NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE
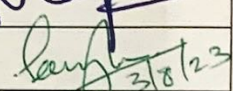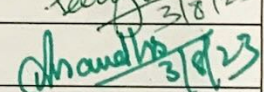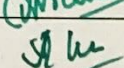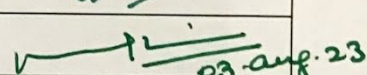
HARDWARE AND SOFTWARE TRAINING COMMITTEE

MINUTES OF MEETING

Nature of Meeting	Hardware and Software Training Committee
Date	03-Aug-2023
Time	11:00 a.m
Venue	Conference room
Agenda	1. New hardware components / computers to be procured for the odd semester Ay 2023-2024 2. Open source requirements / software for the labs 3. MooC certifications for the lab instructors 4. Training identification for the lab instructors 5. Any other point with the permission of the chair

MEMBERS PRESENT

Sl.No.	Name	Role	Signature
1	Dr. Manjunatha	Chairman	*signature*
2	Dr. Sanjeev Sharma	Member	*signature* 3/8/23
3	Dr. R.J. Anandhi	Member	*signature* 3/8/23
4	Dr. Asha. V	Member	*signature*
5	Dr. B. Rajalakshmi	Member Secretary	*signature* 03-aug-23

1. Chairman of the HSTC committee welcomed all the members to the meeting.
2. The members were informed that, prior approval is required for any item purchase.
3. Open source / software required for all the labs were discussed in detail.
4. As per NHCE policy, all the lab instructors must attend one MooC course compulsorily and submit the photocopy of the certificate to the department for appraisal purposes.
5. As per NEP policy, lab instructors must up-skill themselves in their technical domains. Hence they are advised to attend one or two technical training programmes either virtually / physically conducted by other leading and premier institutions.

Member secretary thanked all the members for their suggestions and active participation.

Member secretary

signature

(HSTC)   03-aug-23

Chairman

signature

(HSTC)

NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE

Ref No: NHCE/HSTC/**2023-2024**/001

Date: 02.Aug.2023

MEETING NOTICE

The Hardware and Software Training Committee meeting is scheduled on 03.Aug.2023 at 11:00 a.m in the conference room. All the committee members listed below are requested to attend the same.
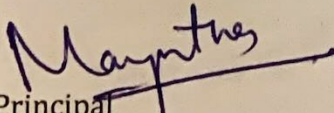
Agenda:

1. New hardware components / computers to be procured for the odd semester (2023-2024)
2. Open source requirements / software for the labs
3. MooC certifications for the lab instructors
4. Training identification for the lab instructors
5. Any other point with the permission of the chair

MEMBERS

Sl.No.	Name	Role
1	Dr. Manjunatha	Chairman
2	Dr. Sanjeev Sharma	Member
3	Dr. R.J. Anandhi	Member
4	Dr. Asha. V	Member
5	Dr. B. Rajalakshmi	Member Secretary

This is for your information.

Principal