

NEW HORIZON COLLEGE OF ENGINEERING

LIBRARY COMMITTEE

Ref No. : NHCE/LIB/2025-26/001

Date: 08.09.2025

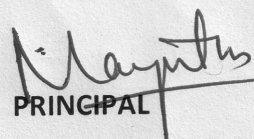
MEETING NOTICE

The Library Committee meeting is scheduled on 10th September 2025 at 4.00 PM in the Conference Room. All the members are requested to make it convenient to attend the meeting.

The agenda of the meeting is as under:

Agenda:

1. Budget approval for the year 2025-26
2. Research Activities
3. NHCE Repository
4. Usage statistics of Electronic Resources
5. NDLI Activities
6. Library Website Updation
7. Any other


PRINCIPAL

To,
All the above members of the committee

LIBRARY COMMITTEE

Minutes of Meeting

Venue: Conference Room

Date: 10.09.2025

Time: 4.00 PM

MEMBERS PRESENT:

Sl. No.	NAME	ROLE
1	Dr. Manjunatha	Chairman
2	Mr. H N Suryaprakash	Member
3	Dr. Anandhi R J	Member
4	Dr. Anusuya Devi V S	Member
5	Dr. Asha	Member
6	Dr. Rajalakshmi B	Member
7	Dr. Siddamalliah H S	External Member
8	Ms. Shreya Veerapur	Student Member
9	Dr. Anitha S Rai	Member Secretary

Agenda:

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The Principal welcomed the members of the Meeting and chaired the meeting.

The members were discussed in detail above mentioned agenda and the following decisions were taken:

1. Budget approval for the year 2025-26

- The Member Secretary presented the library budget for the year 2025-26 to the committee. A copy of the budget proposal was shared with all the members. The members reviewed the proposal and after a brief discussion on each item, the Chairman approved the budget proposal. The approved proposal was forwarded to the Senior Executive Director – Accounts and Finance for further processing.

2. Research Activities

- The Member Secretary informed to all the members that lot of e-resources are available in digital portal. All useful portals list are on Library website. The faculty members who are doing research can make use of these e-resources website.

3. NHCE Repository

- The Member Secretary informed the members that resources such as textbooks, lesson modules, question papers, students' project reports and the syllabus have been uploaded department-wise / semester-wise to a digital repository. Students and faculty members can access these resources

4. Usage statistics of Electronic Resources

- The Chairman instructed the Members Secretary to track the usage statistics of all subscribed databases. He also required all HoDs to motivate faculty members and students to use electronic resources regularly.

5. NDLI Activities

- As per the instructions from the Ministry of Education, Library has conducted series of awareness program on the National Digital Library of India (NDLI) to the students and for faculty members in the academic year 2024-25. And will continue the same for the year 2025-26.

6. Library Website Updation

- The Member Secretary informed the committee members that several open access resource links, Research Tools, and Placement career guidance have been included under the "Resources" tab and the library page is updated daily.

The Member Secretary thanked to the Chairman for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and thanked for attending the meeting.



Member Secretary



Principal

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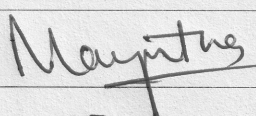
LIBRARY COMMITTEE

Meeting Attendance

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2	Mr. H N Suryaprakash	Member	P
3	Dr. Anandhi R J	Member	P
4	Dr. Anusuya Devi V S	Member	P
5	Dr. Asha	Member	P
6	Dr. Rajalakshmi B	Member	P
7	Dr. Siddamallaiiah H S	External Member	P
8	Ms. Shreya Veerapur	Student Member	P
9	Dr. Anitha S Rai	Member Secretary	