



Department of Research and Development

Minutes of Meeting

Date of Meeting: 27.09.2025

Time: 10:00 am - 10:30 am

Venue: R&D Department

Agenda:

1. *Faculty Research review and assessments*
2. *Claim norms of Research Promotion Policy*
3. *Status of Incentive Forms and Supporting Document*
4. *KSCST Student Projects Programme (SPP) 49th Series : 2025 - 2026*

Members Present:

Dr. Revathi V, Dean - R&D

Dr. Vinoth Kumar K, Professor & Associate Head - R&D

Coordinators Present:

- | | |
|-----------------------------|--|
| 1. Mr. Syam Dev R S | Sr. Assistant Professor - AIML |
| 2. Ms. Saranya A S | Assistant Professor - CSE 1 |
| 3. Dr. Kavitha T | Professor - CSE 2 |
| 4. Dr. Sunil Kumar Vengalil | Professor - CSE (DS) |
| 5. Dr. Gurulakshmi A B | Professor & Associate Head (QA) - ECE |
| 6. Dr. Sujoy Das | Sr. Assistant Professor - EEE |
| 7. Dr. Karthiyayini J | Sr. Assistant Professor - ISE |
| 8. Dr. K Gopal | Associate Professor - AIML |
| 9. Dr. Rose Kavitha | Professor - MBA |
| 10. Dr. Priya Thomas | Sr. Assistant Professor - MCA |
| 11. Dr. M S Raghu | Associate Professor - CHEMISTRY (AS) |
| 12. Dr. P Bhaskar | Associate Professor - MATHEMATICS (AS) |
| 13. Dr. Ramachandra Naik | Associate Professor - PHYSICS (AS) |

The meeting started with Opening remarks by Associate Head - R&D

Associate Head - R&D thanked all the coordinators for the continuous support towards R&D activities during September 2025.

Agenda 1: Faculty research review and assessments:

The Faculty Research Review and Assessment for all department to be scheduled by the R&D department from October 2025 onwards. In alignment with the Institution Norms, participation in the Monthly R&D Review is mandatory for all faculty members.

The review will be conducted in presence of respective department HoDs and Department R&D Coordinator.

Agenda 2: Claim norms of Research Promotion Policy:

Associate Head of R&D has informed that faculty members should submit the Additional Incentives Claim (Form 2) only after fulfilling the requirements outlined in the Self Appraisal Policy for the Academic Year 2024 – 25 and also faculty members can claim the research publication for AY 2025-26. In this connection, all the Incentive forms should be properly verified by department R&D coordinators and send it through respective HoDs to the R&D department on or before 30th of every month.

Agenda 3: Status of Incentive Forms and Supporting Documents:

Associate Head of R&D mentioned that the incentive claim forms for research publications for August 2025 were processed by the R&D Department during first week of September 2025.

Agenda 4: KSCST Student Projects Programme (SPP) 49th Series : 2025 - 2026:

1. It is mandatory to submit all final year UG and PG student projects in KSCST 49th SERIES OF STUDENT PROJECT PROGRAMME (SPP) for the AY 2025-26 as per the attached KSCST Proposal template.

Last Date of Submission : 15th December 2025, within 5:30 PM.

Submission Link: <https://forms.gle/iXiR81MyoLWn871x7>

2. Project proposals will be categorized into two streams: Interdisciplinary and department-specific projects. As per the final year projects approved by Dean Academics Office, the KSCST coordinators are requested to proceed for KSCST Proposals for the AY 2025-26. The department KSCST Coordinators are informed to send the KSCST submission details as per summary template on or before 17.12.2025 (04:00 PM). This will help R&D Department to keep a track on the proposals submitted from our institution.

3. SPP Coordinator:

Name: Dr. Vinoth Kumar K

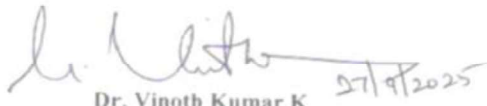
Email id: dr.vinothkumar@newhorizonindia.edu

Contact No.: 9944808092

4. The department should submit Endorsement proforma to R&D department only.
5. Coordinators should ensure and check about the payment and proposal submission in KSCST Google forms and requested to maintain the soft copy of single pdf file (Scanned). Endorsement Original copy to be filled in the department funding proposal submission file. The Department KSCST Coordinators are requested to provide guidance and support to the department faculty members and students for the KSCST 49th SERIES OF STUDENT PROJECT PROGRAMME (SPP).

The meeting is ended with High Tea.




Dr. Vinoth Kumar K
 Professor & Associate Head - R&D

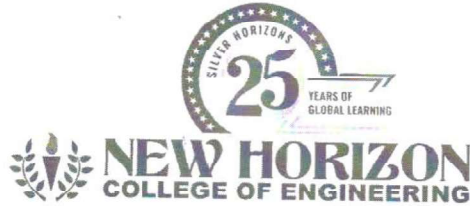

Dr. Revathi V
 Dean R&D



Dean
 Department of Research and Development
NEW HORIZON COLLEGE OF ENGINEERING
 New Horizon Knowledge Park, Bellandur Main Road
 Near Marathalli, Bangalore - 560 103

Date: 27.09.2025

Encls: Attendance Sheet



Department of Research and Development

Attendance of R&D Coordinators meeting for the September 2025

Date : 27.09.2025

S. No	Name of the faculty member	Designation	Department	Signature
1.	Dr. Rose Kavitha	Professor	MBA	<i>[Signature]</i>
2.	Dr. Priya Thomas	Sr. Asst. Prof.	MCA	<i>[Signature]</i>
3.	Dr. Sujoy Das	Sr. Asst. Professor	FEE	<i>[Signature]</i>
4.	R. S. Syam Dev	Sr. Asst. Prof.	AIML	<i>[Signature]</i>
5.	Ramachandra Naile	Associate Prof	AS-Phy	<i>[Signature]</i>
6.	Dr. SUNIL KUMAR V	PROFESSOR	CSE-DS	<i>[Signature]</i>
7.	Dr. MS. Pagan	Assoc. Prof	AS Chem	<i>[Signature]</i>
8.	Dr. P. BASKAR	Asso. Prof	AS-Maths	<i>[Signature]</i>
9.	Dr. A.B. Gurusubramani	Prof.	ECE	<i>[Signature]</i>
10.	Saranya S	Asst. Prof	CSE-I	<i>[Signature]</i>
11.	Dr. T. Kavitha	Professor	CSE-II	<i>[Signature]</i>
12.	Dr. K. GOPAL	ASST. PROF	MECH	<i>[Signature]</i>
13.	Dr. Karthikeyan J	Sr. AP	ISE	<i>[Signature]</i>

[Signature]
27/9/25



[Signature]
Dean

Department of Research and Development
NEW HORIZON COLLEGE OF ENGINEERING
New Horizon Knowledge Park, Bellandur Main Road,
Near Marathalli, Bengaluru - 560 103



Department of Research and Development

Minutes of Meeting

Date of Meeting: 27.09.2025

Time: 09:30 am - 10:00 am

Agenda: KSCST STUDENT PROJECTS PROGRAMME (SPP) 49th SERIES : 2025 - 2026


Points Discussed:


1. It is mandatory to submit all final year UG and PG student projects in KSCST 49th SERIES OF STUDENT PROJECT PROGRAMME (SPP) for the AY 2025-26 as per the attached KSCST Proposal template.

Last Date of Submission : 15th December 2025, within 5:30 PM.

Submission Link: <https://forms.gle/iXiR81MyoLWn871x7>

2. Project proposals will be categorized into two streams: Interdisciplinary and department-specific projects. As per the final year projects approved by Dean Academics Office, the KSCST coordinators are requested to proceed for KSCST Proposals for the AY 2025-26.
3. The department KSCST Coordinators are informed to send the KSCST submission details as per summary template on or before 17.12.2025 (04:00 PM). This will help R&D Department to keep a track on the proposals submitted from our institution.
4. SPP Coordinator:
Name: Dr. Vinoth Kumar K
Email id: dr.vinothkumar@newhorizonindia.edu
Contact No.: 9944808092
5. The department should submit Endorsement proforma to R&D department only.
6. Coordinators should ensure and check about the payment and proposal submission in KSCST Google forms and requested to maintain the soft copy of single pdf file (Scanned).
7. Endorsement Original copy to be filled in the department funding proposal submission file.
8. Department KSCST Coordinators are requested to provide guidance and support to the department faculty members and students for the KSCST 49th SERIES OF STUDENT PROJECT PROGRAMME (SPP).


Dr. Vinoth Kumar K
Professor & Associate Head - R&D


Dr. Revathi V
Dean R&D

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Department of Research and Development
NEW HORIZON COLLEGE OF ENGINEERING
New Horizon Knowledge Park, Bellandur Main Road
Near Marathalli, Bengaluru - 560 103





Department of Research and Development

KSCST SPP Coordinators Meeting

Date of Audit: 27.09.2025

Timing: 09:30 am - 10:00 am

S.No	Name of the faculty member	Designation	Department	Signature
1	Sweet Subhashree	Sr. Asst. Prof	ESE	
2	Dr. Priya Thomas	"	MCA	
3	Dr. S. Umamaheswari	Professor	AML	
4	Dr. D. Raja Ramani	Associate Prof	CSE-1	
5	Dr. Sujay Das	Sr. Assistant Prof	EEE	
6	Dr. Rose Kavitha	Professor	MBA	
7	Dr. Hemant Raju-T	Asst. prof	MECH	
8	Dr. Ishani Mishra	Associate Prof	ECE	
9	Raja. R	Asst. Prof.	CSE-2	

Dr. Vinoth Kumar K
 Professor & Associate Head - R&D

Dr. Revathi V
 Dean R&D



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Department of Research and Development

Minutes of Meeting

Date of Meeting: 23.08.2025

Time: 10:30 am - 11:00 am

Venue: IDEA LAB Discussion Room

Agenda:

1. *Faculty Research review and assessments*
2. *R&D Calendar of Events for Odd Semester AY 2025-26*
3. *Claim norms of Research Promotion Policy*
4. *Status of Incentive Forms and Supporting Document*
5. *R&D Events for Silver Jubilee Celebration of June 2026*
6. *IEEE International Conference ICEMCSE 2026*

Members Present:

Dr. Revathi V, Dean - R&D

Dr. Vinoth Kumar K, Professor & Associate Head - R&D

Coordinators Present:

- | | |
|-----------------------------|---------------------------------------|
| 1. Mr. Syam Dev R S | Sr. Assistant Professor - AIML |
| 2. Ms. Saranya A S | Assistant Professor - CSE 1 |
| 3. Ms. Roja R | Assistant Professor - CSE 2 |
| 4. Dr. Sunil Kumar Vengalil | Professor - CSE (DS) |
| 5. Dr. Gurulakshmi A B | Professor & Associate Head (QA) - ECE |
| 6. Dr. Sujoy Das | Sr. Assistant Professor - EEE |
| 7. Ms. Priya N | Sr. Assistant Professor - ISE |
| 8. Dr. Nagabhushana N | Sr. Assistant Professor - ME |
| 9. Dr. Rose Kavitha | Professor and HoD - MBA |
| 10. Dr. Priya Thomas | Sr. Assistant Professor - MCA |

Coordinators Absent:

- | | |
|-----------------------------|--|
| 1. Dr. M S Raghu | Associate Professor - CHEMISTRY (AS) |
| 2. Dr. Madhumohana Raju A B | Associate Professor - MATHEMATICS (AS) |
| 3. Dr. Ramachandra Naik | Associate Professor - PHYSICS (AS) |

The meeting started with Opening remarks by Associate Head - R&D

Associate Head - R&D thanked all the coordinators for the continuous support towards R&D activities during August 2025.

Agenda 1: Faculty research review and assessments:

The Faculty Research Review and Assessment for all departments is scheduled by the R&D department as per the circular dated on 11.08.2025. In alignment with the Institution Norms, participation in the Monthly

R&D Review is mandatory for all faculty members. The assessment and review process are scheduled from 26.08.2025 to 30.08.2025. The R&D team will be reviewing the below mentioned files along with supporting documents. The details of files are mentioned below.

1. *Department Publication (Only Scopus Indexed Journal / Conference / Book Chapter) File - Summary Sheet is required for AY 2024-25 (01.08.2024 to 31.07.2025)*
2. *Sanctioned Sponsored Research Projects(Grants) File along with UC for completed projects & Progress report for on-going projects - Summary Sheet is required for AY 2024-25 (01.08.2024 to 31.07.2025)*
3. *Patent (Filed / Published / Granted) File - Summary Sheet is required for AY 2024-25 (01.08.2024 to 31.07.2025)*

The review will be conducted in presence of respective department HoDs and Department R&D Coordinator.

Agenda 2: R&D Calendar of Events for Odd Semester AY 2025-26:

The Associate Head mentioned the **R&D Calendar of Events** for the **Odd Semester, AY 2025-26**, which was **circulated on 18.08.2025**. All R&D activities are to be conducted **in line with the Calendar of Events**.

Agenda 3: Claim norms of Research Promotion Policy:

Associate Head of R&D has informed that faculty members should submit the Additional Incentives Claim (Form 2) only after fulfilling the requirements outlined in the Self Appraisal Policy for the Academic Year 2024 -25. In this connection, all the Incentive forms should be properly verified by department R&D coordinators and send it through respective HoDs to the R&D department on or before 30th of every month.

Agenda 4: Status of Incentive Forms and Supporting Documents:

Associate Head of R&D mentioned that the incentive claim forms for research publications for July 2025 were processed by the R&D Department on 30.07.2025.

Agenda 5: R&D Events for Silver Jubilee Celebration of June 2026:

Associate Head - R&D highlighted the events planning to conduct during Silver Jubilee Celebration of June 2026 . The theme of R&D events is “Silver Summit”. The details of planned events are mentioned below

- a) *Distinguished Lecture 1 on 02.06.2026*
- b) *Workshop 1 on 05.06.2026*
- c) *Short Term Certificate Course related to IPR from 08.06.2026 to 12.06.2026*
- d) *Distinguished Lecture 2 on 13.06.2026*
- e) *Workshop 2 on 15.06.2026*
- f) *International Conference from 17.06.2026 to 18.06.2026*
- g) *Distinguished Lecture 3 on 23.06.2026*
- h) *Workshop 3 on 27.06.2026*

It is requesting **relevant research-focused workshop topics** for the **Silver Jubilee Celebration in June 2026**, and the audience includes **both faculty and students**, the topics should be impactful, practical, and aligned with enhancing research publication quality and output as well as research grants.

Agenda 6: IEEE International Conference ICEMCSE 2026:

Associate Head – R&D informed about IEEE Conference Record Number (CRN) 67638 of “**International Conference on Emerging Trends in Mobile Computing and Sustainable Informatics (ICEMCSI)**” is officially approved by IEEE. This conference is technical sponsored by IEEE and technical co-sponsored by IEEE Bangalore Section, IEEE PELS Bangalore Chapter, IEEE IES Bangalore Chapter. The mode of conducting conference is Offline only. This international conference serves a forum for researchers to address mobile networks, computing models, algorithms, sustainable models, and advanced informatics that supports the symbiosis of mobile computing and sustainable informatics. The ICEMCSI will be held on June 17th and 18th 2026. Plenary talks, Paper Presentation and Keynote Address by distinguished researchers and technologists, as well as contributed papers from academics and industry professionals, will be featured at the conference. The ICEMCSI is a global platform for technologists, researchers, business leaders, and industry leaders to share their perspectives on emerging technologies and newer solutions that can guide and lead to a better tomorrow. The papers can be presented in offline mode by the authors. *All accepted and presented papers will be submitted for the inclusion in IEEE XPLORE, subject to meeting IEEE Xplore’s scope and quality requirements.*

https://conferences.ieee.org/conferences_events/conferences/conferencedetails/67638

Website of the Conference: <https://newhorizonindia.edu/icemcsi26/>

The abstract and full paper submission starts from 01.05.2025 onwards.

Associate Head requested all R&D coordinators to extend their full support towards the successful planning and execution of the R&D events scheduled for June 2026 with active involvement and cooperation are crucial to ensure the smooth conduct and overall success of these initiatives.

The meeting is ended with High Tea.

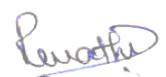



Associate Head - R&D
(Research Publication and Grants)

Date: 23.08.2025

Encls: Attendance Sheet



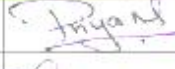



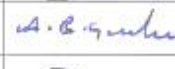


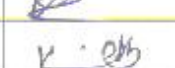



Dean - R&D

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Department of Research and Development

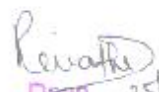
Attendance of R&D Coordinators meeting for the August 2025

Date : 23.08.2025

S. No	Name of the faculty member	Designation	Department	Signature
1.	PRIYA. N	Sr. Assistant Professor	ISE	
2.	SARANYA S	Assistant Professor	CSE-I	
3.	Roja. R	Asst. Prof.	CSE-2	
4.	R. S. Syam Dev	Sr. Asst. Prof.	AIML	
5.	Dr. Sujor Das	Sr. Asst. Prof.	EEE	
6.	Dr. A. B. Gurukuladharini	Prof. & AHQA	ECE	
7.	Dr. Priya Thomas	Sr. Asst. Professor	MCA	
8.	Dr. Nagabhushana. N	Sr. Asst. Prof.	ME	
9.	Dr. Sunil Kumar. V	Professor	CSE-DS	
10.	Dr. Rose Kanitha	Prof & HOD	MBA	

 23/8/2025




 Dean 25/8
 Department of Research and Development
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Department of Research and Development

IPR Minutes of Meeting

Date of Meeting: 4.08.2025

Time: 2:30am

1. Coordinators were notified to shortlist the 100 patents for assistance after discussing the funding KAPILA Scheme.
2. During the discussion, the KAPILA PPT Format and portal entry are discussed.
3. The Excel file for KAPILA 2025–2026 is distributed to each IPR Coordinator.
4. The topic of KAPILA Patent Filing and Examination is covered.
5. The first week of September 2025 is when the KAPILA Presentation is scheduled
6. The completion of KAPILA Scheme must be completed by September 30th 2025, at the latest.



Encls:

1. Attendance Sheet

Dr. Agalya. V

Associate Head R&D

Dr Revathi V

Dean R&D



NEW HORIZON COLLEGE OF ENGINEERING

Department of Research and Development

Attendance of IPR Meeting

Date of Meeting: 4.08.2025

Sl.No	Name of the faculty member	Department	Designation	Signature
1	Ajay Sundar Bal	ECE	SAP	
2	Sriharshini	ISE	Asst. prof	
3	Dr. T. Xanthia	CSE - II	Prof	
4	Dr. Sujay Das	EEE	Sr. AP	
5	Dr. Arpana	MCA	Assoc. Prof	
6	Dr. Ramachandra Nair	AS-Phy	Assoc. Prof	
7	Dr. K. Gopala	MECH	Asso. prof	
8	Dr. Jeshna D.P.	CSE (DS)	Asso. Prof	
9	Dr. Sami Roy	MBA	Sr. Asst. Prof	
10	Dr. Sonia Maria D'Souza	AI+ML	Associate Professor	
11	Dr. Agalya V	R&D	Prof	

Associate Head- R&D

Dean R&D