

**Centre for Life Skills and Skill Development**

**FDP (Induction) Report**

**NHCE**

**Bengaluru**

**12 – 18 October**

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**Presented by**

**PRATIK KUMAR KUNDU**

**HR Trainer (CLSDC)**

**In association with**

**DR. SOWMYA NARAYANAN**

**Director (CLSDC)**

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## **Executive Summary**

- This report has been prepared to provide the management with insights and updates on the 5 – day induction program for the new inductees (faculty), held in the NHCE campus from 12<sup>th</sup> October, 2023 – 18<sup>th</sup> October, 2023.
- The training was primarily coordinated by Dr. Sowmya Narayanan in association with the leadership team comprising Dr. Manjunatha (Principal), Ms. Manjula (ED – HR), Dr. Anandhi (Dean – Academics), Dr. Anitha (Director – Library and Alumni Relations), Dr. Sanjeev Sharma (Dean – QAIISC), Dr Vijilius (CoE).
- The induction encompassed the aforementioned conducting informative sessions based on the following topics:
  - ✓ Welcome and Introduction
  - ✓ HR Policies
  - ✓ Mentorship and Support
  - ✓ Academic Affairs
  - ✓ Campus Tour
  - ✓ Research Standards and Accreditation Policies
  - ✓ Technology and Infrastructure
  - ✓ Assessment and Evaluation
  - ✓ Feedback

## **Objectives**

- To ensure the new inductees are aware of the SOPs, functioning model, growth opportunities and technical provisions at the college.
- To introduce the new professors with the members of the leadership team for better accountability and outreach.
- To provide a holistic view of the principles and protocols that NHCE stands on.
- To exhibit the campus facilities and infrastructure.

## Methodology

Dr. Sowmya Narayanan had delegated the topics for the induction to the speakers on the basis of their expertise and the departments that they handle. Each session was for 40 minutes and the respective speakers took turns in the span of 5 days to brief and enlighten the new professors on important functional areas related to academics, HR policies, Technology and Infrastructure, Research Standards and so forth. The training content was well structured with presentations, FAQs, mutual interaction and personal reflection. Ultimately, the teachers were encouraged to promote and uphold a culture of respect and support within the organisation. It was a professional approach to welcome the new faculty members to the NHCE family.

## Glimpses



Dr. Manjunatha's welcome and ice breaker

Ms. Manjula's session on HR policies



Counselors from Dr. Anusuya's team presented on mentorship

Dr. Anandhi's session on Academic Affairs



Dr. Anitha's guided campus tour and facilities briefing

Dr. Sanjeev Sharma's session on Research Standards and Accreditation



Dr. Vijilius' session on Assessment and Evaluation

Dr. Sowmya's closing remarks and feedback



One of the attendees' sharing his experience

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*The attendees*



*NHCE, Bengaluru*