

## **NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE**

Ref No: NHCE/IQAC/2023-2024/001

Date: 30 June.2023

### **MEETING NOTICE**

This is to inform you that Internal Quality Assurance Cell (IQAC) has been reconstituted with effect from 03 Jul.2023.

The IQAC meeting is scheduled on 07<sup>th</sup> July 2022 at 3:30 p.m in the conference room. All the committee members listed below are requested to attend the same.

#### **Agenda:**

1. Progressive performance of academic, administrative and financial tasks
2. Relevance and quality of academic and research programmes
3. Equitable access and affordability of academic programmes for various section of society.
4. Optimization and integration of modern methods of teaching and learning.
5. Evaluation procedures.
6. Adequacy, maintenance and proper allocation of support structures and services.
7. Sharing of research findings and networking with other institutions in India and abroad.
8. Activity Bench Marks for all departments.
9. To keep track of the departments that are accredited by NBA and ensure those accredited departments maintain the standards of NBA.
10. To complete the NBA pre-qualifier every year for non NBA accredited departments and to notify the Principal and CDC when any department becomes eligible for accreditation.
11. Any other point with permission of the Chair.

Members of IQAC			
Sl. No.	Name of the member	Designation	Position
1.	Dr. Manjunatha	Principal, NHCE	Chairman
2.	Dr. L Ravi Kumar	Professor & Vice Principal, B.M.S. College of Engineering (BMSCE) Bengaluru	Expert Member
3.	Dr. Shanmukha Nagaraj	Professor & Dean Student Affairs, RV College of Engineering, Bengaluru	Expert Member
4.	Mr. H N Surya Prakash	Registrar, NHCE	Member
5.	Dr. Anandhi R.J	Dean -Academics, NHCE	Member
6.	Dr. Anitha S. Rai	Director Library & Alumni Relation, NHCE	Member
7.	Dr. Revathi V.	Dean -R&D, NHCE	Member
8.	Dr. B. Rajalakshmi	HoD — CSE, NHCE	Member
9.	Dr. Aravinda K.	HoD — ECE, NHCE	Member
10.	Dr. Anusuya Devi V. S	HoD — Applied Sciences, NHCE	Member
11.	Dr. V.Asha	HoD — MCA, NHCE	Member
12.	Dr. Gurulakshmi	Professor — ECE, NHCE	Member
13.	Mr. Sourav Naryan Biswas	Program Manager, Talent Acquisition, Capgemini, India	Stakeholder & Employer
14.	Mr. Sijio Mathew Varghese	Co - Founder, Overnight Ventures	Alumni
15.	Mr. Prakruthi P	Department of ECE, NHCE	Student Nominee
16.	Dr. Sanjeev Sharma	Director QAIIE, NHCE	Member Secretary

This is for your information.

  
Principal

Principal  
New Horizon College of Engineering  
Ring Road, Bellandur Post, Near Marathalli  
Bangalore - 560103



Professor and Dean - QAIIIE  
New Horizon College of Engineering  
Ring Road, Bellandur Post, Bangalore - 560103

**NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE**

**Internal Quality Assurance Cell (IQAC)**

<b>Internal Quality Assurance Cell (IQAC)</b>	
<b>Nature of Meeting</b>	<b>Internal Quality Assurance Cell (IQAC)</b>
Date of Meeting	03 Jul.2023
Time of Meeting	3:30 p.m to 5:15 p..m
Venue of Meeting	Conference room
Members present	As per attendance sheet attached

Principal welcomed all the members present in the meeting.

<b>#</b>	<b>Agenda</b>	<b>Discussion</b>	<b>Responsibility</b>	<b>Target Date</b>
1.	Progressive performance of academic, administrative and financial tasks	Regarding academic performance, CIE, SEE, laboratories, Mini projects, final year projects, self study components have to be conducted as per calendar of events and details have to be maintained in the respective departments.  Regarding administrative and financial tasks, all necessary documents related to university statutes, audited statements have to be kept ready	Dean-Academics / All Hod's  Principal / Sr.Exec Director	End of Odd Sem 2023
2.	Relevance and quality of academic and research programmes	Academic: All UG and PG programmes shall ensure 100 syllabus completion, conduct of tests and examinations on time as per calendar of events. Interested and	Dean-Academics / All Hods	End of Odd Sem 2023.

		eligible students to be identified and enrolled for B.E. Honors Program.  Research: To encourage research and to improve the NIRF rankings, it is mandatory for all faculty members / final year students to publish quality papers in Scopus / Wos	Dean-Academics / All Hods / All faculty members	December 2023
3.	Equitable access and affordability of academic programmes for various sections of society	Encouraging the students by providing scholarship and fee concessions.  To encourage NCC & NSS activities such as Blood donation, road safety, environment, adoption of village, National events etc	Registrar  Sr. Executive Director Finance, Director-Admission, Dean -Library and Alumni relations	December 2023
4.	Optimization and integration of modern methods of teaching and learning	To enhance the teaching-learning process and to improve academic excellence, all faculty members shall use modern methods of teaching such as video animations, moodle, case studies, role plays. Students are encouraged to enroll in various multidisciplinary NPTEL courses.	Dean-Academics / All Hods / All faculty members	December 2023
5.	Evaluation procedures	Necessary rubrics have to be designed for all the CIE components / SEE Conduct, Valuation and moderation for all SEE	Dean-Academics / All Hods	End of Odd Sem 2023.
6.	Adequacy, maintenance and proper allocation of support structures and services	For smooth functioning of the institution and for academic purpose, all laboratories have to be serviced periodically and maintained.  Electrical security, water resources and sewage have to be properly monitored and maintained	Registrar	End of Odd Sem 2023
7.	Sharing of research findings and	All department in NHCE have research centers and scholars, are pursuing Ph.D. It is	Dean- R&D	December 2023.

	networking with other institutions in India and abroad	mandatory for all scholars to publish papers in Scopus / WoS, Scholars are informed to publish their research findings in leading journals. The same shall be disseminated to other institutions in India and abroad.		
8.	Activity Bench Marks for all departments	All Departments should conduct atleast one seminar, webinar, alumni talk, workshop for students per semester.	Dear-Academics / All Hods	End of Odd Sem 2023
9.	To Keep track of the departments that are accredited by NBA and ensure those accredited departments maintain the standards of NBA	All departments of NHCE are accredited by NBA. Academic audits are conducted 2 per semester to keep track of quality and standards	Dr.Sanjeev Sharma / Dr. Aravinda	End of Odd Sem 2023
10.	To completed the NBA pre-qualifier every year for non NBA accredited departments and to notify the Principal and CSC when any department becomes eligible for accreditation.	Presently all departments of NHCE are accredited by NBA NBA Audit for ISE and EEE in the month of Aug/September Compliance Audit for ECE/CSE/ME is scheduled in the month of Feb 2024  Validity: CSE/ECE/ME/CIVIL --- up to 30/06/2024 SAR submitted for ISE & EEE	Dr.Sanjeev Sharma	Compliance audit for ECE/CSE/ME

Principal thanked all the members of IQAC for the valid inputs and concluded the meeting.

  
PRINCIPAL

New Horizon College of Engineering  
Ring Road, Bellandur Post, Near Marathalli  
Bangalore - 560103



Professor and Dean - QAIE  
New Horizon College of Engineering  
Ring Road, Bellandur Post, Bengaluru - 560103

## ATTENDANCE SHEET

Date : 03 Jul.2023

Time:3:30 p.m

Venue Conference room

<b>Members of IQAC</b>			
<b>Sl. No.</b>	<b>Name of the member</b>	<b>Designation</b>	<b>Position</b>
1.	Dr. Manjunatha	Principal, NHCE	Chairman
2.	Dr. L Ravi Kumar	Professor & Vice Principal, B.M.S. College of Engineering (BMSCE) Bengaluru	Expert Member
3.	Dr. Shanmukha Nagaraj	Professor & Dean Student Affairs, RV College of Engineering, Bengaluru	Expert Member
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5.	Dr. Anandhi R.J	Dean -Academics, NHCE	Member
6.	Dr. Anitha S. Rai	Director. Library & Alumni Relation, NHCE	Member
7.	Dr. Revathi V.	Dean -R&D, NHCE	Member
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12.	Dr. Gurulakshmi	Professor — ECE, NHCE	Member
13.	Mr. Sourav Naryan Biswas	Program Manager, Talent Acquisition, Capgemini, India	Stakeholder & Employer
14.	Mr. Sijio Mathew Varghese	Co - Founder, Overnight Ventures	Alumni
15.	Mr. Prakruthi P	Department of ECE, NHCE	Student Nominee
16.	Dr. Sanjeev Sharma	Director. QAIIIE, NHCE	Member Secretary

## NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE

Ref No: NHCE/IQAC/2023-2024/002

Date: 30 April.2024

### MEETING NOTICE

The IQAC meeting is scheduled on 03 May.2024. at 3:30 p.m in the conference room. All the committee members listed below are requested to attend the same.

#### Agenda:

1. Progressive performance of academic, administrative and financial tasks
2. Relevance and quality of academic and research programmes
3. Equitable access and affordability of academic programmes for various section of society.
4. Optimization and integration of modern methods of teaching and learning.
5. Evaluation procedures.
6. Adequacy, maintenance and proper allocation of support structures and services.
7. Sharing of research findings and networking with other institutions in India and abroad.
8. Activity Bench Marks for all departments.
9. To keep track of the departments that are accredited by NBA and ensure those accredited departments maintain the standards of NBA.
10. To complete the NBA pre-qualifier every year for non NBA accredited departments and to notify the Principal and CDC when any department becomes eligible for accreditation.
11. Any other point with permission of the Chair.

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4.	Mr. H N Surya Prakash	Registrar, NHCE	Member
5.	Dr. Anandhi R.J	Dean -Academics, NHCE	Member
6.	Dr. Anitha S. Rai	Director Library & Alumni Relation, NHCE	Member
7.	Dr. Revathi V.	Dean -R&D, NHCE	Member
8.	Dr. B. Rajalakshmi	HoD — CSE, NHCE	Member
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13.	Mr. Sourav Naryan Biswas	Program Manager, Talent Acquisition, Capgemini, India	Stakeholder & Employer
14.	Mr. Sijio Mathew Varghese	Co - Founder, Overnight Ventures	Alumni
15.	Mr. Prakruthi P	Department of ECE, NHCE	Student Nominee
16.	Dr. Sanjeev Sharma	Director QAIE, NHCE	Member Secretary

This is for your information.

*Sanjeev*

Principal

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Professor and Director - QAIE  
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**NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE**

**Internal Quality Assurance Cell (IQAC)**

<b>Internal Quality Assurance Cell (IQAC)</b>	
<b>Nature of Meeting</b>	<b>Internal Quality Assurance Cell (IQAC)</b>
Date of Meeting	03 May.2024.
Time of Meeting	3:30 p.m to 5:15 p..m
Venue of Meeting	Conference room
Members present	As per attendance sheet attached

Principal welcomed all the members present in the meeting.

<b>#</b>	<b>Agenda</b>	<b>Discussion</b>	<b>Responsibility</b>	<b>Compliance Report</b>
1.	Progressive performance of academic, administrative and financial tasks	Regarding academic performance, CIE, SEE, laboratories, Mini projects, final year projects, self study components have to be conducted as per calendar of events and details have to be maintained in the respective departments.  Regarding administrative and financial tasks, all necessary documents related to university statutes, audited statements have to be kept ready	Dean-Academics / All Hod's  Principal / Sr.Exec Director	Follow up for the discussion is found completed
2.	Relevance and quality of academic and research programmes	Academic: All UG and PG programmes shall ensure 100 syllabus completion, conduct of tests and examinations on time as per calendar of events. Interested and	Dean-Academics / All Hods	All UG and PG programmes ensured 100% syllabus completion and strictly adhesive to the calendar of Events. B.E. honors enrollment is taken care by the Dean-Academics / All Hods.

		eligible students to be identified and enrolled for B.E. Honors Program.  Research: To encourage research and to improve the NIRF rankings, it is mandatory for all faculty members / final year students to publish quality papers in Scopus / Wos	Dean-Academics / All Hods / All faculty members	Follow up for the discussion is found completed
3.	Equitable access and affordability of academic programmes for various sections of society	Encouraging the students by providing scholarship and fee concessions.  To encourage NCC & NSS activities such as Blood donation, road safety, environment, adoption of village, National events etc	Registrar  Sr. Executive Director Finance, Director-Admission, Dean -Library and Alumni relations	Students are provided with eligible scholarship and fee concessions. NCC training camps, activities are scheduled and completed as per the local group. NSS activities along with extension activities for AICTE activity points are carried out by the respective responsible persons.
4.	Optimization and integration of modern methods of teaching and learning	To enhance the teaching-learning process and to improve academic excellence, all faculty members shall use modern methods of teaching such as video animations, moodle, case studies, role plays. Students are encouraged to enroll in various multidisciplinary NPTEL courses.	Dean-Academics / All Hods / All faculty members	Hands on trainings are arranged for the faculties under "Modern Tool usage"  Faculty members & Students have Successfully completed NPTEL courses.
5.	Evaluation procedures	Necessary rubrics have to be designed for all the CIE components / SEE Conduct, Valuation and moderation for all SEE	Dean-Academics / All Hods	Follow up for the discussion is found completed
6.	Adequacy, maintenance and proper allocation of support structures and services	For smooth functioning of the institution and for academic purpose, all laboratories have to be serviced periodically and maintained.  Electrical security, water resources and sewage have to be properly monitored and maintained	Registrar	Rubrics for CIE components, SEE (Theory & Lab courses) are designed and approved by the Hods. Copy of the same is maintained in the respective course files.

7.	Sharing of research findings and networking with other institutions in India and abroad	All department in NHCE have research centers and scholars, are pursuing Ph.D. It is mandatory for all scholars to publish papers in Scopus / Wos, Scholars are informed to publish their research findings in leading journals. The same shall be disseminated to other institutions in India and abroad.	Dean- R&D	Revised Research & Development policies for the 2023-2024 is published and implemented to achieve high quality research.
8.	Activity Bench Marks for all departments	All Departments should conduct atleast one seminar, webinar, alumni talk, workshop for students per semester.	Dean-Academics / All Hods	End of Odd Sem 2023
9.	To Keep track of the departments that are accredited by NBA and ensure those accredited departments maintain the standards of NBA	All departments of NHCE are accredited by NBA. Academic audits are conducted 2 per semester to keep track of quality and standards	Dr.Sanjeev Sharma / Dr. Aravinda	2 nos. of academic audit are executed and the respective NC reports are closed by the respective Hods
10.	To completed the NBA pre-qualifier every year for non NBA accredited departments and to notify the Principal and CSC when any department becomes eligible for accreditation.	Presently all departments of NHCE are accredited by NBA  Validity CSE/ECE/ME/CIVIL --- up to 30/06/2027 ISE & EEE -- up to 30/06/2026	Dr.Sanjeev Sharma	NBA Audit for ISE/EEE Departments is completed in the month of August 2023.  Tier I Compliance audit for CSE/ECE/ME done on Feb' 2024

*Sanjeev*

Principal thanked all the members of IQAC for the valid inputs and concluded the meeting.

Professor and Director - QA/IE  
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*Manjitha*  
Principal  
New Horizon College of Engineering  
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## ATTENDANCE SHEET

Date : 03 Jul.2023

Time:3:30 p.m

Venue Conference room

Members of IQAC			
SI. No.	Name of the member	Designation	Position
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