


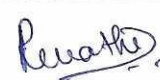
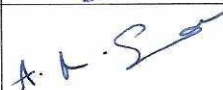
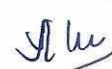



Ref No. : NHCE/ SGRC/001/2022-23

Date: 18/05/2023

## NOTIFICATION

**Constitution of Student Grievances Redressal Committee**

**as per UGC Regulations, 2023**

S.No	NAME	ROLE	SIGNATURE
1	Dr. R J Anandhi Prof. & Dean Academics	Chairperson	
2	Dr. Revathi V Prof. & HOD Physics	Member	
3	Dr. Sainath A R Prof & HOD MBA	Member	
4	Dr. Asha V Prof. & HOD MCA	Member	
5	Dr. Mohan H S Prof. & HOD ISE	Member	
6	Harshavardhini .U Student	Member	
7	Abhay Prakash Student	Member	

  
PRINCIPAL

# NEW HORIZON COLLEGE OF ENGINEERING

Ref No. : NHCE/ SGRC/020/2022-23

Date: 4<sup>th</sup> Nov 2022

## MEETING NOTICE

The Student Grievances Redressal Committee is organized on 09<sup>th</sup> Nov 2022 at 12.00 PM in Conference Hall Chhatrapati Shivaji Block to discuss various issues pertaining to student grievances. The agenda of the meeting is as under:

### Agenda for the Meeting

1. Assistance to students to apply for various scholarships.
2. Request to enhance the indoor and outdoor gymnasium facility.
3. Student grievance on payment of fees.
4. Discussion on individual grievances received from students.
5. Any other points for discussion.

  
PRINCIPAL

To

All the members of the Student Grievances Redressal Committee

### Members of the Student Grievances Redressal Committee

<i>S.No</i>	<i>Name &amp; Designation</i>	<i>Committee Members</i>
1	Dr. Manjunatha Principal	Chairman
2	Ms. Malathi Madhusudan Sr.Ex. Director-A/c's & Finance	Member
3	Ms. Aruna Director-Admission	Member
4	Group Capitan(Retd) Tarun Batra CSO	Member
5	Shri. H. N. Suryaprakash Registrar	Member Secretary

# NEW HORIZON COLLEGE OF ENGINEERING

## Student Grievances Redressal Committee

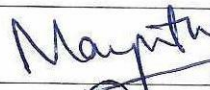

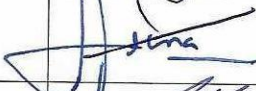

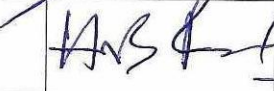
### Minutes of Meeting

Venue: Conference Room

Date: 09<sup>th</sup> Nov 2022

Time: 12.00p.m.

#### MEMBERS PRESENT:

S.No	NAME	ROLE	Signature
1	Dr. Manjunatha Principal	Chairman	
2	Ms. Malathi Madhusudan Sr.Ex. Director-A/c's & Finance	Member	
3	Ms. Aruna Director-Admission	Member	
4	Group Capitan(Retd) Tarun Batra CSO	Member	
5	Shri. H. N. Suryaprakash Registrar	Member Secretary	

#### Agenda:

1. Assistance to students to apply for various scholarships.
2. Request to enhance the indoor and outdoor gymnasium facility.
3. Student grievance on payment of fees.
4. Discussion on individual grievances received from students.
5. Any other points for discussion.



## **Agenda 1**

### **Assistance to students to apply for various scholarships.**

Member Secretary informed that there were many requests from the students who are applying for scholarships to help them in applying the scholarships.

Accordingly, the Management has taken the following steps to help the students for applying the scholarships.

- All the circulars and notifications released by the respective scholarship issuing departments were displayed on the notice board and also uploaded in the website for the benefit of students and informed through groups.
- Two staff was exclusively recruited to help the students in clarifying the doubts and applying for the scholarships.

## **Agenda 2**

### **Request to enhance the indoor and outdoor gymnasium facility.**

- Member secretary informed that there is request from the students to enhance the gym facility as the available facility is not sufficient add some more new facilities.
- Committee discussed the matter and has planned to enhance the indoor and outdoor gym facility by procuring outdoor gym equipment and improve the available indoor gym facility.
- Director physical education to be given this responsibility.

## **Agenda 3**

### **Student grievance for extension of payment of fees**

- Member Secretary informed that, there are requests from students to extend the date for payment of fees.
- The committee was of the opinion that the issue is a perennial problem and every year students request for extension. However, committee decided to give an extension only to needy students and the discretion is left to the Accounts Chief.

## Agenda 4

### Discussion on individual grievances received from students.

- Committee after discussion and deliberations it was decided that individual grievances received from the students have to be referred to the concerned department to take appropriate action. The action taken to be informed to the committee.

### Vote of thanks

As there were no other points for discussion Convener thanked all the members for attending the meeting and suggesting their valuable inputs.

With this the meeting was formally concluded.

  
Principal

  
Convener