

# NEW HORIZON EDUCATIONAL INSTITUTION

## ALUMNI ASSOCIATION

### Minutes of Meeting

Date: 10.04.2023

Time: 3:30 PM

Venue: Virtual

Meeting Link: <https://meet.google.com/qkc-rgdt-awy>

#### Members Present:

Dr. Anitha S Rai, Ms. Brindha, Ms. Vasanthi S R, Ms. Anjali V Chandergi.

#### Agenda :

1. Alumni Activities Calendar
2. Promotion of events on social media and Alma shine Alumni portal
3. Registration of outgoing Students on the portal
4. Alumni digital ID card

The meeting commenced with Dr. Anitha S Rai by welcoming all the NHEI Alumni Coordinators. Mentioning the agenda of the meeting and discussion about the agenda is as follows:

#### 1. Alumni Activities Calendar

- The Director informed all the Alumni Coordinators to Plan their event calendar for the year. Following alumni activities may be conducted regularly. Activities like Alumni Meet, Alumni Talk (Online or Offline), Workshop, Motivational talk, Social Awareness Activities (Visit to NGO, Orphanage/Old age home, plantation, Visit to government schools and educating them about hygiene/Health/Technology, etc) One day camp/Relive school days or college days, etc.,

## **2. Promotion of events on social media and Almashine Alumni portal**

- She has suggested plan all the events well in advance, so that it can reach the maximum number of Alumni. Every event should have a poster with event details and the same to be posted on social media and Alumni portal minimum one month in advance. And reminder messages will also be posted on the alumni whatsapp groups.
- Google form for the registration to be created and should be sent along with a poster to all the Alumni
- Event posters should be shared on the Institution Alumni Teacher whatsapp group.

## **3. Registration of outgoing Students**

- All the outgoing students compulsorily have to enter all the required details along with their photo on the Alumni portal.
- Requested Teacher coordinator to authenticate and approve the students ' profile within 24 hrs on Alumni portal. In the case of incomplete information, same be reported to the students by sending a message.

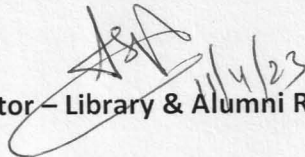
## **4. Alumni Digital ID card**

- After graduation, alumni can apply for the Alumni digital Id card.
- The Teacher coordinator should verify the details/photo and approve the digital Id card within 24 hrs.

## **5. Other information**

- She has informed the teacher coordinators to bring previous batches of Alumni to register on the portal.
- She also informed teachers that in case any kind of support would be extended by her at any time.

At the end the Director thanked everyone for making their time and attending the meeting

  
Director – Library & Alumni Relations

# NEW HORIZON EDUCATIONAL INSTITUTION

## ALUMNI ASSOCIATION

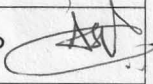
### Minutes of Meeting

Date: 10.04.2023

Time: 3:30 PM

Venue: Virtual

### Attendance Sheet

Sl. No.	Names	Institution	Signature
1	Dr. Anitha S Rai – Director	NHEI	P 
2	Ms. Eshwari B	NHCM	A
3	Ms. Brindha	NHCK	P
4	Ms. Shilpa Mohan	NHPU	A
5	Ms. Vasanthi S R	NHPS	P
6	Ms. Anjali V Chandergi	NHG	P



# NEW HORIZON COLLEGE OF ENGINEERING

## ALUMNI ASSOCIATION COMMITTEE 2022

### Minutes of Meeting

Date: 07.01.2023

Time: 03:30 PM

Venue: Virtual

Meeting Link : <https://meet.google.com/vqv-zmca-hyu>

#### Members Present:

Dr. Anitha S Rai, Mr. Chethan R, Mr. Achal, Mr. D N Pradeep, Mr. Kuwar Saurya Keshav, Mr. Hemanth, Mr. Abhishek

#### Agenda:

1. Alumni Meet
2. Job Mela
3. Revelation
4. Motivational Talks / Alumni Talks
5. Entrepreneurs Meet
6. Social Awareness Activities

The meeting commenced with Dr. Anitha S Rai by welcoming all the Alumni Association Committee Members. Mentioning the agenda of the meeting and discussion about the agenda is as follows

#### 1. Alumni Meet

- The Dean asked committee members to give suggestions for conducting the Alumni Meet this year.
- The Alumni Meet 2023 will be conducted in the month of March 2023.

- Alumni Association planning to have in the resort, to which all the committee members agreed and suggested for collecting Rs.199/- as a registration fee from Alumni.
- Alumni can bring their family members by paying the actual cost .

## **2. Job Mela**

- Committee members discussed conducting Job Mela, previous year Alumni could not fetch good companies due to a shortage of time, so committee members decided to plan the event well in advance. And this year we need to focus on
  - Preparing Google form
  - Identifying Companies
  - Finding profile expectations from Companies
  - Hiring Process
  - Online Marketing
  - Reeling Companies
  - Registration Process etc.,

## **3. Revelation**

- Dean asked committee members to suggest conducting the Revelation as a Cultural Competition or need to change the pattern of the event and Committee Members decided to conduct another meeting to discuss about Revelation.

## **4.Motivation Talk / Alumni Talk**

- Dean asked committee members to refer some motivational speakers to deliver the Alumni Talk, Guest Lecture or Motivation talk to students.

## **5.Entrepreneurs Meet**

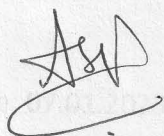
- Committee members suggested conducting an Alumni Recognition Meet instead of an Entrepreneur Meet. Presenting Special Recognition Awards or banquet dinner to Alumni entrepreneurs who have achieved success in the business field and are working in Indian defense, Civil Service, etc.,.

## **6.Social Awareness Activities**

- Alumni Association has to conduct 2 or 3 Social awareness activities in a year, so committee members suggested visiting NGO, Sparsha Trust or any Government School or sapling plantation, etc.,.

The Dean informed all the Committee Members to prepare the Activities Report of the Alumni Association in the month of December 2023.

At the end, Dean thanked everyone for making up their time and attending the meeting and giving valuable suggestions.



Dean – Library & Alumni Relations

Meeting Link: <https://www.zoom.us/j/92311555794>

### Attendance Sheet

Sl. No.	Name	Description	Signature
1	Mr. Chetan P.	President	Present
2	Mr. Asad Shariff	Vice President	Absent
3	Mr. B. Achar	Secretary	Present
4	Mr. D.N. Dhadke	Treasurer	Present
5	Mr. Kumar Saurya Keshav	Board Member	Present
6	Mr. Hemant Kumar P. P.	Board Member	Present
7	Mr. Kishan K. Shetty	Board Member	Absent
8	Mr. Ashish K.	Board Member	Present
9	Dr. Anitha S. Bai	Member Secretary	Present



# NEW HORIZON COLLEGE OF ENGINEERING

## ALUMNI ASSOCIATION COMMITTEE 2022

### Minutes of Meeting

Date: 07.01.2023

Time: 03:30 PM

Venue: Virtual

Meeting Link : <https://meet.google.com/vqv-zmca-hyu>

### Attendance Sheet

Sl. No.	Names	Designation	Signature
1	Mr. Chethan R	President	Present
2	Mr. Asad Shariff	Vice President	Absent
3	Mr. B Achal	Secretary	Present
4	Mr. D N Pradeep	Treasurer	Present
5	Mr. Kuwar Saurya Keshav	Board Member	Present
6	Mr. Hemanth Kumar R P	Board Member	Present
7	Mr. Kushagra Sheety	Board Member	Absent
8	Mr. Abhishek	Board Member	Present
9	Dr. Anitha S Rai	Member Secretary	Present

- The Dean asked committee members to give suggestions for conducting the Alumni Meet this year.
- The Alumni Meet 2023 will be conducted in the month of March 2023.

# NEW HORIZON COLLEGE OF ENGINEERING

## ALUMNI ASSOCIATION

### Minutes of Meeting

Date: 05.01.2023

Time: 3:30 PM

Venue: Video Conference Room

#### Members Present:

Dr. Anitha S Rai, Prof. Manjesh B C, Prof. Swatti Jha, Prof. Soja Rani S, Prof. Ishani Mishra, Prof. Gunapriya, Prof. Krishnaveni, Prof. Sheshu

#### Agenda:

1. Alumni Talk
2. Alumni Webpage Updation
3. Alumni Meet
4. Sponsorship for Alumni Activities
5. Alumni Involvement for Social Activities / College Activities NIRF
6. Alumni Talk / Expert talk Posters
7. GP Programs

The meeting commenced with Dr. Anitha S Rai by welcoming all the Alumni Coordinators. Mentioning the agenda of the meeting and discussion of the agenda is as follows:

#### Agenda 1: Alumni Talk / Expert Talk

- A Minimum 2 Alumni Talks have to be conducted every semester by the departments. The department those who have not completed, has to conduct the talk on or before 31st January 2023. And she suggested conducting alumni talks regularly.



Alumni talk conducted for the year 2022-23 Odd semester (As on 5th Jan 2023)

AUT – Nil

CS – 03

EC – 03

EE – 02

IS – 04

CV – Nil(Planned for 2 talks)

ME – 01(Planned for 2more)

MBA – 02

MCA – Nil(Planned for 3 talks)

#### **Agenda 2: Alumni Webpage Update**

- All the Alumni Talk, Expert Talk, Motivation talks or guest lectures delivered to the students have to be updated under the respective department tab "Activities→Alumni Talk"

#### **Agenda 3: Alumni Meet**

- The Dean asked members to give suggestions for conducting the Alumni Meet this year. The Alumni Meet will be conducted in the month of March 2023. Alumni Association planning to have in the resort, to which all the coordinators agreed. Alumni can bring their family members by paying the actual cost per member.

#### **Agenda 4: Sponsorship for Alumni Activities**

- The Dean informed all the members that, department can approach alumni to contribute department activities in the form of cash rewards to the winners.

#### **Agenda 5: Alumni Involvement for Social Activities / College Activities**

- All the coordinators informed that Alumni have been involved in many department activities like BOS, Udaan, Tech horizon, Mini Project review, Project exhibition, Guest talk, Sargam, NAAC, NBA, etc.

#### **Agenda 6: NIRF / Higher education details (admission letter or ID card)**

- Higher education details to be collected on time from Alumni who are pursuing their higher education abroad, like their ID card, LOR, University Admission details etc., which helps in the NAAC Peer team visit & NIRF purpose.

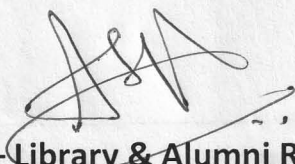
#### Agenda 7: Alumni Talk / Expert Talk Posters

- Alumni teacher coordinators are required to post Alumni Talk posters on 2023 Alumni Staff Co-ord whatsapp group. HoDs are requested to post the same on NHCE Academic group.

#### Agenda 8: GP Programs

- In case Alumni send any proposal for our GP program, the Alumni teacher coordinator requested to go through the proposal and recommend it to the HoD if it is worth having for the department. New Horizon College of Engineering wishes to encourage Alumni in their business perspective.

The Dean thanked everyone for their time and attending the meeting.



Dean – Library & Alumni Relations

Attendance Sheet		Signature
1	Dr. Aruna S. Patil - Dean	
2	Prof. Manoj K. S.	
3	Prof. Suresh Kumar S.	
4	Prof. Krishnaveni - HOD	
5	Prof. Saja Rani S. - CSE	
6	Prof. Sathya - CV	
7	Prof. Anuj Saju - MCA	
8	Prof. Ishani Mishra - FC	
9	Prof. Sagar - MBA	

## NEW HORIZON COLLEGE OF ENGINEERING

## ALUMNI ASSOCIATION

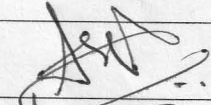
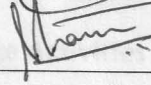
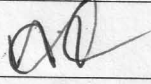
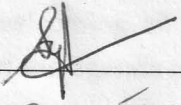
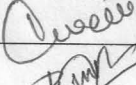
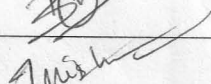
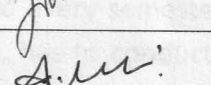
## Minutes of Meeting

Date: 05.01.2023

Time: 3:30 PM

Venue: Video Conference Room

## Attendance Sheet

Sl. No.	Names	Signature
1	Dr. Anitha S Rai – Dean	
2	Prof. Manjesh B C - ME	
3	Prof. Jayasheel Kumar K A – AUT	ABSENT
4	Prof. Krishnaveni – ISE	
5	Prof. Soja Rani S – CSE	
6	Prof. Swetti Jha – CV	
7	Prof. Binju Saju – MCA	
8	Prof. Ishani Mishra – EC	
9	Prof. Shashu – MBA	