



NEW HORIZON COLLEGE OF ENGINEERING

HRD - CAREER COUNSELLORS

Name of the counsellor	Designation
Suneetha V	Sr.Life Skills Trainer
Santosh Kumar B S	Sr.H R Manager
Indrani Medhi	Life Skills Trainer
Santosh Kumar K	Sr.H R Manager
Jimpi Salhotra Singh	Sr.Life Skills Trainer
Kevin George	Life Skills Trainer
Vandana	Sr.H R Manager
Pratik Kumar Kundu	Life Skills Trainer
Sneha Priya	Aptitude Trainer
Dr.Jaya Chandran	Aptitude Trainer
Dilip M Badagi	Aptitude Trainer
Laxmanrrao S Patil	Aptitude Trainer
Upasana Sharma	Verbal Ability Trainer
Hemavathi K	Verbal Ability Trainer

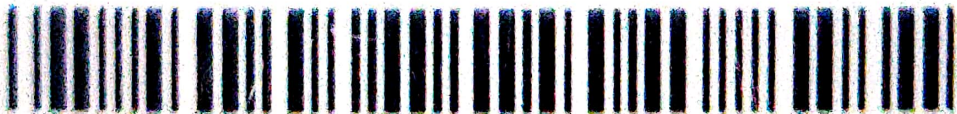


NEW HORIZON COLLEGE OF ENGINEERING

Autonomous College Permanently Affiliated to VTU, Approved
by AICTE & UGC, Accredited by NAAC With 'A' Grade



SUNEETHA V
SR. LIFE SKILLS TRAINER
CLSLL
NH-0530



Suneetha V
PRINCIPAL





NEW HORIZON COLLEGE OF ENGINEERING



Autonomous college Affiliated to VTU & Approved by AICTE & ISO 9001 : 2008 Certified
Accredited by NAAC with 'A' Grade

The Trust is a Recipient of Prestigious Rajyotsava State Award 2012 Conferred by the Government of Karnataka

APPOINTMENT LETTER

Ref: NHCE/EST-APPT- 1858/2017

March 9, 2017

Ms. Suneetha V,
#33/A, Sri Sidhi, 11th Cross,
AGS Layout,
Bengaluru-560061

Dear Ms. Suneetha V,

Congratulations! It is our pleasure to appoint you as **Sr. Life Skill Trainer** in the Department of **Personality Development Program** in New Horizon College of Engineering (NHCE), Bangalore. Kindly report for duty on **April 3, 2017 at 9.00 am.** New Horizon College Engineering is a unit of New Horizon Educational Institution, founded in 1970 to provide quality education.

Our mission is to build world class Professionals and Technologists.

Our vision is to inculcate professionalism in our students to excel in real life situations to efficiently meet the challenges of the industry and the corporate sector at the global level.

Our motto "in Pursuit of Excellence" refers not just to academic excellence but to human excellence as well.

As a member of a team of highly skilled and committed personnel we hope you will share our ideas and high expectations and work towards achieving our aims and objectives.

It is only with the help and enthusiasm of our staff members that we continue to achieve such success. We hope you will share this enthusiasm with us.

The following is intended as an outline of NHCE employee benefit package as well as the expectations we will have over the course of your employment.

Compensation

You will be in the consolidated pay of **Rs. 50,000/- (Rupees Fifty Thousand only)** per month.

The above is subject to the statutory deductions at source and includes Income Tax, Professional Tax and other deductions applicable from time to time.

The above salary has been fixed based on the expectation that you will publish / present papers in National and International Journals on a regular basis (at least 2 papers in an academic year).

You would appreciate the fact that salaries of all teaching and non teaching staff are paid from students' fees pool. It is observed that good number of students will have backlogs even at the time of final semester of the course, which makes them ineligible for recruitment by corporate, public sector organizations & deny opportunity to get in to higher education entrance examinations. Hence, you will make all your efforts to motivate every student in your subject to pass at the first attempt itself & make difference to their careers.

Certificates/Documents

At the time of collecting the copy of this Appointment Letter you are required to submit the all relevant academic certificates in original. They will be in the safe custody of our institution and will be returned to you when you leave our institution.

Confirmation

Confirmation of service will depend on your overall performance in academic and co academic activities, attitude to work, cooperation with colleagues and the initiative and commitment you show in discharging your responsibilities.

Probation and Leaves

You will be on probation for a period of one year and only Casual Leaves can be availed as per NHCE Leave policy and no long leaves are permitted during this period.

Tenure of Service

We look forward to a stable tenure of service and a lasting relationship between you and the Institution. Your appointment is subject to and shall be fully bound by the Service rules and regulations of NHCE with amendments that may be made from time to time.

You are not permitted to leave in the middle of an academic year. It is crucial to maintain the link and continuity of education at least within an academic year. By accepting this appointment, you are making a moral commitment to learners and leaving during the academic year is a serious breach of this commitment.

After minimum three semesters continues service period at NHCE, if you wish to leave the job, you are allowed to do so only at the end of a given semester. You are required to give one month advance notice coinciding with end of semester.

Personal Contribution

By virtue of the position offered to you, it is expected that you will be responsible for Character Building and Personality Development of your students.

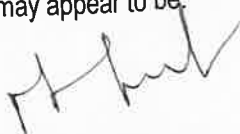
Moral Code of Conduct

It is especially important for you to keep in mind for your students you will always be a role model within and outside the class. You must at all times and places strive to maintain the highest standards of conduct and discipline.

Maintenance of professional distance and the highest accepted social norms must be observed and maintained in social, religious, man-woman behavior and interactions with various stakeholders like students, staff, colleagues, parents and members of the public.

Fairness, neutrality and ethical behavior is expected at all times and in all contexts.

You shall ensure adherence to strict professional ethics without any compromise on any matter, howsoever trifle or insignificant it may appear to be.



Head – Human Resources

I, Suneetha have carefully read the terms and conditions of my employment and I have fully understood the same and accept them entirely. I acknowledge the receipt of the appointment letter in original.

Signature : _____

Date: _____



NEW HORIZON
COLLEGE OF ENGINEERING

Autonomous College Permanently Affiliated to VTU, Approved
by AICTE & UGC, Accredited by NBA & NAAC With 'A' Grade



SANTHOSH KUMAR B S
SR. HR MANAGER
HRD
NH-0968



Manjitha
PRINCIPAL



NEW HORIZON COLLEGE OF ENGINEERING

Autonomous College Permanently Affiliated to VTU, Approved by AICTE & UGC
Accredited by NAAC with 'A' Grade, Accredited by NBA

APPOINTMENT LETTER

Ref: NHCE/EST-APPT- 2211/2019

December 09, 2019

Mr. Santhosh Kumar B S,
Behind Noorani Mosque,
Nehru Nagar,
Chikkamagaluru - 577101

Dear Mr. Santhosh Kumar B S,

Congratulations! It is our pleasure to appoint you as HR Executive in the Department of HRD (Corporate Relations Training & Placements) in New Horizon College of Engineering (NHCE), Bangalore. Kindly report for duty on 01st January, 2020 at 9.00 am. New Horizon College of Engineering is a unit of New Horizon Educational Institution, founded in 1970 to provide quality education.

Our vision is to emerge as an institute of eminence in the fields of engineering, technology and management in serving the industry and the nation by empowering students with a high degree of technical, managerial and practical competence.

Our motto "In Pursuit of Excellence" refers not just to academic excellence but to human excellence as well.

As a member of a team of highly skilled and committed personnel we hope you will share our ideas and high expectations and work towards achieving our aims and objectives.

It is only with the help and enthusiasm of our staff members that we continue to achieve such success. We hope you will share this enthusiasm with us.

The following is intended as an outline of NHCE employee benefit package as well as the expectations we will have over the course of your employment.

Compensation

You will be in the consolidated pay of Rs.37500/- (Rupees Thirty Seven Thousand Five Hundred only) per month.

The above is subject to the statutory deductions at source and includes Income Tax, Professional Tax and other deductions applicable from time to time.

Certificates/Documents

At the time of collecting the copy of this Appointment Letter you are required to submit the all relevant academic certificates in original. They will be in the safe custody of our institution and will be returned to you when you leave our institution.

Confirmation

Confirmation of service will depend on your overall performance in your role, attitude to work, cooperation with colleagues and the initiative and commitment you show in discharging your responsibilities.

Probation and Leaves

You will be on probation for a period of one year and only Casual Leaves can be availed as per NHCE Leave policy and no long leaves are permitted during this period.

Tenure of Service

We look forward to a stable tenure of service and a lasting relationship between you and the Institution.

Your appointment is subject to and shall be fully bound by the Service rules and regulations of NHCE with amendments that may be made from time to time.

It is crucial to maintain the link and continuity of education at least within an academic year. By accepting this appointment, you are making a moral commitment to learners and leaving during the academic year is a serious breach of this commitment.

After minimum two years continues service period if you wish to leave the job, you are required to give two month's advance notice coinciding with the end of the semester.

Personal Contribution

By virtue of the position offered to you, it is expected that you will be responsible for Character Building and Personality Development of your students.

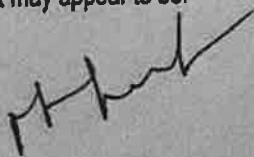
Moral Code of Conduct

It is especially important for you to keep in mind for your students you will always be a role model within and outside the class. You must at all times and places strive to maintain the highest standards of conduct and discipline.

Maintenance of professional distance and the highest accepted social norms must be observed and maintained in social, religious, man-woman behavior and interactions with various stakeholders like students, staff, colleagues, parents and members of the public.

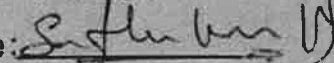
Fairness, neutrality and ethical behavior is expected at all times and in all contexts.

You shall ensure adherence to strict professional ethics without any compromise on any matter, howsoever trifle or insignificant it may appear to be.



Head - Human Resources

I, Santhosh Kumar B S, have carefully read the terms and conditions of my employment and I have fully understood the same and accept them entirely. I acknowledge the receipt of the appointment letter in original.

Signature: 

Date: 03/12/2013



NEW HORIZON COLLEGE OF ENGINEERING

Autonomous College Permanently Affiliated to VTU, Approved
by AICTE & UGC, Accredited by NBA & NAAC With 'A' Grade



INDRANI MEDHI
LIFE SKILLS TRAINER
LIFESKILLS
NH-1273



Mayurba
PRINCIPAL

APPOINTMENT LETTER

Ref: NHCE/EST-APPT-042/2022

May 10, 2022

Ms. Indrani Medhi,
#56, 1st main Vasanthapura
BDA Layout, BSK 5th Stage
Bangalore, 560061

Dear Ms. Indrani Medhi,

Congratulations! It is our pleasure to appoint you as Life Skills Trainer in the Department of Centre for Life Skills and Life Long Learning in New Horizon College of Engineering, Bangalore. Kindly report for duty on or before 8th June 2022 at 9.00 am. New Horizon College of Engineering is a unit of New Horizon Educational Institution, founded to provide equality education.

Our Vision is to emerge as an institute of eminence in the fields of engineering, technology and management in serving the industry and the nation by empowering students with a high degree of technical, managerial and practical competence.

Our motto "In Pursuit of Excellence" refers not just to academic excellence but to human excellence as well.

As a member of a team of highly skilled and committed personnel we hope you will share our ideas and high expectations and work towards achieving our aims and objectives.

It is only with the help and enthusiasm of our staff members that we continue to achieve such success. We hope you will share this enthusiasm with us.

The following is intended as an outline of NHCE employee benefit package as well as the expectations we will have over the course of your employment.

Compensation

You will be in the pay scale of Rs.17300/- Basic + Usual allowances + Rs.600/- CCA + Rs.15034/- Others per month.

The above is subject to the statutory deductions at source and includes Income Tax, Professional Tax and other deductions applicable from time to time.

You would appreciate the fact that salaries of all teaching and non teaching staff are paid from students' fees pool. It is observed that good number of students will have backlogs even at the time of final semester of the course, which makes them ineligible for recruitment by corporate, public sector organizations & deny opportunity to get in to higher education entrance examinations. Hence, you will make all your efforts to motivate every student in your subject to pass at the first attempt itself & make difference to their careers.





NEW HORIZON COLLEGE OF ENGINEERING

Autonomous College Permanently Affiliated to VTU, Approved
by AICTE & UGC, Accredited by NBA & NAAC With 'A' Grade



K . SANTHOSH KUMAR
HR MANAGER

HRD

NH-1312



[Handwritten signature]
PRINCIPAL

APPOINTMENT LETTER

Ref: NHCE/EST-APPT-133/2022

September 20, 2022

Mr. Santhosh Kumar Kallakuri
Nanjun Reddy Street
Konappana Agrahara
Electronic City
Bangalore-560100

Dear Mr. Santhosh Kumar Kallakuri,

Congratulations! It is our pleasure to appoint you as HR Manager in the Department of HRD (Corporate Relations Training & Placements) in New Horizon College of Engineering (NHCE), Bangalore. Kindly report for duty on 21st September, 2022 at 9.00 am. New Horizon College of Engineering is a unit of New Horizon Educational Institution, founded in 1970 to provide quality education.

Our vision is to emerge as an institute of eminence in the fields of engineering, technology and management in serving the industry and the nation by empowering students with a high degree of technical, managerial and practical competence.

Our motto "In Pursuit of Excellence" refers not just to academic excellence but to human excellence as well.

As a member of a team of highly skilled and committed personnel we hope you will share our ideas and high expectations and work towards achieving our aims and objectives.

It is only with the help and enthusiasm of our staff members that we continue to achieve such success. We hope you will share this enthusiasm with us.

The following is intended as an outline of NHCE employee benefit package as well as the expectations we will have over the course of your employment.

Compensation

You will be in the pay scale of Rs.18000/- Basic + Usual allowances + Rs.600/- CCA + Rs.17175/- others per month.

The above is subject to the statutory deductions at source and includes Income Tax, Professional Tax and other deductions applicable from time to time.

You would appreciate the fact that salaries of all teaching and non teaching staff are paid from students' fees pool. It is observed that good number of students will have backlogs even at the time of final semester of the course, which makes them ineligible for recruitment by corporate, public-sector organizations & deny opportunity to get in to higher education entrance examinations. Hence, you will make all your efforts to motivate every student in your subject to pass at the first attempt itself & make difference to their careers.



Certificates/Documents

At the time of collecting the copy of this Appointment Letter you are required to deposit two months gross salary in lieu of original testimonials.

Confirmation

Confirmation of service will depend on your overall performance in your role, attitude to work, cooperation with colleagues and the initiative and commitment you show in discharging your responsibilities.

Probation and Leaves

You will be on probation for a period of one year and only Casual Leaves can be availed as per NHCE Leave policy and no long leaves are permitted during this period.

Tenure of Service

We look forward to a stable tenure of service and a lasting relationship between you and the Institution.

Your appointment is subject to and shall be fully bound by the Service rules and regulations of NHCE with amendments that may be made from time to time.

It is crucial to maintain the link and continuity of education at least within an academic year. By accepting this appointment, you are making a moral commitment to learners and leaving during the academic year is a serious breach of this commitment.

After minimum two years continues service period if you wish to leave the job, you are required to give two month's advance notice coinciding with the end of the semester.

Personal Contribution

By virtue of the position offered to you, it is expected that you will be responsible for Character Building and Personality Development of your students.

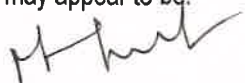
Moral Code of Conduct

It is especially important for you to keep in mind for your students you will always be a role model within and outside the class. You must at all times and places strive to maintain the highest standards of conduct and discipline.

Maintenance of professional distance and the highest accepted social norms must be observed and maintained in social, religious, man-woman behavior and interactions with various stakeholders like students, staff, colleagues, parents and members of the public.


Fairness, neutrality and ethical behavior is expected at all times and in all contexts.

You shall ensure adherence to strict professional ethics without any compromise on any matter, howsoever trifle or insignificant it may appear to be.



Director – Human Resources

I, Santhosh Kumar Kallakuri, have carefully read the terms and conditions of my employment and I have fully understood the same and accept them entirely. I acknowledge the receipt of the appointment letter in original.

Signature: 
Date: 20/09/2022



NEW HORIZON COLLEGE OF ENGINEERING

Autonomous College Permanently Affiliated to VTU. Approved
by AICTE & UGC. Accredited by NBA & NAAC With 'A' Grade



JIMPI SALHOTRA SINGH
SR. LIFESKILL TRAINER
LIFESKILLS
NH-1478



M. Salhotra

PRINCIPAL

APPOINTMENT LETTER

Ref: NHCE/EST-APPT-044/2023

May 22, 2023

Ms. Jimpi Salhotra Singh
House No.BG14, VRR Nest Apartment,
Lava Kusha Nagar, Near PES College,
Konappana Agrahara, Electronics City,
Bengaluru-560100.

Dear Ms. Jimpi Salhotra Singh,

Congratulations! It is our pleasure to appoint you as **Senior Life Skills Trainer** in the **Centre for Life Skills and Life Long Learning** in **New Horizon College of Engineering, Bangalore**. Kindly report for duty on **5th June 2023 at 9.00 am**. **New Horizon College of Engineering** is a unit of **New Horizon Educational Institution**, founded to provide equality education.

Our Vision is to emerge as an institute of eminence in the fields of engineering, technology and management in serving the industry and the nation by empowering students with a high degree of technical, managerial and practical competence.

Our motto "In Pursuit of Excellence" refers not just to academic excellence but to human excellence as well.

As a member of a team of highly skilled and committed personnel we hope you will share our ideas and high expectations and work towards achieving our aims and objectives.

It is only with the help and enthusiasm of our staff members that we continue to achieve such success. We hope you will share this enthusiasm with us.

The following is intended as an outline of **NHCE** employee benefit package as well as the expectations we will have over the course of your employment.

Compensation

You will be in the pay scale of Rs.25000/- Basic + Usual allowances + Rs.600/- CCA + Rs.16587/- Others per month.

The above is subject to the statutory deductions at source and includes Income Tax, Professional Tax and other deductions applicable from time to time.

You would appreciate the fact that salaries of all teaching and non-teaching staff are paid from students' fees pool. It is observed that good number of students will have backlogs even at the time of final semester of the course, which makes them ineligible for recruitment by corporate, public sector organizations & deny opportunity to get in to higher education entrance examinations. Hence, you will make all your efforts to motivate every student in your subject to pass at the first attempt itself & make difference to their careers.

New Horizon Knowledge Park

Ring Road, Bellandur Post, Near Marathalli, Bangalore, India. Pin- 560103



NEW HORIZON COLLEGE OF ENGINEERING

Autonomous College Permanently Affiliated to VTU. Approved
by AICTE & UGC. Accredited by NBA & NAAC With 'A' Grade



KEVIN GEORGE

INTERN

LIFESKILLS

NH-1479



M. George
PRINCIPAL

APPOINTMENT LETTER

Ref: NHCE/EST-APPT-136/2023

December 27, 2023

Mr. Kevin George
6J W3, Fernhill Gardens Apartments,
6th Sector, HSR Layout,
Bengaluru- 560102.

Dear Mr. Kevin George,

Congratulations! It is our pleasure to appoint you as **Life Skills Trainer** in the **Centre for Life Skills & Skill Development** in **New Horizon College of Engineering, Bengaluru**. Kindly report for duty on **2nd January 2024 at 9.00 am**. **New Horizon College of Engineering** is a unit of New Horizon Educational Institution, founded to provide equality education.

Our Vision is to emerge as an institute of eminence in the fields of engineering, technology and management in serving the industry and the nation by empowering students with a high degree of technical, managerial and practical competence.

Our motto "In Pursuit of Excellence" refers not just to academic excellence but to human excellence as well.

As a member of a team of highly skilled and committed personnel we hope you will share our ideas and high expectations and work towards achieving our aims and objectives.

It is only with the help and enthusiasm of our staff members that we continue to achieve such success. We hope you will share this enthusiasm with us.

The following is intended as an outline of **NHCE** employee benefit package as well as the expectations we will have over the course of your employment.

Compensation

You will be in the pay scale of **Rs.15700/- Basic + Usual allowances + Rs.600/- CCA + Rs.10654/- Others** per month.

The above is subject to the statutory deductions at source and includes Income Tax, Professional Tax and other deductions applicable from time to time.

You would appreciate the fact that salaries of all teaching and non-teaching staff are paid from students' fees pool. It is observed that good number of students will have backlogs even at the time of final semester of the course, which makes them ineligible for recruitment by corporate, public sector organizations & deny opportunity to get in to higher education entrance examinations. Hence, you will make all your efforts to motivate every student in your subject to pass at the first attempt itself & make difference to their careers.

Certificates/Documents

At the time of collecting the copy of this Appointment Letter you are required to submit all the relevant academic certificates in original. They will be in the safe custody of our institution and will be returned to you when you leave our institution.



Confirmation

Confirmation of service will depend on your overall performance in academic and co-academic activities, attitude to work, cooperation with colleagues and the initiative and commitment you show in discharging your responsibilities.

Probation and Leaves

You will be on probation for a period of one year and only Casual Leaves can be availed as per NHCE Leave policy and no long leaves are permitted during this period.

Tenure of Service

We look forward to a stable tenure of service and a lasting relationship between you and the Institution.

Your appointment is subject to and shall be fully bound by the Service rules and regulations of **NHCE** with amendments that may be made from time to time.

You are not permitted to leave in the middle of an academic year. It is crucial to maintain the link and continuity of education at least within an academic year. By accepting this appointment, you are making a moral commitment to learners and leaving during the academic year is a serious breach of this commitment.

After minimum two years continuous service period at NHCE, if you wish to leave the job, you are allowed to do so only at the end of a given semester. You are required to give three months advance notice coinciding with end of semester.

Personal Contribution

By virtue of the position offered to you, it is expected that you will be responsible for Character Building and Personality Development of your students.

Moral Code of Conduct

It is especially important for you to keep in mind for your students you will always be a role model within and outside the class. You must at all times and places strive to maintain the highest standards of conduct and discipline.

Maintenance of professional distance and the highest accepted social norms must be observed and maintained in social, religious, man-woman behavior and interactions with various stakeholders like students, staff, colleagues, parents and members of the public.

Fairness, neutrality and ethical behavior is expected at all times and in all contexts.

You shall ensure adherence to strict professional ethics without any compromise on any matter, howsoever trifle or insignificant it may appear to be.



Executive Director – Human Resources

I, Kevin George, have carefully read the terms and conditions of my employment and I have fully understood the same and accept them entirely.
I acknowledge the receipt of the appointment letter in original.

Signature : _____

Date: _____



Autonomous College Permanently Affiliated to VTU. Approved by AICTE & UGC. Accredited by NBA & NAAC With 'A' Grade.



VANDHANA R
HR MANAGER
HRD
NH-1516



Vandhana R
PRINCIPAL



NEW HORIZON EDUCATIONAL INSTITUTION

The Trust is a Recipient of Prestigious Rajyotsava State Award 2012 Conferred by the Government of Karnataka

APPOINTMENT LETTER

Ref: NHEI/EST-APPT-079/2023

September 2, 2023

Ms. Vandhana R,
#2, 9th Cross, Manjunath Nagar,
Magadi Road, Behind GT World Mall,
Bengaluru-560023.

Dear Ms. Vandhana R,

Congratulations!! It is our pleasure to appoint you as HR Manager in the Department of HRD (Corporate Relations Training & Placements) in New Horizon Educational Institution (NHEI), Bangalore. Kindly report for duty on 25th September 2023 at 9.00 AM. New Horizon Educational Institution was founded in 1970 to provide quality education.

Our Vision is to establish centers of educational excellence that offer challenging learning environments that encourage high expectations for success through knowledge creation, development of skills and promotion of values.

Our Mission seeks to provide education that will inspire students to achieve the highest standards of intellectual and personal development to become creative and caring builders of the future.

Our motto "In Pursuit of Excellence" refers not just to academic excellence but to human excellence as well.

As a member of a team of highly skilled and committed personnel we hope you will share our ideas and high expectations and work towards achieving our aims and objectives.

It is only with the help and enthusiasm of our staff members that we continue to achieve such success. We hope you will share this enthusiasm with us.

The following is intended as an outline of NHEI employee benefit package as well as the expectations we will have over the course of your employment.

Compensation

You will be in the pay scale of Rs.24500/- Basic + Usual allowances+ Rs.600/- CCA + Rs.17344/- others per month.

The above is subject to the statutory deductions at source and includes Income Tax, Professional Tax and other deductions applicable from time to time.

Certificates/Documents

At the time of collecting the copy of this Appointment Letter you are required to submit all the relevant academic certificates in original. They will be in the safe custody of our institution and will be returned to you when you leave our institution.

Confirmation

Confirmation of service will depend on your overall performance in your role, attitude to work, cooperation with colleagues and the initiative and commitment you show in discharging your responsibilities.

- New Horizon Public School
- New Horizon College - Marathalli
- New Horizon College - Kasturinagar
- New Horizon Pre University College
- New Horizon College of Engineering

100 Feet Road Indiranagar, Bangalore-560 008

Tel : 91-80-2526 1735

E-mail : chairman@newhorizonindia.edu

Web : www.newhorizonindia.edu



NEW HORIZON EDUCATIONAL INSTITUTION

The Trust is a Recipient of Prestigious Rajyotsava State Award 2012 Conferred by the Government of Karnataka

--2--

Probation and Leaves

You will be on probation for a period of one year and only Casual Leaves can be availed as per NHCE Leave policy and no long leaves are permitted during this period.

Tenure of Service

We look forward to a stable tenure of service and a lasting relationship between you and the Institution.

Your appointment is subject to and shall be fully bound by the Service rules and regulations of NHCE with amendments that may be made from time to time.

It is crucial to maintain the link and continuity of education at least within an academic year. By accepting this appointment, you are making a moral commitment to learners and leaving during the academic year is a serious breach of this commitment.

After minimum two years continues service period if you wish to leave the job, you are required to give two month's advance notice coinciding with the end of the semester.

Personal Contribution

By virtue of the position offered to you, it is expected that you will be responsible for Character Building and Personality Development of your students.


Moral Code of Conduct

It is especially important for you to keep in mind for your students you will always be a role model within and outside the class. You must at all times and places strive to maintain the highest standards of conduct and discipline.

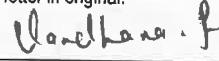
Maintenance of professional distance and the highest accepted social norms must be observed and maintained in social, religious, man-woman behavior and interactions with various stakeholders like students, staff, colleagues, parents and members of the public.

Fairness, neutrality and ethical behavior is expected at all times and in all contexts.

You shall ensure adherence to strict professional ethics without any compromise on any matter, howsoever trifle or insignificant it may appear to be.


Executive Director – Human Resources

I, Vandhana R, have carefully read the terms and conditions of my employment and I have fully understood the same and accept them entirely. I acknowledge the receipt of the appointment letter in original.

Signature : 

Date: 02/09/2023

- New Horizon Public School
- New Horizon College - Marathalli
- New Horizon College - Kasturinagar
- New Horizon Pre University College
- New Horizon College of Engineering

100 Feet Road Indiranagar, Bangalore-560 008

Tel : 91-80-2526 1735

E-mail : chairman@newhorizonindia.edu

Web : www.newhorizonindia.edu



NEW HORIZON COLLEGE OF ENGINEERING

Autonomous College Permanently Affiliated to VTU, Approved
by AICTE & UGC, Accredited by NBA & NAAC With 'A' Grade



PRATIK KUMAR KUNDU

HR TRAINER

HR

NH-1543



M. Gupta

PRINCIPAL

Date of Birth : 19.05.1987

Blood Group : B+

Address :

**Block E, DS Max Sprinkles,
#205, Marathahalli,
Sarjapura Road,
Bangalore - 560035**

Phone : 9560859006

If found please return to :

**New Horizon College of Engineering
Outer Ring Road, Marathahalli,**

Bengaluru - 560103

Ph: 080-66297777

Fax: 080-28440770

www.newh

ndia.edu

APPOINTMENT LETTER

Ref: NHE/EST-APPT-1142023

November 8, 2023

Mr. Pratik Kumar Kundu,
Flat No. 205, Block E, DS Max Sprinkles,
Kodathi, Sarjapur- Marathahalli Road,
Bengaluru-560035

Dear Mr. Pratik Kumar Kundu,

Congratulations! It is our pleasure to appoint you as HR Trainer in the Department of HRD (Corporate Relations Training & Placements) in New Horizon Educational Institution (NHEI), Bengaluru. Kindly report for duty on 15th November 2023 at 9:00 AM. New Horizon Educational Institution was founded in 1970 to provide quality education.

Our Vision is to establish centers of educational excellence that offer challenging learning environments that encourage high expectations for success through knowledge creation, development of skills and promotion of values.

Our Mission seeks to provide education that will inspire students to achieve the highest standards of intellectual and personal development to become creative and caring builders of the future.

Our motto "In Pursuit of Excellence" refers not just to academic excellence but to human excellence as well.

As a member of a team of highly skilled and committed personnel we hope you will share our ideas and high expectations and work towards achieving our aims and objectives.

It is only with the help and enthusiasm of our staff members that we continue to achieve such success. We hope you will share this enthusiasm with us.

The following is intended as an outline of NHEI employee benefit package as well as the expectations we will have over the course of your employment.

Compensation

You will be in the pay scale of Rs 20300/- Basic + Usual allowances+ Rs 600/- CCA + Rs 13050/- others per month.

The above is subject to the statutory deductions at source and includes Income Tax, Professional Tax and other deductions applicable from time to time.

Certificates/Documents

At the time of collecting the copy of this Appointment Letter you are required to submit all the relevant academic certificates in original. They will be in the safe custody of our institution and will be returned to you when you leave our institution.

Confirmation

Confirmation of service will depend on your overall performance in your role, attitude to work, cooperation with colleagues and the initiative and commitment you show in discharging your responsibilities.

- New Horizon Public School
- New Horizon College - Marathalli
- New Horizon College - Kasturinagar
- New Horizon Pre University College
- New Horizon College of Engineering

100 Feet Road Indiranagar, Bengaluru-560 008
Tel : 91-80-2526 1735
E-mail : chairman@newhorizonindia.edu
Web : www.newhorizonindia.edu

Probation and Leaves

You will be on probation for a period of one year and only Casual Leaves can be availed as per NHEI Leave policy and no long leaves are permitted during this period.

Tenure of Service

We look forward to a stable tenure of service and a lasting relationship between you and the Institution.

Your appointment is subject to and shall be fully bound by the Service rules and regulations of NHEI with amendments that may be made from time to time.

It is crucial to maintain the link and continuity of education at least within an academic year. By accepting this appointment, you are making a moral commitment to learners and leaving during this academic year is a serious breach of this commitment.

After minimum two years continues service period if you wish to leave the job, you are required to give two month's advance notice coinciding with the end of the semester.

Personal Contribution

By virtue of the position offered to you, it is expected that you will be responsible for Character Building and Personality Development of your students.


Moral Code of Conduct

It is especially important for you to keep in mind for your students you will always be a role model within and outside the class. You must at all times and places strive to maintain the highest standards of conduct and discipline.

Maintenance of professional distance and the highest accepted social norms must be observed and maintained in social, religious, man-woman behavior and interactions with various stakeholders like students, staff, colleagues, parents and members of the public.

Fairness, neutrality and ethical behavior is expected at all times and in all contexts.

You shall ensure adherence to strict professional ethics without any compromise on any matter, howsoever trifling or insignificant it may appear to be.


Executive Director - Human Resources

I, Pratik Kumar Kundu, have carefully read the terms and conditions of my employment and I have fully understood the same and accept them entirely. I acknowledge the receipt of the appointment letter in original.

Signature 

Date 8/11/23



Autonomous College Permanently Affiliated to VTU. Approved
by AICTE & UGC. Accredited by NBA & NAAC With 'A' Grade



MUTYALA SNEHA PRIYA
APTITUDE TRAINER
HRD
NH-1483



Mutyala
PRINCIPAL

Date of Birth : 28.09.1996

Blood Group : A-

Address :

**DRWA No. 515, 4th Lane,
Devinagar, Vijaywada,
Andhra Pradesh - 520003**

Phone : 8096742018

If found please return to :
New Horizon College of Engineering
Outer Ring Road, Marathahalli,
Bengaluru - 560103

Phone: 080-66297777

Fax: 080-28440770

www.newhorizonindia.edu



APPOINTMENT LETTER

Ref: NHCE/EST-APPT- 043/2023

May 22, 2023

Ms. Mutyala Sneha Priya
D.No: 42-2/1-222, DRWA No. 515,
4th Line Devinagar,
Vijayawada,
Andhra Pradesh -520003.

Dear Ms. Mutyala Sneha Priya,

Congratulations! It is our pleasure to appoint you as Aptitude Trainer in the Department of HRD (Corporate Relations Training & Placements) in New Horizon College of Engineering (NHCE), Bangalore. Kindly report for duty on 19th June, 2023 at 9.00 am. New Horizon College of Engineering is a unit of New Horizon Educational Institution, founded in 1970 to provide quality education.

Our vision is to emerge as an institute of eminence in the fields of engineering, technology and management in serving the industry and the nation by empowering students with a high degree of technical, managerial and practical competence.

Our motto "In Pursuit of Excellence" refers not just to academic excellence but to human excellence as well.

As a member of a team of highly skilled and committed personnel we hope you will share our ideas and high expectations and work towards achieving our aims and objectives.

It is only with the help and enthusiasm of our staff members that we continue to achieve such success. We hope you will share this enthusiasm with us.

The following is intended as an outline of NHCE employee benefit package as well as the expectations we will have over the course of your employment.

Compensation

You will be in the pay scale of Rs.18500/- Basic + Usual allowances + Rs.600/- CCA + Rs.12319/- others per month.

The above is subject to the statutory deductions at source and includes Income Tax, Professional Tax and other deductions applicable from time to time.

Certificates/Documents

At the time of collecting the copy of this Appointment Letter you are required to submit all the relevant academic certificates in original. They will be in the safe custody of our institution and will be returned to you when you leave our institution.

Confirmation

Confirmation of service will depend on your overall performance in your role, attitude to work, cooperation with colleagues and the initiative and commitment you show in discharging your responsibilities.

Probation and Leaves

You will be on probation for a period of one year and only Casual Leaves can be availed as per NHCE Leave policy and no long leaves are permitted during this period.

Tenure of Service

We look forward to a stable tenure of service and a lasting relationship between you and the Institution.

Your appointment is subject to and shall be fully bound by the Service rules and regulations of NHCE with amendments that may be made from time to time.

It is crucial to maintain the link and continuity of education at least within an academic year. By accepting this appointment, you are making a moral commitment to learners and leaving during the academic year is a serious breach of this commitment.

After minimum two years continues service period if you wish to leave the job, you are required to give two month's advance notice coinciding with the end of the semester.

Personal Contribution

By virtue of the position offered to you, it is expected that you will be responsible for Character Building and Personality Development of your students.

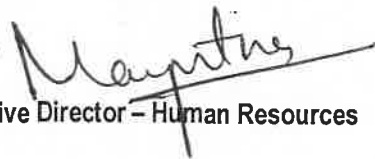
Moral Code of Conduct

It is especially important for you to keep in mind for your students you will always be a role model within and outside the class. You must at all times and places strive to maintain the highest standards of conduct and discipline.

Maintenance of professional distance and the highest accepted social norms must be observed and maintained in social, religious, man-woman behavior and interactions with various stakeholders like students, staff, colleagues, parents and members of the public.

Fairness, neutrality and ethical behavior is expected at all times and in all contexts.

You shall ensure adherence to strict professional ethics without any compromise on any matter, howsoever trifle or insignificant it may appear to be.



Executive Director – Human Resources

I, Mutyala Sneha Priya, have carefully read the terms and conditions of my employment and I have fully understood the same and accept them entirely. I acknowledge the receipt of the appointment letter in original.

Signature: M. S. Priya

Date: 22/05/2023



NEW HORIZON COLLEGE OF ENGINEERING

Autonomous College Permanently Affiliated to VTU. Approved
by AICTE & UGC. Accredited by NBA & NAAC With 'A' Grade



DR. JAYACHANDRAN M
APPTITUDE TRAINER
HRD
NH-1588



M. Jayachandran
PRINCIPAL

APPOINTMENT LETTER

Ref: NHCE/EST/APPT/032/2024

March 14, 2024

Dr. Jayachandran M.
#10 Pudhu Nagar
Chinnakalpet
Puducherry - 605014

Dear Dr. Jayachandran M.

Congratulations! It is our pleasure to appoint you as Aptitude Trainer in the Department of HRD (Corporate Relations Training & Placements) in New Horizon College of Engineering (NHCE), Bangalore. Kindly report for duty on 18th March, 2024 at 9.00 am. New Horizon College of Engineering is a unit of New Horizon Educational Institution, founded in 1970 to provide quality education.

Our vision is to emerge as an institute of eminence in the fields of engineering, technology and management in serving the industry and the nation by empowering students with a high degree of technical, managerial and practical competence.

Our motto "In Pursuit of Excellence" refers not just to academic excellence but to human excellence as well.

As a member of a team of highly skilled and committed personnel we hope you will share our ideas and high expectations and work towards achieving our aims and objectives.

It is only with the help and enthusiasm of our staff members that we continue to achieve such success. We hope you will share this enthusiasm with us.

The following is intended as an outline of NHCE employee benefit package as well as the expectations we will have over the course of your employment.

Compensation

You will be in the pay scale of Rs.20700/- Basic + Usual allowances + Rs.600/- CCA + Rs.23091/- others per month.

The above is subject to the statutory deductions at source and includes Income Tax, Professional Tax and other deductions applicable from time to time.

Certificates/Documents

At the time of collecting the copy of this Appointment Letter you are required to submit all the relevant academic certificates in original. They will be in the safe custody of our institution and will be returned to you when you leave our institution.



M. Jayachandran
14/3/24

Confirmation

Confirmation of service will depend on your overall performance in your role, attitude to work, cooperation with colleagues and the initiative and commitment you show in discharging your responsibilities.

Probation and Leaves

You will be on probation for a period of one year and only Casual Leaves can be availed as per NHCE Leave policy and no long leaves are permitted during this period.

Tenure of Service

We look forward to a stable tenure of service and a lasting relationship between you and the Institution.

Your appointment is subject to and shall be fully bound by the Service rules and regulations of NHCE with amendments that may be made from time to time.

It is crucial to maintain the link and continuity of education at least within an academic year. By accepting this appointment, you are making a moral commitment to learners and leaving during the academic year is a serious breach of this commitment.

After minimum two years continues service period if you wish to leave the job, you are required to give two month's advance notice coinciding with the end of the semester.

Personal Contribution

By virtue of the position offered to you, it is expected that you will be responsible for Character Building and Personality Development of your students.

Moral Code of Conduct

It is especially important for you to keep in mind for your students you will always be a role model within and outside the class. You must at all times and places strive to maintain the highest standards of conduct and discipline.

Maintenance of professional distance and the highest accepted social norms must be observed and maintained in social, religious, man-woman behavior and interactions with various stakeholders like students, staff, colleagues, parents and members of the public.

Fairness, neutrality and ethical behavior is expected at all times and in all contexts.

You shall ensure adherence to strict professional ethics without any compromise on any matter, howsoever trifle or insignificant it may appear to be.



Executive Director – Human Resources

I, Dr. Jayachandran M, have carefully read the terms and conditions of my employment and I have fully understood the same and accept them entirely. I acknowledge the receipt of the appointment letter in original.

Signature: A. Jayachandran 14/3/24

Date: 14 - Mar - 24



NEW HORIZON COLLEGE OF ENGINEERING

Autonomous College Permanently Affiliated to VTU, Approved
by AICTE & UGC, Accredited by NBA & NAAC With 'A' Grade



DILIP M BADAGI
APTITUDE TRAINER
HR
NH-1491



Margaret

PRINCIPAL



NEW HORIZON COLLEGE OF ENGINEERING

Autonomous College, Permanently Affiliated to VTU, Approved by AICTE & UGC
Accredited by NAAC with 'A' Grade, Accredited by NBA

The Trust is a recipient of prestigious Rajyotsava State Award 2012 conferred by Government of Karnataka

APPOINTMENT LETTER

Ref: NHCE/EST-APPT- 062/2023

July 22, 2023

Mr. Dilip M Badagi,
#29, Satish Nilaya, 2nd Main,
2nd Cross, Silver Orchard,
Dharwad, Karnataka -58001.

Dear Mr. Dilip M Badagi,

Congratulations! It is our pleasure to appoint you as **Aptitude Trainer** in the Department of HRD (Corporate Relations Training & Placements) in New Horizon College of Engineering (NHCE), Bangalore. Kindly report for duty on **1st August, 2023 at 9.00 am.** New Horizon College of Engineering is a unit of New Horizon Educational Institution, founded in 1970 to provide quality education.

Our vision is to emerge as an institute of eminence in the fields of engineering, technology and management in serving the industry and the nation by empowering students with a high degree of technical, managerial and practical competence.

Our motto "In Pursuit of Excellence" refers not just to academic excellence but to human excellence as well.

As a member of a team of highly skilled and committed personnel we hope you will share our ideas and high expectations and work towards achieving our aims and objectives.

It is only with the help and enthusiasm of our staff members that we continue to achieve such success. We hope you will share this enthusiasm with us.

The following is intended as an outline of NHCE employee benefit package as well as the expectations we will have over the course of your employment.

Compensation

You will be in the pay scale of **Rs.18000/- Basic + Usual allowances + Rs.600/- CCA + Rs.22175/- others** per month.

The above is subject to the statutory deductions at source and includes Income Tax, Professional Tax and other deductions applicable from time to time.

Certificates/Documents

At the time of collecting the copy of this Appointment Letter you are required to submit all the relevant academic certificates in original. They will be in the safe custody of our institution and will be returned to you when you leave our institution.

New Horizon Knowledge Park

Ring Road, Bellandur Post, Near Marathalli, Bangalore, India. Pin- 560103

Confirmation

Confirmation of service will depend on your overall performance in your role, attitude to work, cooperation with colleagues and the initiative and commitment you show in discharging your responsibilities.

Probation and Leaves

You will be on probation for a period of one year and only Casual Leaves can be availed as per NHCE Leave policy and no long leaves are permitted during this period.

Tenure of Service

We look forward to a stable tenure of service and a lasting relationship between you and the Institution.

Your appointment is subject to and shall be fully bound by the Service rules and regulations of NHCE with amendments that may be made from time to time.

It is crucial to maintain the link and continuity of education at least within an academic year. By accepting this appointment, you are making a moral commitment to learners and leaving during the academic year is a serious breach of this commitment.

After minimum two years continues service period if you wish to leave the job, you are required to give two month's advance notice coinciding with the end of the semester.

Personal Contribution

By virtue of the position offered to you, it is expected that you will be responsible for Character Building and Personality Development of your students.

Moral Code of Conduct

It is especially important for you to keep in mind for your students you will always be a role model within and outside the class. You must at all times and places strive to maintain the highest standards of conduct and discipline.

Maintenance of professional distance and the highest accepted social norms must be observed and maintained in social, religious, man-woman behavior and interactions with various stakeholders like students, staff, colleagues, parents and members of the public.

Fairness, neutrality and ethical behavior is expected at all times and in all contexts.

You shall ensure adherence to strict professional ethics without any compromise on any matter, howsoever trifle or insignificant it may appear to be.



Executive Director – Human Resources

I, Dilip M Badagi, have carefully read the terms and conditions of my employment and I have fully understood the same and accept them entirely. I acknowledge the receipt of the appointment letter in original.

Signature: _____

Date: _____



NEW HORIZON COLLEGE OF ENGINEERING

Autonomous College Permanently Affiliated to VTU, Approved
by AICTE & UGC, Accredited by NBA & NAAC With 'A' Grade



LAXMANRAO PATIL
APTITUDE TRAINER
HRD
NH-1623



M. Patil

PRINCIPAL

APPOINTMENT LETTER

Ref: NHCE/EST/APPT/063/2024

May 23, 2024

Mr. Laxmanrao S Patil.
H.No.6, Sri Padmavati Apartment,
Bilagi Layout, Mayuri Estate,
Hubli, Karnataka - 580023

Dear Mr. Laxmanrao S Patil.

Congratulations! It is our pleasure to appoint you as **Aptitude Trainer** in the Department of HRD (Corporate Relations Training & Placements) in New Horizon College of Engineering (NHCE), Bengaluru. Kindly report for duty on 10th June, 2024 at 9.00 am. New Horizon College of Engineering is a unit of New Horizon Educational Institution, founded in 1970 to provide quality education.

Our vision is to emerge as an institute of eminence in the fields of engineering, technology and management in serving the industry and the nation by empowering students with a high degree of technical, managerial and practical competence.

Our motto "In Pursuit of Excellence" refers not just to academic excellence but to human excellence as well.

As a member of a team of highly skilled and committed personnel we hope you will share our ideas and high expectations and work towards achieving our aims and objectives.

It is only with the help and enthusiasm of our staff members that we continue to achieve such success. We hope you will share this enthusiasm with us.

The following is intended as an outline of NHCE employee benefit package as well as the expectations we will have over the course of your employment.

Compensation

You will be in the pay scale of Rs.18000/- Basic + Usual allowances + Rs.600/- CCA + Rs.22175/- others per month.

The above is subject to the statutory deductions at source and includes Income Tax, Professional Tax and other deductions applicable from time to time.

Certificates/Documents

At the time of collecting the copy of this Appointment Letter you are required to submit all the relevant academic certificates in original. They will be in the safe custody of our institution and will be returned to you when you leave our institution.



Confirmation

Confirmation of service will depend on your overall performance in your role, attitude to work, cooperation with colleagues and the initiative and commitment you show in discharging your responsibilities.

Probation and Leaves

You will be on probation for a period of one year and only Casual Leaves can be availed as per NHCE Leave policy and no long leaves are permitted during this period.

Tenure of Service

We look forward to a stable tenure of service and a lasting relationship between you and the Institution.

Your appointment is subject to and shall be fully bound by the Service rules and regulations of NHCE with amendments that may be made from time to time.

It is crucial to maintain the link and continuity of education at least within an academic year. By accepting this appointment, you are making a moral commitment to learners and leaving during the academic year is a serious breach of this commitment.

After minimum two years continuous service period if you wish to leave the job, you are required to give two month's advance notice coinciding with the end of the semester.

Personal Contribution

By virtue of the position offered to you, it is expected that you will be responsible for Character Building and Personality Development of your students.

Moral Code of Conduct

It is especially important for you to keep in mind for your students you will always be a role model within and outside the class. You must at all times and places strive to maintain the highest standards of conduct and discipline.

Maintenance of professional distance and the highest accepted social norms must be observed and maintained in social, religious, man-woman behavior and interactions with various stakeholders like students, staff, colleagues, parents and members of the public.

Fairness, neutrality and ethical behavior is expected at all times and in all contexts.

You shall ensure adherence to strict professional ethics without any compromise on any matter, howsoever trifle or insignificant it may appear to be.



Executive Director – Human Resources

I, Laxmanrao S Patil, have carefully read the terms and conditions of my employment and I have fully understood the same and accept them entirely. I acknowledge the receipt of the appointment letter in original.

Signature: Laxmanrao S Patil

Date: 23-05-2024



NEW HORIZON COLLEGE OF ENGINEERING

Autonomous College Permanently Affiliated to VTU. Approved
by AICTE & UGC. Accredited by NBA & NAAC With 'A' Grade



UPASANA SHARMA

VERBAL TRAINER

HRD

NH-1624



Upasana Sharma
PRINCIPAL



Date of Birth : 28.09.1991

Blood Group : B+

Address :

**H.No. 223/A, 25th Cross Road,
Sector-3, HSR Layout,
Bengaluru.**

Phone : 9712009994

If found please return to :

**New Horizon College of Engineering
Outer Ring Road, Marathahalli,**

Rengaluru - 560103

Ph: 080-66297777

Fax: 080-28440770

www.newhorizonindia.edu



APPOINTMENT LETTER

Ref: NHCE/EST/APPT/072/2024

June 7, 2024

Ms. Upasana Sharma
House No. 223/A, 25th Cross Road,
Sector-3, ITI Layout, HSR Layout,
Bengaluru - 560102

Dear Ms. Upasana Sharma,

Congratulations! It is our pleasure to appoint you as **Verbal Trainer** in the Department of **HRD (Corporate Relations, Learning & Development and Placements)** in **New Horizon College of Engineering (NHCE)**, Bengaluru. Kindly report for duty on **10th June 2024 at 9.00 am**. **New Horizon College of Engineering** is a unit of **New Horizon Educational Institution**, founded in 1970 to provide quality education.

Our vision is to emerge as an institute of eminence in the fields of engineering, technology and management in serving the industry and the nation by empowering students with a high degree of technical, managerial and practical competence.

Our motto "In Pursuit of Excellence" refers not just to academic excellence but to human excellence as well.

As a member of a team of highly skilled and committed personnel we hope you will share our ideas and high expectations and work towards achieving our aims and objectives.

It is only with the help and enthusiasm of our staff members that we continue to achieve such success. We hope you will share this enthusiasm with us.

The following is intended as an outline of **NHCE** employee benefit package as well as the expectations we will have over the course of your employment.

Compensation

You will be in the pay scale of **Rs.18800/- Basic + Usual allowances + Rs.600/- CCA + Rs.30965/- others** per month.

The above is subject to the statutory deductions at source and includes Income Tax, Professional Tax and other deductions applicable from time to time.

Certificates/Documents

At the time of collecting the copy of this Appointment Letter you are required to deposit two months gross salary in lieu of original testimonials.



Confirmation

Confirmation of service will depend on your overall performance in your role, attitude to work, cooperation with colleagues and the initiative and commitment you show in discharging your responsibilities.

Probation and Leaves

You will be on probation for a period of one year and only Casual Leaves can be availed as per NHCE Leave policy and no long leaves are permitted during this period.

Tenure of Service

We look forward to a stable tenure of service and a lasting relationship between you and the Institution.

Your appointment is subject to and shall be fully bound by the Service rules and regulations of NHCE with amendments that may be made from time to time.

It is crucial to maintain the link and continuity of education at least within an academic year. By accepting this appointment, you are making a moral commitment to learners and leaving during the academic year is a serious breach of this commitment.

After minimum two years continuous service period if you wish to leave the job, you are required to give two month's advance notice coinciding with the end of the semester.

Personal Contribution

By virtue of the position offered to you, it is expected that you will be responsible for Character Building and Personality Development of your students.

Moral Code of Conduct

It is especially important for you to keep in mind for your students you will always be a role model within and outside the class. You must at all times and places strive to maintain the highest standards of conduct and discipline.

Maintenance of professional distance and the highest accepted social norms must be observed and maintained in social, religious, man-woman behavior and interactions with various stakeholders like students, staff, colleagues, parents and members of the public.

Fairness, neutrality and ethical behavior is expected at all times and in all contexts.

You shall ensure adherence to strict professional ethics without any compromise on any matter, howsoever trifle or insignificant it may appear to be.



Executive Director – Human Resources

I, Upasana Sharma, have carefully read the terms and conditions of my employment and I have fully understood the same and accept them entirely. I acknowledge the receipt of the appointment letter in original.

Signature: _____

Date: _____



NEW HORIZON COLLEGE OF ENGINEERING

Autonomous College Permanently Affiliated to VTU. Approved
by AICTE & UGC. Accredited by NBA & NAAC With 'A' Grade



HEMAVATHI RAMAKRISHNA
VERBAL TRAINER

HRD

NH-1616



M. S. Srinivasan
PRINCIPAL

APPOINTMENT LETTER

Ref: NHCE/EST/APPT/039/2024

April 4, 2024

Ms. Hemavathi Ramakrishna.
#3/3 Teachers Colony
Hosur
Bagalur - 635124

Dear Ms. Hemavathi Ramakrishna.

Congratulations! It is our pleasure to appoint you as Verbal Trainer in the Department of HRD (Corporate Relations Training & Placements) in New Horizon College of Engineering (NHCE), Bangalore. Kindly report for duty on 13th May, 2024 at 9.00 am. New Horizon College of Engineering is a unit of New Horizon Educational Institution, founded in 1970 to provide quality education.

Our vision is to emerge as an institute of eminence in the fields of engineering, technology and management in serving the industry and the nation by empowering students with a high degree of technical, managerial and practical competence.

Our motto "In Pursuit of Excellence" refers not just to academic excellence but to human excellence as well.

As a member of a team of highly skilled and committed personnel we hope you will share our ideas and high expectations and work towards achieving our aims and objectives.

It is only with the help and enthusiasm of our staff members that we continue to achieve such success. We hope you will share this enthusiasm with us.

The following is intended as an outline of NHCE employee benefit package as well as the expectations we will have over the course of your employment.

Compensation

You will be in the pay scale of Rs.18000/- Basic + Usual allowances + Rs.600/- CCA + Rs.17175/- others per month.

The above is subject to the statutory deductions at source and includes Income Tax, Professional Tax and other deductions applicable from time to time.

Certificates/Documents

At the time of collecting the copy of this Appointment Letter you are required to submit all the relevant academic certificates in original. They will be in the safe custody of our institution and will be returned to you when you leave our institution.



Confirmation

Confirmation of service will depend on your overall performance in your role, attitude to work, cooperation with colleagues and the initiative and commitment you show in discharging your responsibilities.

Probation and Leaves

You will be on probation for a period of one year and only Casual Leaves can be availed as per NHCE Leave policy and no long leaves are permitted during this period.

Tenure of Service

We look forward to a stable tenure of service and a lasting relationship between you and the Institution.

Your appointment is subject to and shall be fully bound by the Service rules and regulations of NHCE with amendments that may be made from time to time.

It is crucial to maintain the link and continuity of education at least within an academic year. By accepting this appointment, you are making a moral commitment to learners and leaving during the academic year is a serious breach of this commitment.

After minimum two years continues service period if you wish to leave the job, you are required to give two month's advance notice coinciding with the end of the semester.

Personal Contribution

By virtue of the position offered to you, it is expected that you will be responsible for Character Building and Personality Development of your students.

Moral Code of Conduct

It is especially important for you to keep in mind for your students you will always be a role model within and outside the class. You must at all times and places strive to maintain the highest standards of conduct and discipline.

Maintenance of professional distance and the highest accepted social norms must be observed and maintained in social, religious, man-woman behavior and interactions with various stakeholders like students, staff, colleagues, parents and members of the public.

Fairness, neutrality and ethical behavior is expected at all times and in all contexts.

You shall ensure adherence to strict professional ethics without any compromise on any matter, howsoever trifle or insignificant it may appear to be.



Executive Director – Human Resources

I, Hemavathi Ramakrishna, have carefully read the terms and conditions of my employment and I have fully understood the same and accept them entirely. I acknowledge the receipt of the appointment letter in original.

Signature: Hemavathi R

Date: 4/4/24