

# NEW HORIZON COLLEGE OF ENGINEERING

Ref No 104/22-23/NHCE /HWC (G)

Dated: 14<sup>th</sup> Feb 2023

## CIRCULAR

The Meeting of Hostel Students Welfare Committee (girls) is convened on 24<sup>th</sup> Feb 2023 at 1.00 p.m in Conference Hall- **Chhatrapati Shivaji** Block. All the Members are requested to be present for the Meeting.

### Agenda:

- To read and confirm the Minutes of the previous meeting.
- Sports & Gym facility
- Anti-Ragging Squad.
- Laundry Service.
- Internet Connections.
- Permission for Hostel Students
- Feedback



Principal

### Cc to:

- |                            |   |           |
|----------------------------|---|-----------|
| ➤ Dr. Manjunatha           | - | Chairman, |
| ➤ Shri. H. N. Suryaprakash | - | Member    |
| ➤ Dr. Anandhi.R.J          | - | Member    |
| ➤ Ms. Shanthi              | - | Member    |
| ➤ Mr. Yogitha              | - | Member    |
| ➤ Ms. Aruna Machani        | - | Convener  |



# NEW HORIZON COLLEGE OF ENGINEERING

## Minutes of the Meeting of Hostel Students Welfare Committee (girls)

Minutes of the Meeting of Hostel Students Welfare Committee (girls) held on 24<sup>th</sup> February 2023 at 1.00 p.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

- |   |   |                 |
|---|---|-----------------|
| 1. <b>Dr. Manjunatha</b><br>Principal, NHCE           | - | <b>Chairman</b> |
| 2. <b>Shri. H. N. Suryaprakash</b><br>Registrar, NHCE | - | <b>Member</b>   |
| 3. <b>Dr. Anandhi.R.J</b><br>Dean Academics & HOD ISE | - | <b>Member</b>   |
| 4. <b>Ms. Shanthi</b><br>Senior Warden                | - | <b>Member</b>   |
| 5. <b>Ms. Yogitha</b><br>Junior Warden                | - | <b>Member</b>   |
| 6. <b>Ms. Aruna Machani</b><br>Director – Admission   | - | <b>Convener</b> |

### Agenda:

- To read and confirm the Minutes of the previous meeting.
- Sports & Gym facility
- Anti-Ragging Squad.
- Laundry Service.
- Internet Connections.
- Permission for Hostel Students
- Feedback



At the outset of the meeting, the Convener, Ms. **Aruna Machani** welcomed the Hon'ble Chairman and members of the Hostel Student Welfare Committee. The Convener presented the agenda of the meeting to all the members with the permission of Chairman, the proceeding of Hostel Student Welfare Committee started.

➤ **To read and recorded the Minutes of the previous meeting.**

The previous minutes of the meeting were presented before the committee and it was read and recorded.

➤ **Sports and Gym facilities**

The Committee Members addressed the student's need for both indoor and outdoor sports and gym facilities it was decided and authorized purchase officer to buy some indoor games and requested the physical education director to keep the gym and outdoor facilities open for hostel students' use. Further, it is brought to the notice of the Members that the existing gym will be shifted to the Sardar Vallabhai Patel Block with all the modern gym equipment.

➤ **Anti-Ragging Squad:**

The Committee members unanimously agreed to formulate Anti-Ragging Squad to monitor ragging within the Hostels. Undertaking letters are to be registered in the UGC website and the same has to be conveyed to the students as per Government directions. It was also suggested by the Members to bring awareness among the Students about the preventive measures initiated by the Institution with regard to Ragging activities.

➤ **Laundry Service:**

The Hostel Students brought to the notice of the Committee their laundry problems which were placed in the Committee meeting and discussed in detail. Hence, the Sr. Exe. Director informed the Members that they have already finalized the vendor for Laundry and the MOU will be signed shortly. Further, Convener informed to the Members that already the laundry facility is already provided to students.



➤ **Internet Connections**

In the Committee meeting problem of Internet Connection, the Hostel students were facing was discussed in detail. It was decided to change the service provider of Internet connection with improved bandwidth, faster connection and connectivity.

➤ **Permission for Hostel Students**

It was informed to the Members that the request of students with the right to in and out timings for Boys Hostel have been met by changing the existing in time from 9.00 p.m. to 10.00 p.m.

➤ **Feedback**

The Members reviewed on daily Warden's report, food report & weekly reports on all other facilities available in the Hostel.

The meeting concluded with a Vote of thanks by the Convener


  
Chairman

  
Convener



## NEW HORIZON COLLEGE OF ENGINEERING

Meeting of Hostel Students Welfare Committee (girls) was held 24<sup>th</sup> Feb 2023 at 1.00 p.m in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

Sl. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	
2	Shri. H. N. Suryaprakash	Member	
3	Dr. Anandhi R J	Member	
4	Mr. Shanthi	Member	
5	Mr. Yogitha	Member	
6	Ms. Aruna Machani	Convener	



# NEW HORIZON COLLEGE OF ENGINEERING

Ref No 103/2022-23/NHCE /HWC (G)

1<sup>st</sup> Sept 2022

## CIRCULAR

The Meeting of Hostel Students Welfare Committee (girls) is convened on 10th Sept 2022 at 2.00 p.m in Conference Hall- Chhatrapati Shivaji Block. All the Members are requested to be present for the Meeting.

### Agenda:

- Menu of the food to be served for Hostel Students
- Out sourcing of Kitchen to outsiders for serving food to Hostel Students
- Students Complaint & Feedback
- Warden's Report & Feedback

  
Principal

### Cc to:

- |                            |   |           |
|----------------------------|---|-----------|
| ➤ Dr. Manjunatha           | - | Chairman, |
| ➤ Shri. H. N. Suryaprakash | - | Member    |
| ➤ Dr. Anandhi.R.J          | - | Member    |
| ➤ Ms. Shanthi              | - | Member    |
| ➤ Mr. Yogitha              | - | Member    |
| ➤ Ms. Aruna Machani        | - | Convener  |



# **NEW HORIZON COLLEGE OF ENGINEERING**

## **Minutes of the Meeting of Hostel Students Welfare Committee (girls)**

Minutes of the Meeting of Hostel Students Welfare Committee (girls) was held on 10<sup>th</sup> Sept 2022 at 2.00 p.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

- |   |   |                 |
|---|---|-----------------|
| 1. <b>Dr. Manjunatha</b><br>Principal, NHCE           | - | <b>Chairman</b> |
| 2. <b>Shri. H. N. Suryaprakash</b><br>Registrar, NHCE | - | <b>Member</b>   |
| 3. <b>Dr. Anandhi.R.J</b><br>Dean Academics & HOD ISE | - | <b>Member</b>   |
| 4. <b>Ms. Shanthi</b><br>Senior Warden                | - | <b>Member</b>   |
| 5. <b>Ms. Yogitha</b><br>Junior Warden                | - | <b>Member</b>   |
| 6. <b>Ms. Aruna Machani</b><br>Director – Admission   | - | <b>Convener</b> |

Agenda discussed were as follows:

- Menu of the food to be served for Hostel Students
- Out sourcing of Kitchen to outsiders for serving food to Hostel Students
- Students Complaint & Feedback
- Warden's Report & Feedback



At the outset of the meeting, **Ms. Aruna Machani, Convener**, welcomed the Honorable Chairman and the members of the Committee Convener and also informed all the members about the agenda of the meeting with the permission of the Chairman of the proceeding of Hostel Student Welfare Committee started.

**1. Menu of the food to be served for Hostel Students:**

After considerable discussion among the members it was decided to have uniform food menu to all the hostels within the campus. The menu for all the seven days in a week being different has considerable scope of Non-Vegetarian food. The food menu for each month has to be decided by the mess in advance.

**2. Outsourcing of Kitchen to outsiders for serving food to Hostel Students:**

The members were unanimous in continuing outsourcing of kitchen to outsiders under direct supervision of the Committee & Management.

**3. Students Complaint & Feedback:**

The members wanted students to give their feedback & complaint with regard to all the facilities within the Hostel including food weekly.

**4. Warden's Report & Feedback:**

The Members insisted on daily Warden's report with regard to food & weekly reports on all other facilities available in the Hostel.

Meeting concluded with Vote of thanks by **Convener**




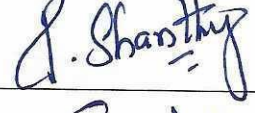

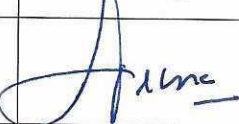
  
Chairman

  
Convener



## NEW HORIZON COLLEGE OF ENGINEERING

Meeting of Hostel Students Welfare Committee (girls) was held on 10th Sept 2022 at 2.00 p.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

Sl. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	
2	Shri. H. N. Suryaprakash	Member	
3	Dr. Anandhi R J	Member	
4	Mr. Shanthi	Member	
5	Mr. Yogitha	Member	
6	Ms. Aruna Machani	Convener	



# NEW HORIZON COLLEGE OF ENGINEERING

Ref No. 81/21-22/NHCE/HWC (G)

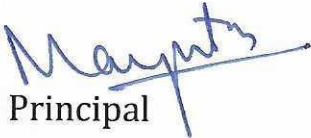
Dated: 22<sup>nd</sup> February 2022

## CIRCULAR

The Meeting of Hostel Students Welfare Committee (girls) is convened on 28<sup>th</sup> February 2022 at 3.00 p.m in Conference Hall- Chhatrapati Shivaji Block. All the Members are requested to be present for the Meeting.

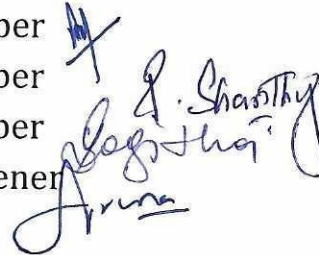
### Agenda:

- To read and confirm the Minutes of the previous meeting.
- Menu of the food to be served for Hostel Students.
- Anti-Ragging Committee.
- Addressing the issue of Book availability from Library.
- Allotment of Room.
- Laundry Service.
- Internet Connections.

  
Principal

### Cc to:

- |                             |   |           |
|-----------------------------|---|-----------|
| 1. Dr. Manjunatha           | - | Chairman, |
| 2. Shri. H. N. Suryaprakash | - | Member    |
| 3. Dr. Anandhi.R.J          | - | Member    |
| 4. Ms. Shanthi              | - | Member    |
| 5. Mr. Yogitha              | - | Member    |
| 6. Ms. Aruna Machani        | - | Convener  |





# **NEW HORIZON COLLEGE OF ENGINEERING**

## **Minutes of the Meeting of Hostel Students Welfare Committee (girls)**

Minutes of the Meeting of Hostel Students Welfare Committee (girls) held on 28<sup>th</sup> Feb 2022 at 3.00 p.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

- |   |   |                 |
|---|---|-----------------|
| 1. <b>Dr. Manjunatha</b><br>Principal, NHCE           | - | <b>Chairman</b> |
| 2. <b>Shri. H. N. Suryaprakash</b><br>Registrar, NHCE | - | <b>Member</b>   |
| 3. <b>Dr. Anandhi.R.J</b><br>Dean Academics & HOD ISE | - | <b>Member</b>   |
| 4. <b>Ms. Shanthi</b><br>Senior Warden                | - | <b>Member</b>   |
| 5. <b>Ms. Yogitha</b><br>Junior Warden                | - | <b>Member</b>   |
| 6. <b>Ms. Aruna Machani</b><br>HOD – Admission        | - | <b>Convener</b> |

### **Agenda:**

- To read and confirm the Minutes of the previous meeting.
- Menu of the food to be served for Hostel Students.
- Anti-Ragging Committee.
- Addressing the issue of Book availability from Library.
- Allotment of Room.
- Laundry Service.
- Internet Connections



At the start of the meeting, the Convener, Ms. Aruna Machani welcomed Honorable Chairman and members of the Hostel Student Welfare Committee. The Convener presented the agenda of the meeting to all the members with the permission of Chairman, the proceeding of Hostel Student Welfare Committee started.

**1. To read and confirm the Minutes of the previous meeting.**

The Committee Members confirmed Minutes of the previous Meeting and were happy with the progress made except for a few areas.

**2. Menu of the food to be served for Hostel Students:**

The Members of the Committee decided to let the Hostel Students decide the Menu of their choice and let the Committee know through their respective Wardens. Uniform food menu of Vegetarian and Non-Vegetarian, North and South Indian Food had to be given equal importance. No Non – Vegetarian Food to be served in the Campus on Tuesdays.

**3. Anti-Ragging Committee:**

The Committee members unanimously agreed to formulate Anti-Ragging Committee to monitor ragging with the Hostels. Undertaking letters are to be signed by all the Hostel Students as per State Government directions. It was also suggested to bring among the Hostel Students preventive measures the Institution has undertaken with regard to Ragging activities.

**4. Addressing the issue of Book availability from Library :**

Based on the discussion in the Committee the issue at hand was solved by instructing the Library for increasing E-book facility for Hostel Students who could refer to books and periodicals from the comforts of their Hostel Room.



5. **Allotment of Room:**

The Committee members appointed Ms. Padma from the Accounts Department to allot rooms to Hostel Students based on their choice as Hostel contains single, double & triple sharing occupancy. The Committee welcomed the New Hostel Students & was given general instruction regarding discipline & behavior.

6. **Laundry Service:**

The Hostel Students brought to the notice of the Committee their laundry problems which were placed in the Committee meeting and discussed in detail. The Committee decided to purchase coin operated washing machine and requested Sr. Exe. Director Accounts and Finance to call for Quotations for the same.

7. **Internet Connections**

In the Committee meeting problem of Internet Connection, the Hostel students were facing was discussed in detail. It was decided to change the service provider of Internet connection with improved bandwidth, faster connection and connectivity.

Meeting concluded with Vote of thanks by Convener

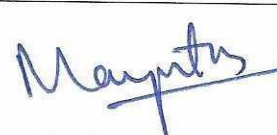
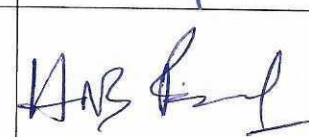

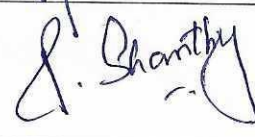

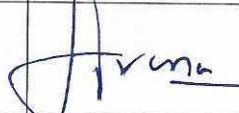
  
Chairman

  
Convener



## NEW HORIZON COLLEGE OF ENGINEERING

Meeting of Hostel Students Welfare Committee (girls) was held on 28<sup>th</sup> February 2022 at 3.00 p.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

Sl. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	
2	Shri. H. N. Suryaprakash	Member	
3	Dr. Anandhi R J	Member	
4	Mr. Shanthi	Member	
5	Mr. Yogitha	Member	
6	Ms. Aruna Machani	Convener	




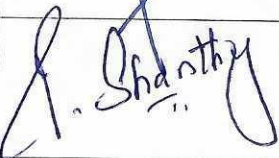

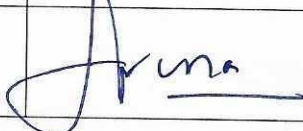


# NEW HORIZON COLLEGE OF ENGINEERING

## THE HOSTEL WELFARE COMMITTEE (GIRLS)

MEMBERS WERE RECONSTITUTED ON 14<sup>TH</sup> FEBRUARY 2022

FOR THE YEAR 2022

Sl. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	
2	Shri. H. N. Suryaprakash	Member	
3	Dr. Anandhi R J	Member	
4	Mr. Shanthi	Member	
5	Mr. Yogitha	Member	
6	Ms. Aruna Machani	Convener	



# NEW HORIZON COLLEGE OF ENGINEERING

Ref No 101/21-22/NHCE /HWC (G)

Dated: 24<sup>th</sup> Sept 2021

## CIRCULAR

The Meeting of Hostel Students Welfare Committee (girls) is convened on 29<sup>th</sup> Sept 2021 at 12.00 p.m in Conference Hall- **Chhatrapati Shivaji** Block. All the Members are requested to be present for the Meeting.



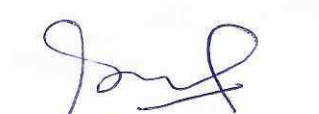

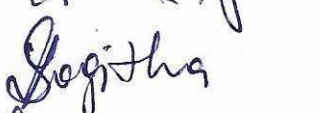

### Agenda:

- Allotment of Room
- Covid-19 Vaccination Certificate
- Menu of the food to be served for Hostel Students
- Laundry Service
- Medical Insurance and checkup

  
Principal

### Cc to:

- |   |   |          |
|---|---|----------|
| 1. Dr. Manjunatha<br>Principal, NHCE                              | - | Chairman |
| 2. Shri. H. N. Suryaprakash<br>Registrar, NHCE                    | - | Member   |
| 3. Dr. Amarjeet Singh<br>Prof. & Dean Academics                   | - | Member   |
| 4. Ms. Shanthi<br>Senior Warden                                   | - | Member   |
| 5. Ms. Yogita<br>Junior Warden                                    | - | Member   |
| 6. Ms. Aruna Machani<br>Director-Admissions, Branding & Marketing | - | Convener |



# **NEW HORIZON COLLEGE OF ENGINEERING**

## **Minutes of the Meeting of Hostel Students Welfare Committee (girls)**

Minutes of the Meeting of Hostel Students Welfare Committee (girls) was held on 29<sup>th</sup> Sept 2021 at 12:00.p.m in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

- |  |   |                 |
|--|---|-----------------|
| 1. <b>Dr. Manjunatha</b><br>Principal, NHCE                              | - | <b>Chairman</b> |
| 2. <b>Shri. H. N. Suryaprakash</b><br>Registrar, NHCE                    | - | <b>Member</b>   |
| 3. <b>Dr. Amarjeet Singh</b><br>Prof. & Dean Academics                   | - | <b>Member</b>   |
| 4. <b>Ms. Shanthy</b><br>Senior Warden                                   | - | <b>Member</b>   |
| 5. <b>Ms. Yogita</b><br>Junior Warden                                    | - | <b>Member</b>   |
| 6. <b>Ms. Aruna Machani</b><br>Director-Admissions, Branding & Marketing | - | <b>Convener</b> |

### **Agenda discussed in the meeting was as follows:**

- Allotment of Room
- Covid-19 Vaccination Certificate
- Menu of the food to be served for Hostel Students
- Laundry Service
- Medical Insurance and checkup



At the outset of the meeting, Convener Ms. Aruna welcomed Honorable Chairman and members of the Hostel Student Welfare Committee(girls) and presented the agenda of the meeting and the same was discussed in detail as below:

**1. Allotment of Room:**

The Committee members appointed Ms. Padma from the Accounts Department to allot rooms to Hostel Students based on their choice as Hostel contain single, double & triple sharing occupancy. The Committee welcomed the New Hostel Students & was given general instruction regarding discipline & behavior.

**2. Covid-19 Vaccination Certificate**

The Committee Members instructed the Convener to make sure that all the students are been compulsory Vaccinated and also to take The Committee wanted to conduct Medical Awareness Program about the COVID-19, and also the members discussed about the preventive measures to be taken in the Hostel premises and also to make strict rules and regulation for the students to be followed in the Hostel.

**3. Menu of the food to be served for Hostel Students:**

The Members of the Committee decided to let the Hostel Students to decide the Menu of their choice and let the Committee know through their respective Wardens. Uniform food menu of Vegetarian and Non-Vegetarian, North and South Indian Food had to be given equal importance. No Non – Vegetarian Food to be served in the Campus on Tuesdays.



**4. Laundry Service:**

The Members of the Committee instructed to reopen the laundry service a subsidized rate not only to help the Hostel Students but also to save water and energy.

**5. Medical Insurance and checkups:**

The Committee decided to introduce Medical Insurance for all the Hostel Students to cover their Medical necessities.

Meeting concluded with a Vote of thanks by the convener

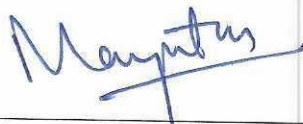

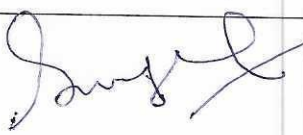


  
**Chairman**

  
**Convener**



# NEW HORIZON COLLEGE OF ENGINEERING

Meeting of Hostel Students Welfare Committee (girls) was held 29<sup>th</sup> Sept 2021 at 12.00 p.m in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

Sl. No.	Name	Designation	Signature
1	Dr. Manjunatha Principal, NHCE	Chairman	
2.	Shri. H. N. Suryaprakash Registrar, NHCE	Member	
3	Dr. Amarjeet Singh Prof. & Dean Academics	Member	
4	Ms. Shanthi Sr. Warden	Member	
5	Ms. Yogita Jr. Warden	Member	
6	Ms. Aruna Director-Admissions, Branding & Marketing	Convener	