NEW HORIZON COLLEGE OF ENGINEERING

LIBRARY COMMITTEE

Minutes of Meeting

Venue: Conference Room

Date: 11th December 2020

Time: 4.00p.m.

MEMBERS PRESENT:

Dr. Manjunatha	Chairman
Mr. H.N. Suryaprakash	Member
Dr. M.S. Ganesh Prasad	Member
Dr. Sanjeev Sharma	Member
Dr. Revathi	Member
Dr. Sheelan Misra	Member
Dr. Siddamallaiah H.S.	External Member
Vandita Manohar	Student member
Arif Mohamed	Student Member
Dr. Anitha S Rai	Member Secretary

Agenda:

1. Indent for textbooks and reference books for even semester 2020-21
2. Awareness program on Library resources and services
3. Library website updating
4. Subscription of printed Journals
5. NHCE Repository
6. Usage statistics of Electronic Resources
7. Any other

The Member Secretary welcomed the Chairman and the members of the Meeting. The member secretary briefed about over view of the previous meeting, action taken and the status of the same.

The members were discussed in detail above mentioned agenda and the following decisions were taken:

1. **Indent for textbooks and reference books for even semester 2020-21**

-The Chairman instructed the member secretary that sends a circular to all the Hods regarding list of books required for even semester 2020-21

-Member secretary was advised to purchase reference books and the books which are related to R & D activities.

-The External member advised buy more number of placement related books and competitive exam books to the students.

2. **Awareness program on Library resources and services**

-Member Secretary briefed number of awareness program conducted to the new faculty members. Practical session also taken by the Library staff with regard to remote access, mLibrary App, Grammar Tool and reference management tool 'Mendley'.

-All the faculty members were given positive feedback about the training

3. **Library website**

-The member secretary informed all that there are many open access resources website links are included under the resources tab. And every day basis Library page will be updated.

4. **Subscription of Printed Journals**

- The Member Secretary informed that there are 8 journals have not received during Covid period out of 62 journals. Therefore, those eight journals are not renewed for the year 2021. Rest all the print journals have been renewed for the year 2021. For this, all the committee members were agreed to do the same.

5. **NHCE Repository**

- The Member Secretary informed that all the resources like text books, Lesson Module, Question papers, Student Project reports and syllabus have been upload dept wise/semester wise to the Digital Library. The students and faculty members can access all these resources from anywhere and any time.

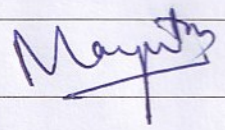
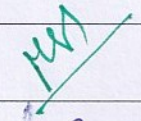
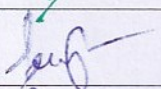
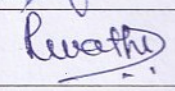
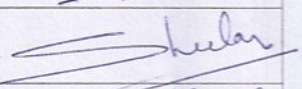
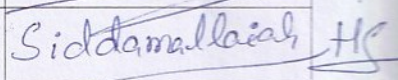
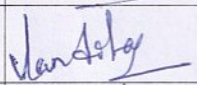
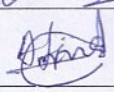
6. **Usage statistics of Electronic Resources**

-The chairman instructed to the member secretary to take usage statistics of all the subscribed database. He has also informed all Heads to motivate all the faculty members and students to use electronic resources regularly.

The Member Secretary thanked to the Chairman for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and thanked for attending the meeting.

Member Secretary

Principal

SL NO	NAME	ROLE	Signature
1	Dr. Manjunatha	Chairman	
2	Mr. H.N. Suryaprakash	Member	
4	Dr. M.S. Ganesh Prasad	Member	
5	Dr. Sanjeev Sharma	Member	
6	Dr. Revathi	Member	
7	Dr. Sheelan Misra	Member	
8	Dr. Siddamallaiah H.S.	External Member	
9	Vandita Manohar	Student member	
10	Arif Mohamed	Student Member	
11	Dr. Anitha S Rai	Member Secretary	

NEW HORIZON COLLEGE OF ENGINEERING

Ref No. : NHCE/LIB/2020-21/003 Date: 9th December 2020

MEETING NOTICE

The Library Committee meeting is scheduled on 11th December 2020 at 4.00p.m. in the Conference Room. All the members are requested to make it convenient to attend the meeting. The agenda of the meeting is as under :

Agenda:

1. Indent for textbooks and reference books for even semester 2020-21
2. Awareness program on Library resources and services
3. Library website updating
4. Subscription of printed Journals
5. NHCE Repository
6. Usage statistics of Electronic Resources
7. Any other

PRINCIPAL

To

All the members of the committee

NEW HORIZON COLLEGE OF ENGINEERING

LIBRARY COMMITTEE

Minutes of Meeting

Venue: Conference Room

Date:14th July, 2020

Time: 4.00p.m.

MEMBERS PRESENT:

SL NO	NAME	ROLE	Signature
1	Dr. Manjunatha	Chairman	
2	Mr. H.N. Suryaprakash	Member	
4	Dr. M.S. Ganesh Prasad	Member	
5	Dr. Sanjeev Sharma	Member	
6	Dr. Revathi	Member	
7	Dr. Sheelan Misra	Member	
8	Dr. Siddamallaiah H.S.	Member	
9	Vandita Manohar	Student member	
10	Arif Mohamed	Student Member	
11	Dr. Anitha S Rai	Member Secretary	

Agenda:

1. Budget Approval and Utilization
2. Usage of electronic resources subscribed by the college
3. Central Library and Dept library stock verification
4. Training program for students and Staff members
5. Attending FDP/Conference/Webinar by staff members

The Principal welcomed the members of the Meeting and chaired the meeting.

The members were discussed in detail above mentioned agenda and the following decisions were taken:

1. **Budget Approval and Utilization**
   - The member secretary presented the library budget for the year 2020-21 before the committee. The copy of the budget proposal given to all the members. The members have gone through the same and after the brief discussion on each item the Chairman approved the budget proposal submitted by the member secretary and the same has been forwarded to the Sr. Ex.Director-Accounts and Finance. She has also presented details of fund utilized for the year 2019-20.

2. **Usage of electronic resources subscribed by the college**
   - The member secretary expressed in the meeting that usage of electronic resources is very good as per the usage statistics. Many of the faculty members and students were accessed e-resources during covid-19.

3. **Central Library and Dept library stock verification**
   - The Chairman instructed to the member secretary to do the stock verification of dept library and central library and submit the report.

   - And also instructed to the member secretary to issue one copy of the reference books and textbooks to the dept library for reference.

4. **Training program for students and Staff members**
   - The member secretary was told by the Principal that to arrange immediately training program for students and faculty members. He expressed faculty members and students together publish the papers in reputed international journals like IEEE and Scopous indexed journals.

members and students together publish the papers in reputed international journals like IEEE and Scopous indexed journals.

5. **Attending FDP/Conference/Webinar by staff members**
   - The member secretary informed that staff members are attending various webinar to update their knowledge in the field of Library and Information Science. Principal also suggested to encourage staff members to attend online FDPs, Seminars/conferences during this Covid-19.

The Member Secretary thanked to the Chairman for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and thanked for attending the meeting.

Member Secretary **Prineipal**

NEW HORIZON COLLEGE OF ENGINEERING

Ref No. : NHCE/LIB/2020-21/002 Date: 10th July 2020

MEETING NOTICE

The Library Committee meeting is scheduled on 14th July 2020 at 4.00p.m. in the Conference Room. All the members are requested to make it convenient to attend the meeting. The agenda of the meeting is as under :

Agenda:

1. Budget Approval and Utilization
2. Usage of electronic resources subscribed by the college
3. Central Library and Dept library stock verification
4. Training program for students and Staff members
5. Attending FDP/Conference/Webinar by staff members

PRINCIPAL

To

All the members of the committee

NEW HORIZON COLLEGE OF ENGINEERING

Ref No. : NHCE/LIB/2020-21/001 Date: 6th June 2020

NOTIFICATION

Sub: Constitution of Library Committee for the year 2020-21

The Library Committee has been constituted for library activities for the year 2020-21 with the following compositions:

SL NO	NAME	DESIGNATION	ROLE
1	Dr. Manjunatha	Principal	Chairman
2	Mr. H.N. Suryaprakash	Registrar	Member
3	Dr. M.S. Ganesh Prasad	Dean- Student Affairs & HOD-ME	Member
4	Dr. Rajalakshmi	HoD-CSE	Member
5	Dr. Sanjeev Sharma	HoD-ECE	Member
6	Dr. Revathi V	HoD-Physics	Member
7	Dr. Sheelan Misra	HoD-MBA	Member
8	Dr. Siddamallaiah	Principal Librarian(Retd.) , NIMHANS	Member
9	Vandita Manohar	EEE	Student member
10	Arif Mohamed	AUT	Student Member
11	Dr. Anitha S Rai	Head – Library & Information Center	Member Secretary

The Chairman and members of the committee are requested to accept their nomination.

PRINCIPAL

To
All the above members of the committee

NEW HORIZON COLLEGE OF ENGINEERING

LIBRARY COMMITTEE

Minutes of Meeting

Venue: Conference Room

Date: 8th April, 2019

Time: 4.00p.m.

MEMBERS PRESENT:

Dr. Manjunatha	Chairman
Mr. H.N. Suryaprakash	Member
Dr. C.S.R Prashanth	Member
Dr. M.S. Ganesh Prasad	Member
Prof. Arvinda	Member
Dr. Revathi Sankar	Member
Dr. Sheelan Misra	Member
Dr. Siddamallaiah H.S	Member
Mr. Keshav	Student member
Mr. Christo George	Student Member
Dr. Anitha S Rai	Member Secretary

Agenda:

1. Budget Approval for the year 2019-20
2. Utilization of fund for the year 2018-19
3. Approval of Demand books for current(even) semester
4. Usage of electronic resources subscribed by the college
5. Central Library and Dept library stock verification
6. Training program for students and Staff members

The Principal welcomed the members of the Meeting and chaired the meeting.

The members were discussed in detail above mentioned agenda and the following decisions were taken:

Budget Approval for the year 2019-20

- The member secretary presented the library budget for the year 2018-19 before the committee. The copy of the budget proposal given to all the members. The members have gone through the same and after the brief discussion on each item the Chairman approved the budget proposal submitted by the member secretary and the same has been forwarded to Director-Accounts and Finance.

Utilization of Fund for the year 2018-19

- The Member secretary briefed about expenditure onn purchase of booksn Books, Journals, and Electronic resources and other materials to the committee

Approval of Demand books for current (even) semester

- The member secretary presented the list of demand books and approximate budget before the committee. The Chairman asked available copies in the library against demand books. For this members secretary gave the details of available copies in the library. The committee approved demand books for purchase.

Usage of electronic resources subscribed by the college

- The member secretary expressed in the meeting that usage of electronic resources is very poor as per the usage statistics. Many of the faculty members and students are accessing only IEEE journals. The Chairman requested to the other members to motivate faculty members and students to refer electronic resources subscribed by the college.

Central Library and Dept library stock verification

- The Chairman instructed to the member secretary to do the stock verification of dept library and central library during vacation and submit the report.
- And also instructed to the member secretary to issue one copy of the reference books and textbooks to the dept library for faculty members' reference.

Training program for students and Staff members

The member secretary was told by the Principal that to arrange immediately training program for students and faculty members from IEEE publishers. He expressed faculty members and students together publish the papers in reputed international journals like IEEE.

Members of the Library Committee

SL NO	NAME	ROLE	Signature
1	Dr. Manjunatha	Chairman	
2	Mr. H.N. Suryaprakash	Member	
3	Dr. C.S.R Prashanth	Member	
4	Dr. M.S. Ganesh Prasad	Member	
5	Prof. Aravinda	Member	
6	Dr. Anusuya	Member	
7	Dr. Sheelan Misra	Member	
8	Dr. Siddamallaiah H.S.	Member	
9	Mr. Keshav	Student member	
10	Mr. Christo George	Student Member	
11	Dr. Anitha S Rai	Member Secretary	

NEW HORIZON COLLEGE OF ENGINEERING

Ref No. : NHCE/LIB/2019-20/002 Date: 5th April 2019

MEETING NOTICE

The Library Committee meeting is scheduled on 8th April 2019 at 4.00p.m. in the Conference Room. All the members are requested to make it convenient to attend the meeting. The agenda of the meeting is as under :

Agenda:

1. Budget Approval for the year 2019-20
2. Utilization fund for the year 2018-19
3. Approval of Demand books for current(even) semester
4. Usage of electronic resources subscribed by the college
5. Central Library and Dept library stock verification
6. Training program for students and Staff members

PRINCIPAL

To

All the members of the committee

NEW HORIZON COLLEGE OF ENGINEERING

Ref No. : NHCE/LIB/2019-20/001 Date: 4th April 2019

NOTIFICATION

Sub: Constitution of Library Committee for the year 2019-20

The Library Committee has been constituted for library activities for the year 2019-20 with the following compositions:

SL NO	NAME	DESIGNATION	ROLE
1	Dr. Manjunatha	Principal	Chairman
2	Mr. H.N. Suryaprakash	Registrar	Member
3	Dr. C.S.R. Prashanth	Dean- Academics & HOD-CSE	Member
4	Dr. M.S. Ganesh Prasad	Dean- Student Affairs & HOD-ME	Member
5	Prof. Aravinda	HOD-ECE	Member
6	Dr. Anusuya	HOD-Chemistry	Member
7	Dr. Sheelan Misra	HOD-MBA	Member
8	Dr. Siddamallaiah	Principal Librarian(Retd.) , NIMHANS	Member
8	Mr. Keshav	CSE	Student member
9	Mr. Christo George	CIVIL	Student Member
11	Dr. Anitha S Rai	Head – Library & Information Center	Member Secretary

The Chairman and members of the committee are requested to accept their nomination.

PRINCIPAL

To
All the above members of the committee

NEW HORIZON COLLEGE OF ENGINEERING

LIBRARY COMMITTEE

Minutes of Meeting

Venue: Conference Room

Date: 12th December, 2018

Time: 4.00p.m.

MEMBERS PRESENT:

Dr. Manjunatha	Chairman
Mr. H.N. Suryaprakash	Member
Dr. C.S.R Prashanth	Member
Dr. M.S. Ganesh Prasad	Member
Prof. Aravinda	Member
Dr. Anusuya	Member
Dr. Sheelan Misra	Member
Dr. Siddamallaiah	External Member
Ms. Bhavana	Student Member
Mr. Christo George	Student Member
Dr. Anitha S Rai	Member Secretary

Agenda:

1. Indent for textbooks and reference books for even semester 2019
2. User awareness program for faculty members
3. Library website updating
4. Usage statistics of electronic resources
5. Plagairism checking
6. Any other

The Member Secretary welcomed the Chairman and the members of the Meeting. The member secretary briefed about result of the previous meeting, action taken and the status of the same.

The members were discussed in detail above mentioned agenda and the following decisions were taken:

1. **Indent for textbooks and reference books for even semester 2019**

-The Chairman instructed the member secretary that sends a circular to all the Hods regarding list of books required for even semester 2019.

-Member secretary was told to purchase reference books for the library for R & D activities.

-The committee members requested to the member secretary to get one or two copies early so that faculty members can borrow the same and prepare for next semester

2. **User awareness program for faculty members**

-In the previous meeting the member secretary expressed lack of usage of electronic resources, in this regard, the Chairman requested the member secretary to conduct user awareness program during vacation. So that faculty members can access and if they have any difficulty in searching contact the member secretary.

-The Chairman was instructed to the Member Secretary to take usage statistics of all the subscribed databases from January 2016 to December 2016 and submit the same in the first week of January 2016 to the Principal.

3. **Library website**

-The member secretary expressed about Library website look or appear to make more attractive. For this, the Chairman said already Dean- Academic started working on the appearance of the college website and Library website also will be taken care in regard to appearance.

-The Dean academics assured member secretary that it will be done very soon and appear more attractive.

4. **Usage statistics of Electronic Resources**

-The chairman instructed to the member secretary to take usage statistics of all the subscribed database. He has also informed all Heads to motivate all the faculty members and students to use electronic resources regularly.

5. **Plagairism checking**

- The Dean-Academics expressed that plagiarism checking of all the mini projects and final year projects is compulsory. All the guides shall check the same while collecting reports.
- The students are very smart enough to deviate our rules, so teachers should take this very seriously to improve the quality of the reports or research papers

The Member Secretary thanked to the Chairman for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and thanked for attending the meeting.

Member Secretary **Principal**

NEW HORIZON COLLEGE OF ENGINEERING

Ref No. : NHCE/LIB/2018-19/005 Date: 10th December 2018

MEETING NOTICE

The Library Committee meeting is scheduled on 12th December 2018 at 4.00p.m. in the Conference Room. All the members are requested to make it convenient to attend the meeting. The agenda of the meeting is as under :

Agenda:

1. Indent for textbooks and reference books for even semester 2019
2. User awareness program for faculty members
3. Library website updating
4. Usage statistics of electronic resources
5. Plagairism checking
6. Any other

PRINCIPAL

To

All the members of the committee

SL NO	NAME	DESIGNATION	ROLE
1	Dr. Manjunatha	Principal	Chairman
2	Mr. H.N. Suryaprakash	Registrar	Member
3	Dr. C.S.R. Prashanth	Dean- Academics & HOD-CSE	Member
4	Dr. M.S. Ganesh Prasad	Dean- Student Affairs & HOD-ME	Member
5	Prof. Aravinda	HOD-ECE	Member
6	Dr. Anusuya	HOD-Chemistry	Member
7	Dr. Sheelan Misra	HOD-MBA	Member
8	Dr. Siddamallaiah	Principal Librarian(Retd.) , NIMHANS	Member
8	Ms. Bhavana	ECE	Student member
9	Mr. Christo George	CIVIL	Student Member
11	Dr. Anitha S Rai	Head – Library & Information Center	Member Secretary

NEW HORIZON COLLEGE OF ENGINEERING

LIBRARY COMMITTEE

Minutes of Meeting

Venue: Conference Room Date:4th April, 2018

Time: 4.00p.m.

MEMBERS PRESENT:

Dr. Manjunatha	Chairman
Mr. H.N. Suryaprakash	Member
Dr. C.S.R Prashanth	Member
Dr. M.S. Ganesh Prasad	Member
Prof. Arvinda	Member
Dr. Revathi Sankar	Member
Dr. Sheelan Misra	Member
Dr. Siddamallaiah H.S	Member
Ms. Bhavana	Student member
Mr. Christo George	Student Member
Dr. Anitha S Rai	Member Secretary

Agenda:

1. Budget Approval for the current year and Utilization of fund for the year 2017-18
2. Approval of Demand books for current(even) semester
3. Usage of electronic resources subscribed by the college
4. Central Library and Dept library stock verification
5. Training program for students and Staff members

The Principal welcomed the members of the Meeting and chaired the meeting.

1. **Budget Approval for the current year and Utilization of fund for the year 2017-18**
   The member secretary presented the library budget for the year 2018-19 before the committee. The copy of the budget proposal given to all the members. The members have gone through the same and after the brief discussion on each item the Chairman approved the budget proposal submitted by the member secretary and the same has been forwarded to Director-Accounts and Finance. She has also presented the Expenditure report of last year to the committee. Principal advised her to utilize the sanctioned fund.

2. **Approval of Demand books for current (even) semester**
   - The member secretary presented the list of demand books and approximate budget before the committee. The Chairman asked available copies in the library against demand books. For this members secretary gave the details of available copies in the library. The committee approved demand books for purchase.

3. **Usage of electronic resources subscribed by the college**
   - The member secretary expressed in the meeting that usage of electronic resources is very poor as per the usage statistics. Many of the faculty members and students are accessing only IEEE journals. The Chairman requested to the other members to motivate faculty members and students to refer electronic resources subscribed by the college.

4. **Central Library and Dept library stock verification**
   - The Chairman instructed to the member secretary to do the stock verification of dept library and central library during vacation and submit the report.
   - And also instructed to the member secretary to issue one copy of the reference books and textbooks to the dept library for faculty members' reference.

5. **Training program for students and Staff members**
   The member secretary was told by the Principal that to arrange immediately training program for students and faculty members from IEEE publishers. He expressed faculty members and students together publish the papers in reputed international journals like IEEE.

The Member Secretary thanked to the Chairman for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and thanked for attending the meeting.

Member Secretary **Principal**

Members of the Library Committee

SL NO	NAME	ROLE	Signature
1	Dr. Manjunatha	Chairman	
2	Mr. H.N. Suryaprakash	Member	
3	Dr. C.S.R Prashanth	Member	
4	Dr. M.S. Ganesh Prasad	Member	
5	Prof. Aravinda	Member	
6	Dr. Anusuya	Member	
7	Dr. Sheelan Misra	Member	
8	Dr. Siddamallaiah H.S.	Member	
9	Ms. Bhavana	Student member	
10	Mr. Christo George	Student Member	
11	Dr. Anitha S Rai	Member Secretary	

NEW HORIZON COLLEGE OF ENGINEERING

Ref No. : NHCE/LIB/2018-19/002 Date: 3rd April 2018

MEETING NOTICE

The Library Committee meeting is scheduled on 4th April 2018 at 4.00p.m. in the Conference Room. All the members are requested to make it convenient to attend the meeting. The agenda of the meeting is as under :

Agenda:

1. Budget Approval for the current year and Utilization of fund for the year 2017-18
2. Approval of Demand books for current(even) semester
3. Usage of electronic resources subscribed by the college
4. Central Library and Dept library stock verification
5. Training program for students and Staff members

PRINCIPAL

To

All the members of the committee

NEW HORIZON COLLEGE OF ENGINEERING

Ref No. : NHCE/LIB/2018-19/001 Date: 2nd April 2018

NOTIFICATION

Sub: Constitution of Library Committee for the year 2018-19

The Library Committee has been constituted for library activities for the year 2018-19 with the following compositions:

SL NO	NAME	DESIGNATION	ROLE
1	Dr. Manjunatha	Principal	Chairman
2	Mr. H.N. Suryaprakash	Registrar	Member
3	Dr. C.S.R. Prashanth	Dean- Academics & HOD-CSE	Member
4	Dr. M.S. Ganesh Prasad	Dean- Student Affairs & HOD-ME	Member
5	Prof. Aravinda	HOD-ECE	Member
6	Dr. Anusuya	HOD-Chemistry	Member
7	Dr. Sheelan Misra	HOD-MBA	Member
8	Dr. Siddamallaiah	Principal Librarian(Retd.) , NIMHANS	Member
8	Ms. Bhavana	ECE	Student member
9	Mr. Christo George	CIVIL	Student Member
11	Dr. Anitha S Rai	Head – Library & Information Center	Member Secretary

The Chairman and members of the committee are requested to accept their nomination.

PRINCIPAL

To
All the above members of the committee

NEW HORIZON COLLEGE OF ENGINEERING

LIBRARY COMMITTEE

Minutes of Meeting

Venue: Conference Room Date: 15th December, 2017

Time: 4.00p.m.

MEMBERS PRESENT:

Dr. Manjunatha	Chairman
Mr. H.N. Suryaprakash	Member
Dr. C.S.R Prashanth	Member
Dr. M.S. Ganesh Prasad	Member
Dr. Ananda Vardhan	Member
Dr. Sheelan Misra	Member
Dr. Ilango	Member
Ms. S. Sriram	Student member
Ms. Sabiha Fatima	Student Member
Dr. Anitha S Rai	Member Secretary

Agenda:

1. Indent for textbooks and reference books for even semester 2016
2. User awareness program for faculty members
3. Library website
4. Usage statistics of electronic resources
5. Any other

The Member Secretary welcomed the Chairman and the members of the Meeting. The member secretary briefed about the result of the previous meeting, action taken and the status of the same.

The members were discussed in detail above mentioned agenda and the following decisions were taken:

1. **Indent for textbooks and reference books for even semester 2017**

   -The Chairman instructed the member secretary that sends a circular to all the Hods regarding list of books required for even semester 2016.

   -Member secretary was told to purchase reference books for the library for R & D activities.

   -The committee members requested to the member secretary to get one or two copies early so that faculty members can borrow the same and prepare for next semester

2. User awareness program for faculty members

-In the previous meeting the member secretary expressed lack of usage of electronic resources, in this regard, the Chairman requested the member secretary to conduct user awareness program during vacation. So that faculty members can access and if they have any difficulty in searching contact the member secretary.

-The Chairman was instructed to the Member Secretary to take usage statistics of all the subscribed databases from January 2016 to December 2016 and submit the same in the first week of January 2016 to the Principal.

3.Library website

-The member secretary expressed about Library website look or appear to make more attractive. For this, the Chairman said already Dean- Academic started working on the appearance of the college website and Library website also will be taken care in regard to appearance.

-The Dean academics assured member secretary that it will be done very soon and appear more attractive.

5. **Usage statistics of electronic resources**
   - All the database usage statistics have been presented before the committee and by seeing the statistics committee members are opined that some of the databases are less used. The chairman instructed all the members that to motivate faculty members to use more and more of their academic activities.

The Member Secretary thanked to the Chairman and also appreciated members for their suggestion and thanked for attending the meeting.

Member Secretary

Principal

Members of the Library Committee

SL NO	NAME	ROLE	Signature
1	Dr. Manjunatha	Chairman	
2	Mr. H.N. Suryaprakash	Member	
3	Dr. C.S.R Prashanth	Member	
4	Dr. M.S. Ganesh Prasad	Member	
5	Dr. Sanjay Jain	Member	
6	Dr. Revathi Sankar	Member	
7	Dr. Sheelan Misra	Member	
8	Dr. Siddamallaiah H.S.	Member	
9	Ms. Priya	Student member	
10	Mr. Avi Goyal	Student Member	
11	Dr. Anitha S Rai	Member Secretary	

NEW HORIZON COLLEGE OF ENGINEERING

Ref No. : NHCE/LIB/2017-18/007 Date: 12th December 2017

MEETING NOTICE

The Library Committee meeting is scheduled on 15th December 2017 at 4.00p.m. in the Conference Room. All the members are requested to make it convenient to attend the meeting. The agenda of the meeting is as under :

Agenda:

1. Indent for textbooks and reference books for even semester 2018
2. User awareness program for faculty members
3. Library website updating
4. Usage statistics of electronic resources
5. Any other

PRINCIPAL

To

All the members of the committee

NEW HORIZON COLLEGE OF ENGINEERING

LIBRARY COMMITTEE

Minutes of Meeting

Venue: Conference Room

Date:13th April, 2017

Time: 4.00p.m.

MEMBERS PRESENT:

Dr. Manjunatha	Chairman
Mr. H.N. Suryaprakash	Member
Dr. C.S.R Prashanth	Member
Dr. M.S. Ganesh Prasad	Member
Dr. Sanjay Jain	Member
Dr. Revathi Sankar	Member
Dr. Sheelan Misra	Member
Dr. Siddamallaiah H.S	Member
Ms. Priya	Student member
Mr. Avi Goyal	Student Member
Dr. Anitha S Rai	Member Secretary

Agenda:

1. Budget Approval for the year 2017-18
2. Utilization of fund of the year 2016-17
3. Approval of Demand books for current(even) semester
4. Usage of electronic resources subscribed by the college
5. Central Library and Dept library stock verification
6. Requirement of textbooks and reference books as per the autonomous syllabus for next academic year
7. Training program for students and Staff members

The Principal welcomed the members of the Meeting and chaired the meeting.

The members were discussed in detail above mentioned agenda and the following decisions were taken:

Budget Approval for the year 2017-18

- The member secretary presented the library budget for the year 2017-18 before the committee. The copy of the budget proposal given to all the members. The members have gone through the same and after the brief discussion on each item the Chairman approved the budget proposal submitted by the members secretary and same has been forwarded to Director-Accounts and Finance.

Utilization of fund of the year 2016-17

- The member secretary gave detail presentation about utilization fund of the last year to the committee.

Approval of Demand books for current(even) semester

- The member secretary presented the list of demand books and approximate budget before the committee. The Chairman asked available copies in the library against demand books. For this members secretary gave the detals of available copies in the library. The committee approved demand books for purchase.

Usage of electronic resources subscribed by the college

- The member secretary expressed in the meeting that usage of electronic resources is very poor as per the usage statistics. Many of the faculty members and students are accessing only IEEE journals. The Chairman requested to the other members to motivate faculty members and students to refer electronic resources subscribed by the college.

Central Library and Dept library stock verification

- The Chairman instructed to the member secretary to do the stock verification of dept library and central library during vacation and submit the report.
- And also instructed to the member secretary to issue one copy of the reference books and textbooks to the dept library for faculty members' reference.

Requirement of textbooks and reference books as per the autonomous syllabus for next academic year

- The Chairman instructed the member secretary that sends a circular to all the Hods regarding list of books required for next academic year. And discuss with subject teachers about new edition of books which is going to include in the autonomous syllabus.

- Member secretary was told to purchase reference books for the library for research activities.
- The committee members are requested to increase the number of copies which are in demand by the students.

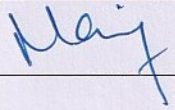
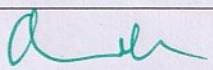
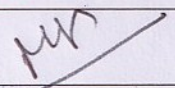
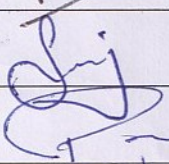
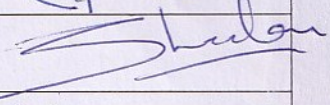
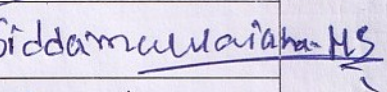
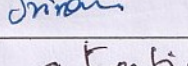
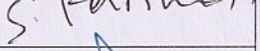
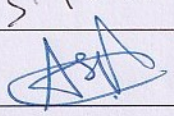
6. **Training program for students and Staff members**
   The members secretary was told by the Principal that to arrange immediately training program for students and faculty members from IEEE publishers. He expressed faculty members and students together publish the papers in reputed international journals like IEEE.

The Member Secretary thanked to the Chairman for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and thanked for attending the meeting.

Member Secretary

Principal

Members of the Library Committee

SL NO	NAME	ROLE	Signature
1	Dr. Manjunatha	Chairman	
2	Mr. H.N. Suryaprakash	Member	
3	Dr. C.S.R Prashanth	Member	
4	Dr. M.S. Ganesh Prasad	Member	
5	Dr. Sanjay Jain	Member	
6	Dr. Pratima Khandelwal	Member	
7	Dr. Sheelan Misra	Member	
8	Dr. Siddamallaiah H.S.	Member	
9	Mr. S. Sriram	Student member	
10	Ms. Sabiha Fatima	Student Member	
11	Dr. Anitha S Rai	Member Secretary	

NEW HORIZON COLLEGE OF ENGINEERING

Ref No. : NHCE/LIB/2017-18/002 Date: 10th April 2017

MEETING NOTICE

The Library Committee meeting is scheduled on 13th April 2017 at 4.00p.m. in the Conference Room. All the members are requested to make it convenient to attend the meeting. The agenda of the meeting is as under :

Agenda:

1. Budget Approval for the year 2017-18
2. Utilization of fund of the year 2016-17
3. Approval of Demand books for current(even) semester
4. Usage of electronic resources subscribed by the college
5. Central Library and Dept library stock verification
6. Requirement of textbooks and reference books as per the autonomous syllabus for next academic year
7. Training program for students and Staff members

PRINCIPAL

To

All the members of the committee

NEW HORIZON COLLEGE OF ENGINEERING

LIBRARY COMMITTEE

Minutes of Meeting

Venue: Conference Room

Date: 15th December, 2017

Time: 4.00p.m.

MEMBERS PRESENT:

Dr. Manjunatha	Chairman
Mr. H.N. Suryaprakash	Member
Dr. C.S.R Prashanth	Member
Dr. M.S. Ganesh Prasad	Member
Dr. Ananda Vardhan	Member
Dr. Sheelan Misra	Member
Dr. Ilango	Member
Ms. S. Sriram	Student member
Ms. Sabiha Fatima	Student Member
Dr. Anitha S Rai	Member Secretary

Agenda:

1. Indent for textbooks and reference books for even semester 2016
2. User awareness program for faculty members
3. Library website
4. Usage statistics of electronic resources
5. Any other

The Member Secretary welcomed the Chairman and the members of the Meeting. The member secretary briefed about the result of the previous meeting, action taken and the status of the same.

The members were discussed in detail above mentioned agenda and the following decisions were taken:

1. **Indent for textbooks and reference books for even semester 2017**

   -The Chairman instructed the member secretary that sends a circular to all the Hods regarding list of books required for even semester 2016.

   -Member secretary was told to purchase reference books for the library for R & D activities.

   -The committee members requested to the member secretary to get one or two copies early so that faculty members can borrow the same and prepare for next semester

2. **User awareness program for faculty members**

   -In the previous meeting the member secretary expressed lack of usage of electronic resources, in this regard, the Chairman requested the member secretary to conduct user awareness program during vacation. So that faculty members can access and if they have any difficulty in searching contact the member secretary.

   -The Chairman was instructed to the Member Secretary to take usage statistics of all the subscribed databases from January 2016 to December 2016 and submit the same in the first week of January 2016 to the Principal.

3. **Library website**

   -The member secretary expressed about Library website look or appear to make more attractive. For this, the Chairman said already Dean- Academic started working on the appearance of the college website and Library website also will be taken care in regard to appearance.

   -The Dean academics assured member secretary that it will be done very soon and appear more attractive.

Members of the Library Committee

SL NO	NAME	ROLE	Signature
1	Dr. Manjunatha	Chairman	
2	Mr. H.N. Suryaprakash	Member	
3	Dr. C.S.R Prashanth	Member	
4	Dr. M.S. Ganesh Prasad	Member	
5	Dr. Sanjay Jain	Member	
6	Dr. Revathi Sankar	Member	
7	Dr. Sheelan Misra	Member	
8	Dr. Siddamallaiah H.S.	Member	
9	Ms. Priya	Student member	
10	Mr. Avi Goyal	Student Member	
11	Dr. Anitha S Rai	Member Secretary	

NEW HORIZON COLLEGE OF ENGINEERING

Ref No. : NHCE/LIB/2017-18/001 Date: 3rd April 2017

NOTIFICATION

Sub: Constitution of Library Committee for the year 2017-18

The Library Committee has been constituted for library activities for the year 2017-18 with the following compositions:

SL NO	NAME	DESIGNATION	ROLE
1	Dr. Manjunatha	Principal	Chairman
2	Mr. H.N. Suryaprakash	Registrar	Member
3	Dr. C.S.R. Prashanth	Dean- Academics & HOD-CSE	Member
4	Dr. M.S. Ganesh Prasad	Dean- Student Affairs & HOD-ME	Member
5	Dr. Sanjay Jain	HOD-ECE	Member
6	Dr. Revathi Sankar	HOD-Physics	Member
7	Dr. Sheelan Misra	HOD-MBA	Member
8	Dr. Siddamallaiah	Principal Librarian(Retd.) , NIMHANS	Member
8	Ms. Priya	6th Sem, CSE Branch	Student member
9	Mr. Avi Goyal	4th Sem, MCA	Student Member
11	Dr. Anitha S Rai	Head – Library & Information Center	Member Secretary

The Chairman and members of the committee are requested to accept their nomination.

PRINCIPAL

To
All the above members of the committee

NEW HORIZON COLLEGE OF ENGINEERING

LIBRARY COMMITTEE

Minutes of Meeting

Venue: Conference Room

Date: 13th December, 2016

Time: 3.00p.m.

MEMBERS PRESENT:

Dr. Manjunatha	Chairman
Mr. H.N. Suryaprakash	Member
Dr. C.S.R Prashanth	Member
Dr. M.S. Ganesh Prasad	Member
Dr. Pratima Khandelwal	Member
Dr. Sheelan Misra	Member
Dr. Ilango	Member
Mr. S. Sriram	Student member
Ms. Sabiha Fatima	Student Member
Dr. Anitha S Rai	Member Secretary

Agenda:

1. Indent for textbooks and reference books for even semester 2016
2. User awareness program for faculty members
3. Library website
4. Any other

The Member Secretary welcomed the Chairman and the members of the Meeting. The member secretary briefed about result of the previous meeting, action taken and the status of the same.

The members were discussed in detail above mentioned agenda and the following decisions were taken:

1. **Indent for textbooks and reference books for even semester 2017**
   - The Chairman instructed the member secretary that sends a circular to all the Hods regarding list of books required for even semester 2016.
   - Member secretary was told to purchase reference books for the library for R & D activities.
   - The committee members requested to the member secretary to get one or two copies early so that faculty members can borrow the same and prepare for next semester

2. **User awareness program for faculty members**
   - In the previous meeting the member secretary expressed lack of usage of electronic resources, in this regard, the Chairman requested the member secretary to conduct user awareness program during vacation. So that faculty members can access and if they have any difficulty in searching contact the member secretary.
   - The Chairman was instructed to the Member Secretary to take usage statistics of all the subscribed databases from January 2016 to December 2016 and submit the same in the first week of January 2016 to the Principal.

3. **Library website**
   - The member secretary expressed about Library website look or appear to make more attractive. For this, the Chairman said already Dean- Academic started working on the appearance of the college website and Library website also will be taken care in regard to appearance.
   - The Dean academics assured member secretary that it will be done very soon and appear more attractive.

4. **Any other**
   - The Chairman appreciated the Member secretary and her team for smooth functions and activities of the library. And also appreciated library staff for their sincer efforts with regard to library services .

- The Member Secretary thanked to the Chairman and also appreciated members for their suggestion and thanked for attending the meeting.

Member Secretary

Principal

Members of the Library Committee

SL NO	NAME	ROLE	Signature
1	Dr. Manjunatha	Chairman	
2	Mr. H.N. Suryaprakash	Member	
3	Dr. C.S.R Prashanth	Member	
4	Dr. M.S. Ganesh Prasad	Member	
5	Dr. Sanjay Jain	Member	
6	Dr. Pratima Khandelwal	Member	
7	Dr. Sheelan Misra	Member	
8	Dr. Siddamallaiah H.S.	Member	
9	Mr. S. Sriram	Student member	
10	Ms. Sabiha Fatima	Student Member	
11	Dr. Anitha S Rai	Member Secretary	

13/12/16

NEW HORIZON COLLEGE OF ENGINEERING

Ref No. : NHCE/LIB/2016-17/006 Date: 8th December 2016

MEETING NOTICE

The Library Committee meeting is scheduled on 13th December 2016 at 3.00p.m. in the Conference Room. All the members are requested to make it convenient to attend the meeting. The agenda of the meeting is as under :

Agenda:

1. Indent for textbooks and reference books for even semester 2017
2. User awareness program for faculty members
3. Library website updating
4. Usage statistics of electronic resources
5. Any other

PRINCIPAL

To

All the members of the committee

NEW HORIZON COLLEGE OF ENGINEERING

LIBRARY COMMITTEE

Minutes of Meeting

Venue: Conference Room Date: 3rd May, 2016

Time: 4.00p.m.

MEMBERS PRESENT:

Dr. Manjunatha	Chairman
Mr. H.N. Suryaprakash	Member
Dr. C.S.R Prashanth	Member
Dr. M.S. Ganesh Prasad	Member
Dr. Sanjay Jain	Member
Dr. Pratima Khandelwal	Member
Dr. Sheelan Misra	Member
Dr. Siddamallaiah H.S	Member
Mr. S. Sriram	Student member
Ms. Sabiha Fatima	Student Member
Dr. Anitha S Rai	Member Secretary

Agenda:

1. Budget Approval and utilization of fund
2. Approval of Demand books for current(even) semester
3. Usage of electronic resources subscribed by the college
4. Central Library and Dept library stock verification
5. Requirement of textbooks and reference books as per the autonomous syllabus for next academic year
6. Issue of two extra books to the branch toppers

The Principal welcomed the members of the Meeting and chaired the meeting.

The members were discussed in detail above mentioned agenda and the following decisions were taken:

Budget Approval and Utilization of fund

-The member secretary presented the library budget for the year 2016-17 before the committee. The copy of the budget proposal given to all the members. The members have gone through the same and after the brief discussion on each item the Chairman approved the budget proposal submitted by the members secretary and same has been forwarded to Director-Accounts and Finance. She has also presented expenditure statement of last year.

Approval of Demand books for current(even) semester

-The member secretary presented the list of demand books and approximate budget before the committee. The Chairman asked available copies in the library against demand books. For this members secretary gave the detals of available copies in the library. The committee approved demand books for purchase.

Usage of electronic resources subscribed by the college

-The member secretary expressed in the meeting that usage of electronic resources is very poor as per the usage statistics. Many of the faculty members and students are accessing only IEEE journals. The Chairman requested to the other members to motivate faculty members and students to refer electronic resources subscribed by the college.

-The members were suggested to the Member Secretary that to conduct Library orientation program every semester to the students and faculty members .

Central Library and Dept library stock verification

-The Chairman instructed to the member secretary to do the stock verification of dept library and central library during vacation and submit the report. And also instructed to the member secretary to issue one copy of the reference books and textbooks to the dept library for faculty members' reference.

Requirement of textbooks and reference books as per the autonomous syllabus for next academic year

-The Chairman instructed the member secretary that sends a circular to all the Hods regarding list of books required for next academic year. And discuss with subject teachers about new edition of books which is going to include in the autonomous syllabus.

-Member secretary was told to purchase reference books for the library for research activities.

-The committee members are requested to increase the number of copies which are in demand by the students.

-The Chairman was instructed to the Member Secretary to take usage statistics of all the subscribed databases from January 2015.

Issue of two extra books to the branch toppers

-The member secretary expressed to provide extra two books to the branch toppers from II yr onwards as one of the best practice. The Chairman and members are accepted her proposal and applauded for the initiative taken by the member secretary.

The Member Secretary thanked to the Chairman for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and thanked for attending the meeting.

Member Secretary

Principal

NEW HORIZON COLLEGE OF ENGINEERING

Ref No. : NHCE/LIB/2016-17/005 Date: 29th April 2016

MEETING NOTICE

The Library Committee meeting is scheduled on 3rd May 2016 at 4.00p.m. in the Conference Room. All the members are requested to make it convenient to attend the meeting. The agenda of the meeting is as under :

Agenda:

1. Budget Approval and utilization of fund
2. Approval of Demand books for current(even) semester
3. Usage of electronic resources subscribed by the college
4. Central Library and Dept library stock verification
5. Requirement of textbooks and reference books as per the autonomous syllabus for next academic year

PRINCIPAL

To

All the members of the committee

NEW HORIZON COLLEGE OF ENGINEERING

Ref No. : NHCE/LIB/2016-17/002

Date: 4th April 2016

NOTIFICATION

Sub: Constitution of Library Committee for the year 2016-17

The Library Committee has been constituted for library activities for the year 2016-17 with the following compositions:

SL NO	NAME	DESIGNATION	ROLE
1	Dr. Manjunatha	Principal	Chairman
2	Mr. H.N. Suryaprakash	Registrar	Member
3	Dr. C.S.R. Prashanth	Dean- Academics & HOD-CSE	Member
4	Dr. M.S. Ganesh Prasad	Dean- Student Affairs & HOD-ME	Member
5	Dr. Sanjay Jain	HOD-ECE	Member
6	Dr. Pratima Khandelwal	COE & HOD-BSH	Member
7	Dr. Sheelan Misra	HOD-MBA	Member
8	Dr. Siddamallaiah	Principal Librarian(Retd.) , NIMHANS	Member
8	Mr. S. Sriram	8th Sem, ECE Branch	Student member
9	Ms. Sabiha Fatima	6th Sem, MCA	Student Member
11	Dr. Anitha S Rai	Head – Library & Information Center	Member Secretary

The Chairman and members of the committee are requested to accept their nomination.

PRINCIPAL

To
All the above members of the committee

NEW HORIZON COLLEGE OF ENGINEERING

LIBRARY COMMITTEE

Minutes of Meeting

Venue: Conference Room

Date: 14th December, 2015

Time: 3.00p.m.

MEMBERS PRESENT:

Dr. Manjunatha	Chairman
Mr. H.N. Suryaprakash	Member
Dr. C.S.R Prashanth	Member
Dr. M.S. Ganesh Prasad	Member
Dr. Pratima Khandelwal	Member
Dr. Sheelan Misra	Member
Dr. Ilango	Member
Mr. S. Sriram	Student member
Ms. Sabiha Fatima	Student Member
Dr. Anitha S Rai	Member Secretary

Agenda:

1. Indent for textbooks and reference books for even semester 2016
2. User awareness program for faculty members
3. Library website
4. NHCE Library App
5. Any other

The Member Secretary welcomed the Chairman and the members of the Meeting. The member secretary briefed about result of the previous meeting, action taken and the status of the same.

The members were discussed in detail above mentioned agenda and the following decisions were taken:

1. **Indent for textbooks and reference books for even semester 2016**
   - The Chairman instructed the member secretary that sends a circular to all the Hods regarding list of books required for even semester 2016.
   - Member secretary was told to purchase reference books for the library for R & D activities.
   - The committee members requested to the member secretary to get one or two copies early so that faculty members can borrow the same and prepare for next semester

2. **User awareness program for faculty members**
   - In the previous meeting the member secretary expressed lack of usage of electronic resources, in this regard, the Chairman requested the member secretary to conduct user awareness program during vacation. So that faculty members can access and if they have any difficulty in searching contact the member secretary.
   - The Chairman was instructed to the Member Secretary to take usage statistics of all the subscribed databases from January 2015 to December 2015 and submit the same in the first week of January 2016 to the Principal.

3. **Library website**
   - The member secretary expressed about Library website look or appear to make more attractive. For this, the Chairman said already Dean- Academic started working on the appearance of the college website and Library website also will be taken care in regard to appearance.
   - The Dean academics assured member secretary that it will be done very soon and appear more attractive.

4. **NHCE Library App**
   - The member secretary expressed before the committee idea of making Library app, so that more and more students can make use of all our resources anywhere, anytime. The Chairman asked member secretary, will it be an

independent library app or connected to the library website. The member secretary asked a day or two to decide upon the pros and cons about the same. The Chairman appreciated the idea of having the NHCE library App and same may be implemented at NHCE campus.

5. **Any other**
   - The Chairman appreciated the Member secretary and her team for smooth conduction of two day National Conference held on 4-5th December 2015. The member secretary gave a brief report on two day conference before the members.

The Member Secretary thanked to the Chairman and also appreciated members for their suggestion and thanked for attending the meeting.

Member Secretary

Principal

Members of the Library Advisory Committee

SL NO	NAME	ROLE	Signature
1	Dr. Manjunatha	Chairman	
2	Mr. Suryaprakash	Member	
3	Dr. C.S.R Prashanth	Member	
4	Dr. M.S. Ganesh Prasad	Member	
5	Dr. Sanjay Jain	Member	
6	Dr. Pratima Khandelwal	Member	
7	Dr. Sheelan Misra	Member	
8	Dr. Ilango	Member	
9	Mr. S. Sriram	Student member	
10	Ms. Sabiha Fatima	Student Member	
11	Dr. Anitha S Rai	Member Secretary	

14/12/15

NEW HORIZON COLLEGE OF ENGINEERING

Ref No. : NHCE/LIB/2015-16/027 Date: 7th December 2015

MEETING NOTICE

The Library Committee meeting is scheduled on 14th December 2015 at 3.00p.m. in the Conference Room. All the members are requested to make it convenient to attend the meeting. The agenda of the meeting is as under :

Agenda:

1. Indent for textbooks and reference books for even semester 2016
2. User awareness program for faculty members
3. Library website updating
4. Library App
5. Usage statistics of electronic resources
6. Any other

PRINCIPAL

To

All the members of the committee

NEW HORIZON COLLEGE OF ENGINEERING

LIBRARY COMMITTEE

Minutes of Meeting

Venue: Conference Room

Date: 5th May, 2015

Time: 4.00p.m.

MEMBERS PRESENT:

Dr. Manjunatha	Chairman
Mr. H.N. Suryaprakash	Member
Dr. C.S.R Prashanth	Member
Dr. M.S. Ganesh Prasad	Member
Dr. Sanjay Jain	Member
Dr.Pratima Khandelwal	Member
Dr. Sheelan Misra	Member
Dr. Ilango	Member
Mr. S. Sriram	Student member
Ms. Sabiha Fatima	Student Member
Dr. Anitha S Rai	Member Secretary

Agenda:

1. Requirement of textbooks and reference books as per the autonomous syllabus for next academic year
2. Usage of electronic resources subscribed by the college
3. Requirement of National Journals and International journals
4. Central Library and Dept library stock verification
5. Budget Approval

The Principal welcomed the members of the Meeting and chaired the meeting.

The members were discussed in detail above mentioned agenda and the following decisions were taken:

1. **Requirement of textbooks and reference books as per the autonomous syllabus for next academic year**
   - The Chairman instructed the member secretary that sends a circular to all the Hods regarding list of books required for next academic year. And discuss with subject teachers about new edition of books which is going to include in the autonomous syllabus.
   - Member secretary was told to purchase reference books for the library for research activities.
   - The committee members are requested to increase the number of copies which are in demand by the students.

2. **Usage of electronic resources subscribed by the college**
   - The member secretary expressed in the meeting that usage of electronic resources is very poor as per the usage statistics. Many of the faculty members and students are accessing only IEEE journals. The Chairman requested to the other members to motivate faculty members and students to refer electronic resources subscribed by the college.
   - The members were suggested to the Member Secretary that to conduct Library orientation program frequently to the students and faculty members .
   - The Chairman was instructed to the Member Secretary to take usage statistics of all the subscribed databases from January 2015.

3. **Requirement of National Journals and International journals**
   - The member secretary explained about the requirement of AICTE and print journals subscribed by the college. International Print journals have not subscribed by the library, since electronic journals subscribed by the college. All the members were accepted the same.
   - The Chairman requested members to send a required list of journals which are not subscribed by the library. The same may be subscribed for the year 2016.
   - The member secretary expressed about lack of usage of print journals. For this the Chairman instructed to send list journals subscribed by the college to all the departments and display in the notice board.
   -

4. **Central Library and Dept library stock verification**
   - The Chairman instructed the member secretary to do the stock verification of dept library and central library as usual during vacation and submit the report.
   - And also instructed to the member secretary to issue one copy of the reference books and textbooks to the dept library for faculty members' reference.

5. **Budget Approval**
   - The member secretary presented the library budget for the year 2015-16 before the committee. The copy of the budget proposal given to all the members. The members have gone through the same and after the brief discussion on each item the Chairman approved the budget proposal submitted by the members secretary.

Other topics

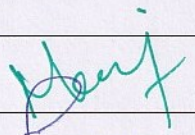
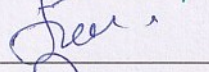
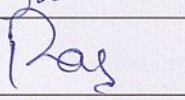
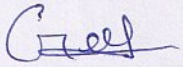
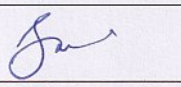
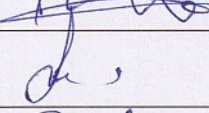
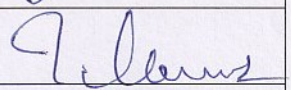
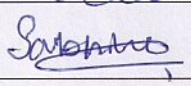
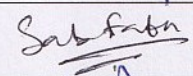
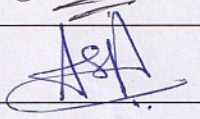
- All the members are requested to the member secretary to issue more than 5 books to the faculty members against their request.
- The Chairman also expressed that in case good students request more than three books, may be issued for a week.

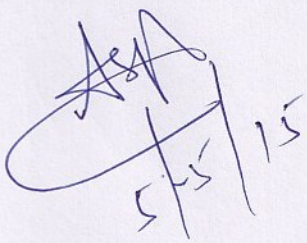
The Member Secretary thanked to the Chairman for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and thanked for attending the meeting.

Member Secretary

Principal

Members of the Library Committee

SL NO	NAME	ROLE	Signature
1	Dr. Manjunatha	Chairman	
2	Mr. H.N. Suryaprakash	Member	
3	Dr. C.S.R Prashanth	Member	
4	Dr. M.S. Ganesh Prasad	Member	
5	Dr. Sanjay Jain	Member	
6	Dr. Pratima Khandelwal	Member	
7	Dr. Sheelan Misra	Member	
8	Dr. Ilango	Member	
9	Mr. S. Sriram	Student member	
10	Ms. Sabiha Fatima	Student Member	
11	Dr. Anitha S Rai	Member Secretary	



NEW HORIZON COLLEGE OF ENGINEERING

Ref No. : NHCE/LIB/2015-16/008 Date: 30th April 2015

MEETING NOTICE

The Library Committee meeting is scheduled on 5th May 2015 at 4.00p.m. in the Conference Room. All the members are requested to make it convenient to attend the meeting. The agenda of the meeting is as under :

Agenda:

1. Requirement of textbooks and reference books as per the autonomous syllabus for next academic year
2. Usage of electronic resources subscribed by the college
3. Requirement of National Journals and International journals
4. Central Library and Dept library stock verification
5. Budget Approval

PRINCIPAL 30/4

To

All the members of the committee