

NEW HORIZON COLLEGE OF ENGINEERING

LIBRARY COMMITTEE

Ref No. : NHCE/LIB/2024-25/002

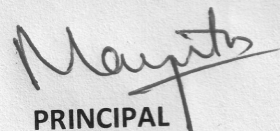
Date: 02.04.2025

MEETING NOTICE

The Library Committee meeting is scheduled on 04th April 2025 at 4.00 PM in the Conference Room. All the members are requested to make it convenient to attend the meeting. The agenda of the meeting is as under:

Agenda:

1. Requirement of textbooks and reference books as per the autonomous syllabus for next academic year.
2. Subscription of print journals
3. Central Library and Department Library Stock Verification
4. Usage of electrical resources subscribed by the college
5. Library Website Updation
6. Any other


PRINCIPAL

To,
All the above members of the committee

NEW HORIZON COLLEGE OF ENGINEERING

LIBRARY COMMITTEE

Minutes of Meeting

Venue: Conference Room
Time: 4.00 PM

Date: 04.04.2025

MEMBERS PRESENT:

Sl. No.	NAME	ROLE
1	Dr. Manjunatha	Chairman
2	Mr. H N Suryaprakash	Member
3	Dr. Anandhi R J	Member
4	Dr. Anusuya Devi V S	Member
5	Dr. Asha	Member
6	Dr. Rajalakshmi B	Member
7	Dr. Siddamallaiiah H S	External Member
8	Ms. Shreya Veerapur	Student Member
9	Dr. Anitha S Rai	Member Secretary

Agenda:

1. Requirement of textbooks and reference books as per the autonomous syllabus for next academic year.
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The Principal welcomed the members of the Meeting and chaired the meeting.
The members were discussed in detail above mentioned agenda and the following decisions were taken:

1. Requirement of textbooks and reference books as per the autonomous syllabus for next academic year

- The Chairman instructed the Member Secretary to send a circular to all HoDs requesting the list of books required for the next academic year.
- The Member Secretary was advised to purchase reference books for the library to support research activities.
- The committee members suggested increasing the number of copies of books that are in high demand among students.

2. Subscription of print journals

- All print journals have been renewed for the year 2025.

3. Central Library and Department Library Stock Verification

- The chairman instructed the Member Secretary to conduct stock verification of the department libraries and the Central Library during the vacation period and to submit a detailed report.

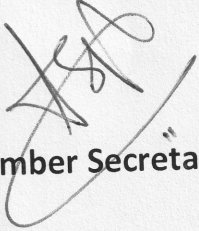
4. Usage of electronic resources subscribed by the college

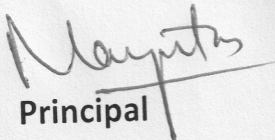
- The Member Secretary reported that the usage of electronic resources is satisfactory based on usage statistics.

5. Library Website Updation

- The Member Secretary informed the committee members that several open access resource links have been included under the "Resources" tab and the library page is updated daily.

The Member Secretary thanked the Chairman for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and thanked for attending the meeting.


Member Secretary


Principal

NEW HORIZON COLLEGE OF ENGINEERING

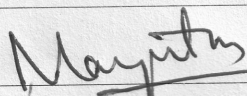
CULTURAL COMMITTEE

Meeting Attendance

Venue: Conference Room

Date: 04.04.2025

Time: 4.00 PM

SL. NO.	NAME	ROLE	SIGNATURE
1	Dr. Manjunatha	Chairman	
2	Mr. H N Suryaprakash	Member	P
3	Dr. Anandhi R J	Member	P
4	Dr. Anusuya Devi V S	Member	P
5	Dr. Asha	Member	P
6	Dr. Rajalakshmi B	Member	P
7	Dr. Siddamallaiiah H S	External Member	P
8	Ms. Shreya Veerapur	Student Member	P
9	Dr. Anitha S Rai	Member Secretary	