

## NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE

Ref No: NHCE/IQAC/2021-2022/001

Date: 30. Jun.2021

### MEETING NOTICE

This is to inform you that Internal Quality Assurance Cell (IQAC) has been reconstituted with effect from 01.Jul.2021. The tenure of the nominated members shall be for a period of three years, i.e. till 01.Jul.2024.

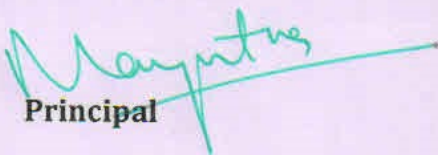
The IQAC meeting is scheduled on 07.Jul.2021 at 3:30 p.m in the conference room. All the committee members listed below are requested to attend the same.

#### Agenda:

1. Progressive performance of academic, administrative and financial tasks
2. Relevance and quality of academic and research programmes
3. Equitable access and affordability of academic programmes for various sections of society
4. Optimization and integration of modern methods of teaching and learning
5. Evaluation procedures
6. Adequacy, maintenance and proper allocation of support structures and services
7. Sharing of research findings and networking with other institutions in India and abroad
8. To keep track of the departments that are accredited by NBA and ensure those accredited departments maintain the standards of NBA
9. To complete the NBA pre-qualifier every year for non NBA accredited departments and to notify the Principal and CDC when any department becomes eligible for accreditation
10. Any other point with permission of the Chair

| Members of the IQAC |                           |  |                        |
|---------------------|---------------------------|--|------------------------|
| #                   | Member Name               | Designation  | Position               |
| 1                   | Dr. Manjunatha            | Principal  | Chairman               |
| 2                   | Dr. Girija N Srinivasalu  | Director- NHQASDC                                    | Member                 |
| 3                   | Mr. H N Surya Prakash     | Registrar  | Member                 |
| 4                   | Dr. Amarjeet Singh        | Dean-Academics                                       | Member                 |
| 5                   | Dr. Anitha S Rai          | Dean-Library & Alumni Relations                      | Member                 |
| 6                   | Dr. Revathi Shankar       | HoD-Physics  | Member                 |
| 7                   | Dr. Anandhi R J           | HoD-ISE  | Member                 |
| 8                   | Dr. Sanjeev Sharma        | HoD-ECE  | Member                 |
| 9                   | Dr. Sheelan Misra         | HoD-MBA  | Member                 |
| 10                  | Dr. Sowmya Narayanan      | HoD-Center for Life Skills                           | Member                 |
| 11                  | Dr. Niranjan P S          | HoD-Civil  | Member                 |
| 12                  | Mr. Puneeth H V           | Sr. Asst. Professor, ME                              | Member                 |
| 13                  | Dr. B. Rajalakshmi        | HoD-CSE  | Member Secretary       |
| 14                  | Mr. Sourav Narayan Biswas | Program Manager, Talent Acquisition, Capgemini India | Stakeholder & Employer |
| 15                  | Mr. Sijo Mathew Varghese  | Co-founder, Overnight ventures                       | Alumni                 |
| 16                  | Mr. Bharathdeep           | Department of ECE,NHCE                               | Student Nominee        |

This is for your information.

  
Principal

## NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE

### Internal Quality Assurance Cell (IQAC)

|                          |   |
|--------------------------|---|
| <b>Nature of Meeting</b> | <b>Internal Quality Assurance Cell (IQAC)</b> |
| Date of Meeting          | 07.Jul 2021                                   |
| Time of Meeting          | 3:30 p.m to 5:15 p..m                         |
| Venue of Meeting         | Conference room                               |
| Members present          | As per attendance sheet attached              |

Principal welcomed all the members present in the meeting.

| #  | Agenda  | Discussion   | Responsibility   | Target date   |
|----|---|--|--|---------------|
| 1. | Progressive performance of academic, administrative and financial tasks | Regarding academic performance, CIE, SEE, laboratories, Mini projects, final year projects, self-study components have to be conducted as per calendar of events and details have to be maintained in the respective departments. Regarding administrative and financial tasks, all necessary documents related to university statues, audited statements have to be kept ready                                    | Dean-Academics / All Hod's<br><br>Principal / Sr.Exec Director                   | Odd sem 2021  |
| 2. | Relevance and quality of academic and research programmes               | Academic: All UG and PG programmes shall ensure 100 syllabus completion, conduct of tests and examinations on time as per calendar of events. Interested and eligible students to be identified and enrolled for B.E. Honors Program.<br>Research: To encourage research and to improve the NIRF rankings, it is mandatory for all faculty members / final year students to publish quality papers in Scopus / Wos | Dean-Academics / All Hods<br><br>Dean-Academics / All Hods / All faculty members | December 2021 |

|    |   |  |   |                    |
|----|---|--|---|--------------------|
| 3. | Equitable access and affordability of academic programmes for various sections of society | Encouraging the students by providing scholarship and fee concessions.<br>To encourage NSS activities such as Blood donation, road safety, environment, adoption of village, National events etc   | Registrar, Sr. Executive Director Finance, Director-Admission, Dean -Library and Alumni relations | December 2021      |
| 4. | Optimization and integration of modern methods of teaching and learning                   | To enhance the teaching-learning process and to improve academic excellence, all faculty members shall use modern methods of teaching such as video animations, moodle, case studies, role plays. Students are encouraged to enroll in various multidisciplinary NPTEL courses.                            | Dean-Academics / All Hods / All faculty members   | Odd sem 2021       |
| 5. | Evaluation procedures   | Necessary rubrics have to be designed for all the CIE components / SEE Conduct, Valuation and moderation for all SEE   | Dean-Academics / All Hods   | Odd sem 2021       |
| 6. | Adequacy, maintenance and proper allocation of support structures and services            | For smooth functioning of the institution and for academic purpose, all laboratories have to be serviced periodically and maintained.<br><br>Electrical security, water resources and sewage have to be properly monitored and maintained  | Registrar   | Odd sem 2021       |
| 7. | Sharing of research findings and networking with other institutions in India and abroad   | All departments in NHCE have research centers and scholars, are pursuing Ph.D. It is mandatory for all scholars to publish papers in Scopus / WoS, Scholars are informed to publish their research findings in leading journals. The same shall be disseminated to other institutions in India and abroad. | Dean- R&D   | Continuous process |
| 8. | To Keep track of the departments that are accredited by NBA and ensure those accredited   | All departments of NHCE are accredited by NBA. Academic audits are conducted 2 per semester to keep track of quality and standards   | Dr.Sanjeev Sharma / Dr. Aravinda  | Continuous process |

|    |  |  |                    |                    |
|----|--|--|--------------------|--------------------|
|    | departments maintain the standards of NBA  |  |                    |                    |
| 9. | To completed the NBA pre-qualifier every year for non NBA accredited departments and to notify the Principal and CSC when any department becomes eligible for accreditation. | Presently all departments of NHCE are accredited by NBA<br><br>Validity:<br>CSE/ECE/ME/CIVIL --- up to 30/06/2024<br>ISE / EEE / AU – up to 30/06/2022 | Dr. Sanjeev Sharma | Continuous process |

Principal thanked all the members of IQAC for the valid inputs and concluded the meeting.

  
PRINCIPAL

## ATTENDANCE SHEET

Date: 07.Jul.2021

Time: 3:30 p.m

Venue: Conference room

| Members of the IQAC |                           |  |                        |   |
|---------------------|---------------------------|--|------------------------|---|
| #                   | Member Name               | Designation  | Position               | Signature                                     |
| 1                   | Dr. Manjunatha            | Principal  | Chairman               | <i>Manjunatha</i>                             |
| 2                   | Dr. Girija N Srinivasalu  | Director- NHQASDC                                    | Member                 | <i>Girija N Srinivasalu</i>                   |
| 3                   | Mr. H N Surya Prakash     | Registrar  | Member                 | <i>H N Surya Prakash</i>                      |
| 4                   | Dr. Amarjeet Singh        | Dean-Academics                                       | Member                 | <i>Amarjeet Singh</i>                         |
| 5                   | Dr. Anitha S Rai          | Dean-Library & Alumni Relations                      | Member                 | <i>Anitha S Rai</i>                           |
| 6                   | Dr. Revathi Shankar       | HoD-Physics  | Member                 | <i>Revathi</i>                                |
| 7                   | Dr. Anandhi R J           | HoD-ISE  | Member                 | <i>Anandhi R J</i><br>7/July/2021.            |
| 8                   | Dr. Sanjeev Sharma        | HoD-ECE  | Member                 | <i>Sanjeev Sharma</i>                         |
| 9                   | Dr. Sheelan Misra         | HoD-MBA  | Member                 | <i>Sheelan Misra</i>                          |
| 10                  | Dr. Sowmya Narayanan      | HoD-Center for Life Skills                           | Member                 | <i>Sowmya Narayanan</i>                       |
| 11                  | Dr. Niranjan P S          | HoD-Civil  | Member                 | <i>Niranjan P S</i>                           |
| 12                  | Mr. Puneeth H V           | Sr. Asst. Professor, ME                              | Member                 | <i>H.V.Puneeth</i>                            |
| 13                  | Dr. B. Rajalakshmi        | HoD-CSE  | Member Secretary       | <i>B. Rajalakshmi</i><br>07. Jul. 2021        |
| 14                  | Mr. Sourav Narayan Biswas | Program Manager, Talent Acquisition, Caggemini India | Stakeholder & Employer | <i>Sourav Narayan Biswas</i><br>7th July 2021 |
| 15                  | Mr. Sijo Mathew Varghese  | Co-founder, Overnight ventures                       | Alumni                 | <i>Sijo Mathew Varghese</i>                   |
| 16                  | Mr. Bharathdeep           | Department of ECE, NHCE                              | Student Nominee        | <i>Bharathdeep</i>                            |

## NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE

Ref No: NHCE/IQAC/2021-2022/002

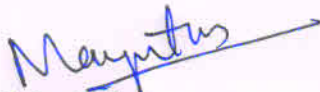
Date: 11<sup>th</sup> April 2022

### MEETING NOTICE

The IQAC meeting is scheduled on 15<sup>th</sup> April 2022 at 3:30 p.m in the conference room. All the committee members listed below are requested to attend the same.


#### Agenda:

1. Progressive performance of academic, administrative and financial tasks
2. Relevance and quality of academic and research programmes
3. Equitable access and affordability of academic programmes for various section of society.
4. Optimization and integration of modern methods of teaching and learning.
5. Evaluation procedures.
6. Adequacy, maintenance and proper allocation of support structures and services.
7. Sharing of research findings and networking with other institutions in India and abroad.
8. To keep track of the departments that are accredited by NBA and ensure those accredited departments maintain the standards of NBA.
9. To complete the NBA pre-qualifier every year for non NBA accredited departments and to notify the Principal and CDC when any department becomes eligible for accreditation.
10. Any other point with permission of the Chair.

  
Principal

| Members of the IQAC |                           |  |                        |
|---------------------|---------------------------|--|------------------------|
| #                   | Member Name               | Designation  | Position               |
| 1.                  | Dr .Manjunatha            | Principal  | Chairman               |
| 2.                  | Dr. Sanjeev Sharma        | Dean-QASDC   | Member                 |
| 3.                  | Mr .H. N. Surya Prakash   | Registrar  | Member                 |
| 4.                  | Dr. Anandhi R.J           | Dean-Academics                                       | Member                 |
| 5.                  | Dr.Anitha S.Rai           | Dean-Library & Alumni Relations                      | Member                 |
| 6.                  | Dr.Revathi Shankar        | HoD-Physics  | Member                 |
| 7.                  | Dr. Mohan H.S             | HoD-ISE  | Member                 |
| 8.                  | Dr .Aravinda.K            | HoD-ECE  | Member                 |
| 9.                  | Dr. Sheelan Misra         | HoD-MBA  | Member                 |
| 10.                 | Dr. Sowmya Narayanan      | HoD-Center for Life Skills                           | Member                 |
| 11.                 | Dr. Niranjana P.S         | HoD-Civil  | Member                 |
| 12.                 | Mr.Puneeth H.V            | Sr.Asst. Professor                                   | Member                 |
| 13.                 | Dr. B. Rajalakshmi        | HoD-CSE  | Member Secretary       |
| 14.                 | Mr. Sourav Narayan        | Program Manager, Talent Acquisition, Capgemini India | Stakeholder & Employer |
| 15.                 | Mr. Sijio Mathew Varghese | Co-founder, Overnight ventures                       | Alumni                 |
| 16.                 | Mr. Bharathdeep           | Department of ECE, NHCE                              | Student Nominee        |

This is for your information.

  
Principal



**NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE**

**Internal Quality Assurance Cell (IQAC)**

|                          |   |
|--------------------------|---|
| <b>Nature of Meeting</b> | <b>Internal Quality Assurance Cell (IQAC)</b> |
| Date of Meeting          | 15 <sup>th</sup> April 2022                   |
| Time of Meeting          | 3:30 p.m to 5:15 p..m                         |
| Venue of Meeting         | Conference room                               |
| Members present          | As per attendance sheet attached              |

Principal welcomed all the members present in the meeting.

| #  | Agenda  | Discussion   | Responsibility   | Compliance Report   |
|----|---|--|--|---|
| 1. | Progressive performance of academic, administrative and financial tasks | Regarding academic performance, CIE, SEE, laboratories, Mini projects, final year projects, self study components have to be conducted as per calendar of events and details have to be maintained in the respective departments.<br><br>Regarding administrative and financial tasks, all necessary documents related to university statues, audited statements have to be kept ready | Dean-Academics / All Hod's<br><br>Principal / Sr.Exec Director | Follow up for the discussion is found completed   |
| 2. | Relevance and quality of academic and research programmes               | Academic: All UG and PG programmes shall ensure 100 syllabus completion, conduct of tests and examinations on time as per calendar of events. Interested and   | Dean-Academics / All Hods                                      | All UG and PG programmes ensured 100% syllabus completion and strictly adhesive to the calendar of Events. B.E. honors enrollment is taken care by the Dean-Academics / All Hods. |

|    |   |   |   |   |
|----|---|---|---|---|
|    |   | <p>eligible students to be identified and enrolled for B.E. Honors Program.</p> <p>Research: To encourage research and to improve the NIRF rankings, it is mandatory for all faculty members / final year students to publish quality papers in Scopus / Wos</p>                | Dean-Academics / All Hods / All faculty members   | Follow up for the discussion is found completed   |
| 3. | Equitable access and affordability of academic programmes for various sections of society | <p>Encouraging the students by providing scholarship and fee concessions.</p> <p>To encourage NSS activities such as Blood donation, road safety, environment, adoption of village, National events etc</p>   | <p>Registrar,</p> <p>Sr. Executive Director Finance,</p> <p>Director-Admission,</p> <p>Dean -Library and Alumni relations</p> | <p>Students are provided with eligible scholarship and fee concessions.</p> <p>NSS and NCC activities along with extension activities for AICTE activity points are carried out by the respective responsible persons.</p>                            |
| 4. | Optimization and integration of modern methods of teaching and learning                   | To enhance the teaching-learning process and to improve academic excellence, all faculty members shall use modern methods of teaching such as video animations, moodle, case studies, role plays. Students are encouraged to enroll in various multidisciplinary NPTEL courses. | Dean-Academics / All Hods / All faculty members   | <p>Hands on trainings are arranged for the faculties under "Modern Tool usage"</p> <p>Faculty members &amp; Students have Successfully completed NPTEL courses.</p>   |
| 5. | Evaluation procedures   | Necessary rubrics have to be designed for all the CIE components / SEE Conduct, Valuation and moderation for all SEE  | Dean-Academics / All Hods   | Rubrics for CIE components, SEE (Theory & Lab courses) are designed and approved by the Hods. Copy of the same is maintained in the respective course files.  |
| 6. | Adequacy, maintenance and proper allocation of support structures and services            | <p>For smooth functioning of the institution and for academic purpose, all laboratories have to be serviced periodically and maintained.</p> <p>Electrical security, water resources and sewage have to be properly monitored and maintained</p>                                | Registrar   | <p>Instrumentation Cell has successfully monitored the services and maintenance of the laboratories.</p> <p>Electrical security, water resources and sewage are regularly monitored and maintained by the assigned 3<sup>rd</sup> party companies</p> |

|    |  |   |                                     |  |
|----|--|---|-------------------------------------|--|
| 7. | Sharing of research findings and networking with other institutions in India and abroad  | All department in NHCE have research centers and scholars, are pursuing Ph.D. It is mandatory for all scholars to publish papers in Scopus / Wos, Scholars are informed to publish their research findings in leading journals. The same shall be disseminated to other institutions in India and abroad. | Dean- R&D                           | Revised Research & Development policies for the 2021-2022 is published and implemented to achieve high quality research. |
| 8. | To Keep track of the departments that are accredited by NBA and ensure those accredited departments maintain the standards of NBA  | All departments of NHCE are accredited by NBA. Academic audits are conducted 2 per semester to keep track of quality and standards  | Dr.Sanjeev Sharma /<br>Dr. Aravinda | 2 nos. of academic audit are executed and the respective NC reports are closed by the respective Hods                    |
| 9. | To completed the NBA pre-qualifier every year for non NBA accredited departments and to notify the Principal and CSC when any department becomes eligible for accreditation. | Presently all departments of NHCE are accredited by NBA<br><br>Validity:<br>CSE/ECE/ME/CIVIL --- up to 30/06/2024<br>ISE / EEE / AU – up to 30/06/2022  | Dr.Sanjeev Sharma                   | Prequalifier Process for ISE and EEE are initiated   |

Principal thanked all the members of IQAC for the valid inputs and concluded the meeting.

  
PRINCIPAL

## ATTENDANCE SHEET

Date :15<sup>th</sup> April 2022

Time:3:30 p.m

Venue Conference room

| Members of the IQAC |                           |  |                        |
|---------------------|---------------------------|--|------------------------|
| #                   | Member Name               | Designation  | Position               |
| 1.                  | Dr .Manjunatha            | Principal  | Chairman               |
| 2.                  | Dr. Sanjeev Sharma        | Dean – QASDC   | Member                 |
| 3.                  | Mr .H. N. Surya Prakash   | Registrar  | Member                 |
| 4.                  | Dr. Anandhi R.J           | Dean-Academics                                       | Member                 |
| 5.                  | Dr.Anitha S.Rai           | Dean-Library & Alumni Relations                      | Member                 |
| 6.                  | Dr.Revathi Shankar        | HoD-Physics  | Member                 |
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| 10.                 | Dr. Sowmya Narayanan      | HoD-Center for Life Skills                           | Member                 |
| 11.                 | Dr. Niranjana P.S         | HoD-Civil  | Member                 |
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| 13.                 | Dr. B. Rajalakshmi        | HoD-CSE  | Member Secretary       |
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| 15.                 | Mr. Sijio Mathew Varghese | Co-founder, Overnight ventures                       | Alumni                 |
| 16.                 | Mr. Bharathdeep           | Department of ECE, NHCE                              | Student Nominee        |

  
Principal