

## Application for Duplicate Grade Cards

**Application No:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Student Details	
Name of the Candidate (In Block letters)	
Father's Name (In Block letters)	
U.S.N.:	
Semester & Branch	
Contact Number	
Lost Certificate details	

### Documents to be Submitted

- Police Complaint
- Acknowledgement Affidavit on Stamp Paper of Rs. 20/-
- Cash Payment receipt of Rs. 300/- (per card) **(CASH TO BE PAID IN ACCOUNTS DEPT)**

### DETAILS OF FEE PAID

Chalon No: \_\_\_\_\_ Date: \_\_\_\_\_, Total Amount: \_\_\_\_\_

\_\_\_\_\_  
Signature of the Candidate with date

### RECOMMENDATION / REMARKS OF ACCOUNTS OFFICE

\_\_\_\_\_  
Signature of the Director Accounts with Seal

Issued By : \_\_\_\_\_  
Date: \_\_\_\_\_