



Department of Research and Development

Minutes of Meeting

Date of Meeting: 23.08.2025

Time: 10:30 am - 11:00 am

Venue: IDEA LAB Discussion Room

Agenda:

1. *Faculty Research review and assessments*
2. *R&D Calendar of Events for Odd Semester AY 2025-26*
3. *Claim norms of Research Promotion Policy*
4. *Status of Incentive Forms and Supporting Document*
5. *R&D Events for Silver Jubilee Celebration of June 2026*
6. *IEEE International Conference ICEMCSE 2026*

Members Present:

Dr. Revathi V, Dean - R&D

Dr. Vinoth Kumar K, Professor & Associate Head - R&D

Coordinators Present:

- | | |
|-----------------------------|---------------------------------------|
| 1. Mr. Syam Dev R S | Sr. Assistant Professor - AIML |
| 2. Ms. Saranya A S | Assistant Professor - CSE 1 |
| 3. Ms. Roja R | Assistant Professor - CSE 2 |
| 4. Dr. Sunil Kumar Vengalil | Professor - CSE (DS) |
| 5. Dr. Gurulakshmi A B | Professor & Associate Head (QA) - ECE |
| 6. Dr. Sujoy Das | Sr. Assistant Professor - EEE |
| 7. Ms. Priya N | Sr. Assistant Professor - ISE |
| 8. Dr. Nagabhushana N | Sr. Assistant Professor - ME |
| 9. Dr. Rose Kavitha | Professor and HoD - MBA |
| 10. Dr. Priya Thomas | Sr. Assistant Professor - MCA |

Coordinators Absent:

- | | |
|-----------------------------|--|
| 1. Dr. M S Raghu | Associate Professor - CHEMISTRY (AS) |
| 2. Dr. Madhumohana Raju A B | Associate Professor - MATHEMATICS (AS) |
| 3. Dr. Ramachandra Naik | Associate Professor - PHYSICS (AS) |

The meeting started with Opening remarks by Associate Head - R&D

Associate Head - R&D thanked all the coordinators for the continuous support towards R&D activities during August 2025.

Agenda 1: Faculty research review and assessments:

The Faculty Research Review and Assessment for all departments is scheduled by the R&D department as per the circular dated on 11.08.2025. In alignment with the Institution Norms, participation in the Monthly

R&D Review is mandatory for all faculty members. The assessment and review process are scheduled from 26.08.2025 to 30.08.2025. The R&D team will be reviewing the below mentioned files along with supporting documents. The details of files are mentioned below.

1. *Department Publication (Only Scopus Indexed Journal / Conference / Book Chapter) File - Summary Sheet is required for AY 2024-25 (01.08.2024 to 31.07.2025)*
2. *Sanctioned Sponsored Research Projects(Grants) File along with UC for completed projects & Progress report for on-going projects - Summary Sheet is required for AY 2024-25 (01.08.2024 to 31.07.2025)*
3. *Patent (Filed / Published / Granted) File - Summary Sheet is required for AY 2024-25 (01.08.2024 to 31.07.2025)*

The review will be conducted in presence of respective department HoDs and Department R&D Coordinator.

Agenda 2: R&D Calendar of Events for Odd Semester AY 2025-26:

The Associate Head mentioned the **R&D Calendar of Events** for the **Odd Semester, AY 2025-26**, which was **circulated on 18.08.2025**. All R&D activities are to be conducted **in line with the Calendar of Events**.

Agenda 3: Claim norms of Research Promotion Policy:

Associate Head of R&D has informed that faculty members should submit the Additional Incentives Claim (Form 2) only after fulfilling the requirements outlined in the Self Appraisal Policy for the Academic Year 2024 -25. In this connection, all the Incentive forms should be properly verified by department R&D coordinators and send it through respective HoDs to the R&D department on or before 30th of every month.

Agenda 4: Status of Incentive Forms and Supporting Documents:

Associate Head of R&D mentioned that the incentive claim forms for research publications for July 2025 were processed by the R&D Department on 30.07.2025.

Agenda 5: R&D Events for Silver Jubilee Celebration of June 2026:

Associate Head - R&D highlighted the events planning to conduct during Silver Jubilee Celebration of June 2026 . The theme of R&D events is “Silver Summit”. The details of planned events are mentioned below

- a) *Distinguished Lecture 1 on 02.06.2026*
- b) *Workshop 1 on 05.06.2026*
- c) *Short Term Certificate Course related to IPR from 08.06.2026 to 12.06.2026*
- d) *Distinguished Lecture 2 on 13.06.2026*
- e) *Workshop 2 on 15.06.2026*
- f) *International Conference from 17.06.2026 to 18.06.2026*
- g) *Distinguished Lecture 3 on 23.06.2026*
- h) *Workshop 3 on 27.06.2026*

It is requesting **relevant research-focused workshop topics** for the **Silver Jubilee Celebration in June 2026**, and the audience includes **both faculty and students**, the topics should be impactful, practical, and aligned with enhancing research publication quality and output as well as research grants.

Agenda 6: IEEE International Conference ICEMCSE 2026:

Associate Head – R&D informed about IEEE Conference Record Number (CRN) 67638 of “**International Conference on Emerging Trends in Mobile Computing and Sustainable Informatics (ICEMCSI)**” is officially approved by IEEE. This conference is technical sponsored by IEEE and technical co-sponsored by IEEE Bangalore Section, IEEE PELS Bangalore Chapter, IEEE IES Bangalore Chapter. The mode of conducting conference is Offline only. This international conference serves a forum for researchers to address mobile networks, computing models, algorithms, sustainable models, and advanced informatics that supports the symbiosis of mobile computing and sustainable informatics. The ICEMCSI will be held on June 17th and 18th 2026. Plenary talks, Paper Presentation and Keynote Address by distinguished researchers and technologists, as well as contributed papers from academics and industry professionals, will be featured at the conference. The ICEMCSI is a global platform for technologists, researchers, business leaders, and industry leaders to share their perspectives on emerging technologies and newer solutions that can guide and lead to a better tomorrow. The papers can be presented in offline mode by the authors. *All accepted and presented papers will be submitted for the inclusion in IEEE XPLORE, subject to meeting IEEE Xplore’s scope and quality requirements.*

https://conferences.ieee.org/conferences_events/conferences/conferencedetails/67638

Website of the Conference: <https://newhorizonindia.edu/icemcsi26/>

The abstract and full paper submission starts from 01.05.2025 onwards.

Associate Head requested all R&D coordinators to extend their full support towards the successful planning and execution of the R&D events scheduled for June 2026 with active involvement and cooperation are crucial to ensure the smooth conduct and overall success of these initiatives.

The meeting is ended with High Tea.

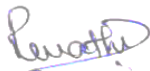



Associate Head - R&D
(Research Publication and Grants)

Date: 23.08.2025

Encls: Attendance Sheet



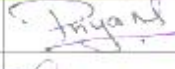



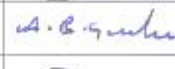


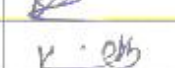



Dean - R&D


Dean
Department of Research and Development
NEW HORIZON COLLEGE OF ENGINEERING
New Horizon Knowledge Park, Bellandur Main Road,
Near Marathalli, Bengaluru – 560 103

Department of Research and Development

Attendance of R&D Coordinators meeting for the August 2025

Date : 23.08.2025

S. No	Name of the faculty member	Designation	Department	Signature
1.	PRIYA N	Sr. Assistant Professor	ISE	
2.	SARANYA S	Assistant Professor	CSE-I	
3.	Raja R	Asst. Prof.	CSE-2	
4.	R S. Syam Dev	Sr Asst. Prof.	AIML	
5.	Dr. Sujor Das	Sr. Asst. Prof.	EEE	
6.	Dr. A.B. Gurukulakshmi	Prof. & AHQA	ECE	
7.	Dr. Priya Thomas	Sr. Asst. Professor	MCA	
8.	Dr. Nagabhushana N	Sr. Asst. Prof.	ME	
9.	Dr. Sunil Kumar V	Professor	CSE-DS	
10.	Dr. Rose Kanitha	Prof & HOD	MBA	

 23/8/2025


Dean 25/8

Department of Research and Development
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 Near Marathalli, Bengaluru - 560 103





Department of Research and Development

IPR Minutes of Meeting

Date of Meeting: 4.08.2025

Time: 2:30am

1. Coordinators were notified to shortlist the 100 patents for assistance after discussing the funding KAPILA Scheme.
2. During the discussion, the KAPILA PPT Format and portal entry are discussed.
3. The Excel file for KAPILA 2025–2026 is distributed to each IPR Coordinator.
4. The topic of KAPILA Patent Filing and Examination is covered.
5. The first week of September 2025 is when the KAPILA Presentation is scheduled
6. The completion of KAPILA Scheme must be completed by September 30th 2025, at the latest.



Encls:

1. Attendance Sheet

Dr. Agalya. V

Associate Head R&D

Dr Revathi V

Dean R&D



NEW HORIZON COLLEGE OF ENGINEERING

Department of Research and Development

Attendance of IPR Meeting

Date of Meeting: 4.08.2025

Sl.No	Name of the faculty member	Department	Designation	Signature
1	Ajay Sudhir Bal	ECE	SAP	
2	Sriharshini	ISE	Asst. prof	
3	Dr. T. Xanthia	CSE - II	Prof	
4	Dr. Sujay Das	EEE	Sr. AP	
5	Dr. Arpana	MCA	Assoc. Prof	
6	Dr. Ramachandra Nair	AS-Phy	Assoc. Prof	
7	Dr. K. Gopala	MECH	Asso. prof	
8	Dr. Jeshna D.P.	CSE (DS)	Asso. Prof	
9	Dr. Sami Roy	MBA	Sr. Asst. Prof	
10	Dr. Sonia Maria D'Souza	AI+ML	Associate Professor	
11	Dr. Agalya V	R&D	Prof	

Associate Head- R&D

Dean R&D