

L.B. need to take principal
Sign on Monday
[6/12/2021]

NEW HORIZON COLLEGE OF ENGINEERING

LIBRARY COMMITTEE

Minutes of Meeting

Venue: Conference Room

Date: 6th September, 2021

Time: 4.00p.m.

MEMBERS PRESENT:

SL NO	NAME	ROLE	Signature
1	Dr. Manjunatha	Chairman	Manjunatha
2	Mr. H.N. Suryaprakash	Member	H.N. Suryaprakash
4	Dr. Amarjeet Singh	Member	Amarjeet Singh
5	Dr. Sanjeev Sharma	Member	Sanjeev Sharma
6	Dr. Revathi	Member	Revathi
7	Dr. Sheelan Misra	Member	Sheelan Misra
8	Dr. Siddamalliah H.S.	Member	
9	Mr. Jaskaran Singh	1NH18CV077	Jaskaran Singh
10	Ms. Arpitha Choudhary	1NH18IS016	Arpitha Choudhary
11	Dr. Anitha S Rai	Member Secretary	Anitha S Rai

Agenda:

1. Budget Approval for the year 2021-22
2. Utilization of fund for the year 2020-21

3. Usage of electronic resources subscribed by the college
4. Central Library and Dept library stock verification
5. Training program for students and Staff members
6. Attending FDP/Conference/Webinar by staff members
7. NDL Activities
8. Any other

The Principal welcomed the members of the Meeting and chaired the meeting.

The members were discussed in detail above mentioned agenda and the following decisions were taken:

1. Budget Approval for the year 2021-22

- The member secretary presented the library budget for the year 2021-22 before the committee. The copy of the budget proposal given to all the members. The members have gone through the same and after the brief discussion on each item the Chairman approved the budget proposal submitted by the member secretary and the same has been forwarded to the Sr. Ex.Director-Accounts and Finance.

2. Utilization of fund for the year 2020-21

- The member secretary has presented details of fund utilized for the year 2020-21. It has been recorded that because lock down and covid restrictions purchase of printed books very less. The Library has provided e-books to the students and faculty members.

3. Usage of electronic resources subscribed by the college

- The member secretary expressed in the meeting that usage of electronic resources is very good as per the usage statistics. Many of the faculty members and students were accessed e-resources during covid-19.

4. Central Library and Dept library stock verification

- The Chairman instructed to the member secretary to do the stock verification of dept library and central library and submit the report.
- And also instructed to the member secretary to issue one copy of the reference books and textbooks to the dept library for reference.

5. Training program for students and Staff members

- The member secretary was told by the Principal that to arrange immediately training program for students and faculty members. He expressed faculty members and students together publish the papers in reputed international journals like IEEE and Scopus indexed journals.


6. Attending FDP/Conference/Webinar by staff members

- The member secretary informed that staff members are attending various webinar to update their knowledge in the field of Library and Information Science. Principal also suggested to encourage staff members to attend online FDPs, Seminars/conferences during this Covid-19.

7. NDL Activities

As per the instruction Ministry of Education, we have conducted awareness program on National Digital Library to the students and faculty members. Library also planned to conduct series of events for the year 2021-22.

The Member Secretary thanked to the Chairman for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and thanked for attending the meeting.



Member Secretary



Principal

NEW HORIZON COLLEGE OF ENGINEERING

Ref No. : NHCE/LIB/2020-21/002

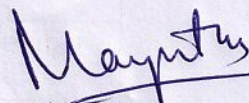
Date: 27th August 2021

MEETING NOTICE

The Library Committee meeting is scheduled on 6th september 2021 at 4.00p.m. in the Conference Room. All the members are requested to make it convenient to attend the meeting. The agenda of the meeting is as under :

Agenda:

1. Budget Approval for the year 2021-22
2. Utilization of fund for the year 2020-21
3. Usage of electronic resources subscribed by the college
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PRINCIPAL

To

All the members of the committee

NEW HORIZON COLLEGE OF ENGINEERING

Ref No. : NHCE/LIB/2021-22/001

Date: 26th August 2021

NOTIFICATION

Sub: Constitution of Library Committee for the year 2021-22

The Library Committee has been constituted for library activities for the year 2021-22 with the following compositions:

SL NO	NAME	DESIGNATION	ROLE
1	Dr. Manjunatha	Principal	Chairman
2	Mr. H.N. Suryaprakash	Registrar	Member
3	Dr. Amarjeet Singh	Dean- Academics	Member
4	Dr. Rajalakshmi	HoD-CSE	Member
5	Dr. Sanjeev Sharma	HoD-ECE	Member
6	Dr. Revathi V	HoD-Physics	Member
7	Dr. Sheelan Misra	HoD-MBA	Member
8	Dr. Siddamalliah	Principal Librarian(Retd.) , NIMHANS	Member
9	Mr. Jaskaran Singh	1NH18CV077	Student member
10	Ms. Arpitha Choudhary	1NH18IS016	Student Member
11	Dr. Anitha S Rai	Head – Library & Information Center	Member Secretary

The Chairman and members of the committee are requested to accept their nomination.


PRINCIPAL

To

All the above members of the committee