



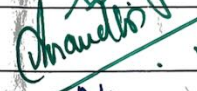
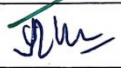
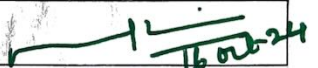
NEW HORIZON COLLEGE OF ENGINEERING, BENGALURU

HARDWARE AND SOFTWARE TRAINING COMMITTEE

MINUTES OF MEETING


Nature of Meeting	Hardware and Software Training Committee
Date	16-Oct-2024
Time	4:00 p.m
Venue	Conference room
Agenda	<ol style="list-style-type: none">1. Up-skill of teaching faculty for the odd semester 2024-20252. Up-skill of technical staff for the odd semester 2024-20253. Hardware training to the technical staff on latest components4. Coordinating the training programmes conducted5. Any other point with the permission of the chair

MEMBERS PRESENT

Sl.No.	Name	Role	Signature
1	Dr. Manjunatha	Chairman	
2	Dr. Sanjeev Sharma	Member	
3	Dr. R.J. Anandhi	Member	
4	Dr. Asha. V	Member	
5	Dr. B. Rajalakshmi	Member Secretary	

1. Chairman of the HST committee welcomed all the members to the meeting
2. Chairman of the committee expressed the need for up-skilling and the activities to be carried out for both teaching and technical staff members for the odd semester 2024-2025
3. Faculty members can attend FDP programmes organized by "Institutions of National Importance" in specialized domain areas to enhance their technical knowledge
4. Lab instructors must attend one MooC course compulsorily and submit the photocopy of the certificate to the department for appraisal purposes as per NHCE norms
5. As per NEP policy, lab instructors must up-skill themselves in their technical domains. Hence they are advised to attend one or two technical training programmes either virtually / physically conducted by other leading and premier institutions

Member secretary thanked all the members for their suggestions and active participation.


Member secretary
(HSTC)


Chairman
(HSTC)

NEW HORIZON COLLEGE OF ENGINEERING, BENGALURU

Ref No: NHCE/HSTC/2024-2025/001

Date: 15.Oct.2024

MEETING NOTICE

The Hardware and Software Training Committee meeting is scheduled on 16.Oct.2024 at 4:00 p.m in the conference room. All the committee members listed below are requested to attend the same.

Agenda:

1. Up-skill of teaching faculty for the odd semester 2024-2025
2. Up-skill of technical staff for the odd semester 2024-2025
3. Hardware training to the technical staff
4. Coordination of the training programmes conducted
5. Any other point with the permission of the chair

MEMBERS

Sl.No.	Name	Role
1	Dr. Manjunatha	Chairman
2	Dr. Sanjeev Sharma	Member
3	Dr. R.J. Anandhi	Member
4	Dr. Asha.V	Member
5	Dr. B. Rajalakshmi	Member Secretary

This is for your information.


Principal