

## **NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE**

Ref No: NHCE/IQAC/2021-2022/001

Date: 30. Jun.2021

### **MEETING NOTICE**

This is to inform you that Internal Quality Assurance Cell (IQAC) has been reconstituted with effect from 01.Jul.2021. The tenure of the nominated members shall be for a period of three years, i.e. till 01.Jul.2024.

The IQAC meeting is scheduled on 07.Jul.2021 at 3:30 p.m in the conference room. All the committee members listed below are requested to attend the same.


#### **Agenda:**

1. Progressive performance of academic, administrative and financial tasks
2. Relevance and quality of academic and research programmes
3. Equitable access and affordability of academic programmes for various sections of society
4. Optimization and integration of modern methods of teaching and learning
5. Evaluation procedures
6. Adequacy, maintenance and proper allocation of support structures and services
7. Sharing of research findings and networking with other institutions in India and abroad
8. To keep track of the departments that are accredited by NBA and ensure those accredited departments maintain the standards of NBA
9. To complete the NBA pre-qualifier every year for non NBA accredited departments and to notify the Principal and CDC when any department becomes eligible for accreditation
10. Any other point with permission of the Chair



Members of the IQAC			
#	Member Name	Designation	Position
1	Dr. Manjunatha	Principal	Chairman
2	Dr. Girija N Srinivasalu	Director- NHQASDC	Member
3	Mr. H N Surya Prakash	Registrar	Member
4	Dr. Amarjeet Singh	Dean-Academics	Member
5	Dr. Anitha S Rai	Dean-Library & Alumni Relations	Member
6	Dr. Revathi Shankar	HoD-Physics	Member
7	Dr. Anandhi R J	HoD-ISE	Member
8	Dr. Sanjeev Sharma	HoD-ECE	Member
9	Dr. Sheelan Misra	HoD-MBA	Member
10	Dr. Sowmya Narayanan	HoD-Center for Life Skills	Member
11	Dr. Niranjana P S	HoD-Civil	Member
12	Mr. Puneeth H V	Sr. Asst. Professor, ME	Member
13	Dr. B. Rajalakshmi	HoD-CSE	Member Secretary
14	Mr. Sourav Narayan Biswas	Program Manager, Talent Acquisition, Capgemini India	Stakeholder & Employer
15	Mr. Sijo Mathew Varghese	Co-founder, Overnight ventures	Alumni
16	Mr. Bharathdeep	Department of ECE,NHCE	Student Nominee

This is for your information.

  
Principal



**NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE**

**Internal Quality Assurance Cell (IQAC)**

<b>Nature of Meeting</b>	Internal Quality Assurance Cell (IQAC)
<b>Date of Meeting</b>	07.Jul.2021
<b>Time of Meeting</b>	3:30 p.m to 5:15 p.m
<b>Venue of Meeting</b>	Conference room
<b>Members present</b>	As per attendance sheet attached

Principal welcomed all the members present in the meeting.

#	Agenda	Discussion	Responsibility	Target date
1	Progressive performance of academic, administrative and financial tasks	Regarding academic performance, CIE, SEE, laboratories, mini projects, final year projects, self study components have to be conducted as per calendar of events and details have to be maintained in the respective departments Regarding administrative and financial tasks, all necessary documents related to university statutes, audited statements have to be kept ready	Dean-Academics / All Hods  Principal / S. Exec Director	Odd sem 2021  September 2021
2	Relevance and quality of academic and research programmes	<b>Academic:</b> All UG and PG programmes shall ensure 100% syllabus completion, conduct of tests and examinations on time as per calendar of events	Dean-Academics / All Hods	December 2021

		<b>Research:</b> To encourage research and to improve the NIRF rankings, it is mandatory for all faculty members / final year students to publish quality papers in Scopus / WoS	Dean-Academics / All Hods / All faculty members	
3	Equitable access and affordability of academic programmes for various sections of society	Encouraging the students by providing scholarships and fee concessions. To encourage NSS activities such as Blood donation, road safety, environment, adoption of village, National events etc.	Registrar, Sr. Executive Director- Finance, Director-Admission, Dean-Library and Alumni relations	December 2021
4	Optimization and integration of modern methods of teaching and learning	To enhance the teaching-learning process and to improve academic excellence, all faculty members shall use modern methods of teaching such as video animations, moodle, case studies, role plays	Dean-Academics / All Hods / All faculty members	Odd sem 2021
5	Evaluation procedures	Necessary rubrics have to be designed for all the CIE components / SEE  Conduct, Valuation and moderation for all SEE	Dean-Academics / All Hods  COE	Odd sem 2021
6	Adequacy, maintenance and proper allocation of support structures and services	For smooth functioning of the institution and for academic purpose, all laboratories have to be serviced periodically and maintained  Electrical, security, water resources and sewage have to be properly monitored and maintained	Registrar	Odd sem 2021
7	Sharing of research findings and networking with other institutions in India and abroad	All departments in NHCE have research centers and scholars are pursuing Ph.D. It is mandatory for all scholars to publish papers in Scopus / WoS. Scholars are informed to publish their research findings in leading journals. The same shall be disseminated to other institutions in India and abroad	Dean – R & D	Continuous process



8	To keep track of the departments that are accredited by NBA and ensure those accredited departments maintain the standards of NBA	All departments of NHCE are accredited by NBA. Academic audits are conducted 2 per semester to keep track of quality and standards	Dr. Sanjeev Sharma / Dr. Aravinda	Continuous process
9	To complete the NBA pre-qualifier every year for non NBA accredited departments and to notify the Principal and CDC when any department becomes eligible for accreditation	Presently all departments of NHCE are accredited by NBA  <b>Validity:</b> CSE / ECE / ME / CIVIL ---up to 30/06/2024 ISE / EEE / AU --- up to 30/06/2022	Dr. Sanjeev Sharma	Continuous process

Principal thanked all the members of IQAC for the valid inputs and concluded the meeting.

  
PRINCIPAL

## ATTENDANCE SHEET

Date: 07.Jul.2021

Time: 3:30 p.m

Venue: Conference room

Members of the IQAC				
#	Member Name	Designation	Position	Signature
1	Dr. Manjunatha	Principal	Chairman	<i>Manjunatha</i>
2	Dr. Girija N Srinivasalu	Director- NHQASDC	Member	<i>Girija N Srinivasalu</i>
3	Mr. H N Surya Prakash	Registrar	Member	<i>H N Surya Prakash</i>
4	Dr. Amarjeet Singh	Dean-Academics	Member	<i>Amarjeet Singh</i>
5	Dr. Anitha S Rai	Dean-Library & Alumni Relations	Member	<i>Anitha S Rai</i>
6	Dr. Revathi Shankar	HoD-Physics	Member	<i>Revathi Shankar</i>
7	Dr. Anandhi R J	HoD-ISE	Member	<i>Anandhi R J</i>
8	Dr. Sanjeev Sharma	HoD-ECE	Member	<i>Sanjeev Sharma</i>
9	Dr. Sheelan Misra	HoD-MBA	Member	<i>Sheelan Misra</i>
10	Dr. Sowmya Narayanan	HoD-Center for Life Skills	Member	<i>Sowmya Narayanan</i>
11	Dr. Niranjana P S	HoD-Civil	Member	<i>Niranjana P S</i>
12	Mr. Puneeth H V	Sr. Asst. Professor, ME	Member	<i>H.V.Puneeth</i>
13	Dr. B. Rajalakshmi	HoD-CSE	Member Secretary	<i>B. Rajalakshmi</i>
14	Mr. Sourav Narayan Biswas	Program Manager, Talent Acquisition, Capgemini India	Stakeholder & Employer	<i>Sourav Narayan Biswas</i>
15	Mr. Sijo Mathew Varghese	Co-founder, Overnight ventures	Alumni	<i>Sijo Mathew Varghese</i>
16	Mr. Bharathdeep	Department of ECE, NHCE	Student Nominee	<i>Bharathdeep</i>