

NEW HORIZON COLLEGE OF ENGINEERING

Ref No 107/23-24/NHCE /HWC (G)

Dated: 27th March 2024

CIRCULAR

The Meeting of Hostel Students Welfare Committee (Girls) is convened on 4th April 2024 at 12.30 p.m. in Conference Hall- Chhatrapati Shivaji Block. All the Members are requested to be present for the Meeting.

Agenda:

- Menu of the food to be served for Hostel Students
- Out sourcing of Kitchen to outsiders for serving food to Hostel Students
- Medical Facility
- Students Complaint & Feedback
- Daily and Weekly Reporting Requirements for Hostel Management
- Addressing the Issue of Book Availability in the Library


Principal

Cc to:

- Dr. Manjunatha - Chairman
- Dr. Anandhi.R.J. - Member
- Ms. Shanthi P - Member
- Mr. H. N. Suryaprakash - Member
- Ms. Aruna M - Member Secretary

NEW HORIZON COLLEGE OF ENGINEERING

Minutes of the Meeting of Hostel Students Welfare Committee (Girls)

Minutes of the Meeting of Hostel Students Welfare Committee (Girls) was held on 4th April 2024 at 12.30 p.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

1. **Dr. Manjunatha** - **Chairman**
Principal, NHCE
2. **Dr. Anandhi. R.J.** - **Member**
Dean Student Affairs
3. **Ms. Shanthi P** - **Member**
Warden
4. **Mr. H. N. Suryaprakash** - **Member**
Registrar, NHCE
5. **Ms. Aruna M** - **Convener**
Executive Director- Admissions

Agenda discussed were as follows:

- Menu of the food to be served for Hostel Students
- Out sourcing of Kitchen to outsiders for serving food to Hostel Students
- Medical Facilities
- Students Complaint & Feedback
- Daily and Weekly Reporting Requirements for Hostel Management
- Addressing the issue of books availability in the Library

At the outset of the meeting, **Ms. Aruna M, Convener**, welcomed the Honorable Chairman and the members of the Committee Convener and also informed all the members about the agenda of the meeting with the permission of the Chairman of the proceeding of Hostel Student Welfare Committee started.

1. Food Menu for Hostel Students

After detailed discussions, the members decided to implement a uniform food menu across all hostels within the campus. The menu will feature different options for all seven days of the week, including a considerable variety of non-vegetarian dishes. Each month's food menu must be planned in advance by the mess management.

2. Outsourcing Kitchen Services

The committee unanimously agreed to continue outsourcing kitchen services to external vendors. These services will be monitored closely under the direct supervision of the Hostel Committee and Management to ensure quality and consistency.

3. Medical Facilities:

Round the clock medical facilities available for Campus Hostel students, in house staff help the students for basic medical aid, incase of an Emergency Students are taken to the nearest hospital and will be informed to Parents and local guardian. A proper hygiene in wash rooms is maintained, Sanitary napkins may be available at vending machines.

4. Student Complaints and Feedback

Recognizing the importance of maintaining high standards in hostel life, the members instructed staff to regularly collect student feedback and promptly address any complaints. These should cover areas such as food quality, cleanliness, maintenance of common areas, availability of amenities, and overall living conditions.

5. Reporting Requirements for Hostel Management

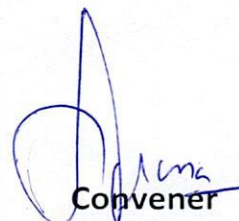
To ensure efficient operations and maintain high standards in the hostels, the committee introduced a detailed reporting system. The hostel wardens are required to prepare and submit daily and weekly reports covering various aspects of hostel operations and student welfare. These reports must be submitted to the convener weekly for review and necessary action.

6. Addressing the Issue of Book Availability in the Library

To address the concerns regarding book availability, the committee instructed the library to enhance its e-book facilities. This initiative will enable hostel students to access books and periodicals conveniently from their hostel rooms, ensuring better academic support and resource accessibility.

Meeting concluded with Vote of thanks by **Convener**


Chairman


Convener

NEW HORIZON COLLEGE OF ENGINEERING

Meeting of Hostel Students Welfare Committee (Girls) was held on 4th April 2024 at 12.30 p.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

Sl. No.	Name	Designation	Signature
1	Dr. Manjunatha Principal	Chairman	
2	Dr. Anandhi.R.J Dean Academics	Member	
3	Ms. Shanthi P Warden	Member	
4	Shri. H. N. Suryaprakash Registrar	Member	
5	Ms. Aruna M Executive Director- Admissions	Convener	

NEW HORIZON COLLEGE OF ENGINEERING

Ref No 108/2024-25/NHCE /GHDWC

Date: 11.09.2024

CIRCULAR

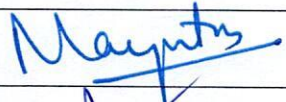

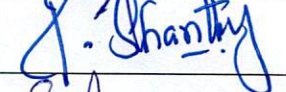
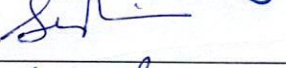
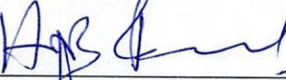
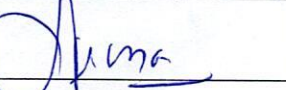
As per the advice of the Chairman, the Meeting of the Girls Hostel Students Development and Welfare Committee is scheduled on 17th September 2024 at 2.00 pm in Conference Hall- Chhatrapati Shivaji Block.

Agenda:

- Allotment of Room
- Menu of the food to be served for Hostel Students
- Addressing the issue of Book availability from Library
- Anti-Ragging Committee
- Internet Connection
- Wastage of food to be reduced
- Medical Facility

Principal

Cc to:

Sl. No.	Name	Designation	Signature
1	Dr. Manjunatha Principal	Chairman	
2	Dr. Anandhi.R.J Dean Academics	Member	
3	Ms. Shanthy P Warden	Member	
4	Ms. N Sumangali Warden	Member	
5	Shri. H. N. Suryaprakash Registrar	Member	
6	Ms. Aruna M Executive Director- Admissions	Convener	

NEW HORIZON COLLEGE OF ENGINEERING

Minutes of the Meeting of Hostel Students Welfare Committee (Girls)

Minutes of the Meeting of Hostel Students Welfare Committee (Girls) was held on 17th September 2024 at 02.00 pm in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

Sl. No.	Name	Designation
1	Dr. Manjunatha Principal	Chairman
2	Dr. Anandhi.R.J Dean Academics	Member
3	Ms. Shanthi P Warden	Member
4	Ms. N Sumangali Warden	Member
5	Shri. H. N. Suryaprakash Registrar	Member
6	Ms. Aruna M Executive Director- Admissions	Convener

Agenda:

- Allotment of Room
- Menu of the food to be served for Hostel Students
- Anti-Ragging Committee
- Internet Connections
- Wastage of Food to be reduced
- Medical Facility

At the outset of the meeting, Convener Ms. Aruna M welcomed the Honorable Chairman and the members of the Hostel Student Welfare Committee. With the Chairman's approval, the Convener presented the meeting agenda, and the proceedings of the Hostel Student Welfare Committee commenced.

1. **Menu of the food to be served for Hostel Students:**

The Committee members agreed to allow the hostel students to choose their preferred menu and communicate their choices through their respective Wardens. The food menu should equally represent Vegetarian and Non-Vegetarian options, as well as North and South Indian cuisines. Additionally, no Non-Vegetarian food is to be served on Tuesdays.

2. **Allotment of Room:**

The Committee appointed Ms. Sindhu from the Accounts Department to assign rooms to hostel students based on their preferences, with options for single, double, and triple occupancy. The Committee also extended a warm welcome to the new hostel students and provided general instructions regarding discipline and behaviour.

3. **Addressing the issue of Book availability from Library :**

Following the Committee's discussion, the issue was resolved by directing the Library to expand its E-book services for hostel students, allowing them to access books and periodicals from the comfort of their hostel rooms.

4. **Internet Connections**

During the Committee meeting, the issue of poor internet connection faced by hostel students was discussed in detail. It was decided to switch to a new service provider that offers improved bandwidth, faster speed, and better overall connectivity.

5. **Wastage of Food to be reduced:**

After observing significant food wastage, the Committee members discussed the issue and concluded that the quality of food should be monitored regularly. Additionally, they recommended reducing the quantity of food prepared to minimize waste.

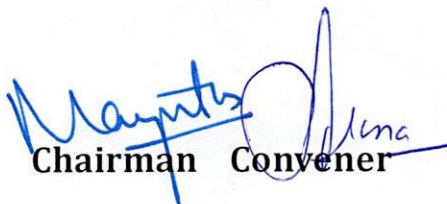
6. **Anti-Ragging Committee:**

The Committee Members unanimously agreed to establish an Anti-Ragging Committee to monitor and prevent ragging within the hostels. It was decided that all hostel students would be required to sign undertaking in accordance with UGC, AICTE, and State Government guidelines. Additionally, it was suggested that the institution should actively communicate the preventive measures it has implemented to combat ragging among the hostel students.

7. **Medical Facility:**


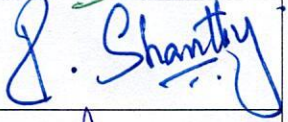
Inhouse Campus medical facilities available 24/7 and take care of primary or basic medical aid on college Hostels. Students are taken to the nearest hospital in case of an emergency simultaneously will be informed to Parents and local guardian. Sanitary napkins may be available at vending machines.

Meeting concluded with Vote of thanks by Ms. Aruna M.


Chairman Convener

NEW HORIZON COLLEGE OF ENGINEERING

The meeting of the Hostel Students Welfare Committee (Girls) was held on 16th September 2024 at 3.00 p.m in the Conference Hall, Chhatrapati Shivaji Block. The following members were present for the meeting:

Sl. No.	Name	Designation	Signature
1	Dr. Manjunatha Principal	Chairman	
2	Dr. Anandhi.R.J Dean Academics	Member	
3	Ms. Shanthi P Warden	Member	
4	Ms. N Sumangali Warden	Member	
5	Shri. H. N. Suryaprakash Registrar	Member	
6	Ms. Aruna M Executive Director- Admissions	Convener	

NEW HORIZON COLLEGE OF ENGINEERING



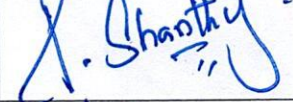
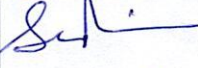
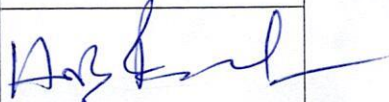
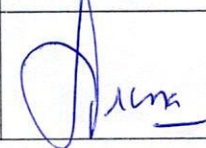
Ref No. NHCE/GHDWC/2024-25/125

Date: 09.09.2024

NOTIFICATION

SUB: Constitution of Girls Hostel Development & Welfare Committee

The Constitution of Girls Hostel Development & Welfare Committee has been constituted for the Development of Girls Hostel for the Academic year 2024-25.

Sl. No.	Name	Designation	Signature
1	Dr. Manjunatha Principal	Chairman	
2	Dr. Anandhi.R.J Dean Academics	Member	
3	Ms. Shanthi P Warden	Member	
4	Ms. N Sumangali Warden	Member	
5	Shri. H. N. Suryaprakash Registrar	Member	
6	Ms. Aruna M Executive Director- Admissions	Convener	

The Chairman and members of the committee are requested to accept the nomination.


PRINCIPAL

To,

All the above members of the Committee