 

#### Cc to:

Dr. Manjunatha - Chairman,
 Shri. H. N. Suryaprakash - Member
 Dr. Anandhi.R.J - Member

➤ Ms. Shanthy - Member

➤ Mr. Yogitha - Member

Ms. Aruna Machani - Convener

Minutes of the Meeting of Hostel Students Welfare Committee (girls)

Minutes of the Meeting of Hostel Students Welfare Committee (girls) held on 24th February 2023 at 1.00 p.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

1. Dr. Manjunatha

Chairman

Principal, NHCE

2. Shri. H. N. Suryaprakash

Member

Registrar, NHCE

3. Dr. Anandhi.R.J

Member

Dean Academics & HOD ISE

4. Ms. Shanthy

Member

Senior Warden

5. Ms. Yogitha

Member

Junior Warden

6. Ms. Aruna Machani

Convener

Director - Admission

#### Agenda:

- > To read and confirm the Minutes of the previous meeting.
- > Sports & Gym facility
- > Anti-Ragging Squad.
- > Laundry Service.
- > Internet Connections.
- Permission for Hostel Students
- > Feedback

At the outset of the meeting, the Convener, Ms. **Aruna Machani** welcomed the Hon'ble Chairman and members of the Hostel Student Welfare Committee. The Convener presented the agenda of the meeting to all the members with the permission of Chairman, the proceeding of Hostel Student Welfare Committee started.

#### To read and recorded the Minutes of the previous meeting.

The previous minutes of the meeting were pleased before the committee and it was read and recorded.

#### Sports and Gym facilities

The Committee Members addressed the student's need for both indoor and outdoor sports and gym facilities it was decided and authorized purchase officer to buy some indoor games and requested the physical education director to keep the gym and outdoor facilities open for hostel students' use. Further, it is brought to the notice of the Members that the existing gym will be shifted to the Sardar Vallabhai Patel Block with all the modern gym equipment.

#### Anti-Ragging Squad:

The Committee members unanimously agreed to formulate Anti-Ragging Squad to monitor ragging within the Hostels. Undertaking letters are to be registered in the UGC website and the same has to be conveyed to the students as per Government directions. It was also suggested by the Members to bring awareness among the Students about the preventive measures initiated by the Institution with regard to Ragging activities.

#### **Laundry Service:**

The Hostel Students brought to the notice of the Committee their laundry problems which were placed in the Committee meeting and discussed in detail. Hence, the Sr. Exe. Director informed the Members that they have already finalized the vendor for Laundry and the MOU will be signed shortly. Further, Convener informed to the Members that already the laundry facility is already provided to students.

#### Internet Connections

In the Committee meeting problem of Internet Connection, the Hostel students were facing was discussed in detail. It was decided to change the service provider of Internet connection with improved bandwidth, faster connection and connectivity.

#### **Permission for Hostel Students**

It was informed to the Members that the request of students with the right to in and out timings for Boys Hostel have been met by changing the existing in time from 9.00~p.m. to 10.00~p.m.

#### > Feedback

The Members reviewed on daily Warden's report, food report & weekly reports on all other facilities available in the Hostel.

The meeting concluded with a Vote of thanks by the Convener

Chairman

Convener

Meeting of Hostel Students Welfare Committee (girls) was held  $24^{\rm th}$  Feb 2023 at 1.00 p.m in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

SI. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	Mayoth
2	Shri. H. N. Suryaprakash	Member	Medy
3	Dr. Anandhi R J	Member	Mondh
4	Mr. Shanthy	Member	P. Shanthy
5	Mr. Yogitha	Member	Logi Ha
6	Ms. Aruna Machani	Convener	line

Ref No 103/2022-23/NHCE /HWC (G)

1st Sept 2022

#### **CIRCULAR**

The Meeting of Hostel Students Welfare Committee (girls) is convened on 10th Sept 2022 at 2.00 p.m in Conference Hall- Chhatrapati Shivaji Block. All the Members are requested to be present for the Meeting.

#### Agenda:

- Menu of the food to be served for Hostel Students
- Out sourcing of Kitchen to outsiders for serving food to Hostel Students
- Students Complaint & Feedback
- Warden's Report & Feedback

Principal

#### Cc to:

Dr. Manjunatha - Chairman,
 Shri. H. N. Suryaprakash - Member
 Dr. Anandhi.R.J - Member
 Ms. Shanthy - Member
 Mr. Yogitha - Member
 Ms. Aruna Machani - Convener

Minutes of the Meeting of Hostel Students Welfare Committee (girls)

Minutes of the Meeting of Hostel Students Welfare Committee (girls) was held on  $10^{th}$  Sept 2022 at 2.00 p.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

1. Dr. Manjunatha

Chairman

Principal, NHCE

2. Shri. H. N. Suryaprakash

Member

Registrar, NHCE

3. Dr. Anandhi.R.J

Member

Dean Academics & HOD ISE

4. Ms. Shanthy

Member

Senior Warden

5. Ms. Yogitha

Member

Junior Warden

6. Ms. Aruna Machani

Convener

Director - Admission

Agenda discussed were as follows:

- Menu of the food to be served for Hostel Students
- Out sourcing of Kitchen to outsiders for serving food to Hostel Students
- Students Complaint & Feedback
- Warden's Report & Feedback

At the outset of the meeting, Ms. Aruna Machani, Convener, welcomed the Honorable Chairman and the members of the Committee Convener and also informed all the members about the agenda of the meeting with the permission of the Chairman of the proceeding of Hostel Student Welfare Committee started.

# 1. Menu of the food to be served for Hostel Students:

After considerable discussion among the members it was decided to have uniform food menu to all the hostels within the campus. The menu for all the seven days in a week being different has considerable scope of Non-Vegetarian food. The food menu for each month has to be decided by the mess in advance.

# 2. <u>Outsourcing of Kitchen to outsiders for serving food to Hostel Students:</u>

The members were unanimous in continuing outsourcing of kitchen to outsiders under direct supervision of the Committee & Management.

# 3. Students Complaint & Feedback:

The members wanted students to give their feedback & complaint with regard to all the facilities within the Hostel including food weekly.

#### 4. Warden's Report & Feedback:

The Members insisted on daily Warden's report with regard to food & weekly reports on all other facilities available in the Hostel.

Meeting concluded with Vote of thanks by Convener

Chairman

Meeting of Hostel Students Welfare Committee (girls) was held on 10th Sept 2022 at 2.00 p.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

Sl. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	Marjohn
2	Shri. H. N. Suryaprakash	Member	H1541
3	Dr. Anandhi R J	Member	Mandhe
4	Mr. Shanthy	Member	J. Shanthy
5	Mr. Yogitha	Member	Jogitha
6	Ms. Aruna Machani	Convener	June

Ref No. 81/21-22/NHCE/HWC (G)

Dated: 22nd February 2022

#### **CIRCULAR**

The Meeting of Hostel Students Welfare Committee (girls) is convened on 28<sup>th</sup> February 2022 at 3.00 p.m in Conference Hall- <u>Chhatrapati Shivaji</u> Block. All the Members are requested to be present for the Meeting.

#### Agenda:

- To read and confirm the Minutes of the previous meeting.
- Menu of the food to be served for Hostel Students.
- Anti-Ragging Committee.
- Addressing the issue of Book availability from Library.
- > Allotment of Room.
- Laundry Service.
- Internet Connections.

Principal

Cc to:

1. Dr. Manjunatha - Chairman,

2. Shri. H. N. Suryaprakash - Member

3. Dr. Anandhi.R.J - Member

4. Ms. Shanthy - Member

5. Mr. Yogitha - Member

6. Ms. Aruna Machani - Convene

Minutes of the Meeting of Hostel Students Welfare Committee (girls)

Minutes of the Meeting of Hostel Students Welfare Committee (girls) held on 28<sup>th</sup> Feb 2022 at 3.00 p.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

**1. Dr. Manjunatha** Principal, NHCE

Chairman

2. Shri. H. N. Suryaprakash Registrar, NHCE

Member

3. Dr. Anandhi.R.J

Member

Dean Academics & HOD ISE

**4. Ms. Shanthy** Senior Warden

Member

5. Ms. Yogitha
Junior Warden

Member

**6. Ms. Aruna Machani** HOD – Admission

Convener

#### Agenda:

- To read and confirm the Minutes of the previous meeting.
- Menu of the food to be served for Hostel Students.
- Anti-Ragging Committee.
- Addressing the issue of Book availability from Library.
- > Allotment of Room.
- Laundry Service.
- Internet Connections

At the start of the meeting, the Convener, Ms. Aruna Machani welcomed Honorable Chairman and members of the Hostel Student Welfare Committee. The Convener presented the agenda of the meeting to all the members with the permission of Chairman, the proceeding of Hostel Student Welfare Committee started.

#### 1. To read and confirm the Minutes of the previous meeting.

The Committee Members confirmed Minutes of the previous Meeting and were happy with the progress made except for a few areas.

#### 2. <u>Menu of the food to be served for Hostel Students:</u>

The Members of the Committee decided to let the Hostel Students decide the Menu of their choice and let the Committee know through their respective Wardens. Uniform food menu of Vegetarian and Non-Vegetarian, North and South Indian Food had to be given equal importance. No Non – Vegetarian Food to be served in the Campus on Tuesdays.

#### 3. Anti-Ragging Committee:

The Committee members unanimously agreed to formulate Anti-Ragging Committee to monitor ragging with the Hostels. Undertaking letters are to be signed by all the Hostel Students as per State Government directions. It was also suggested to bring among the Hostel Students preventive measures the Institution has undertaken with regard to Ragging activities.

#### 4. Addressing the issue of Book availability from Library:

Based on the discussion in the Committee the issue at hand was solved by instructing the Library for increasing E-book facility for Hostel Students who could refer to books and periodicals from the comforts of their Hostel Room.

#### 5. Allotment of Room:

The Committee members appointed Ms. Padma from the Accounts Department to allot rooms to Hostel Students based on their choice as Hostel contains single, double & triple sharing occupancy. The Committee welcomed the New Hostel Students & was given general instruction regarding discipline & behavior.

#### 6. <u>Laundry Service:</u>

The Hostel Students brought to the notice of the Committee their laundry problems which were placed in the Committee meeting and discussed in detail. The Committee decided to purchase coin operated washing machine and requested Sr. Exe. Director Accounts and Finance to call for Quotations for the same.

#### 7. Internet Connections

In the Committee meeting problem of Internet Connection, the Hostel students were facing was discussed in detail. It was decided to change the service provider of Internet connection with improved bandwidth, faster connection and connectivity.

Meeting concluded with Vote of thanks by Convener

Chairman

Convener

Meeting of Hostel Students Weļfare Committee (girls) was held on 28<sup>th</sup> February 2022 at 3.00 p.m. in Conference Hall- <u>Chhatrapati Shivaji</u> Block. The following members were present for the meeting.

Sl. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	Nayoth
2	Shri. H. N. Suryaprakash	, Member	ANS FIL
3	Dr. Anandhi R J	Member	De la companya della companya della companya de la companya della
4	Mr. Shanthy	Member	& Shanthy
5	Mr. Yogitha	Member	Logitha
6	Ms. Aruna Machani	Convener	Trun

# THE HOSTEL WELFARE COMMITTEE (GIRLS) MEMBERS WERE RECONSTITUTED ON 14<sup>TH</sup> FEBRUARY 2022 FOR THE YEAR 2022

SI. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	Mayetes
2	Shri. H. N. Suryaprakash	Member	ANSPL
3	Dr. Anandhi R J	Member	M
4	Mr. Shanthy	Member	Shanthy
5	Mr. Yogitha	Member	Lighting
6	Ms. Aruna Machani	Convener	frina

Ref No 101/21-22/NHCE /HWC (G)

Dated: 24th Sept 2021

#### CIRCULAR

The Meeting of Hostel Students Welfare Committee (girls) is convened on 29<sup>th</sup> Sept 2021 at 12.00 p.m in Conference Hall- **Chhatrapati Shivaji** Block. All the Members are requested to be present for the Meeting.

#### Agenda:

- Allotment of Room
- Covid-19 Vaccination Certificate
- Menu of the food to be served for Hostel Students
- Laundry Service
- Medical Insurance and checkup

Principal

Cc to:

1. Dr. Manjunatha - Chairman
Principal, NHCE

2. Shri. H. N. Suryaprakash - Member Registrar, NHCE

3. Dr. Amarjeet Singh - Member Prof. & Dean Academics

4. Ms. Shanthy
Senior Warden
- Member

5. Ms. Yogita - Member Junior Warden

6. Ms. Aruna Machani - Convener
Director-Admissions, Branding & Marketing (

Minutes of the Meeting of Hostel Students Welfare Committee (girls)

Minutes of the Meeting of Hostel Students Welfare Committee (girls) was held on 29<sup>th</sup> Sept 2021 at 12:00.p.m in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

1. Dr. Manjunatha - Chairman

Principal, NHCE

2. Shri. H. N. Suryaprakash - Member

Registrar, NHCE

3. Dr. Amarjeet Singh - Member

Prof. & Dean Academics

4. Ms. Shanthy - Member

Senior Warden

5. Ms. Yogita - Member

Junior Warden

6. Ms. Aruna Machani - Convener

Director-Admissions, Branding & Marketing

#### Agenda discussed in the meeting was as follows:

- Allotment of Room
- Covid-19 Vaccination Certificate
- Menu of the food to be served for Hostel Students
- Laundry Service
- Medical Insurance and checkup

At the outset of the meeting, Convener Ms. Aruna welcomed Honorable Chairman and members of the Hostel Student Welfare Committee(girls) and presented the agenda of the meeting and the same was discussed in detail as below:

#### 1. Allotment of Room:

The Committee members appointed Ms. Padma from the Accounts Department to allot rooms to Hostel Students based on their choice as Hostel contain single, double & triple sharing occupancy. The Committee welcomed the New Hostel Students & was given general instruction regarding discipline & behavior.

## 2. Covid-19 Vaccination Certificate

The Committee Members instructed the Convener to make sure that all the students are been compulsory Vaccinated and also to take The Committee wanted to conduct Medical Awareness Program about the COVID-19, and also the members discussed about the preventive measures to be taken in the Hostel premises and also to make strict rules and regulation for the students to be followed in the Hostel.

## 3. Menu of the food to be served for Hostel Students:

The Members of the Committee decided to let the Hostel Students to decide the Menu of their choice and let the Committee know through their respective Wardens. Uniform food menu of Vegetarian and Non-Vegetarian, North and South Indian Food had to be given equal importance. No Non – Vegetarian Food to be served in the Campus on Tuesdays.

## 4. Laundry Service:

The Members of the Committee instructed to reopen the laundry service a subsidized rate not only to help the Hostel Students but also to save water and energy.

# 5. Medical Insurance and checkups:

The Committee decided to introduce Medical Insurance for all the Hostel Students to cover their Medical necessities.

Meeting concluded with a Vote of thanks by the convener

Chairman

Convener

Meeting of Hostel Students Welfare Committee (girls) was held 29th Sept 2021 at 12.00 p.m in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

Sl. No.	Name	Designation	Signature
1	<b>Dr. Manjunatha</b> Principal, NHCE	Chairman	Marjatus
2.	Shri. H. N. Suryaprakash Registrar, NHCE	Member	ANS RIP
3	<b>Dr. Amarjeet Singh</b> Prof. & Dean Academics	Member	Just
4	<b>Ms. Shanthy</b> Sr. Warden	Member	&. Shandhay
5	<b>Ms. Yogita</b> Jr. Warden	Member	Logitha
6	Ms. Aruna Director-Admissions, Branding & Marketing	Convener	Arma