

# NEW HORIZON COLLEGE OF ENGINEERING, BENGALURU

Autonomous College, Affiliated to VTU, Accredited by NAAC with 'A' Grade  
& NBA

## NEWSLETTER COMMITTEE

### Minutes of Meeting

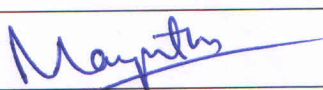

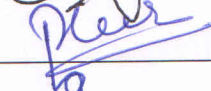
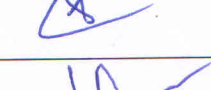

Venue : Conference Hall, Chatrapati Shivaji  
Block

Date : 01.08.2022

Time : 2:30pm

The Member Secretary welcomed the members and requested the Chairman to address the gathering and put forward his thoughts on the Agenda of the meeting. The Principal stressed the importance of our college magazine. He said that this is one document which showcases all the activities in the college and therefore should be improved year on year for the benefit of all the stakeholders. Suggestions were also taken from the members to see how the newsletter can be bettered every year.

The following members attended the meeting

Sl.No.	Name	Designation	Signature
1	Dr. Manjunatha	Principal	
2	Mr. Geluvaraj B	Assistant Professor	
3	Dr. Priyameet Kaur Keer	Associate Professor	
4	Dr. T. A. Sudharshan	Senior Assistant Professor	
5	Dr. K.G. Madhwaraj	Professor	

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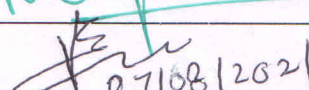
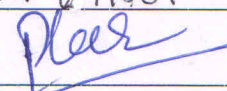


Date : 04.08.2021

Time : 3:00 pm

The Member Secretary welcomed the members and requested the Chairman to address the gathering and put forward his thoughts on the Agenda of the meeting.

The Principal reiterated the importance of our college magazine and stated that this should become more readable in a simple manner to everyone. Suggestions were also taken from the members to see how the newsletter can be bettered every semester. The Principal also stated that the new design of the newsletter was nice and that he was getting this feedback from some stakeholders.

The following members attended the meeting

Sl.No.	Name	Designation	Signature
1	Dr. Manjunatha	Principal	
2	Dr. Vaishali M. Deshmukh	Associate Professor	 07/08/2021
3	Dr. Priyameet Kaur Keer	Associate Professor	
4	Mr. T. A. Sudharshan	Senior Assistant Professor	
5	Dr. K.G. Madhwaraj	Professor	

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**Minutes of Meeting**

**Venue : Conference Hall, Chatrapati Shivaji Block**

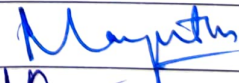

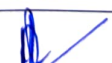

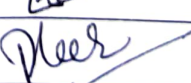
**Date : 12.12.2020**

**Time : 3:00 pm**

The Member Secretary welcomed the members and requested the Chairman to address the gathering and put forward his thoughts on the Agenda of the meeting.

The Principal started the discussion by highlighting the importance of the newsletter "NH Bytes". There was active discussion on how to make our college newsletter in a more effective way. He said that the stakeholders are very much interested in knowing what is actually happening in the college on a day-to-day basis. The Principal suggested that a new design for the newsletter would also look good. He wanted Dr. K.G. Madhwaraj, Member Secretary to get in touch with the Head of Marketing and Branding to come out with a new design for the newsletter.

The following members attended the meeting

Sl.No.	Name of the Person	Designation	Signature
1	Dr. Manjunatha	Principal	
2	Dr. K.G. Madhwaraj	Professor	
3	Ms. Deepthi Rai	Senior Assistant Professor	
4	Mr. T.A. Sudharshan	Senior Assistant Professor	
5	Dr. Priyameet Kaur Keer	Associate Professor	



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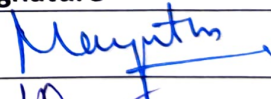

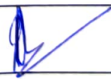


**Date : 11.06.2020**

**Time : 4:00 pm**

The Member Secretary welcomed the members and requested the Chairman to address the gathering and discuss on the proposed Agenda of the meeting.

The Principal stated that the COVID-19 pandemic has caused serious problems in the academic curriculum. He said that since most of the activities are conducted online, care should be taken to post the right proper content in the newsletter. He also said that he got some positive feedback from some parents regarding the newsletter.

The following members attended the meeting

Sl.No.	Name of the Person	Designation	Signature
1	Dr. Manjunatha	Principal	
2	Dr. K.G. Madhwaraj	Professor	
3	Ms. Deepthi Rai	Senior Assistant Professor	
4	Mr. T.A. Sudharshan	Senior Assistant Professor	
5	Mr. A. Sheshu	Senior Assistant Professor	

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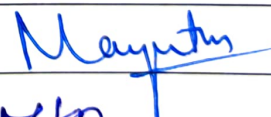
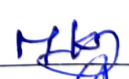


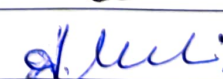
**Date : 15.05.2019**

**Time : 3:00 pm**

The Member Secretary welcomed the members and requested the Honorable Chairman to address the gathering and discuss the points on the Agenda.

The Principal welcomed all the members and thanked all of them for contributing towards the college newsletter for the academic year 2018-19. He urged all the members to effectively contribute to this newsletter in the future too. A few members had some queries on the newsletter. With the permission of the Chairman, Dr. S. Mohan Kumar clarified all their queries.

The following members attended the meeting

Sl.No.	Name of the Person	Designation	Signature
1	Dr. Manjunatha	Principal	
2	Dr. S. Mohan Kumar	Associate Professor	
3	Ms. S. Soja Rani	Senior Assistant Professor	
4	Mr. T.A. Sudharshan	Assistant Professor	
5	Mr. A. Sheshu	Senior Assistant Professor	

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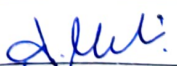
**Date : 02.02.2018**

**Time : 3:00 pm**

The Member Secretary welcomed the members and requested the Chairman to address the gathering and put forward his thoughts on the Agenda of the meeting.

The Principal started the discussion by asking the members if any queries were there in the newsletter of the college. Dr. S. Mohan Kumar said that a few departments were sending the activities of the department with some delay. This creates issues and the uploading of the newsletter for a typical month gets delayed further. The Principal advised the members to kindly stick to their time by giving the content within the 30<sup>th</sup> of every month. He also advised Dr. S. Mohan Kumar to inform this to all the departments so that the newsletter can be prepared and uploaded on time every month.

The following members attended the meeting

Sl.No.	Name of the Person	Designation	Signature
1	Dr. Manjunatha	Principal	
2	Dr. S. Mohan Kumar	Associate Professor	
3	Ms. S. Soja Rani	Senior Assistant Professor	
4	Mr. Sudharshan T A	Assistant Professor	
5	Mr. Sheshu A	Senior Assistant Professor	

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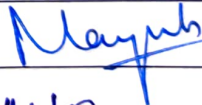



**Date : 07.08.2017**

**Time : 4:00 pm**

The Member Secretary welcomed the members and requested the Chairman to address the gathering and put forward his thoughts on the Agenda of the meeting.

The Principal took the opportunity to welcome the members for the fresh start of the academic year 2017-18. He said that the departments were doing a good job and wanted new developments to be done in the newsletter so that it becomes effective and standardized. There were some fruitful discussions on improving the newsletter quality and the meeting got ended at 4.40 p.m.

The following members attended the meeting

Sl.No.	Name of the Person	Designation	Signature
1	Dr. Manjunatha	Principal	
2	Dr. S. Mohan Kumar	Associate Professor	
3	Mr. A. Sheshu	Senior Assistant Professor	- Absent -
4	Mr. T.A. Sudharshan	Senior Assistant Professor	
5	Ms. S. Soja Rani	Senior Assistant Professor	



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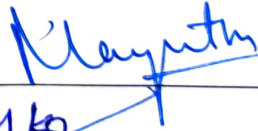




**Date : 03.01.2017**

**Time : 4:00 pm**

The Member Secretary welcomed the members and requested the Chairman to address the gathering and discuss on the possible points on the Agenda for today.

The Principal invited thoughts from the committee member regarding the functioning of the newsletter. He asked the members to give some positive thoughts in going ahead with the newsletter. Mr. Sudarshan asked Dr. S. Mohan Kumar to kindly put a message in the group or email as an alert every month for sending the departmental activities to the newsletter. Dr. Mohan Kumar said that this is a regular process and everyone should start organizing their department content from the 26<sup>th</sup> of every month and positively send the updated contents as two folders, one folder containing the description and the other folder containing the images of the events.

The following members attended the meeting

Sl.No.	Name of the Person	Designation	Signature
1	Dr. Manjunatha	Principal	
2	Dr. S. Mohan Kumar	Associate Professor	
3	Dr. A.R. Sainath	Professor	
4	Mr. Sudharshan T A	Assistant Professor	
5	Ms. S. Soja Rani	Senior Assistant Professor	



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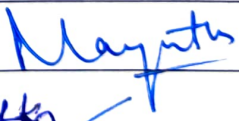


**Date : 03.05.2016**

**Time : 4:00 pm**

The Member Secretary welcomed the members and requested the Chairman to address the gathering by discussing the points on the Agenda of the meeting.

The Principal welcomed all the members to the meeting and once again reiterated the importance of the college newsletter. Dr. S. Mohan Kumar informed all the members to send one good resolution photograph for every event rather than multiple images. Since many events are conducted in the college campus, accommodating all the images for the event was becoming impossible. He told the members to kindly take care of this while sending the images in the successive months. All the members unanimously agreed to this intent and told that they would certainly take care.

The following members attended the meeting

Sl.No.	Name of the Person	Designation	Signature
1	Dr. Manjunatha	Principal	
2	Dr. S. Mohan Kumar	Associate Professor	
3	Dr. A.R. Sainath	Professor	
4	Mr. T.A. Sudharshan	Assistant Professor	- Absent -
5	Ms. S. Soja Rani	Senior Assistant Professor	

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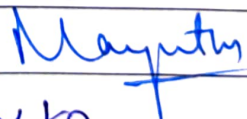




**Date : 02.01.2016**

**Time : 3:00 pm**

The Member Secretary of the Newsletter committee welcomed all the members and requested the Chairman to address the gathering.

The Principal said that the newsletter was not getting uploaded in the website of the college within the stipulated time period every month. He told Dr. S. Mohan Kumar to kindly take cognizance of this and ensure that all the departments submit the content within time every month. Dr. Mohan Kumar said that if all the department newsletter committee coordinators cooperate, then the newsletter can be published on time every month. Finally, everyone agreed that they would inform the departments about this. The Principal also stated that he will send a circular to all the Department Heads regarding this issue.

The following members attended the meeting

Sl.No.	Name of the Person	Designation	Signature
1	Dr. Manjunatha	Principal	
2	Dr. S. Mohan Kumar	Associate Professor	
3	Dr. A.R. Sainath	Professor	
4	Mr. Sudharshan T A	Assistant Professor	
5	Ms. Soja Rani S	Senior Assistant Professor	

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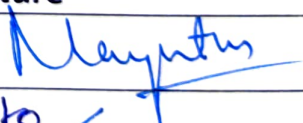



**Date : 14.12.2015**

**Time : 3:00 pm**

The Member Secretary welcomed the members and requested the Chairman to address the gathering.

The Principal welcomed all the members to the meeting. This was a regular meeting of the Newsletter committee. The importance of the newsletter was discussed in the meeting. Suggestions were also taken from the members towards the improvement of the newsletter. Dr. A.R. Sainath also mentioned that the content should be very precise and should reach the audience. All the members took this suggestion and unanimously said that they would inform their respective departments to take care of this while preparing the content for the newsletter.

The following members attended the meeting

Sl.No.	Name of the Person	Designation	Signature
1	Dr. Manjunatha	Principal	
2	Dr. S. Mohan Kumar	Associate Professor	
3	Dr. A.R. Sainath	Professor	
4	Mr. T.A. Sudharshan	Assistant Professor	
5	Ms. S. Soja Rani	Senior Assistant Professor	