

NEW HORIZON COLLEGE OF ENGINEERING

LIBRARY COMMITTEE

Minutes of Meeting

Venue: Conference Room

Date: 7th September, 2022

Time: 4.00p.m.

MEMBERS PRESENT:

SL NO	NAME	ROLE	Signature
1	Dr. Manjunatha	Chairman	
2	Mr. H.N. Suryaprakash	Member	
4	Dr. Dr. Anandhi R J	Member	
5	Dr. Anusuya V	Member	
6	Dr. Asha V	Member	
7	Dr. Siddamallaiah H.S.	Member	
8	Mr. Aditya Raj	1NH19CS005	
9	Ms. Amulya Choudhary	1NH19ME013	
10	Dr. Anitha S Rai	Member Secretary	

Agenda:

1. Budget Approval for the year 2022-23
2. Utilization of fund for the year 2021-22
3. Usage of electronic resources subscribed by the college
4. Central Library and Dept library stock verification
5. Training program for students and Staff members
6. NHCE Repository
7. NDL Activities
8. Any other

The Principal welcomed the members of the Meeting and chaired the meeting.

The members were discussed in detail above mentioned agenda and the following decisions were taken:

1. Budget Approval for the year 2022-23

- The member secretary presented the library budget for the year 2022-23 before the committee. The copy of the budget proposal given to all the members. The members have gone through the same and after the brief discussion on each item the Chairman approved the budget proposal submitted by the member secretary and the same has been forwarded to the Sr. Ex.Director-Accounts and Finance.

2. Utilization of fund for the year 2021-22

- The member secretary has presented details of fund utilized for the year 2021-22. It has been recorded that because lock down and covid restrictions purchase of printed books very less. The Library has provided e-books to the students and faculty members.

3. Usage of electronic resources subscribed by the college

- The member secretary expressed in the meeting that usage of electronic resources is very good as per the usage statistics.

4. Central Library and Dept library stock verification

- The Chairman instructed to the member secretary to do the stock verification of dept library and central library and submit the report.
- And also instructed to the member secretary to issue one copy of the reference books and textbooks to the dept library for reference.

5. Training program for students and Staff members

- The member secretary was told by the Principal that to arrange immediately training program for students and faculty members. He expressed faculty members and students together publish the papers in Q2 and Q3.

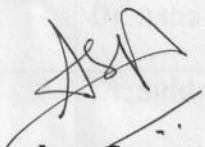
6. NHCE Repository

- The member secretary informed that faculty members are required to submit the Lesson Module to the Library. The same will be uploaded in the repository.

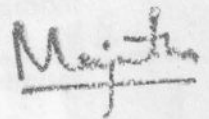
7. NDL Activities

As per the instruction Ministry of Education, we have conducted awareness program on National Digital Library to the students and faculty members. Library conducted series of events the year 21-22. And it will continue the same for 2022-23.

The Member Secretary thanked to the Chairman for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and thanked for attending the meeting.



Member Secretary



Principal

To

All the above members of the committee

NEW HORIZON COLLEGE OF ENGINEERING

Minutes of Meeting

Ref No. : NHCE/LIB/2022-23/002

Date: 5th September 2022

Venue: Conference Room

MEETING NOTICE

Date: 7th September, 2022

Time: 4.00p.m.

The Library Committee meeting is scheduled on 7th September 2022 at 4.00p.m. in the Conference Room. All the members are requested to make it convenient to attend the meeting. The agenda of the meeting is as under :

Agenda:

1. Budget Approval for the year 2022-23
2. Utilization of fund for the year 2021-22
3. Usage of electronic resources subscribed by the college
4. Central Library and Dept library stock verification
5. Training program for students and Staff members
6. NHCE Repository
7. NDL Activities
8. Any other

Sl	NAME	ROLE	Signature
8	Mr. Aditya Raj	Member	
9	Ms. Amulya Chaudhary	Member	
10	Dr. Anjitha S Rai	Member Secretary	

Majitha

PRINCIPAL

To

All the members of the committee

NEW HORIZON COLLEGE OF ENGINEERING

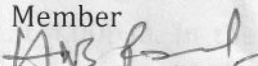
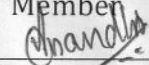
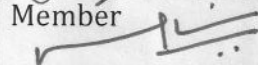
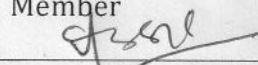
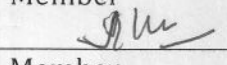
Ref No. : NHCE/LIB/2022-23/001

Date: 30th August 2022


NOTIFICATION


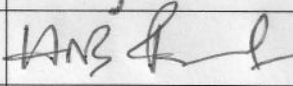
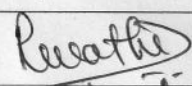
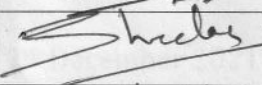
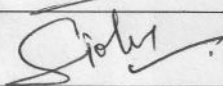
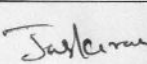
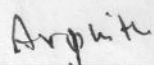
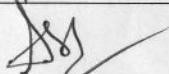
Sub: Constitution of Library Committee for the year 2022-23

The Library Committee has been constituted for library activities for the year 2022-23 with the following compositions:

SL NO	NAME	DESIGNATION	ROLE
1	Dr. Manjunatha	Principal	Chairman
2	Mr. H.N. Suryaprakash	Registrar	Member 
3	Dr. Anandhi R J	Dean- Academics	Member 
4	Dr. Rajalakshmi	HoD-CSE	Member 
5	Dr. Anusuya V	HoD-Chemistry	Member 
6	Dr. Asha V	HoD-MCA	Member 
7	Dr. Siddamalliah	Principal Librarian(Retd.) , NIMHANS	Member
8	Mr. Aditya Raj	1NH19CS005	Student member
9	Ms. Amulya Choudhary	1NH19ME013	Student Member
10	Dr. Anitha S Rai	Dean- – Library & Alumni Relations	Member Secretary

The Chairman and members of the committee are requested to accept their nomination.


PRINCIPAL

SL NO	NAME	ROLE	Signature
1	Dr. Manjunatha	Chairman	
2	Mr. H.N. Suryaprakash	Member	
3	Dr. Sanjeev Sharma	Member	A
4	Dr. Revathi	Member	
5	Dr. Sheelan Misra	Member	
6	Dr. Siddamallaiiah H.S.	External Member	
7	Mr. Jaskaran	Student member	
8	Ms. Arpita Choudhary	Student Member	
9	Dr. Anitha S Rai	Member Secretary	

Agenda

1. Indent for textbooks and reference books for even semester 2021-22
2. Awareness program on Library resources and services
3. Library website updating
4. Subscription of printed journals
5. NHCE Repository
6. Usage statistics of Electronic Resources
7. Any other

The Member Secretary welcomed the Chairman and the members of the Meeting. The member secretary briefed about overview of the previous meeting, action taken and the status of the same.

NEW HORIZON COLLEGE OF ENGINEERING

LIBRARY COMMITTEE

Minutes of Meeting

Venue: Conference Room

Date: 12th December 2021

Time: 4.00p.m.

MEMBERS PRESENT:

Dr. Manjunatha	Chairman
Mr. H.N. Suryaprakash	Member
Dr. M.S. Ganesh Prasad	Member
Dr. Sanjeev Sharma	Member
Dr. Revathi	Member
Dr. Sheelan Misra	Member
Dr. Siddamallaiiah H.S.	External Member
Ms. Arpita Choudhary	Student Member
Dr. Anitha S Rai	Member Secretary

Agenda:

1. Indent for textbooks and reference books for even semester 2021-22
2. Awareness program on Library resources and services
3. Library website updating
4. Subscription of printed Journals
5. NHCE Repository
6. Usage statistics of Electronic Resources
7. Any other

The Member Secretary welcomed the Chairman and the members of the Meeting. The member secretary briefed about overview of the previous meeting, action taken and the status of the same.

The members were discussed in detail above mentioned agenda and the following decisions were taken:

1. Indent for textbooks and reference books for even semester 2021-22

- The Chairman instructed the member secretary that sends a circular to all the Hods regarding list of books required for even semester 2021-22
- Member secretary was advised to purchase reference books and the books which are related to R & D activities.
- The External member advised buy more number of placement related books and competitive exam books to the students.

2. Awareness program on Library resources and services

- Member Secretary briefed number of awareness program conducted to the new faculty members. Practical session also taken by the Library staff with regard to remote access, mLibrary App, Grammar Tool and reference management tool 'Mendley'.
- All the faculty members were given positive feedback about the training

3. Library website

- The member secretary informed all that there are many open access resources website links are included under the resources tab. And every day basis Library page will be updated.

4. Subscription of Printed Journals

- All the print journals have been renewed for the year 2022. For this, all the committee members were agreed to do the same.

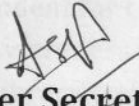
5. NHCE Repository


- The Member Secretary informed that all the resources like text books, Lesson Module, Question papers, Student Project reports and syllabus have been upload dept wise/semester wise to the Digital Library. The students and faculty members can access all these resources from anywhere and any time.

6. Usage statistics of Electronic Resources

-The chairman instructed to the member secretary to take usage statistics of all the subscribed database. He has also informed all Heads to motivate all the faculty members and students to use electronic resources regularly.

The Member Secretary thanked to the Chairman for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and thanked for attending the meeting.


Member Secretary


Principal

NEW HORIZON COLLEGE OF ENGINEERING

Ref No. : NHCE/LIB/2021-22/003

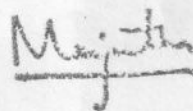
Date: 10th December 2021

MEETING NOTICE

The Library Committee meeting is scheduled on 12th December 2021 at 4.00p.m. in the Conference Room. All the members are requested to make it convenient to attend the meeting. The agenda of the meeting is as under :

Agenda:

1. Indent for textbooks and reference books for even semester 2021-22
2. Awareness program on Library resources and services
3. Library website updating
4. Subscription of printed Journals
5. NHCE Repository
6. Usage statistics of Electronic Resources
7. Any other



PRINCIPAL

To

All the members of the committee