

NEW HORIZON COLLEGE OF ENGINEERING

Ref No. 95/19-20/NHCE/PC

Dated: 4th May 2020

CIRCULAR

As per the advice of the Chairman, Meeting of Purchase Committee is on 8th May 2020 at 11:00 a.m. in Conference Hall- Chhatrapati Shivaji Block to discuss various issues pertaining to the department. All the Members are requested to be present for the Meeting.

Agenda:

- Proposal of Purchase Policy.
- Finalizing of Vendors List.
- Stock verification.
- Purchase of new Lab equipments
- Involvement of Head of the Department


Principal

Cc to:

- | | | |
|-----------------------------|---|-----------|
| 1. Dr. Manjunatha | - | Chairman |
| 2. Shri. H. N. Suryaprakash | - | Member |
| 3. Dr. Prashanth C.S.R | - | Member |
| 4. Dr. Ganesh Prasad | - | Member |
| 5. Mr. Umesh | - | Member |
| 6. Mr. Anil Kumar Hangal | - | Member |
| 7. Ms. Malathi Madhusudan | - | Member |
| | | Secretary |

NEW HORIZON COLLEGE OF ENGINEERING

Minutes of the Meeting of Purchase Committee

Minutes of the Meeting of Purchase Committee was held on 8th May 2020 at 11:00 a.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

1. Dr. Manjunatha Principal, NHCE	-	Chairman
2. Shri. H. N. Suryaprakash Registrar, NHCE	-	Member
3. Dr. Prashanth C.S.R Dean - Academics	-	Member
4. Dr. Ganesh Prasad Dean Mechanical Engineering	-	Member
5. Mr. Umesh Purchase Officer, NHCE	-	Member
6. Mr. Anil Kumar Hangal Head Quality Assurance	-	Member
7. Ms. Malathi Madhusudan Sr. Ex. Director, Accounts	-	Member Secretary

The Agenda for the Meeting were:

- Proposal of Purchase Policy.
- Finalizing of Vendors List.
- Stock verification.
- Purchase of Lab equipments.
- Involvement of Head of the Department

At the start of the meeting Chairman welcomed Honorable members of the **Purchase Committee**. He invited **Ms. Malathi Madhusudan**, Member Secretary, who presented the above agenda which was discussed in detail as below:

1. Proposal of Purchase Policy.

The Committee members were of the opinion that the Purchase Policy being followed did not require any changes and were happy with the process being followed. The unanimously agreed to follow the same Purchase Policy for 2018-19. As there was no Amendments the Members accepted to retain the same Policy.

2. Finalizing of Vendors List.

After a long review and discussion, the Committee has finalized the following list of vendors for the regular supplies of consumables, printing and stationery and other equipments.

3. Stock verification.

It was decided by the Committee to appoint at least three staff members to conduct bi-annual stock verification of all items of various stock registers of the department.

4. Purchase of new Lab equipments


After the observation, the Committee discussed and decided to buy few lab modernized equipments. So, the Committee asked to call for the quotations.

5. Involvement of Head of the Department

The Committee Members decided to involve concern Heads of the Department, whenever any major purchases are done for their respective Departments




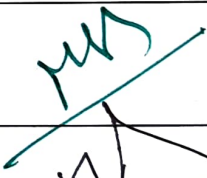



Meeting concluded with Vote of thanks by **Ms. Malathi Madhusudan**


Principal


Convener

NEW HORIZON COLLEGE OF ENGINEERING

Meeting of Purchase Committee was held on 8th May 2020 at 11:00 a.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

Sl. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	
2	Shri. H. N. Suryaprakash	Member	
3	Dr. Prashanth C.S.R	Member	
4	Dr. Ganesh Prasad	Member	
5	Mr. Umesh	Member	
4	Mr. Anil Kumar Hangal	Member	
5	Ms. Malathi Madhusudan	Member Secretary	

NEW HORIZON COLLEGE OF ENGINEERING

Ref No. 90/18-19/NHCE/PC

Dated: 10th April 2019

CIRCULAR

As per the advice of the Chairman, the Purchase Committee meeting is scheduled on 19th April 2019 at 11:30 a.m. in Conference Hall- Chhatrapati Shivaji Block to discuss various issues pertaining to the department. All the Members are requested to be present for the Meeting.

Agenda:

- Proposal of Purchase Policy.
- Finalizing of Vendors List.
- Stock verification.
- Involvement of Head of the Department


Principal

Cc to:

- | | | |
|-----------------------------|---|-----------|
| 1. Dr. Manjunatha | - | Chairman |
| 2. Shri. H. N. Suryaprakash | - | Member |
| 3. Dr. Prashanth C.S.R | - | Member |
| 4. Dr. Ganesh Prasad | - | Member |
| 5. Mr. Umesh | - | Member |
| 6. Mr. Anil Kumar Hangal | - | Member |
| 7. Ms. Malathi Madhusudan | - | Member |
| | | Secretary |

NEW HORIZON COLLEGE OF ENGINEERING

Minutes of the Meeting of Purchase Committee

Minutes of the Meeting of Purchase Committee was held on 19th April 2019 at 11:30 a.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

- | | | |
|---|---|---------------------|
| 1. Dr. Manjunatha
Principal, NHCE | - | Chairman |
| 2. Shri. H. N. Suryaprakash
Registrar, NHCE | - | Member |
| 3. Dr. Prashanth C.S.R
Dean - Academics | - | Member |
| 4. Dr. Ganesh Prasad
Dean Mechanical Engineering | - | Member |
| 5. Mr. Umesh
Purchase Officer, NHCE | - | Member |
| 6. Mr. Anil Kumar Hangal
Head Quality Assurance | - | Member |
| 7. Ms. Malathi Madhusudan
Sr. Ex. Director, Accounts | - | Member
Secretary |

The Agenda for the Meeting were:

- Proposal of Purchase Policy.
- Finalizing of Vendors List.
- Stock verification.
- Involvement of Head of the Department

At the start of the meeting Chairman welcomed Honorable members of the **Purchase Committee**. He invited **Ms. Malathi Madhusudan**, Member Secretary, who presented the above agenda which was discussed in detail as below:

1. Proposal of Purchase Policy.

The Committee members were of the opinion that the Purchase Policy being followed did not require any changes and were happy with the process being followed. The unanimously agreed to follow the same Purchase Policy for 2018-19. As there was no Amendments the Members accepted to retain the same Policy.

2. Finalizing of Vendors List.

After a long review and discussion, the Committee has finalized the following list of vendors for the regular supplies of consumables, printing and stationery and other equipments.

3. Stock verification.

It was decided by the Committee to appoint at least three staff members to conduct bi-annual stock verification of all items of various stock registers of the department.

4. Involvement of Head of the Department

The Committee Members decided to involve concern Heads of the Department, whenever any major purchases are done for their respective Departments


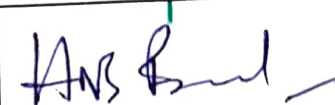

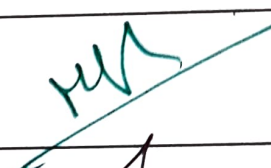
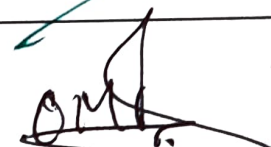
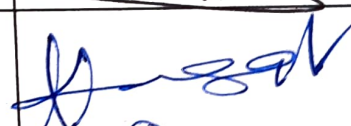
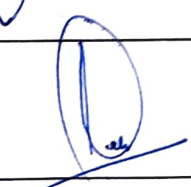
Meeting concluded with Vote of thanks by **Ms. Malathi Madhusudan**


Chairman


Convernor

NEW HORIZON COLLEGE OF ENGINEERING

Meeting of Purchase Committee was held on 19th April 2019 at 11:30 a.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

Sl. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	
2	Shri. H. N. Suryaprakash	Member	
3	Dr. Prashanth C.S.R	Member	
4	Dr. Ganesh Prasad	Member	
5	Mr. Umesh	Member	
4	Mr. Anil Kumar Hangal	Member	
5	Ms. Malathi Madhusudan	Member Secretary	

NEW HORIZON COLLEGE OF ENGINEERING

Dated: 5th April 2018

Ref No.90/17-18/NHCE/PC

CIRCULAR

The Meeting of Purchase Committee is scheduled on 10th April 2018 at 11:30 a.m. in Conference Hall- Chhatrapati Shivaji Block to discuss various issues pertaining to the department. All the Members are requested to be present for the Meeting.








Agenda:

- Proposal of Purchase Policy.
- Finalizing of Vendors List.
- Stock verification.
- Modernizing and developing of lab


Principal

Cc to:

1. Dr. Manjunatha
2. Shri. H. N. Suryaprakash
3. Dr. Ganesh Prasad
4. Dr. Prasanth C.S.R
5. Mr. Umesh
6. Mr. Premnathan
7. Ms. Malathi Madhusudan

- Chairman 
- Member 
- Member 
- Member
- Member 
- Member 
-  Member 
Secretary

NEW HORIZON COLLEGE OF ENGINEERING

Minutes of the Meeting of Purchase Committee

Minutes of the Meeting of Purchase Committee was held on 10th April 2018 at 11:30 a.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

- | | | |
|--|---|---------------------|
| 1. Dr. Manjunatha
Principal, NHCE | - | Chairman |
| 2. Shri. H. N. Suryaprakash
Registrar, NHCE | - | Member |
| 3. Dr. M S Ganesh Prasad,
Dean-Student Affairs & HOD-ME | - | Member |
| 4. Dr. Prashanth C.S.R,
Dean – Academics | - | Member |
| 5. Mr. Umesh
Purchase Officer, NHCE | - | Member |
| 6. Mr. Premnathan
Stores Incharge | - | Member |
| 7. Ms. Malathi Madhusudan
Director, Accounts | - | Member
Secretary |

The Agenda for the Meeting were:

- Proposal of Purchase Policy.
- Finalizing of Vendor list
- Stock verification.
- Modernizing and developing of lab

At the start of the meeting Chairman welcomed Honorable members of the **Purchase Committee**. He invited **Ms. Malathi Madhusudan**, Member Secretary, who presented the above agenda which was discussed in detail as below:

1. Proposal of Purchase Policy.

The Committee members were of the opinion that the Purchase Policy being followed did not require any changes and were happy with the process being followed. The unanimously agreed to follow the same Purchase Policy for 2017-18. As there was no Amendments the Members accepted to retain the same Policy.

2. Finalizing of Vendors List

After a long review and discussion, the Committee has finalized the following list of vendors for the regular supplies of consumables, printing and stationery and for other equipments.

3. Stock verification.

It was decided by the Committee to appoint at least three staff members to conduct bi-annual stock verification of all items of various stock registers of the department.

4. Modernization of Labs


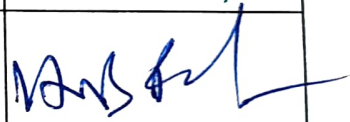
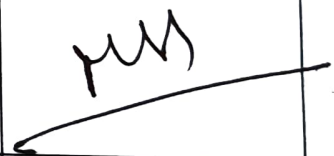



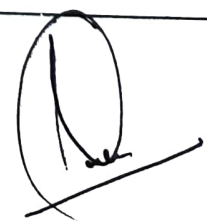
The Committee Members discussed about the Modernization of the existing laboratories with more equipments to the standards of Industries which would help the students for their future.

Meeting concluded with Vote of thanks by **Ms. Malathi Madhusudan**


Chairman

NEW HORIZON COLLEGE OF ENGINEERING

Meeting of Purchase Committee was held on 10th April 2018 at 11:30 a.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

S.No	NAME	ROLE	Signature
1	Dr. Manjunatha, Principal	Chairman	
2	Shri. H. N. Suryaprakash, Registrar	Member	
3	Dr. M S Ganesh Prasad, Dean-Student Affairs & HOD-ME	Member	
4	Dr. Prashanth C.S.R, Dean – Academics & HOD – CSE	Member	
5	Mr. Umesh, Purchase Office, NHCE	Member	
6	Mr. Premnathan, Stores Incharge	Member	
7	Ms. Malathi Madhusudan, Director Accounts	Member Secretary	

NEW HORIZON COLLEGE OF ENGINEERING

Ref No. 201/16-17/NHCE/PC

Dated: 25th ~~March~~ ^{March} 2017

CIRCULAR

As per the advice of the Chairman, the Meeting of Purchase Committee is on 5th April 2017 at 11:00 a.m. in Conference Hall- Chhatrapati Shivaji Block to discuss various issues pertaining to the department. All the Members are requested to be present for the Meeting.

Agenda:

- Proposal of Purchase Policy.
- Quotation for Coin Operated Washing Machine
- Purchase of new Software for stores (Inventory Management Software)
- Stock verification.
- Involvement of Head of the Department


Principal

Cc to:

- | | | |
|-----------------------------|---|-----------|
| 1. Dr. Manjunatha | - | Chairman |
| 2. Shri. H. N. Suryaprakash | - | Member |
| 3. Dr. Ganesh Prasad | - | Member |
| 4. Dr. Prasanth C.S.R | - | Member |
| 5. Mr. Umesh | - | Member |
| 6. Mr. Premnathan | - | Member |
| 7. Ms. Malathi Madhusudan | - | Member |
| | | Secretary |

NEW HORIZON COLLEGE OF ENGINEERING

Minutes of the Meeting of Purchase Committee

Minutes of the Meeting of Purchase Committee was held on 5th April 2017 at 11:00 a.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

- | | | |
|---|---|-----------------------------|
| 1. Dr. Manjunatha
Principal, NHCE | - | Chairman |
| 2. Shri. H. N. Suryaprakash
Registrar, NHCE | - | Member |
| 3. Dr. M S Ganesh Prasad,
Dean-Student Affairs & HOD-ME | - | Member |
| 4. Dr. Prashanth C.S.R,
Dean – Academics & HOD – CSE | - | Member |
| 5. Mr. Umesh
Purchase Officer, NHCE | - | Member |
| 6. Mr. Premnathan
Stores Incharge | - | Member |
| 7. Ms. Malathi Madhusudan
Director, Accounts | - | Member
Secretary |

The Agenda for the Meeting were:

- Proposal of Purchase Policy.
- Quotation for Coin Operated Washing Machine
- Purchase of new Software for stores (Inventory Management Software)
- Stock verification.
- Involvement of Head of the Department

At the start of the meeting Chairman welcomed Honorable members of the **Purchase Committee**. He invited **Ms. Malathi Madhusudan**, Member Secretary, who presented the above agenda which was discussed in detail as below:

1. Proposal of Purchase Policy.

The Committee members were of the opinion that the Purchase Policy being followed did not require any changes and were happy with the process being followed. The unanimously agreed to follow the same Purchase Policy for 2016-17. As there was no Amendments the Members accepted to retain the same Policy.

2. Quotation for Coin Operated Washing Machine

The Member Secretary suggested in buying the Coin Operated Washing machine for the Hostels. The Committee members suggested to call for the quotation for Coin Operated Washing Machine.

3. Purchase of new Software for stores (Inventory Management Software)

The Committee Member suggested to buy a New Software to the Stores Department i.e., Inventory Management Software which is a computer-based system for tracking inventory levels, orders and deliveries. Inventory management software is used to avoid product overstock and outages. It is a tool for organizing inventory data that was generally stored in hard-copy form or in spreadsheets. The Members agreed and decided to purchase the Software.

4. Stock verification.

It was decided by the Committee to appoint at least three staff members to conduct bi-annual stock verification of all items of various stock registers of the department.

5. Involvement of Head of the Department

The Committee Members decided to involve concern Heads of the Department, whenever any major purchases are done for their respective Departments.


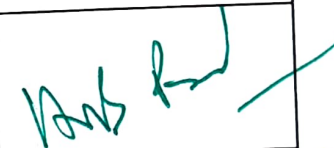
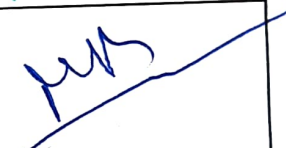
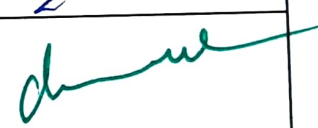

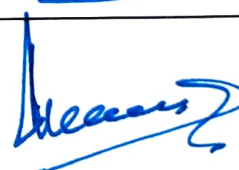

Meeting concluded with Vote of thanks by Shri. H. N. Surya Prakash



Chairman

NEW HORIZON COLLEGE OF ENGINEERING

Meeting of Purchase Committee was held on 5th April 2017 at 11:00 a.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

S.No	NAME	ROLE	Signature
1	Dr. Manjunatha, Principal	Chairman	
2	Shri. H. N. Suryaprakash, Registrar	Member	
3	Dr. M S Ganesh Prasad, Dean-Student Affairs & HOD-ME	Member	
4	Dr. Prashanth C.S.R, Dean – Academics & HOD – CSE	Member	
5	Mr. Umesh, Purchase Office, NHCE	Member	
6	Mr. Premnathan, Stores Incharge	Member	
7	Ms. Malathi Madhusudan, Director Accounts	Member Secretary	

NEW HORIZON COLLEGE OF ENGINEERING

Ref No. 80/15-16/NHCE/PC

Dated: 10th April 2016

CIRCULAR

As per the advice of the Chairman, Meeting of Purchase Committee is on 18th April 2016 at 11:00 a.m. in Conference Hall- Chhatrapati Shivaji Block to discuss various issues pertaining to the department. All the Members are requested to be present for the Meeting.

Agenda:

- Proposal of Purchase Policy.
- Finalizing of Vendors List.
- Stock verification.
- Involvement of Head of the Department


Principal

Cc to:

- | | | |
|-----------------------------|---|-----------|
| 1. Dr. Manjunatha | - | Chairman |
| 2. Shri. H. N. Suryaprakash | - | Member |
| 3. Mr. Umesh | - | Member |
| 4. Mr. Premnathan | - | Member |
| 5. Ms. Malathi Madhusudan | - | Member |
| | | Secretary |

NEW HORIZON COLLEGE OF ENGINEERING

Minutes of the Meeting of Purchase Committee

Minutes of the Meeting of Purchase Committee was held on 18th April 2016 at 11:00 a.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

- | | | |
|---|---|---------------------|
| 1. Dr. Manjunatha
Principal, NHCE | - | Chairman |
| 2. Shri. H. N. Suryaprakash
Registrar, NHCE | - | Member |
| 3. Mr. Umesh
Purchase Officer, NHCE | - | Member |
| 4. Mr. Premnathan
Stores Incharge | - | Member |
| 5. Ms. Malathi Madhusudan
Director, Accounts | - | Member
Secretary |

The Agenda for the Meeting were:

- Proposal of Purchase Policy.
- Finalizing of Vendors List.
- Stock verification.
- Involvement of Head of the Department

At the start of the meeting Chairman welcomed Honorable members of the **Purchase Committee**. He invited **Ms. Malathi Madhusudan**, Member Secretary, who presented the above agenda which was discussed in detail as below:

1. **Stock verification.**

It was decided by the Committee to appoint at least three staff members to conduct bi-annual stock verification of all items of various stock registers of the department.

2. **Involvement of Head of the Department**

The Committee Members decided to involve concern Heads of the Department, whenever any major purchases are done for their respective Departments

3. **Proposal of Purchase Policy.**

The Committee members were of the opinion that the Purchase Policy being followed did not require any changes and were happy with the process being followed. The unanimously agreed to follow the same Purchase Policy for 2014-15. As there were no Amendments the Members accepted to retain the same Policy.

4. **Finalizing of Vendors List.**

After a long review and discussion, the Committee has finalized the following list of vendors for the regular supplies of consumables, printing and stationery and other equipments.

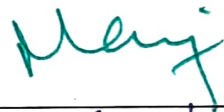



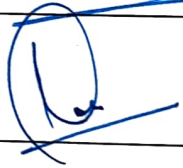
Meeting concluded with Vote of thanks by Shri. Premanathan



Chairman

NEW HORIZON COLLEGE OF ENGINEERING

Meeting of Purchase Committee was held on 18th April 2016 at 11:00 a.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

Sl. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	
2	Shri. H. N. Suryaprakash	Member	
3	Mr. Umesh	Member	
4	Mr. Premnathan	Member	
5	Ms. Malathi Madhusudan	Member Secretary	

NEW HORIZON COLLEGE OF ENGINEERING

Ref No. 60/14-15/NHCE/PC

Dated: 10th April 2015

CIRCULAR

As per the advice of the Chairman, the Purchase Committee meeting is scheduled on 15th April 2015 at 11:30 a.m. in Conference Hall- Chhatrapati Shivaji Block to discuss various issues pertaining to the department. All the Members are requested to be present for the Meeting.

Agenda:

- Proposal of Purchase Policy.
- Finalizing of Vendors List.
- Stock verification.
- Involvement of Head of the Department



Principal

Cc to:

- | | | |
|-----------------------------|---|-----------|
| 1. Dr. Manjunatha | - | Chairman |
| 2. Shri. H. N. Suryaprakash | - | Member |
| 3. Mr. Umesh | - | Member |
| 4. Mr. Premnathan | - | Member |
| 5. Ms. Malathi Madhusudan | - | Member |
| | | Secretary |

NEW HORIZON COLLEGE OF ENGINEERING

Minutes of the Meeting of Purchase Committee

Minutes of the Meeting of Purchase Committee was held on 15th April 2015 at 11:30 a.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

- | | | |
|--|---|-----------------------------|
| 1. Dr. Manjunatha
Principal, NHCE | - | Chairman |
| 2. Shri. H. N. Suryaprakash
Registrar, NHCE | - | Member |
| 3. Mr. Umesh
Purchase Officer, NHCE | - | Member |
| 4. Mr. Premnathan
Stores Incharge | - | Member |
| 5. Ms. Malathi Madhusudan
Director, Accounts | - | Member
Secretary |

The Agenda for the Meeting were:

- Proposal of Purchase Policy.
- Finalizing of Vendors List.
- Stock verification.
- Involvement of Head of the Department

At the start of the meeting Chairman welcomed Honorable members of the **Purchase Committee**. He invited **Ms. Malathi Madhusudan**, Member Secretary, who presented the above agenda which was discussed in detail as below:

1. Proposal of Purchase Policy.

The Committee members were of the opinion that the Purchase Policy being followed did not require any changes and were happy with the process being followed. The unanimously agreed to follow the same Purchase Policy for 2015-16. As there was no Amendments the Members accepted to retain the same Policy.

2. Finalizing of Vendors List.

After a long review and discussion, the Committee has finalized the following list of vendors for the regular supplies of consumables, printing and stationery and other equipments.

3. Stock verification.

It was decided by the Committee to appoint at least three staff members to conduct bi-annual stock verification of all items of various stock registers of the department.

4. Involvement of Head of the Department

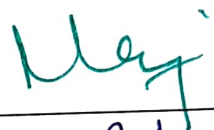



The Committee Members decided to involve concern Heads of the Department, whenever any major purchases are done for their respective Departments

Meeting concluded with Vote of thanks by Shri. H. N. Surya Prakash


Chairman

NEW HORIZON COLLEGE OF ENGINEERING

Meeting of Purchase Committee was held on 15th April 2015 at 11:30 a.m. in Conference Hall- Chhatrapati Shivaji Block. The following members were present for the meeting.

Sl. No.	Name	Designation	Signature
1	Dr. Manjunatha	Chairman	
2	Shri. H. N. Suryaprakash	Member	
3	Mr. Umesh	Member	
4	Mr. Premnathan	Member	
5	Ms. Malathi Madhusudan	Member Secretary	