NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE

Ref No: NHCE/HSTC/2022-2023/001   Date: 10.Sep.2022

MEETING NOTICE

The Hardware and Software Training Committee meeting is scheduled on 12.Sep.2022 at 3:30 p.m in the conference room. All the committee members listed below are requested to attend the same.

Agenda:

1. Hardware requirements for the forthcoming odd semester (2022-2023)
2. Software / Open source requirements to be identified for the new labs
3. Staff members (Both faculty and non-teaching) training needs
4. Any other point with permission of the chair

MEMBERS

Sl.No.	Name	Role	Signature
1	Dr. Manjunatha	Chairman	
2	Dr. Sanjeev Sharma	Member	
3	Dr. R.J. Anandhi	Member	
4	Dr. Asha. V	Member	
5	Dr. B. Rajalakshmi	Member Secretary	

This is for your information.

Principal
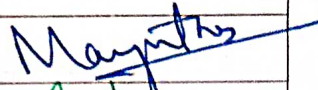
NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE
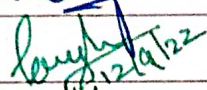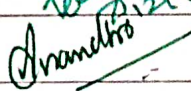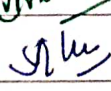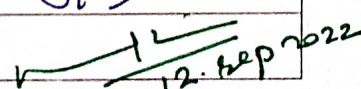
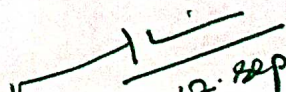## HARDWARE AND SOFTWARE TRAINING COMMITTEE

MINUTES OF MEETING

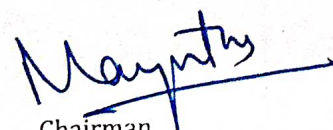| Nature of Meeting	Hardware and Software Training Committee
Date	12-Sep-2022
Time	3:30 p.m
Venue	Conference room
Agenda	1. Hardware requirements for the forthcoming odd semester (2022-2023) 2. Software / Open source requirements to be identified for the new labs 3. Staff members (Both faculty and non-teaching) training needs 4. Any other point with permission of the chair

MEMBERS PRESENT

Sl.No.	Name	Role	Signature
1	Dr. Manjunatha	Chairman	
2	Dr. Sanjeev Sharma	Member	
3	Dr. R.J. Anandhi	Member	
4	Dr. Asha. V	Member	
5	Dr. B. Rajalakshmi	Member Secretary	

1. Chairman of the committee welcomed all the members to the meeting.
2. Committee chairman informed all the members that hardware up-gradations can be done for the upcoming semester and informed everyone to submit their infrastructural proposal.
3. Discussions were done regarding software requirements and open source options.
4. It is compulsory for all the lab instructors to take up minimum one MooC course in a semester.

Member secretary thanked all the members for their suggestions and active participation.

Member secretary

(HSTC)

Chairman

(HSTC)

NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE

Ref No: NHCE/HSTC/2022-2023/002   Date: 03.Mar.2023

MEETING NOTICE

The Hardware and Software Training Committee meeting is scheduled on 06.Mar.2023 at 11:00 a.m in the conference room. All the committee members listed below are requested to attend the same.
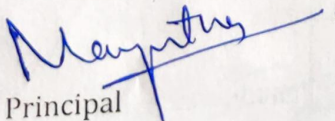
Agenda:

1. Hardware items (if any) to be procured for the even semester (2022-2023)
2. Open source requirements / software for the labs
3. Training identification for the lab instructors
4. Any other point with the permission of the chair

MEMBERS

Sl.No.	Name	Role
1	Dr. Manjunatha	Chairman
2	Dr. Sanjeev Sharma	Member
3	Dr. R.J. Anandhi	Member
4	Dr. Asha. V	Member
5	Dr. B. Rajalakshmi	Member Secretary

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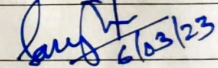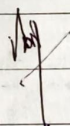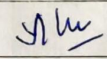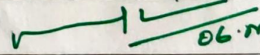
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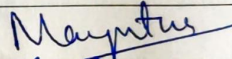
NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE

HARDWARE AND SOFTWARE TRAINING COMMITTEE

MINUTES OF MEETING

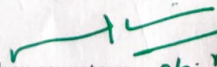| Nature of Meeting	Hardware and Software Training Committee
Date	06-Mar-2023
Time	11:00 a.m
Venue	Conference room
Agenda	1. Hardware items (if any) to be procured for the even semester (2022-2023) 2. Open source requirements / software for the labs 3. Training identification for the lab instructors 4. Any other point with the permission of the chair

MEMBERS PRESENT

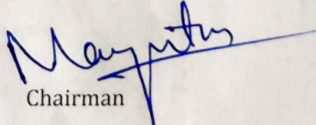| Sl.No.	Name	Role	Signature
1	Dr. Manjunatha	Chairman	
2	Dr. Sanjeev Sharma	Member	6/03/23
3	Dr. R.J. Anandhi	Member	
4	Dr. Asha. V	Member	
5	Dr. B. Rajalakshmi	Member Secretary	06.mar.23

1. Chairman of the HSTC committee welcomed all the members to the meeting.
2. Committee chairman informed all the members that, hardware components and items needed for the upcoming even semester can be procured, with prior approval.
3. Open source requirements / software required for all the labs were discussed in detail.
4. As per NHCE policy, all the lab instructors must attend one MooC course compulsorily and submit the photocopy of the certificate to the department for appraisal purposes.

Member secretary thanked all the members for their suggestions and active participation.

Member secretary 06. mar.23

Chairman

(HSTC)

(HSTC)