



NEW HORIZON COLLEGE OF ENGINEERING

Autonomous College Permanently Affiliated to VTU, Approved by AICTE & UGC
Accredited by NAAC with 'A' Grade, Accredited by NBA

EXAMINATION COMMITTEE MEMBER 2022 -23

The following members constitute the EXAMINATION COMMITTEE CELL

Sl.No	NAME	DESIGNATION	POSITION
1	Dr. Manjunatha	Principal	Chairman
2	Dr. Vijilius Helena Raj	Professor & Controller of Examination	Member Secretary
3	Dr. Revathi V	Professor & Head- Physics	Member
4	Dr. Prashanth K.S	Associate Professor	Member
5	Ms. Sreeja S P	Sr. Assistant Professor	Member
6	Dr. Jayasheel Kumar K A	Sr. Assistant Professor	Member

Note: All HoDs of various Departments are Ex-officio Members of Examination Committee

CONTROLLER OF EXAMINATIONS
New Horizon College of Engineering (Autonomous)
Ring Road, Kadubisanahalli, Bellandur Post,
Near Marathalli, Bengaluru - 560 103

NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE

Autonomous college affiliated VTU, Accredited by NAAC with 'A' Grade & NBA

OFFICE OF THE CONTROLLER OF EXAMINATIONS

EXAMINATION COMMITTEE

Minutes of Meeting - New Joinees

NHCE/COE/2022-23/Even/110

Date : 16th May 2023

Venue : Office of the Controller of Examination

Time : 3.00 pm

Agenda: Induction program for the new joinees - Even semester 2022-23.



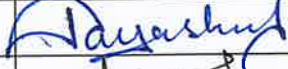


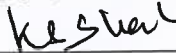

















Controller of Examinations welcomed all the newly inducted faculty members to the NHCE family.

Controller of Examinations briefed the faculty members regarding the upcoming SEE examinations invigilation duties and the process involved during the examinations. Also, strict instructions on possessing of forbidden materials such as written slips, mobile phones, electronic gadgets etc. during exam invigilation duty.



Controller of Examinations

MEMBERS PRESENT

Sl. No	NAME	DEPARTMENT	SIGNATURE
1.	Dr. Manjunatha	Chairman	
2.	Sreeja S P	MCA	
3.	K A Jayasheel Kumar	AUT	
4.	Jimsha K Mathew	AI & ML	
5.	Prianka R R	AI & ML	
6.	Shashikala K S	AI & ML	
7.	Sreejith S	AI & ML	
8.	Gunasekar S	AI & ML	
9.	Supriya B Rao	AI & ML	
10.	Tejas K Rayangoudar	CSE	
11.	Chitra C	CSE	
12.	Lavanya Chinnasamy	CSE	
13.	Sonali Mahure	CSE	
14.	A Senthil Anandhi	CSE	
15.	Bibiana Jenifer J	ISE	
16.	S Sivaramakrishnan	ISE	
17.	Rajlakshmi Gangaram Ghatkamble	ISE	
18.	Batta Saranya	ISE	
19.	Neha Jadhav	ISE	
20.	T N Chitti	ISE	
21.	Shalini S N	MBA	
22.	Neethu Tressa	MCA	
23.	Gowtham Raj R	MEE	
24.	Gayatri Tanuja Guddla	MEE	
25.	Rakesh Chandrashekar	MEE	
26.	Dr. Vijilius Helena Raj	Professor & Controller of Examinations	

NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE
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**OFFICE OF THE CONTROLLER OF EXAMINATIONS
EXAMINATION COMMITTEE**

NHCE/COE/2022-23/EVEN/109







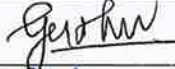



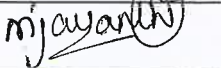



Date : 12th May 2023

Minutes of Meeting – Deputy COE & Deputy Chief Superintends (DCS)

Venue : Office of the Controller of Examination

Time : 3.30pm

MEMBERS PRESENT

Sl. No.	Name	Department	Position	Sign
1	Dr. Majunatha	Principal	Chairman	
2	Prof.Sreeja	Sr. Asst. Professor & Deputy Controller of Examinations	Member	
3	Prof. Jayasheel Kumar K A	Sr. Asst. Professor & Deputy Controller of Examinations	Member	
4	Prof. Umamaheswaran S	Associate Professor	Member	
5	Prof. A B Madhu Mohana Raju	Associate Professor	Member	
6	Prof.Jisha P K	Associate Professor	Member	
7	Prof.Geetha Varma V	Associate Professor	Member	
8	Prof.Natchimuthi Subramani	Associate Professor	Member	
9	Prof.Surendra B V	Associate Professor	Member	
10	Prof.Richard Nathaniel	Life Skills Trainer	Member	
11	Prof.Jayanthi Muthuswamy	Associate Professor	Member	
12	Prof.R Mohandas	Associate Professor	Member	
13	Prof. Madhwaraj K G	Professor	Member	
14	Dr. Vijilius Helena Raj	Professor & Controller of Examination	Member Secretary	

AGENDA :

1. To discuss the Roles and Responsibilities of the Deputy Chief Superintends (DCS).
2. To finalize duty weeks of individual DCS based on their vacation matrix.

The member secretary welcomed the members and requested the Chairman to address the gathering and to discuss the agenda of the meeting.

The following points were discussed:

- The Examination process under autonomy was explained to the members who attended the meeting. The Roles & Responsibilities of the members were discussed and assigned to the members as follows :
 - It is duty of the Deputy Chief Superintendents to take the onus of the entire examination process in consultation with The Controller of Examinations.
 - The duty matrix of the DCS is enclosed herewith:

RESPONSIBILITIES OF THE DEPUTY CHIEF SUPERINTENDENT [DCS]

The DCS

- Shall report to the Chief Coordinator of the SEE at the control room 45 minutes before the SEE commences.
- Shall assist the Chief Coordinator in arranging the question papers block wise (branch wise/course wise) as per the seating allotment.
- Shall oversee the distribution of blank answer booklets, additional books such as data handbooks, tables, charts, graph sheets drawing sheets etc. The DCS shall deliver the packets of question papers to the rooms concerned.
- Shall ensure that the Room Superintendents are supplied with all necessary requirements for the smooth and fair conduction of examination.
- Shall remain at the block allotted to him during the entire period of examination and shall not leave the block allotted to him without prior permission of the Chief Coordinator.
- Shall sign on all the B-Forms at the end of 30 minutes of start of the examination and see that one set of B-Forms are received at the Control Room for preparation of A-Forms.
- In case of any absenteeism the DCS shall ensure that the USN No. and Name of the Student is rounded off with Red Ink by the Room Superintendents (Invigilator).
- Shall ascertain that the room superintendents have made the mandatory announcements in the respective examination halls such as "All the students shall check their pockets, in and around their seats and see that no sheets/chits of paper are found and in case if thy find such material, they shall remove the same and throw out in the dustbin by bringing it to the notice of the room superintendent. The students shall note that they are not permitted to use the programmable calculators and other electronic gadgets including mobile phones, memory chips etc., in the examination hall and any violation of the same will be considered as case of malpractice and will report for necessary disciplinary action".
- Shall see that the candidates with valid admission ticket and identity card only are allowed to take the examination. If any candidate has lost admission ticket the same shall be reported to the Chief Coordinator/COE.
- Shall cooperate with the appointed squad for overseeing the conduct of the examinations in a fair manner.

- At the end of the examination, the DCS shall receive the answer booklets from the respective Room Superintendents and pack them as per the A-Form and instructions from the Chief Coordinator/COE with the assistance of the relieving superintendents. The DCS shall see that each of the packets is super scribed with the following information: Semester, Course Code, Course Title, Date & Time and total Number of Scripts.
- In the event of any discrepancy, like misplacement of the booklet, absence of the candidate's signature, USN, Invigilator's signature, errors in B-Form, A-Form etc., the DCS shall be held responsible.
- Deputy Chief superintendent shall ensure that the examination is conducted in an amicable atmosphere and shall personally be held responsible in case of answer book loss.


Controller of Examinations

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OFFICE OF THE CONTROLLER OF EXAMINATIONS EXAMINATION COMMITTEE

Minutes of Meeting – Department Coordinators

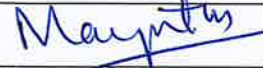






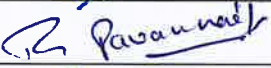


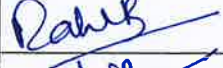







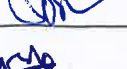

NHCE/COE/2022-23/Even/108















Date : 12th May 2023

Venue : Office of the Controller of Examination

Time : 4.15 pm

MEMBERS PRESENT

Sl. No	NAME	DEPARTMENT	SIGNATURE
1.	Dr. Manjunatha	Principal	
2.	Dr. Srinivasa G	HoD-Mathematics	
3.	Sowmya H K	AIML	
4.	Puneeth	AIML	- Resigned -
5.	Bhargavi	AIML	
6.	Chitra Subrahmanyam	AS	
7.	Rajendra . r	AS	
8.	Shivaprakash	AS	
9.	Pavan	AS	
10.	Smitha B S	AUT	
11.	Kantharaj V	AUT	
12.	Rahul	CE	
13.	Vijay Kumar	CE	
14.	Mahesha N	CIV	
15.	Umesha K G	CIV	
16.	Bhaskar S V	CSE	
17.	Geluvaraj B	CSE	
18.	Girish S V	CSE	
19.	Deepak	CSE	
20.	Puvirajan T	ECE	
21.	Umaprasad B K	ECE	

22.	Raji M	ECE	
23.	Vinod Kumar S	EEE	
24.	Megha Sandesh B P	EEE	
25.	Rajesh B K	EEE	
26.	Saravanan K	ISE	
27.	Prabhu M	ISE	
28.	Suresh P	ISE	
29.	Sheshu A	MBA	
30.	Govindaraj	MCA	
31.	Mahesha K	MCA	
32.	Shiva Prakash S	ME	
33.	Ramana Murthy K	ME	
34.	Shashidhara	ME	
35.	Mr. H R Rajesh	COE Office	
36.	Dr. Vijilius Helena Raj	COE & Member Secretary	

AGENDA:

1. To discuss the Roles and Responsibilities of Department coordinators of examination.
2. To finalize the duty weeks of individual member based on their availability.

Controller of Examination welcomed the members present and requested Principal Dr.Manjunatha to convene the meeting.

The following points were discussed:

- Dr. Srinivas will supervise the valuation process in assistance with the coordinators.
- Any discrepancies should be brought to the notice of the Controller of Examinations for rectification.
- The Roles & Responsibilities of the members were discussed and assigned to the members.
- It was decided that the team shall function in group of not less than 2 for the UG/PG SEE – May, June, July 2023, Make-up & supplementary Examinations.
- Duty matrix is enclosed.

Responsibilities of the Department coordinators

- Co-ordinators will arrange the answer booklets of their respective departments according to FORM A. Any discrepancy found, to be brought to the notice of the COE.
- If no discrepancies found, then the concerned coordinator will request COE to sink the process and collect the bar code and packet code slips from the Office of the Controller of Examination.

- Co-ordinators will proceed for coding of answer booklets. Further ensure that the booklets should be arranged in respective packets.
- Handover all the packets of that particular subject to respective MAIN COORDINATOR.
- MAIN COORDINATOR with the help of lab instructors will ensure the packets are kept in designated cupboards.
- It is the duty of the department co-ordinator to take the onus of the entire valuation process in consultation with COE.



Controller of Examinations

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OFFICE OF THE CONTROLLER OF EXAMINATIONS

EXAMINATION COMMITTEE

Minutes of Meeting – Squad Committee

NHCE/COE/2022-23/107















Date : 12th May 2023

Venue : Office of the Controller of Examination

Time : 3.00 pm

Agenda: Meeting Schedule for the Squad committee for Even semester 2022-23.

MEMBERS PRESENT

Sl. No	NAME	DEPARTMENT	SIGNATURE
1.	Dr. Manjunatha	Principal	
2.	Sonia Maria D'Souza	AIML	
3	Rashi Khubnani	AS	
4	Subhashini K	AS	
5	Snehal Rajendra Lahande	CIV	
6	Swetti Jha	CIV	
7	Channabasava	CIV	
8	Asha Rani Borah	CSE	
9	Santosh Kumar	CSE	
10	Vandana C P	ISE	
11	Hemanth Raju T	MEE	
12	Bopanna K D	MEE	
13	Ravi Kumar M	MEE	
14	Sabarinath S	CLSLL	
15	Dr. Vijilius Helena Raj	COE & Member Secretary	

AGENDA:

1. To discuss the Roles and Responsibilities of Squad members.
2. To finalize the duty weeks of individual squad members based on their availability.

Controller of Examination welcomed the members present and requested Principal Dr.Manjunatha to convene the meeting.

The following points were discussed:

- The Roles and Responsibilities of the members were discussed and assigned to the members as follows:
 - It was decided that the team shall function for the UG/PG SEE –May, June, July 2023, Make-up & supplementary Examinations.
 - The duty matrix of the squad members is enclosed herewith.

RESPONSIBILITIES OF SQUAD

The squad team shall

- Conduct themselves with utmost caution, courtesy and respect, without causing any kind of commotion which shall disturb the students attending the examination.
- Shall initiate action to curb malpractice like copying, possession of incriminatory materials related to the examinations.
- Report the cases of malpractice detected to the COE immediately through the DCS/Chief coordinator, for further action. The squad shall make use of the required stationery/formats placed at the control room for the said purpose.
- Report simultaneously, the instances of grave malpractice such as mass copying et., to the COE and the chief superintendent.
- The chairman of the squad team shall record their findings including satisfactory or otherwise remarks in the squad book placed with the coordinator at the control room. Each member of the squad shall affix their signature, in the attendance register placed at the control room, in each session of the examination.
- The malpractice case shall be booked with the prior intimation to the chief superintendent.
- When once a candidate is booked under malpractice, the chief coordinator shall serve a memo to the concerned candidate instructing him/her to attend the MPC meeting, as fixed by the Controller of Examinations and a copy of the memo to Dean student affair. A copy of this memo shall be sent along with other relevant papers to the Controller of Examinations. This act shall strictly ensure that the candidate is aware of the MPC meeting schedule.
- The squad shall seek any clarifications or guidance and/or assistance from the COE whenever needed.

Also Controller of Examinations appreciated the squad team for the tremendous work done during the previous SEE examinations.


Controller of Examinations

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OFFICE OF THE CONTROLLER OF EXAMINATIONS EXAMINATION COMMITTEE




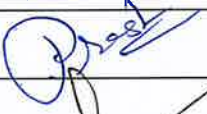

Minutes of Meeting

Venue : Office of the Controller of Examination

Date: 23/01/2023

Time : 4.00 pm

MEMBERS PRESENT

Sl. No	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. Manjunatha	Principal	Chairman	
2	Ms.Sreeja	Sr. Asst. Professor & Deputy Controller of examinations	Member	
3	Dr. Revathi Sankar	Professor	Member	
4	Dr. Prashanth K.S	Associate Professor	Member	
5	Dr. Vijilius Helena Raj	Professor & Controller of Examination	Member Secretary	

The Member Secretary welcomed the members and requested the Chairman to address the gathering and to discuss the Agenda of the meeting.

Agenda : Calendar of events for Odd sem 2022-23

An emergency meeting was conducted to discuss the following points

- As per the VTU revised circular No.VTU/BGM/ACA/2022-23/6241 dated 21st January 2023, the calendar of events for COE office was revised.
- As per the VTU guidelines and revised NHCE calendar for 2nd year students and keeping in line with the last working day the tentative examination schedule was discussed and ratified (LWD for 1 Year 01/04/2023).

The meeting concluded at 4.30 pm with the permission of the chair.


Member Secretary
Examination Committee

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OFFICE OF THE CONTROLLER OF EXAMINATIONS

EXAMINATION COMMITTEE

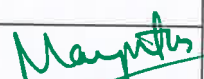
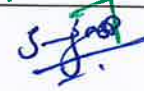
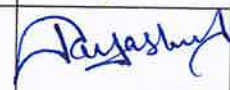
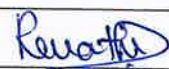

Minutes of Meeting

Venue : Office of the Controller of Examination

Date:20/01/2023

Time : 4.00 pm

MEMBERS PRESENT

Sl. No.	Name	Designation	Position	Signature
1	Dr. Manjunatha	Principal	Chairman	
2	Ms. Sreeja	Sr. Asst. Professor & Deputy Controller of examinations	Member	
3	Mr. Jayasheel Kumar K A	Sr. Asst. Professor & Deputy Controller of examinations	Member	
3	Dr. Revathi Sankar	Professor	Member	
4	Dr. Prashanth K.S	Associate Professor	Member	
5	Dr. Vijilius Helena Raj	Professor & Controller of Examination	Member Secretary	

The Member Secretary welcomed all the members present and requested the Chairman to address the gathering and to discuss the agenda of the meeting.

Agenda 1: Review of Result analysis for Odd sem 2022-23

The following points were discussed,

- The Principal congratulated the team on completing the VII semester UG examinations for Odd sem 2022-23.
- The team analysed and approved the result analysis for VII sem (Odd sem) 2022-23 placed by the member secretary.
- Tentative dates for Makeup Examination was discussed.
- It was unanimously decided to conduct Makeup Examination for VII semester along with V semester during the month of March 2023.

Agenda 2. Preparation for Even semester A.Y 2022-23

The following aspects related to Even semester 2022-23 were discussed

- The calendar of Events of examination department was discussed.
- The tentative dates of preparing SEE timetable, sending appointment letters to the eligible Paper setter, Conducting BOE meeting and declaration of SEE results were discussed.
- The calendar of events related to examination department for Even semester 2022-23 were discussed and unanimously approved.

The member secretary presented vote of thanks and the meeting concluded at 4.30pm.


Member Secretary
Examination Committee

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OFFICE OF THE CONTROLLER OF EXAMINATIONS

EXAMINATION COMMITTEE

Minutes of Meeting – Squad Committee

NHCE/COE/2022-23/106


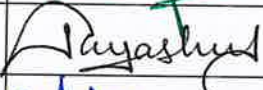



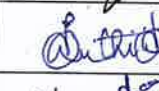

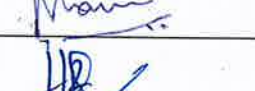
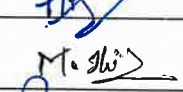



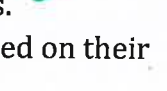

Date : 23/12/2022

Venue : Office of the Controller of Examination

Time : 4.00 pm

Agenda: Meeting Schedule for the Squad committee for Odd semester 2022-23.

MEMBERS PRESENT

Sl. No	NAME	DEPARTMENT	SIGNATURE
1.	Dr. Manjunatha	Principal	
2.	Jayasheel Kumar K A	AUT	
3	Rashi Khubnani	AS	
4	Subhashini K	AS	
5	Snehal Rajendra Lahande	CIV	
6	Asha Rani Borah	CSE	
7	M Karthika	EEE	
8	Vandana C P	ISE	
9	Manjesh B C	MEE	
10	Hemanth Raju T	MEE	
11	Raghu Tilak Reddy	MEE	
12	Bopanna K D	MEE	
13	Ravi Kumar	MEE	
14	Dr. Vijilius Helena Raj	COE & Member Secretary	

AGENDA:

1. To discuss the Roles and Responsibilities of Squad members.
2. To finalize the duty weeks of individual squad members based on their availability.

Controller of Examination welcomed the members present and requested Principal Dr.Manjunatha to convene the meeting.

The following points were discussed:

- The Roles and Responsibilities of the members were discussed and assigned to the members as follows:
 - It was decided that the team shall function for the UG/PG SEE – December 2022, January, February, March, April 2023, Make-up & supplementary Examinations.
 - The duty matrix of the squad members is enclosed herewith.

RESPONSIBILITIES OF SQUAD

The squad team shall

- Conduct themselves with utmost caution, courtesy and respect, without causing any kind of commotion which shall disturb the students attending the examination.
- Shall initiate action to curb malpractice like copying, possession of incriminatory materials related to the examinations.
- Report the cases of malpractice detected to the COE immediately through the DCS/Chief coordinator, for further action. The squad shall make use of the required stationery/formats placed at the control room for the said purpose.
- Report simultaneously, the instances of grave malpractice such as mass copying et., to the COE and the chief superintendent.
- The chairman of the squad team shall record their findings including satisfactory or otherwise remarks in the squad book placed with the coordinator at the control room. Each member of the squad shall affix their signature, in the attendance register placed at the control room, in each session of the examination.
- The malpractice case shall be booked with the prior intimation to the chief superintendent.
- When once a candidate is booked under malpractice, the chief coordinator shall serve a memo to the concerned candidate instructing him/her to attend the MPC meeting, as fixed by the Controller of Examinations and a copy of the memo to Dean student affair. A copy of this memo shall be sent along with other relevant papers to the Controller of Examinations. This act shall strictly ensure that the candidate is aware of the MPC meeting schedule.
- The squad shall seek any clarifications or guidance and/or assistance from the COE whenever needed.

Also Controller of Examinations appreciated the squad team for the tremendous work done during the previous SEE examinations.


Controller of Examinations

NEW HORIZON COLLEGE OF ENGINEERING



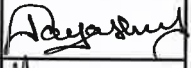
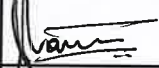


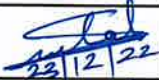
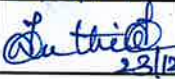
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OFFICE OF THE CONTROLLER OF EXAMINATIONS

DCS & Squad Meeting

2022-23

Members Present

SI No	NAME	Dept	Duty Alloted	PHONE NO	Sign
1	Sreeja S P	MCA	DCOE		
2	Geetha Varma V	CIV	DCS		
3	Gunapriya B	EEE	DCS		
4	Jagadeesh C B	CIV	DCS		
5	Jayanthi Muthuswamy	ECE	DCS		
6	Jisha P K	AS	DCS		
7	Natchimuthu Subramani	CIV	DCS		
8	Prashanth K S	AS	DCS		
9	Surendra B V	CIV	DCS		
10	Madhu Mohana Raju A B	AS	DCS		
11	Madhwaraj K G	MCA	DCS		
12	Asha Rani Borah	CSE	Squad	9986010118	
13	Bopanna K D	MEE	Squad	9964544072	
14	Hemanth Raju T	MEE	Squad		
15	Jayasheel Kumar K A	AUT	Squad	9986995105	
16	Manjesh B C	MEE	Squad	9739699968	
17	Raghu Tilak Reddy	MEE	Squad	9916747619	
18	Rashi Khubnani	AS	Squad		
19	Vandana C P	ISE	Squad	9945721293	
20	Snehal Rajendra Lahande	CIV	Squad	897522350	 23/12/22
21	M Karthika	EEE	Squad	9964098228	 23/12/22
22	Subhashini K	AS	Squad		

NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE
Autonomous college affiliated VTU, Accredited by NAAC with 'A' Grade & NBA

OFFICE OF THE CONTROLLER OF EXAMINATIONS
EXAMINATION COMMITTEE

Minutes of Meeting - Department Coordinators

NHCE/COE/2022-23/105

Date : 23/12/2022


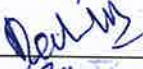





Venue : Office of the Controller of Examination

Time : 3.30 pm

AGENDA:

1. To discuss the Roles and Responsibilities of Department coordinators of examination.
2. To finalize the duty weeks of individual member based on their availability.

MEMBERS PRESENT

Sl. No	NAME	DEPARTMENT	SIGNATURE
1.	Dr. Manjunatha	Principal	
2.	Dr. Srinivasa G	HoD-Mathematics	
3.	Ms. Sowmya H K	AIML	
4.	Ms. Smitha B S	AUT	
5.	Mr. Rahul	CE	
6.	Mr. Bhaskar S V	CSE	
7.	Mr. Geluvaraj B	CSE	
8.	Dr. Mahesha N	CIV	
9.	Mr. Govindaraj	DCA	
10.	Mr. Puvirajan T	ECE	
11.	Prof. Vinod Kumar S	EEE	
12.	Mr. Santosh Kumar S	MBA	
13.	Mr. Shiva Prakash S	ME	
14.	Dr. Saravanan	ISE	
15.	Mr. H R Rajesh	COE Office	
16.	Dr. Vijilius Helena Raj	COE & Member Secretary	

AGENDA:

1. To discuss the Roles and Responsibilities of Department coordinators of examination.
2. To finalize the duty weeks of individual member based on their availability.

Controller of Examination welcomed the members present and requested Principal Dr.Manjunatha to convene the meeting.

The following points were discussed:

- Dr. Srinivas will supervise the valuation process in assistance with the coordinators.
- Any discrepancies should be brought to the notice of the Controller of Examinations for rectification.
- The Roles & Responsibilities of the members were discussed and assigned to the members.
- It was decided that the team shall function in group of not less than 2 for the UG/PG SEE – Dec'22, Jan., Feb., March & April'23 & Make-up Examinations.
- Duty matrix is enclosed.

Responsibilities of the Department coordinators

- Co-ordinators will arrange the answer booklets of their respective departments according to FORM A. Any discrepancy found, to be brought to the notice of the COE.
- If no discrepancies found, then the concerned coordinator will request COE to sink the process and collect the bar code and packet code slips from the Office of the Controller of Examination.
- Co-ordinators will proceed for coding of answer booklets. Further ensure that the booklets should be arranged in respective packets.
- Handover all the packets of that particular subject to respective MAIN COORDINATOR.
- MAIN COORDINATOR with the help of lab instructors will ensure the packets are kept in designated cupboards.
- It is the duty of the department co-ordinator to take the onus of the entire valuation process in consultation with COE.


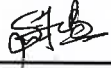
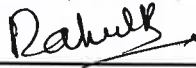







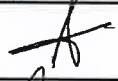


Controller of Examinations

NEW HORIZON COLLEGE OF ENGINEERING
Autonomous College affiliated to VTU, Accredited by NAAC with 'A' grade

OFFICE OF THE CONTROLLER OF EXAMINATIONS

Department Coordinators
2022-23

Members Present

SI No	NAME	Dept	PHONE NO	Sign
1	Ms. Sowmya HK	AIML	9448060784	
2	Ms. Smitha B S	AU	9880882146	
3	Mr. Rahul	CE	9741626536	
4	Mr. Bhaskar S V	CSE	9611469124	
5	Mr. Geluvaraj B	CSE	9481270726	
6	Dr. Mahesha N	CIV	9900934756	
7	Mr. Govindaraj	DCA	7892519570	
8	Mr. Puvirajan T.	ECE	8807875675	
9	Prof. Vinod Kumar S	EEE	9751015185	
10	Mr. Santosh Kumar	MBA	9964377796	
11	Mr. Shiva Prakash S	ME	9480106163	
12	Dr. Saravanan	ISE	8883825005	

NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE
Autonomous college affiliated VTU, Accredited by NAAC with 'A' Grade & NBA

OFFICE OF THE CONTROLLER OF EXAMINATIONS

EXAMINATION COMMITTEE

Minutes of Meeting - New Joinees

NHCE/COE/2022-23/104

Date : 23/12/2022

Venue : Office of the Controller of Examination

Time : 3.00 pm

Agenda: Induction program for the new joinees - Odd semester 2022-23.

Controller of Examinations welcomed all the newly inducted faculty members to the NHCE family.

Controller of Examinations briefed the faculty members regarding the upcoming SEE examinations invigilation duties and the process involved during the examinations. Also, strict instructions on possessing of forbidden materials such as written slips, mobile phones, electronic gadgets etc. during exam invigilation duty.


Controller of Examinations



NEW HORIZON
COLLEGE OF ENGINEERING
Autonomous College Permanently Affiliated to VTU Approved by AICTE & UGC
Accredited by NAAC with 'A' Grade, Accredited by NBA

INSTRUCTION TO INVIGILATORS/LAB EXAMINERS

To Maintain Discipline at Exam Hall

Date: 16/12/2022

With reference to the upcoming theory examinations Jan-May-2023, the invigilators are requested to abide to the following rules:-

- All invigilators must report **25 minutes** before the commencement of examination to the office of the COE and must reach the respective examination hall, **15 minutes** prior to the commencement of the examination.
- Verify the HALL ticket / ID card of the students before allowing them in the examination hall. Strictly no student is allowed into the Exam hall without the hall ticket.
- The answer booklets should be handed over to the student after ensuring the seating allotment, 10 minutes before the examination. **Do not keep used/unused answer Booklets on the desks.** Invigilators should be extremely careful while distributing the answer booklets, and provide the appropriate booklets for BE and Postgraduate programs.
- Invigilators should ensure that the students do not possess any forbidden material such as – written slips, mobile phones, Programmable Calculator, Pouch/Wallets, smart watch etc.,
- Take the signature of the students on the B-Forms after verifying the admit card and the filled in details of the answer Booklets.
- In case of Absentecism, round the USN of the absentees and write **ABSENT** in the row against the USN in **RED INK** only.
- Invigilators must watch the students continuously and should be vigilant.
- Please move in the examination hall to prevent indiscipline / copying. Invigilators are not allowed to wait outside or in the hallway while the exam is being administered.
- Faculty members and invigilators from other rooms are not permitted in the examination halls without the invigilator's permission. Those who cause a distraction for the room monitors by chatting will face severe consequences.
- Once examination is completed, Answer books will be collected by the concerned invigilator from the students personally. **Kindly don't allow them to leave the answer Booklet on the desks.**
- Invigilators must be vigilant, prevent unfair means and will report the such fraudulent cases to the COE if any, without any discrimination.
- **Invigilators should not possess any forbidden material such as – written slips, mobile phones, electronic gadgets etc. while they are in exam duty. Strict action will be taken on those who are not adhered to.**
- Examination duty is compulsory. In case of emergency, alternative arrangement to be made at least one day prior to the duty, else half a day CL will be deducted with a warning Memo.

The staff members are hereby requested to follow the norms strictly, in order to have a smooth conduction of the examinations else the same will be viewed seriously.

CONTROLLER OF EXAMINATIONS

New Horizon College of Engineering (Autonomous)

Ring Road, Kadubisanahalli, Bellandur Post,

Near Marathalli, Bengaluru - 560 103

New Horizon College of Engineering

Invigilation Duty list for the Odd Semester End Examination December 2022/January 2023

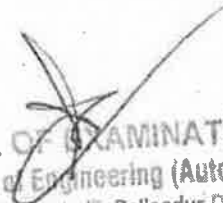
Name	Branch	Designation	Dec-22			Jan-23	
			26	28	30	2	4
			A	A	A	A	A
Gunasekar S	AIML	Sr. Assistant Professor			1		
Gurupriya M	AIML	Sr. Assistant Professor	1			1	
J Jesy Janet Kumari	AIML	Sr. Assistant Professor			1	1	
Jimsha K Mathew	AIML	Sr. Assistant Professor		1			1
Kavyashree C	AIML	Sr. Assistant Professor	1		1		
Prianka R R	AIML	Sr. Assistant Professor		1		1	
Rajasree R S	AIML	Sr. Assistant Professor	1			1	
Shashikala K S	AIML	Sr. Assistant Professor			1		1
Shruthi S	AIML	Assistant Professor		1		1	
Sonia Maria D Souza	AIML	Sr. Assistant Professor		1		1	
Sreejith S	AIML	Associate Professor			1		1
Umamaheswaran S	AIML	Associate Professor		1			1

CONTROL SHEET FOR EXAMINATIONS
New Horizon College of Engineering (Autonomous)
Ring Road, K. J. Somashekara, Bellandur Post
Near Marathalli, Bengaluru - 560 102

New Horizon College of Engineering

Invigilation Duty list for the Odd Semester End Examination December 2022/January 2023

Name	Branch	Designation	Dec-22			Jan-23	
			26	28	30	2	4
			A	A	A	A	A
Mohan Kumar G R	AUT	Sr. Assistant Professor	1				


CONTROLLER OF EXAMINATIONS
New Horizon College of Engineering (Autonomous)
Ring Road, Kadubisanahalli, Bellandur Post,
Near Marathalli, Bengaluru - 560 103

New Horizon College of Engineering

Invigilation Duty list for the Odd Semester End Examination December 2022/January 2023


Name	Branch	Designation	Dec-22			Jan-23	
			26	28	30	2	4
			A	A	A	A	A
Ananda K	AS	Sr. Assistant Professor		1			1
Asha K	AS	Assistant Professor		1	1		
Asha P K	AS	Sr. Assistant Professor	1				1
Baskar P	AS	Sr. Assistant Professor	1		1		
Bhavya P	AS	Sr. Assistant Professor	1			1	
Dhanalakshmi K	AS	Sr. Assistant Professor	1		1		
Jayanti Mishra	AS	Assistant Professor	1				1
M S Raghu	AS	Associate Professor	1			1	
Padma Priya D D	AS	Sr. Assistant Professor			1		1
Poornima G S	AS	Sr. Assistant Professor			1	1	
Prashanth K K	AS	Assistant Professor	1		1		
Priya Arokiamary S	AS	Assistant Professor	1	1			
Ramachandra Naik	AS	Sr. Assistant Professor	1		1		
Revathi R P	AS	Sr. Assistant Professor	1				1
Rohini B	AS	Sr. Assistant Professor	1		1		
Shashidhar S	AS	Assistant Professor			1		1
Sudhir Patel	AS	Sr. Assistant Professor			1		1
Suma T	AS	Sr. Assistant Professor		1		1	
Tarunika sharma	AS	Sr. Assistant Professor	1			1	
Vijaya	AS	Assistant Professor	1				1

CONTROLLER OF EXAMINATIONS
New Horizon College of Engineering (Autonomous)
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New Horizon College of Engineering

Invigilation Duty list for the Odd Semester End Examination December 2022/January 2023


Name	Branch	Designation	Dec-22			Jan-23	
			26	28	30	2	4
			A	A	A	A	A
Anjali Vyas	CEE	Assistant Professor	1			1	
C R Rathish	CEE	Associate Professor	1			1	
Kavitha T	CEE	Professor			1	1	
Neera Chaudhary	CEE	Assistant Professor	1			1	


CONTROLLER OF EXAMINATIONS
New Horizon College of Engineering (Autonomous)
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Near Marathalli, Bengaluru - 560 103

New Horizon College of Engineering

Invigilation Duty list for the Odd Semester End Examination December 2022/January 2023

Name	Branch	Designation	Dec-22			Jan-23	
			26	28	30	2	4
			A	A	A	A	A
Channabasava	CIV	Assistant Professor	1				1
Nitish Kumar K	CIV	Assistant Professor		1			1
Rahul N K	CIV	Assistant Professor			1		1
Rajendra T N	CIV	Sr. Assistant Professor	1		1		
Satish D	CIV	Sr. Assistant Professor	1		1		
Serin Issac	CIV	Assistant Professor				1	1
Sudhakar G N	CIV	Sr. Assistant Professor	1		1		
Swetti Jha	CIV	Sr. Assistant Professor		1	1		
Vinay Kumar B M	CIV	Associate Professor		1			1
Yogesh K S	CIV	Sr. Assistant Professor	1		1		


CONTROLLER OF EXAMINATIONS
New Horizon College of Engineering (Autonomous)
Ring Road, Kadubisanahalli, Bellandur Post,
Near Marathalli, Bengaluru - 560 103

New Horizon College of Engineering

Invigilation Duty list for the Odd Semester End Examination December 2022/January 2023


Name	Branch	Designation	Dec-22			Jan-23	
			26	28	30	2	4
			A	A	A	A	A
Anu Mohan M	CSE	Assistant Professor				1	
Ashok K	CSE	Associate Professor	1				
Bhavya R	CSE	Assistant Professor	1			1	
Chempavathy B	CSE	Assistant Professor					1
Devi Naveen	CSE	Sr. Assistant Professor				1	
Dhanalaskhmi M	CSE	Professor	1				
Florance G	CSE	Assistant Professor	1				
Geluvaraj B	CSE	Assistant Professor				1	1
Jayashree M	CSE	Sr. Assistant Professor		1			1
Lakshmi S Hanne	CSE	Assistant Professor		1			
Manikandakumar M	CSE	Sr. Assistant Professor				1	
Manjula A K	CSE	Assistant Professor	1				1
Manjunatha Swamy C	CSE	Sr. Assistant Professor	1				
Meenakshisundaram B	CSE	Professor	1		1		
Nayana N. Kumar	CSE	Assistant Professor			1	1	
Nirmala M	CSE	Associate Professor			1	1	
Pandey Surya Sampurnanand	CSE	Assistant Professor				1	1
Pramilarani K	CSE	Sr. Assistant Professor		1		1	
Priya TV	CSE	Assistant Professor	1				
Rachana P	CSE	Associate Professor		1			
Rashmi Soni	CSE	Professor			1	1	
Renuka Sandeep Gound	CSE	Sr. Assistant Professor			1	1	
Roja Ramani D	CSE	Associate Professor	1		1		
S. Sasikala	CSE	Sr. Assistant Professor					1
Salangai Nayagi D	CSE	Sr. Assistant Professor	1				
Santhosh Krishna B V	CSE	Associate Professor					1
Santosh Kumar B	CSE	Sr. Assistant Professor				1	
Sasikala N	CSE	Sr. Assistant Professor		1			
Selvan C	CSE	Professor		1			
Senthil Kumar R	CSE	Associate Professor		1			
Shanmuga Priya S	CSE	Sr. Assistant Professor	1				1
Shreenagamanjula Rani C	CSE	Sr. Assistant Professor	1				
Soja Rani S	CSE	Sr. Assistant Professor	1				
Srividhya Ganesan	CSE	Sr. Assistant Professor		1		1	
Subhashree Rath	CSE	Sr. Assistant Professor		1			
Suganya R	CSE	Sr. Assistant Professor		1			
Thanga Subha Devi M	CSE	Assistant Professor			1		1
Uma N	CSE	Sr. Assistant Professor	1				
Yogitha	CSE	Sr. Assistant Professor	1		1		

CONTROLLER OF EXAMINATIONS
 New Horizon College of Engineering (Autonomous)
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New Horizon College of Engineering

Invigilation Duty list for the Odd Semester End Examination December 2022/January 2023

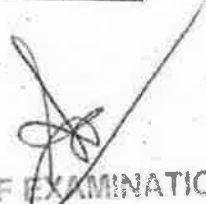
Name	Branch	Designation	Dec-22			Jan-23	
			26	28	30	2	4
			A	A	A	A	A
Ajay Sudhir Bale	ECE	Assistant Professor		1		1	
Amarjeet Pal Cheema	ECE	Sr. Assistant Professor		1			
Arun Kumar	ECE	Associate Professor		1		1	
Avinash N J	ECE	Assistant Professor		1			
Bhawna Khokher	ECE	Assistant Professor			1	1	
Divya Sharma	ECE	Sr. Assistant Professor	1				
G Rajesh	ECE	Associate Professor		1			
Gurulakshmi A B	ECE	Associate Professor		1			
Ishani Mishra	ECE	Sr. Assistant Professor				1	
Ishita Deb	ECE	Assistant Professor		1			1
Kavita Avinash Patil	ECE	Assistant Professor		1			
Lipsa Dash	ECE	Sr. Assistant Professor		1			
Mahendra Shridhar Naik	ECE	Sr. Assistant Professor			1		
Mamta B Savadatti	ECE	Sr. Assistant Professor		1	1		
Monika Gupta	ECE	Sr. Assistant Professor	1				
Nagendra R	ECE	Assistant Professor			1		1
Nayana G H	ECE	Sr. Assistant Professor	1				
Nithin Kumar N R	ECE	Assistant Professor			1		1
Parag Jain	ECE	Assistant Professor					1
Piruthiviraj P	ECE	Associate Professor					1
R Baby Chithra	ECE	Sr. Assistant Professor	1				
Ramanamma Parepalli	ECE	Sr. Assistant Professor				1	
Richard Lincoln Paulraj	ECE	Sr. Assistant Professor		1			
Sabitabrata Bhattacharya	ECE	Sr. Assistant Professor	1				
Salna Joy	ECE	Assistant Professor	1			1	
Shashikiran S	ECE	Assistant Professor					1
Srinivas Babu N	ECE	Assistant Professor					1
Swati Nigam	ECE	Assistant Professor	1				


CONTROLLER OF EXAMINATIONS
 New Horizon College of Engineering (Autonomous)
 Ring Road, Kadubisanahalli, Bellandur Post,
 Near Marathahalli, Bengaluru - 560 103

New Horizon College of Engineering

Invigilation Duty list for the Odd Semester End Examination December 2022/January 2023


Name	Branch	Designation	Dec-22			Jan-23	
			26	28	30	2	4
			A	A	A	A	A
Anitha A	EEE	Sr. Assistant Professor			1	1	
D Kodandapani	EEE	Sr. Assistant Professor				1	
Joshua Daniel Raj	EEE	Sr. Assistant Professor	1				
Kartheek Vankadara	EEE	Assistant Professor			1	1	
Kavitha Chenna reddy	EEE	Sr. Assistant Professor				1	1
Manochitra G	EEE	Assistant Professor	1				1
Mohan Das R	EEE	Associate Professor		1			
Pooja Jose	EEE	Assistant Professor	1				1
Prabhakaran N	EEE	Sr. Assistant Professor		1		1	
Sangeetha C N	EEE	Assistant Professor					1
Soumya K V	EEE	Assistant Professor		1			1
Sujitha S	EEE	Associate Professor	1				
Sunil S K	EEE	Sr. Assistant Professor		1			
Surat Pyari Atti	EEE	Assistant Professor	1				1
Vinod Kumar S	EEE	Sr. Assistant Professor		1			
Vinoth Kumar K	EEE	Associate Professor	1				


CONTROLLER OF EXAMINATIONS
 New Horizon College of Engineering (Autonomous)
 Ring Road, Kadubesanahalli, Bellandur Post,
 Near Marathalli, Bengaluru - 560 103

New Horizon College of Engineering

Invigilation Duty list for the Odd Semester End Examination December 2022/January 2023


Name	Branch	Designation	Dec-22			Jan-23	
			26	28	30	2	4
			A	A	A	A	A
Anitha R	ISE	Assistant Professor		1			1
Arvind Shivappa Kapse	ISE	Professor		1			
Baswaraju Swathi	ISE	Sr. Assistant Professor				1	
Batta Saranya	ISE	Assistant Professor		1		1	
Bibiana Jenifer J	ISE	Assistant Professor		1			1
Divya K V	ISE	Sr. Assistant Professor			1		
Kalaivani D	ISE	Associate Professor		1		1	
Karthick Myilvahanan J	ISE	Sr. Assistant Professor		1			
Karthiyayini J	ISE	Sr. Assistant Professor			1		
Kiran Kumar Bonthu	ISE	Assistant Professor			1		1
Krishnaveni Addenki	ISE	Assistant Professor				1	
Latha S S	ISE	Sr. Assistant Professor					1
Neha Jadhav	ISE	Assistant Professor			1		1
Nivetha K	ISE	Assistant Professor		1			1
Priya N	ISE	Assistant Professor	1		1		
Rajlakshmi Gangaram	ISE	Associate Professor		1		1	
Rama Bansidhar Dan	ISE	Assistant Professor	1			1	
S Sivaramakrishnan	ISE	Associate Professor		1			
Shalini A	ISE	Sr. Assistant Professor			1		1
Shoba Shanmugam M	ISE	Sr. Assistant Professor			1		
Shruthi G R	ISE	Assistant Professor					1
Sony M Kuriakose	ISE	Assistant Professor					1
Srinivasan L	ISE	Associate Professor		1			
Suvika K V	ISE	Assistant Professor					1
T N Chitti	ISE	Sr. Assistant Professor		1			


CONTROLLER OF EXAMINATIONS
 New Horizon College of Engineering (Autonomous)
 Ring Road, Kadubisanahalli, Bellandur Post,
 Near Marolthalli, Bengaluru - 560 103

New Horizon College of Engineering

Invigilation Duty list for the Odd Semester End Examination December 2022/January 2023


Name	Branch	Designation	Dec-22			Jan-23	
			26	28	30	2	4
			A	A	A	A	A
Ankita Nathuji Jeewankar	MBA	Assistant Professor		1		1	
Dhanalakshmi R V	MBA	Associate Professor				1	1
Krishna Kumar D	MBA	Associate Professor		1		1	
Priyameet Kaur Keer	MBA	Associate Professor			1	1	
R. Punniyamoorthy	MBA	Associate Professor			1	1	
Rose Kavitha	MBA	Professor				1	1
Saumi Roy	MBA	Assistant Professor			1	1	
Shalini S N	MBA	Assistant Professor			1		1
Sheshu A	MBA	Sr. Assistant Professor		1		1	
Sushant Agrawal	MBA	Sr. Assistant Professor		1		1	


CONTROLLER OF EXAMINATIONS
New Horizon College of Engineering (Autonomous)
Ring Road, Kadubisanahalli, Bellandur Post,
Bangalore - 560 101

New Horizon College of Engineering

Invigilation Duty list for the Odd Semester End Examination December 2022/January 2023


Name	Branch	Designation	Dec-22			Jan-23	
			26	28	30	2	4
			A	A	A	A	A
Arpana Prasad	MCA	Associate Professor			1		1
B Nithya Ramesh	MCA	Associate Professor			1	1	
Binju Saju	MCA	Sr. Assistant Professor					1
Nirmala A P	MCA	Associate Professor		1		1	
Viswanatha C R	MCA	Sr. Assistant Professor			1	1	


CONTROLLER OF EXAMINATIONS
New Horizon College of Engineering (Autonomous)
Ring Road, Kadubesanahalli, Bellandur Post,
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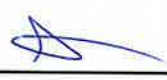













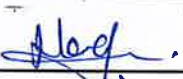




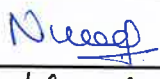


New Horizon College of Engineering

Invigilation Duty list for the Odd Semester End Examination December 2022/January 2023

Name	Branch	Designation	Dec-22			Jan-23	
			26	28	30	2	4
			A	A	A	A	A
Ashok Kumar	MEE	Associate Professor			1		
Chetan Kumar D S	MEE	Sr. Assistant Professor			1		
Gayatri Tanuja Guddla	MEE	Sr. Assistant Professor		1			
Gowtham Raj R	MEE	Assistant Professor				1	1
Hanamant Yaragudri	MEE	Sr. Assistant Professor		1			
Nagabhushana Narasappa	MEE	Sr. Assistant Professor		1			
Nagendra J	MEE	Associate Professor			1		
Rajesh A	MEE	Assistant Professor		1		1	
Rakesh Chandrashekar	MEE	Sr. Assistant Professor			1	1	
Ravikumar M.	MEE	Sr. Assistant Professor			1		
Srinath M K	MEE	Associate Professor			1		
Sudarshan T A	MEE	Sr. Assistant Professor			1	1	
Sujeeth Swami	MEE	Assistant Professor		1		1	
Sunil Prashanth Kumar S	MEE	Sr. Assistant Professor		1		1	
Veerasha G	MEE	Sr. Assistant Professor			1	1	
Vinay D R	MEE	Assistant Professor			1		1


CONTROLLER OF EXAMINATIONS
New Horizon College of Engineering (Autonomous)
Ring Road, Kadubesanahalli, Bellandur Post,
Near Marasahalli Bengaluru - 560 103.

Newly joined Faculty members (Odd sem 2022-23)

Sl. No.	Name of the Faculty member	Dept.	Designation	Signature
1	Srinivas Babu N	ECE	AP	
2	Dr. Arun Kumar	ECE	Associate Professor	
3	Mahendra Naik	ECE	SAP	
4	Gonotham Raj R	Mech	Asst. Prof.	
5	Dr. Selvan. C	CSE	Professor	
6	Shashikiran S.	ECE	AP	
7	Dr. Rajalakshmi G	ISE	Assoc. Prof	
8	T. V. Chitti	ISE	Sr. Asst. Prof	
9	B. Saranya	ISE	Asst. Prof	
10	J. Bilviana Jenifer.	ESE	Asst. Prof	
11	A. Shalini	ISE	Sr. Asst. Prof	
12	Dr M. Dhavalaksh.	CSE	Professor	
13	ANKITA N. JEEWANLAK	MBA	ASST. PROF.	
14	Anu Mohan. M	CSE	Asst. Prof	
15	Bharya. R	CSE	Asst. Prof	
16	Nagendran. R	ECE	Asst. prof	
17	Dr. S. S. Varma Krishna	ISE	Assoc. Prof	
18	B. Kiran Kumar	ISE	Asst. Professor	
19	Mrs. Neha Jadhav	ISE	Assistant Professor	
20	Mrs. R. Amitha	ISE	Assistant Professor	
21	Mrs K. Nivetha	ISE	Assistant Professor	
22	Dr. T. Kavitha	CE	Professor	
23	Ms. Neera Chaudhary	CE	Assistant Professor	

NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE
Autonomous college affiliated VTU, Accredited by NAAC with 'A' Grade & NBA
OFFICE OF THE CONTROLLER OF EXAMINATIONS

EXAMINATION COMMITTEE

Minutes of Meeting

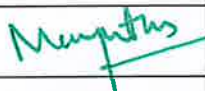




Venue : Office of the Controller of Examination

Date : 06th October 2022

Time : 3.30 pm

Agenda: Selection of Paper setters.

MEMBERS PRESENT

Sl. No	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr.Manjunatha	Principal	Chairman	
2	Ms. Sreeja S P	Sr. Asst. Professor & Deputy Controller of examinations	Member	
3	Dr. Revathi Sankar	Professor	Member	
4	Dr. Prashanth K.S	Associate Professor	Member	
5	Dr. Vijilius Helena Raj	Professor & Controller of Examination	Member Secretary	

The Member Secretary welcomed the members and requested the Chairman to address the gathering and to discuss the Agenda of the meeting.

The following points were discussed:

- The Panel of Question Paper setters received from the departments were verified and eligible examiners were selected by Committee.
- Documents to be send to the paper setters were also discussed.

The above points were discussed and the meeting concluded at 4.00 pm. The member Secretary thanked the members who had attended the meeting.


Member Secretary
Examination Committee

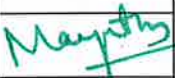




NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE
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OFFICE OF THE CONTROLLER OF EXAMINATIONS
EXAMINATION COMMITTEE
Minutes of Meeting

Venue : Office of the Controller of Examination

Date:29/08/2022

Time : 4:00 pm

Sl.No	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr.Manjunatha	Principal	Chairman	
2	Ms. Sreeja S P	Sr. Asst. Professor & Deputy Controller of examinations	Member	
3	Dr. Revathi Sankar	Professor	Member	
4	Dr. Prashanth K.S	Associate Professor	Member	
5	Dr. Vijilius Helena Raj	Professor & Controller of Examination	Member Secretary	

MEMBERS PRESENT

The Member Secretary welcomed the members and requested the Chairman to address the gathering and to discuss the Agenda of the meeting.

Agenda: 1 Review of result analysis for Even Semester 2021-22

The following points were discussed,

- The principal congratulated the team on completing the final semesters of the UG and PG A:Y 2021-22 Examinations and Supplementary Examinations Successfully.
- The Team analyzed the result analysis for Even Semester 2021-22 placed by the member Secretary.
- The members unanimously approved the result analysis for Even Semester 2021-22.
- The list of eligible students prepared as per the guidelines of VTU, was verified and approved.

Agenda: 2 Preparations for ODD SEE 2022-23 Examination.

The following aspects related to ODD SEE examination 2022-23 were discussed

- The Calendar of Events of examination department was discussed.
- The tentative dates of preparing SEE Time table, sending appointment letters to the eligible Paper Setters, Conducting BOE meeting, and declaration of SEE results were discussed.
- It was decided that the examination would be conducted offline

Since there was no other matter for discussion the meeting concluded at 4.30 pm with the member secretary thanking the members present for the meeting.


Member Secretary
Examination Committee