

NEW HORIZON COLLEGE OF ENGINEERING

CULTURAL COMMITTEE

Ref No. : NHCE/LIB/2024-25/001

Date: 04.09.2024

MEETING NOTICE

The Cultural Committee meeting is scheduled on 6th September 2024 at 4.00 PM in the Conference Room. All the members are requested to make it convenient to attend the meeting.

The agenda of the meeting is as under:

Agenda:

1. Cultural Events
2. Investiture Ceremony
3. Budget Approval
4. Extra Curricular club activities
5. Web Page updation
6. Encouragement and motivation to student participation in other colleges fest


PRINCIPAL

To,
All the above members of the committee

NEW HORIZON COLLEGE OF ENGINEERING

CULTURAL COMMITTEE

Minutes of Meeting

Venue: Conference Room

Date: 06.09.2024

Time: 4.00 PM

MEMBERS PRESENT:

Sl. No.	NAME	ROLE
1	Dr. Manjunatha	Chairman
2	Ms. Aruna M	Member
3	Dr. Rajalakshmi	Member
4	Dr. Uma Reddy N V	Member
5	Ms. Koyal	Student Member
6	Mr. Vinay Kumar	Student Member
7	Dr. Anitha S Rai	Member Secretary

Agenda:

1. Cultural Events
2. Investiture Ceremony
3. Budget Approval
4. Extra-Curricular Club Activities
5. Web Page Updation
6. External Participation

The Principal welcomed the members of the meeting and chaired the session.

The members discussed the above-mentioned agenda in detail, and the following decisions were made:

1. Cultural Events

- Several events were conducted and participated in by the cultural committee during the 2023-24 academic year. The extra-curricular clubs successfully organized 74 events and participated in 43 events hosted by other institutes.

2. Investiture Ceremony

- The 4th of October 2024 was marked as the inauguration day for the 15 Extracurricular Clubs of New Horizon College of Engineering. On this day, the new presidents and board members for the academic year 2024-25 were sworn in, and the badges were handed over by the outgoing presidents.

3. Budget Approval

- Budget approval will be obtained once every semester.

4. Extra-Curricular Club Activities

- All extra-curricular clubs are required to conduct a minimum of two events per semester.
- Each club must submit a detailed plan of activities at the beginning of the semester, along with the budget proposal, for approval by the Cultural Head and the Principal.

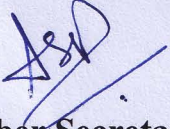
5. Web Page Updation

- The Member Secretary was instructed to update the respective web pages with details of events, including comprehensive reports and glimpses of the events.

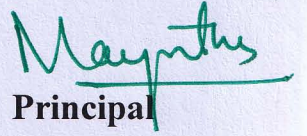
6. External Participation

- The Member Secretary requested faculty members to encourage and motivate students to pursue their passions during their college days. Full support should be extended to students participating in fests hosted by other colleges.
- The Chairman urged the members to encourage students to actively participate in extracurricular activities.

The Member Secretary thanked the Chairman for making time for this meeting despite a busy schedule. He also appreciated the members for their valuable suggestions and thanked them for their participation in the meeting.



Member Secretary



Principal

Sl. No.	Name	Role	Signature
1	Dr. [Name]	Chairman	
2	[Name]	Member	
3	[Name]	Member	
4	[Name]	Member	
5	[Name]	Member	
6	[Name]	Member	
7	[Name]	Member	
8	[Name]	Member	
9	[Name]	Member	
10	[Name]	Member	

NEW HORIZON COLLEGE OF ENGINEERING

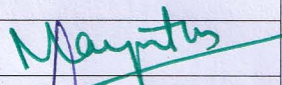
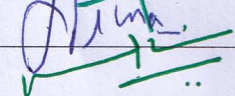
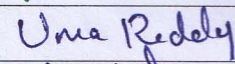
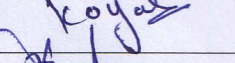
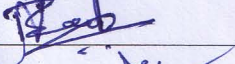

CULTURAL COMMITTEE

Meeting Attendance

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3	Dr. Rajalakshmi	Member	
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5	Ms. Koyal	Student Member	
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