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NEW HORIZON
COLLEGE OF ENGINEERING
Autonomous College Permanently Affiliated to VTU, Approved by AICTE & UGC
Accredited by NAAC with 'A' Grade, Accredited by NBA

UNIVERSAL HUMAN VALUES

Minutes of Meeting

Venue: Conference room

Date: 08.08.2018

Time: 11am

Members Attended:

Sl No	Name	Designation	Position	Signature
1.	Dr Manjunatha	Principal	Chairman	
2.	Dr. Sowmya Narayanan	Prof & HOD- Centre for Life Skills & Lifelong Learning	Member	
3.	Mr.Aravinda. K	Sr. Assistant Professor	Member	
4.	Dr. Anitha S. Rai	Head- Library & Information Center	Member	
5.	Ms. Vijaya	Advocate	Member	
6.	Dr. Anusuya Devi V S	Prof & HOD- Chemistry	Member Secretary	
7.	Mr.Vinay	Physical Education Director	Special invitee	

AGENDA:

1. To build a strong connection between faculty and students to create holistic awareness about Universal Human Values.
2. To inculcate Universal Human Value (UHV) in Technical Education.
3. To channelize the energy of students into several productive activities like sports, cultural programmes etc.
4. To help students in the right development of their world-view, mindset, perspective and values.
5. Action plan for the academic year 2018-19 with respect to UHV

Minutes of the meeting:

- Member secretary welcomed respected Chairman and members of the committee, presented the agenda of the meeting and requested to suggest the necessary action plan to fulfil the objectives of the committee.

1. Student Induction Programme: Chairman of the committee suggested a 3 weeks student induction programme for first year BE students at entry level as per the instructions of AICTE.

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The 3-week SIP is to prepare newly admitted undergraduate students for the new stage in their life by facilitating a smooth transition from their home and school environment into the college environment through various discussions and activities. The following are the activities under the induction program in which the student would be fully engaged throughout the day for the entire duration of the program.

- **Physical Activities:** This would involve a daily routine of physical activity with games and sports. There would be games in the evening or at other suitable times according to the climate. These would help develop team work besides health. Each student could pick one game and learn it for the duration of the induction program and continue with it later. The responsibility for the same was given to Mr. Vinay, Physical Education Director, NHCE.
- **Creative Arts:** Every student would chose one skill related to the arts whether visual arts or performing arts like singing, painting, music, dance, photography, pottery, sculpture etc. The student would pursue it every day for the duration of the program. These would allow for creative expression. It would develop a sense of aesthetics and also enhance creativity which would, hopefully, flow into engineering design later.

Dr. Anita Rai, Head- Library & Information Centre was given the responsibility of conducting the same through extracurricular clubs at NHCE.

- **Familiarization with College, Department/Branch:**

The freshers should be told about the credit and grading system, and about the examinations. They should be informed about how study in college differs from study in school. They should also be taken on a tour of the college and shown important points such as library, canteen, and other facilities. They should be shown their department, and told what it means to get into the branch or department. Describe what role the technology related to their department plays in society, and after graduation what role the student would play in society as an engineer in that branch. A lecture by an alumnus of the Dept. would be very helpful in this regard. They should also be shown the laboratories, workshops and other facilities. The above should be done right in the first two days, and then over the afternoons thereafter, as appropriate.

The credits, grading and examinations to the students will be explained by Dean of Academics Dr. Prashanth CSR.

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The respective department visit will be taken care by Dr. Anusuya HOD-Chemistry and Dr. Revathi HOD Physics.

Both the HODs should also conduct an orientation programme to first year students by senior students or alumni.

- **Literary Activities:** Literary activity would encompass reading a book, writing a summary, debating, enacting a play etc. This activity will be taken care by Dr. Sowmya Narayanan, HOD Life skills.
- **Lectures & Workshops by Eminent People:** Lectures by eminent people should be organized. It would give the students exposure to people who are eminent, in industry or engineering, in social service, or in public life. Alumni could be invited as well. Motivational lectures about life, meditation, etc. by Ramakrishna Mission, Art of Living, Vivekanand Kendras, etc. may be organized. Workshops which rejuvenate or bring relief to students would also be conducted, such as, Art of Living workshops.

This activity will be taken care for first year students by Dr. Anusuya HOD-Chemistry and Dr. Revathi HOD Physics.

- **Visits to Local Areas:** A couple of visits to the local landmarks including historical monuments should be organized. This would familiarize the students with the area as well as help bonding with each other, like in a picnic. Visits should also be organized to a hospital, orphanage or a village. These would expose them to people in suffering or to different lifestyles. This might also sensitize them to the problems in these areas.
- **Extra-Curricular Activities in College.** This activity will also be taken care by first year HODs Dr. Anusuya HOD- Chemistry and Dr. Revathi HOD Physics.
- Chairman of the committee asked Dr. Anusuya and Dr. Revathi to prepare a schedule of the Induction programme for 2018-19 batch students for three weeks starting from 27.07.2019 and a detailed report should be submitted about the entire Induction programme.

2. Mentorship:

In each section from the first year to final year of the UG and PG programs, 20-25 students should be allotted to a faculty member handling the same section. These faculty members will be the mentors for allotted students for the academic year. Mentors must keep a track of mentees academic performance and attendance. They must guide students to overcome the difficulties faced by them. Mentors should

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conduct meetings with mentees twice in a month. Parents of the mentees must be called and informed about students' academic performance. Mentor should play a role of Academic guide, advisor and a very good friend to the mentees. For counselling related issues the students should be advised to meet their respective student counsellors.

3. Cultural Activities:

Students of all the departments should be engaged in different art forms like painting, singing, dance, drama, pottery, yoga, meditation etc through the extracurricular clubs. The various talents of the students would be showcased through the Mega event **SARGAM** conducted by NHCE.

4. Sports and Games can be a great lesson in time management and they provide the spirit of competition that drives them to give extra effort. Through **sports**, students learn to respect authority and rules. Sport increases self-esteem, mental alertness and it reduces stress and anxiety. The department of Sports should involve each student in sports by conducting various sports and games. They should encourage students to take part in sports. The talented students must be given necessary training and enable them to participate in inter college level and state level sports events.

5. Constitution of India and Professional ethics: This will be taught in the first year of BE through a mandatory course CIP with the course code **HSS172/272. Ms. Vijaya with the LLM qualification will be handling this course. She was also advised to conduct programmes related to the specified course to encourage students in knowing the human rights as per the law and follow in personal and professional life.

6. Talks and Activities based on Universal Human Values: It was instructed to the members of the committee to coordinate with HOD's of all the departments in conducting motivational talks by inviting eminent people of various organizations and conduct the various societal activities by students during the academic year and semester vacation so that they understand the human values and develop themselves as a true human. Students must be encouraged to do various societal activities and awarded **Activity Points** as per the AICTE norms.

The meeting was concluded at 1pm with the vote of thanks proposed by Dr. Anitha Rai.

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UNIVERSAL HUMAN VALUES

Minutes of Meeting

Venue: Conference room

Date: 07.08.2019

Time: 2pm

Members Attended:

Sl No	Name	Designation	Position	Signature
1.	Dr Manjunatha	Principal	Chairman	
2.	Dr. Sowmya Narayanan	Prof & HOD- Centre for Life Skills & Lifelong Learning	Member	
3.	Mr.Aravinda. K	Sr. Assistant Professor	Member	
4.	Dr. Anitha S. Rai	Head- Library & Information Center	Member	
5.	Ms. Vijaya	Advocate	Member	
6.	Dr. Anusuya Devi V S	Prof & HOD- Chemistry	Member Secretary	
7.	Mr.Vinay	Physical Education Director	Special invitee	

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5. Action plan for the academic year 2019-20 with respect to UHV

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The meeting was concluded at 4pm with the vote of thanks proposed by Dr. Sowmya Narayanan.



UNIVERSAL HUMAN VALUES

Minutes of Meeting

Venue: Conference room

Date: 12.12.2020

Time: 2pm

Members Attended:

Sl No	Name	Designation	Position	Signature
1.	Dr Manjunatha	Principal	Chairman	
2.	Dr. Sowmya Narayanan	HoD- Dept of Life skills & Lifelong learning	Member	
3.	Mr.Aravinda. K	Sr. Assistant Professor	Member	
4.	Dr. Anitha S. Rai	Head- Library & Information Center	Member	
5.	Ms Vijaya	Advocate	Member	
6.	Dr. Anusuya Devi V S	HoD&Professor- Chemistry	Member Secretary	
7.	Mr.Vinay	Physical Education Director	Special invitee	

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6. Action plan for the academic year 2019-20 with respect to UHV

Minutes of Meeting:

- Member secretary welcomed respected Chairman and members of the committee, presented the agenda of the meeting and requested to suggest the necessary action plan to fulfil the objectives of the committee.

Student Induction Programme: Chairman of the committee suggested to conduct 1 week online student induction programme for first year BE students at entry level as per the instructions of VTU from 14.12.2020 to 19.12.2020

The following are the activities planned to conduct online

DATE	Morning session 10am-12pm	Afternoon Session 2pm- 4pm
14.12.2020 Monday	<ul style="list-style-type: none">• Orientation programme.• Address by Principal• Address by Chief Guest	<ul style="list-style-type: none">• First year academics by Dr. Anusuya.• Academic guidelines by Dr. Ravati.• Library and information center orientation by Dr. Anitha Rai
15.12.2020 Tuesday	<ul style="list-style-type: none">• Proficiency modules by Life skills (Chemistry Cycle).• Counseling orientation for physics cycle	<ul style="list-style-type: none">• Proficiency modules by Life skills (Physics Cycle).• Counseling orientation for chemistry cycle
16.12.2020 Wednesday	<ul style="list-style-type: none">• Physical health and yoga	<ul style="list-style-type: none">• Awareness about COVID-19 and SOP
17.12.2020 Thursday	<ul style="list-style-type: none">• Orientation on life skills and lifelong learning. (Physics cycle)	<ul style="list-style-type: none">• Orientation on life skills and lifelong learning(Chemistry cycle)
18.12.2020 Friday	<ul style="list-style-type: none">• Universal Human Values by Dr. Aravinda	<ul style="list-style-type: none">• Literary activities-Kannada orientation
19.12.2020 Saturday	<ul style="list-style-type: none">• Familiarization of departments	<ul style="list-style-type: none">• Extracurricular activities

Mentorship:

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Cultural Activities:

Students of all the departments should be engaged in different art forms like painting, singing, dance, drama, pottery, yoga, meditation etc through the extracurricular clubs. The various talents of the students would be showcased through online mode until the offline classes' start.

Sports and games can be a great lesson in time management and they provide the spirit of competition that drives them to give extra effort. Through **sports**, students learn to respect authority and rules. Sport increases self-esteem, mental alertness and it reduces stress and anxiety. The department of Sports should involve each student in sports by conducting various sports and games. They should encourage students to take part in sports. The talented students must be given necessary training and enable them to participate in inter college level and state level sports events. During this covid pandemic, physical education department was instructed to conduct online coaching for students.

Constitution of India and Professional ethics. Will be taught in the first year of BE through a mandatory course CIP with the course code **HSS172/272. Ms. Vijaya with the LLM qualification will be handling this course. She was also advised to conduct programmes related to the specified course to encourage students in knowing the human rights as per the law and follow in personal and professional life.

Talks and Activities based on Universal Human Values: It was instructed to the members of the committee to coordinate with HoDs of all the departments in conducting motivational talks through online for this academic year by inviting eminent people of various organizations. So that they understand the human values and develop themselves as a true human. Students must be encouraged to do various societal activities and awarded **Activity Points** as per the AICTE norms.

The meeting was concluded at 3pm with the vote of thanks proposed by Dr. Anita Rai.

UNIVERSAL HUMAN VALUES

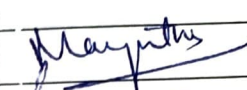




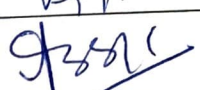

Minutes of Meeting

Venue: Conference room

Date: 29.04.2021

Time: 2pm

Members Attended:

Sl No	Name	Designation	Position	Signature
1.	Dr Manjunatha	Principal	Chairman	
2.	Dr. Sowmya Narayanan	HoD- Dept of Life skills & Lifelong learning	Member	
3.	Mr.Aravinda. K	Sr. Assistant Professor	Member	
4.	Dr. Anitha S. Rai	Head- Library & Information Center	Member	
5.	Ms Vijaya	Advocate	Member	
6.	Dr. Anusuya Devi V S	HoD&Professor- Chemistry	Member Secretary	
7.	Mr.Vinay. J. T	Physical Education Director	Special invitee	

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6. Action plan for the academic year 2019-20 with respect to UHV

Minutes of Meeting:

- Member secretary welcomed respected Chairman and members of the committee, presented the agenda of the meeting and requested to suggest the necessary action plan to fulfil the objectives of the committee.

Student Induction Programme: As per the VTU circular dated April 27th, 2021, Chairman of the committee suggested to conduct online student induction programme for first year BE students from 30th April 2021 to 12th May 2021.

The following are the activities planned to conduct online

Date	Event	Resource person
30.04.21	An overview of 1 st year even semester academics	Dr.Anusuya HOD- Chemistry Dr.Revathi HOD - Physics
03.05.21	Language Proficiency Modules & UHV	Dr.Sowmya Narayanan and team Dept of Life Skills.
04.05.21	Career guidance	Dept of HRD
05.05.21	Covid- 19 Vaccination awareness program	Doctor from any reputed organization.
06.05.21	Self-awareness	Dept of Professional Counseling
07.05.21	Stress management through YOGA and Pranayama	Ms.Suma MSc in Yoga
10.05.21	Cultural activities	Student clubs
11.05.21	Scope of the various Engineering branches	Heads of respective departments
12.05.21	Social Cognition	Dept of Professional Counseling.

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The meeting was concluded at 2pm with the vote of thanks proposed by Dr. Sowmya Narayanan.



UNIVERSAL HUMAN VALUES

Minutes of Meeting

Venue: C 424

Date: 12.11.2021

Time: 3pm

Members Attended:

UHV coordinators and Member Secretary

AGENDA:

1. To build a strong connection between faculty and students to create holistic awareness about Universal Human Values.
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6. Action plan for implementing UHV 1

New Horizon College of Engineering

Autonomous College affiliated to VTU, Accredited with NAAC 'A' grade

Department of Applied Sciences

Mathematics			Attendance for 12/11 Meeting
I. No.	Name	Designation	
1	Dr.Srinivasa G	Professor & Hod	
2	Dr. J. Kavitha	Associate Professor	
3	Dr.Hitesh Kumar	Associate Professor	
4	Dr.A B Madhu Mohana Raju	Associate Professor	
5	Mr.P. Baskar	Sr. Assistant Professor	
6	Ms.Padma Priya D.D	Sr. Assistant Professor	
7	Mr.Sudhir Patel	Sr. Assistant Professor	
8	Ms. Suma T	Sr. Assistant Professor	
9	Ms. Rashi Khubnani	Sr. Assistant Professor	
10	Ms. Tarunika Sharma	Sr. Assistant Professor	
11	Mr.Ananda K	Sr. Assistant Professor	
12	Mr.Chitirala Subrahmanyam	Sr. Assistant Professor	
13	Ms.Asha K	Assistant Professor	
Physics			
1	Dr.Revathi Shankar	Professor & HOD - Physics	
2	Dr. Prashanth K S	Associate Professor	
3	Dr.Jisha P K	Associate Professor	
4	Dr. Rohini B	Sr. Assistant Professor	
5	Ms.Dhanalakshmi K	Sr. Assistant Professor	
6	Ms. Bhavya P	Sr. Assistant Professor	
7	Dr.Ramachandra Naik	Sr. Assistant Professor	
8	Dr.Revathi R P	Sr. Assistant Professor	
Chemistry			
1	Dr. Anusuya Devi V S	Professor & HOD - Chemistry	
2	Dr. M S Raghu	Associate Professor	
3	Ms.Subhashini Krishnachandar	Sr. Assistant Professor	
4	Dr.Parashuram. L	Sr. Assistant Professor	
5	Dr.P K Asha	Sr. Assistant Professor	
6	Dr.Jayanti Mishra	Assistant Professor	
7	Ms.Vijaya A	Assistant Professor	

Dr. Anusuya

Dr. Anusuya

Minutes of meeting. UHV-1

Department of Applied science conducted a meeting on 12-11-2021 at 3-P.M in C-424. The ^{student} Councillor Ms. Bhavatharini was the speaker for the session on UHV-1. The following points were highlighted.

- UHV is self explored student induction program
- The main objective of SIP is to make student aware of different aspects of life in a holistic approach
- Initially introduction of students along with the teaching faculty/mentor is given priority.
- Giving home assignments - Make a list of concerns, fears, questions, achievements
- Make the student to document ~~their~~ "Aspirations" and "Concerns" so that they will come to know present effort and expected outcome
- Make the student to understand about self management i.e., self confidence, peer pressure, time management, anger, stress.....
- To take care of health and have an understanding of self and body.

- To understand the value of relationships, trust and respect it.
- To possess the gratitude nature and be thankful for the help.
- To be socialistic and be a part of society.
- To understand nature and environment, respect "our planet".
- To sum-up all the things that are covered.



UNIVERSAL HUMAN VALUES

Minutes of Meeting

Venue: Conference room

Date: 06.10.2022

Time: 2pm

Sl No	Name	Designation	Position	Signature
1.	Dr Manjunatha	Principal	Chairman	
2.	Dr. Sowmya Narayanan	Prof & HOD- Centre for Life Skills & Lifelong Learning	Member	
3.	Mr.Aravinda. K	Sr. Assistant Professor	Member	
4.	Dr. Anitha S. Rai	Head Library & Alumni Information Center Relations	Member	
5.	Ms Vijaya	Advocate	Member	
6.	Dr. Anusuya Devi V S	Prof & HOD- Chemistry	Member Secretary	
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- **Physical Activities:** This would involve a daily routine of physical activity with games and sports. There would be games in the evening or at other suitable times according to the climate. These would help develop team work besides health. Each student could pick one game and learn it for the duration of the induction program and continue with it later. The responsibility for the same was given to Mr. Vinay, Physical Education Director, NHCE.
- **Creative Arts:** Every student would choose one skill related to the arts whether visual arts or performing arts like singing, painting, music, dance, photography, pottery, sculpture etc. The student would pursue it every day for the duration of the program. These would allow for creative expression. It would develop a sense of aesthetics and also enhance creativity which would, hopefully, flow into engineering design later. Dr. Anita Rai, Dean - Library & Information Centre was given the responsibility of conducting the same through extracurricular clubs at NHCE.
- **Familiarization with College, Department/Branch:**
Freshers should be told about the credit and grading system, and about the examinations. They should be informed about how study in college differs from study in school. They should also be taken on a tour of the college and shown important points such as library, canteen, and other facilities. They should be shown their department, and told what it means to get into the branch or department. Describe what role the technology related to their department plays in society, and after graduation what role the student would play in society as an engineer in that branch. A lecture by

Minutes of Meeting:

- Member secretary welcomed respected Chairman and members of the committee, presented the agenda of the meeting and requested to suggest the necessary action plan to fulfil the objectives of the committee.

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an alumnus of the Dept. would be very helpful in this regard. They should also be shown the laboratories, workshops and other facilities. The above should be done right in the first two days, and then over the afternoons thereafter, as appropriate.

The credit, grading and examinations to the students will be explained by Dean of Academics Dr. Anandi RJ.

The respective department visit will be taken care by Dr. Anusuya HOD- Chemistry and Dr. Revathi HOD Physics.

Both the HODs should also conduct an orientation programme to first year students by senior students or alumni.

- **Literary Activities:** Literary activity would encompass reading a book, writing a summary, debating, enacting a play etc. This activity will be taken care by Dr. Sowmya Narayanan, HOD Life skills.
- **Lectures & Workshops by Eminent People:** Lectures by eminent people should be organized. It would give the students exposure to people who are eminent, in industry or engineering, in social service, or in public life. Alumni could be invited as well. Workshops which rejuvenate or bring relief to students would also be conducted, such as, Art of Living workshops. This activity will be taken care for first year students by Dr. Anusuya HOD- Chemistry and Dr. Revathi HOD Physics.
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- **Extra-Curricular Activities in College.** This activity will also be taken care by first year HODs Dr. Anusuya HOD- Chemistry and Dr. Revathi HOD Physics.
- Chairman of the committee asked Dr. Anusuya and Dr. Revathi to prepare a schedule of the Induction programme for 2022-23 batch students for three weeks starting from date of commencement of first year and a detailed report should be submitted about the entire Induction programme.

NEW HORIZON COLLEGE
DEPARTMENT OF COUNSELLING

REPORT ON “UNIVERSAL HUMAN VALUES-I (UHV-I)” SESSION

The Department of Counselling organised a session on *Universal Human Values-I (UHV-I)* for BSH faculty on 08 October 2022 at 3:00 pm in C424. The objective of the session was to equip and prepare the faculty members to conduct the Student Induction Program (SIP). A total of 17 faculty members attended the session.

Topics Covered Under the Session:

- Welcome and Introductions
- Aspirations and Concerns
- Self Management
- Health
- Relationships
- Society
- Natural Environment
- Sum Up
- Self-evaluation and Closure

Ms Rajina R and Ms Manasa T J, Student Counsellors, NHCE were the resource persons for the session. The counsellors welcomed the participants and briefed about the importance and objective of UHV-1. Each topic under UHV-I module mentioned above were explained along with the expected outcome from each session. The homework assignments which can be administered to the students were discussed. They were informed that the power point presentation, the assignments document and the UHV-1 manual will be shared to them. At the end of the session participants clarified their doubts regarding conducting the session in the class like duration and documenting the session report. The session ended by thanking all the faculty members for their participation.

Report prepared by

Ms Rajina R and Ms Manasa T J

Student Counsellor

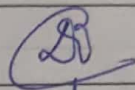
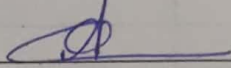

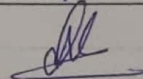
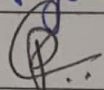
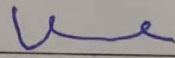
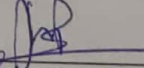
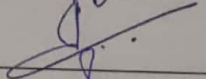



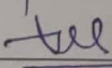

Department of Counselling

NEW HORIZON COLLEGE OF ENGINEERING

DEPARTMENT OF COUNSELLING

SESSION ON UNIVERSAL HUMAN VALUES MODULE- 1

DATE AND TIME: 08-10-2022 3.00 P.M.

SL NO	NAME	DEPARTMENT	SIGNATURE
1.	Dr. D. D. Padma Priya	Mathematics	
2.	Asha. K	Mathematics	
3.	Kavita. A Patil.	EC	
4.	Salma Joy	EC	
5.	Jayanti Mishra	AS	Jayanti
6.	Poojanima. G.S	Chemistry	
7.	Shashidhar	Chemistry	
8.	M.S. Raghun	Chemistry	
9.	Dr. Ramachandra Varde	Physics	
10.	Dr. Sudhir Patel	Mathematics	
11.	Tanvika Sharma.	Mathematics	
12.	Rashi	Mathematics.	
13.	Dr. B. Rohini	Physics	
14.	Dr. Jyoti P.K	Physics	
15.	Dr. K. Dhavalakshmi	Physics	

16	S. Pooja Arokiamany	Mathematics	
17	Dr. SRINIVASA @	Mathematics	



UNIVERSAL HUMAN VALUES

Minutes of Meeting

Venue: Conference room

Date: 08.09.2023

Time: 2pm

Members Attended:

Sl No	Name	Designation	Position	Signature
1.	Dr. Manjunatha	Principal	Chairman	
2.	Dr. Sowmya Narayanan	HoD- Dept of Life skills & Lifelong learning	Member	
3.	Mr. Aravinda. K	Professor & HOD ECE	Member	
4.	Dr. Anitha S. Rai	Director Alumni relations Information Center	Member	
5.	Ms Vijaya	Advocate	Member	
6.	Dr. Anusuya Devi V S	Professor & HoD- Applied Sciences	Member Secretary	
7.	Mr. Hari Kumar	Physical Education Director	Special invitee	

AGENDA:

1. To build a strong connection between faculty and students to create holistic awareness about Universal Human Values.
2. To create holistic awareness about Universal Human Values.
3. To inculcate Universal Human Value (UHV) in Technical Education.
4. To channelize the energy of students into several productive activities like sports, cultural programmes etc.
5. To help students in the right development of their world-view, mindset, perspective and values.
6. Action plan for the academic year 2023-24 with respect to UHV

Minutes of the Meeting:

Member secretary welcomed respected Chairman and members of the committee, presented the agenda of the meeting and requested to suggest the necessary action plan to fulfil the objectives of the committee.

Student Induction Programme: Chairman of the committee suggested to conduct 3 weeks student induction programme for first year BE students at entry level as per the instructions of AICTE.

The 3-week SIP is to prepare newly admitted undergraduate students for the new stage in their life by facilitating a smooth transition from their home and school environment into the college environment through various discussions and activities.

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- **Creative Arts:** Every student would chose one skill related to the arts whether visual arts or performing arts. Examples are singing, painting, music, dance, photography, pottery, sculpture etc. The student would pursue it every day for the duration of the program. These would allow for creative expression. It would develop a sense of aesthetics and also enhance creativity which would, hopefully, flow into engineering design later. Dr. Anita Rai, Head- Library & Information Centre was given the responsibility of creative arts to conduct through extracurricular clubs at NHCE.
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The incoming students should be told about the credit and grading system, and about the examinations. They should be informed about how study in college differs from study in school. They should also be taken on a tour of the college and shown important points such as library, canteen, and other facilities. They should be shown their department, and told what it means to get into the branch or department. Describe what role the technology related to their department plays in societ, and after graduation what role the student would play in society as an engineer in that branch. A lecture by an alumnus of the Dept. would be

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The respective department visit will be taken care by Dr. Anusuya HoD- AS

Both the HoDs should also conduct an orientation programme to first year students by senior students or alumni.

➤ **Literary Activities:** Literary activity would encompass reading a book, writing a summary, debating, enacting a play etc. This activity will be taken care by Dr. Sowmya Narayanan, HoD Life skills.

➤ **Lectures & Workshops by Eminent People:** Lectures by eminent people should be organized. It would give the students exposure to people who are eminent, in industry or engineering, in social service, or in public life. Alumni could be invited as well. Motivational lectures about life, meditation, etc. by Ramakrishna Mission, Art of Living, Vivekanand Kendras, etc. may be organized. Workshops which rejuvenate or bring relief to students would also be conducted, such as, Art of Living workshops.

This activity will be taken care for first year students by Dr. Anusuya HoD- AS

Local Areas: A couple of visits to the local landmarks including historical monuments should be organized. This would familiarize the students with the area together with bonding with each other, like in a picnic. Visits should also be organized to a hospital, orphanage or a village. These would expose them to people in suffering or to different lifestyles. This might also sensitize them to engineering needs in these areas.

➤ **Extra-Curricular Activities in College.** This activity will also be taken care by first year HoD Dr. Anusuya HoD- AS

➤ Chairman of the committee asked Dr. Anusuya to prepare a schedule of the Induction programme for 2023-24 batch students, starting from 25.09.23-4.10.23 and a detailed report should be submitted about the entire Induction programme.

Mentorship:

In each section from the first year to final year of all the UG and PG programs, 20-25 students should be allotted to faculty member of handling the same section. These faculty members will be the mentors for allotted students for the academic year. Mentors must keep a track of mentees academic performance and attendance. They must guide students to overcome the difficulties faced by them. Mentors should conduct meetings with mentees twice in a month. Parents of the mentees must be called and informed about students' academic performance. Mentor should play a role of Academic guide, advisor and a very good friend to the mentees.

Cultural Activities:

Students of all the departments should be engaged in different art forms like painting, singing, dance, drama, pottery, yoga, meditation etc through the extracurricular clubs. The various talents of the students would be showcased through the Mega event **SARGAM** conducted by NHCE.

Sports and games can be a great lesson in time management and they provide the spirit of competition that drives them to give extra effort. Through **sports**, students learn to respect authority and rules. Sport increases self-esteem, mental alertness and it reduces stress and anxiety. The department of Sports should involve each student in sports by conducting various sports and games. They should encourage students to take part in sports. The talented students must be given necessary training and enable them to participate in inter college level and state level sports events.

Constitution of India and Professional ethics: Will be taught in the first year of BE through a mandatory course CIP with the course code **HSS172/272. Ms. Vijaya with the LLM qualification will be handling this course. She was also advised to conduct programmes related to the specified course to encourage students in knowing the human rights as per the law and follow in personal and professional life.

Talks and Activities based on Universal Human Values: It was instructed to the members of the committee to coordinate with HoDs of all the departments in conducting motivational talks by inviting eminent people of various organizations and conduct the various societal activities by students during the academic year and semester vacation so that they understand the human values and develop themselves as a true human. Students must be encouraged to do various societal activities and awarded **Activity Points** as per the AICTE norms.

The meeting was concluded at 4pm with the vote of thanks proposed by Dr. Anusuya .