

NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE
Autonomous college affiliated VTU, Accredited by NAAC with 'A' Grade & NBA

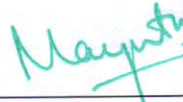

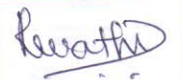


**OFFICE OF THE CONTROLLER OF EXAMINATIONS
EXAMINATION COMMITTEE
Minutes of Meeting**

Venue : Office of the Controller of Examination

Date:16/01/2021

Time : 4:00 pm

The Member Secretary welcomed the members and requested the Chairman to address the gathering and to discuss the Agenda of the meeting.

Sl. No	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. Manjunatha	Principal	Chairman	
2	Mr. Aravinda	Sr. Asst. Professor & Deputy Controller of examinations	Member	
3	Dr. Revathi Sankar	Professor	Member	
4	Dr. Prashanth K.S	Associate Professor	Member	
5	Dr. Vijilius Helena Raj	Professor & Controller of Examination	Member Secretary	

Agenda :Even semester Calendar A.Y 2020-21

The following points were discussed

- The examination calendar for even semester 2020-21 was discussed
- The tentative dates for announcing SEE timetable , sending appointment letters to the eligible paper setter's ,conducting of BOE meeting and Declaration of SEE Results were discussed
- The meeting concluded at 4.30 pm with the permission of the chair.


Member Secretary
Examination Committee

NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE

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OFFICE OF THE CONTROLLER OF EXAMINATIONS EXAMINATION COMMITTEE Minutes of Meeting

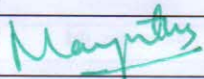
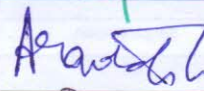
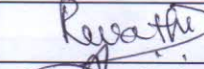
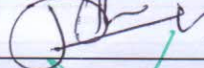

Venue : Office of the Controller of Examination

Date:03/01/2021

Time : 3.30 pm

The Member Secretary welcomed the members and requested the Chairman to address the gathering and to discuss the Agenda of the meeting.

Agenda :BOE meeting and Offline exams A.Y 2020-21

Sl. No	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. Manjunatha	Principal	Chairman	
2	Mr. Aravinda	Sr. Asst. Professor & Deputy Controller of examinations	Member	
3	Dr. Revathi Sankar	Professor	Member	
4	Dr. Prashanth K.S	Associate Professor	Member	
5	Dr. Vijilius Helena Raj	Professor & Controller of Examination	Member Secretary	

The following points were discussed

- It was decided to conduct BOE meeting from 13 -16 January 2021
- As per the VTU revised circular , the calendar of events for COE office was revised
- As per the VTU guidelines and revised NHCE calendar the commencement date and last working day for First year and third year students were discussed(LWD for 1 Year 25/03/2021 and 2 Year 27/02/2021).
- Keeping in line with the last working day for both the said years the tentative examination schedule was discussed and ratified
- As per the VTU guidelines and Government stance on Examinations, it was decided to conduct all the examinations exclusively in the offline mode for both UG/PG by following the SOPs for Covid -19
- Tentative dates to conduct make up examination in the month of May, 2021 for UG and PG were ratified.
- The meeting concluded at 4.45 pm with the permission of the chair.


Member Secretary
Examination Committee

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OFFICE OF THE CONTROLLER OF EXAMINATIONS

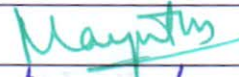

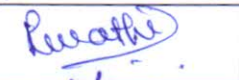


EXAMINATION COMMITTEE

Minutes of Meeting

Venue : Office of the Controller of Examination

Date:27/10/2020

Time : 4:00 pm

Sl. No	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. Manjunatha	Principal	Chairman	
2	Mr. Aravinda	Sr. Asst. Professor & Deputy Controller of examinations	Member	
3	Dr. Revathi Sankar	Professor	Member	
4	Dr. Prashanth K.S	Associate Professor	Member	
5	Dr. Vijilius Helena Raj	Professor & Controller of Examination	Member Secretary	

The Member Secretary welcomed the members and requested the Chairman to address the gathering and to discuss the Agenda of the meeting.

Agenda: Panel of QP setter's approval (A.Y 2020-21)

The panel of paper setters received from the respective departments were approved by the committee by verifying the credentials.

The date of mailing the concerned panel members was fixed as 10/11/2021

As per the previous meeting 's discussion the timelines of Calendar was verified and approved


Member Secretary
Examination Committee

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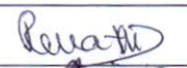


**OFFICE OF THE CONTROLLER OF EXAMINATIONS
EXAMINATION COMMITTEE**

Minutes of Meeting

Venue : Office of the Controller of Examination

Date:15/09/2020

Time : 3.30 pm

Sl. No	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. Manjunatha	Principal	Chairman	
2	Mr. Aravinda	Sr. Asst. Professor & Deputy Controller of examinations	Member	
3	Dr. Revathi Sankar	Professor	Member	
4	Dr. Prashanth K.S	Associate Professor	Member	
5	Dr. Vijilius Helena Raj	Professor & Controller of Examination	Member Secretary	

The Member Secretary welcomed the members and requested the Chairman to address the gathering and to discuss the Agenda of the meeting.

Agenda :Result analysis A.Y 2019-20(Even Semester)

The following points were discussed

- The Result analysis of all the respective branches UG/PG was deliberated and ratified
- The modalities to conduct the supplementary examinations were discussed
- The SOPs for blended mode of examination was discussed and ratified
- The tentative examination schedule for the same was approved
- The calender of events related to examination department for odd semester 2021 were discussed and unanimously approved


Member Secretary
Examination Committee

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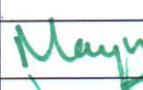

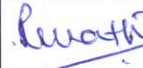


OFFICE OF THE CONTROLLER OF EXAMINATIONS

EXAMINATION COMMITTEE

Minutes of Meeting

Venue : Office of the Controller of Examination
24/08/2020

Date : 24/08/2020

Sl. No	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. Manjunatha	Principal	Chairman	
2	Mr. Aravinda	Sr. Asst. Professor & Deputy Controller of examinations	Member	
3	Dr. Revathi Sankar	Professor	Member	
4	Dr. Prashanth K.S	Associate Professor	Member	
5	Dr. Vijilius Helena Raj	Professor & Controller of Examination	Member Secretary	

Time : 3.30 pm

The Member Secretary welcomed the members and requested the Chairman to address the gathering and to discuss the Agenda of the meeting.

Agenda : Examination Calender Odd sem A.Y 2020-21

The following points were discussed

- The tentative examination schedule for the Odd semester 2020-21 was discussed and ratified
- The modalities for re-registration for Odd sem 2020-21 was formulated
- The meeting concluded at 4.15 pm with the permission of the chair.


Member Secretary

Examination Committee

NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE

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OFFICE OF THE CONTROLLER OF EXAMINATIONS EXAMINATION COMMITTEE

Minutes of Meeting

Venue : Office of the Controller of Examination


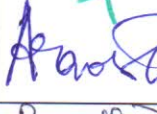


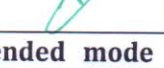
Date : 01/08/2020

Time : 3.00 pm

The Member Secretary welcomed the members and requested the Chairman to address the gathering and to discuss the Agenda of the meeting.

Agenda :Semester End Examination and Honours degree

The following points were discussed

Sl. No	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. Manjunatha	Principal	Chairman	
2	Mr. Aravinda	Sr. Asst. Professor & Deputy Controller of examinations	Member	
3	Dr. Revathi Sankar	Professor	Member	
4	Dr. Prashanth K.S	Associate Professor	Member	
5	Dr. Vijilius Helena Raj	Professor & Controller of Examination	Member Secretary	

- As per the VTU circular P/s 1386 dated 24 July regarding blended mode examination for terminal semester students it was decided to conduct examinations from 10/08/2020 in blended
- It was decided to conduct mock online examination for terminal semester students and prepare them for the same in this changed scenario
- As per the VTU regulations and circular p/s 298 dated 31/07/2020, it was unanimously agreed and decided to follow the formula for calculation of grades for current intermediate students and to announce the results. Additionally, except courses involving viva-voce examination for which examinations will be conducted in blended mode.
- As per the regulations governing the degree of the award of "Honours" at B.E degree programs notified by VTU dated 03/06/2020, it was decided to inform the eligible students regarding the same.
- The modalities for Grade Improvement Exam for intermediate semester students who wish to improve the grade was discussed
- It was decided to announce the students with backlogs to register for supplementary semester
- The meeting concluded at 4.00 pm with the permission of the chair.


Member Secretary
Examination Committee

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OFFICE OF THE CONTROLLER OF EXAMINATIONS






EXAMINATION COMMITTEE

Minutes of Meeting

Venue : Office of the Controller of Examination

Date : 08/05/2020

Time : 3.00 pm

Sl. No	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. Manjunatha	Principal	Chairman	
2	Mr. Aravinda	Sr. Asst. Professor & Deputy Controller of examinations	Member	
3	Dr. Revathi Sankar	Professor	Member	
4	Dr. Prashanth K.S	Associate Professor	Member	
5	Dr. Vijilius Helena Raj	Professor & Controller of Examination	Member Secretary	

The Member Secretary welcomed the members and requested the Chairman to address the gathering and to discuss the Agenda of the meeting.

The Examination Process under autonomy was explained to the members.

Agenda :BOE Meeting

The following points were discussed

- The unprecedented scenario of National Lockdown due to Covid-19 and its impact on examination process was discussed
- It was decided to conduct the BOE meeting in the offline mode with internal BOE members preferably due to the prevailing Covid-19 situation
- The discussion to conduct the SEE even semester 2019-20 examination via Offline /Online mode resulted in to look upto the VTU Guidelines /GoK /UGC due to Covid 19 .
- The meeting concluded at 3.45 pm with the permission of the chair.


Member Secretary

Examination Committee

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EXAMINATION COMMITTEE



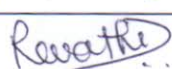


Minutes of Meeting

Venue : Office of the Controller of Examination

Date : 31th January 2020

Time : 3.10 pm

MEMBERS PRESENT

Sl. No	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. Manjunatha	Principal	Chairman	
2	Mr. Aravinda	Sr. Asst. Professor & Deputy Controller of examinations	Member	
3	Dr. Revathi Sankar	Professor	Member	
4	Dr. Prashanth K S	Associate Professor	Member	
5	Dr. Vijilius Helena Raj	Professor & Controller of Examination	Member Secretary	

The Member Secretary welcomed the members and requested the Chairman to address the gathering and to discuss the Agenda of the meeting.

The Examination Process under autonomy was explained to the members.

Agenda Calendar of Examination

The following points were discussed

- Result analysis of ODD Semester was reviewed.
- The following aspects related to ODD SEE examination 2019-20 were discussed
- The Calendar of examination Department for the Even semester 2019-20 were discussed. The tentative dates of preparing SEE Time table, sending appointment letters to the eligible Paper Setters, Conducting BOE meeting, and Declaration of SEE results were discussed.

The meeting concluded at 4.40 pm with the permission of the chair.


Member Secretary
Examination Committee

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EXAMINATION COMMITTEE

Minutes of Meeting





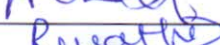


Venue : Office of the Controller of Examination

Date : 20th November 2019

Time : 3.00 pm

MEMBERS PRESENT

The Member Secretary welcomed the members and requested the Chairman to address the gathering and to discuss the Agenda of the meeting.

Sl.No	NAME	DESIGNATION	Signature
1.	Dr.Manjunatha	Principal & Chairman - Examination Committee	
2.	Dr.Prashanth C S R	Dean Academics	
3.	Dr. Ganesh Prasad	Dean & HOD-MEE	
4.	Mr.Aravinda	Sr.Asst.professor& Deputy Controller of examinations	
5.	Dr.Revathi Sankar	Professor & HOD Physics	
6.	Prof. Anil kumar Hengal	Head - QA	
7.	Dr.Vijilius Helena Raj	COE & Member Secretary	

Agenda: Study abroad students

The following points were discussed

- Semester End Examination Nov/Dec 2019 time table was discussed and ratified.
- The remedial action plan for the global program students was discussed.
- Unanimously decided to award I grade to all such students enabling them to appear for Makeup Examination. as they reach India after SEE Nov/Dec 2019.

The meeting concluded at 4.00 pm . The member Secretary thanked the members who had attended the meeting.


Member Secretary
Examination Committee

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EXAMINATION COMMITTEE

Minutes of Meeting

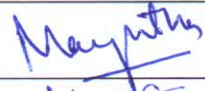






Venue : Office of the Controller of Examination

Date : 12th November 2019

Time : 3.00 pm

MEMBERS PRESENT

The Member Secretary welcomed the members and requested the Chairman to address the gathering and to discuss the Agenda of the meeting.

Sl.No	NAME	DESIGNATION	Signature
1.	Dr.Manjunatha	Principal & Chairman - Examination Committee	
2.	Dr.Prashanth C S R	Dean Academics	
3.	Dr. Ganesh Prasad	Dean & HOD-MEE	
4.	Mr.Aravinda	Sr.Asst.professor& Deputy Controller of examinations	
5.	Dr.Revathi Sankar	Professor & HOD Physic	
6.	Prof. Anil kumar Hengal	Head Q.A	
7.	Dr.Vijilius Helena Raj	COE & Member Secretary	

Agenda: Study abroad students

The following points were discussed

- Semester End Examination Nov/Dec 2019 time table was discussed and ratified.
- The remedial action plan for the global program students was discussed.
- Unanimously decided to award I grade to all such students enabling them to appear for Makeup Examination. as they reach India after SEE Nov/Dec 2019.

The meeting concluded at 4.00 pm . The member Secretary thanked the members who had attended the meeting.


Member Secretary
Examination Committee

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EXAMINATION COMMITTEE





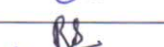


Minutes of Meeting

Venue : Office of the Controller of Examination

Date : 10th October 2019

Time : 3.00 pm

MEMBERS PRESENT

Sl.No	NAME	DESIGNATION	Signature
1.	Dr.Manjunatha	Principal & Chairman – Examination Committee	
2.	Dr.Prashanth C S R	Dean Academics	
3.	Dr. Ganesh Prasad	Dean & HOD-MEE	
4.	Mr.Aravinda	Sr.Asst.professor& Deputy Controller of examinations	
5.	Dr.Revathi Sankar	Professor & HOD Physics	
6.	Dr. Anil kumar Hangal	Head - RA	
7.	Dr.Vijilius Helena Raj	COE & Member Secretary	


The Member Secretary welcomed the members and requested the Chairman to address the gathering and to discuss the Agenda of the meeting.

Agenda: Plan for SEE – Nov/Dec 2019

The following points were discussed

- Semester End Examination Nov/Dec 2019 Schedules were discussed.
- The following dates were decided regarding Semester End Examination Nov/Dec 2019
 1. Semester End Examination to the First, Third, fifth & VII Semester B.E students and III sem MBA/M.Tech & MCA from 28th Nov 2019. Unanimously decided to conduct VII semester Practical Examination from 23rd December 2019.
 2. For the I PG from 20th Jan 2020.
- The tentative dates of result declaration were also decided.
- The tentative date to conduct Makeup Exam was also discussed.

Since there was no other matter for discussion the meeting concluded at 4.00 pm . The member Secretary thanked the members who had attended the meeting.


Member Secretary
Examination Committee

NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE

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OFFICE OF THE CONTROLLER OF EXAMINATIONS

EXAMINATION COMMITTEE

Minutes of Meeting

Venue : Office of the Controller of Examination

Date : 06/8/2019

Time : 2.00 pm

Agenda: Meeting Schedule for the approval of Supplementary results 2018-19

for BE & PG programs

MEMBERS PRESENT

Sl. No	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. Manjunatha	Principal	Chairman	
2	Dr. Prashanth C S R	Dean Academics	Member	
3	Dr. Ganesh Prasad	Dean & HOD-MEE	Member	
4	Mr. Aravinda	Sr. Asst. Professor-ECE & Deputy Controller of examinations	Member	
5	Dr. Revathi Sankar	Professor & HOD - BSH	Member	
6	Dr. Anil Kumar Hangal	Head of ECE	Member	
7	Dr. Ram Kumar	HOD-EEE	Member	
8	Dr. Anandavardhan	HOD-BTE	Member	
9	Dr. Niranjana P S	HOD-Civil	Member	
10	Dr. Sheelan Mishra	HOD-MBA	Member	
11	Dr. Asha V	HOD-MCA	Member	
12	Dr. Vijilius Helena Raj	Professor & Controller of Examination	Member Secretary	

The Member Secretary welcomed the members and requested the Chairman to address the gathering and to discuss the Agenda of the meeting.

The Supplementary results of UG & PG Programs for the academic year **2018-19** were put forth before the Committee members for discussion. The Chairman congratulated the Committee members for completing the Examination Successfully and reviewed the Supplementary Examination Results **2018-19** for **UG & PG**.

After an elaborate discussion the same was ratified and approved unanimously by all the members present and decided to announce through online.

The member Secretary thanked the members who had attended the meeting.


Member Secretary
Examination Committee

NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE

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OFFICE OF THE CONTROLLER OF EXAMINATIONS

EXAMINATION COMMITTEE

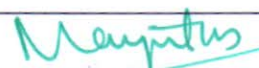

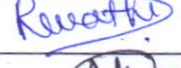


Minutes of Meeting

Venue : Office of the Controller of Examination

Date : 4th May, 2019

Time : 3.50 pm

MEMBERS PRESENT

Sl. No	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. Manjunatha	Principal	Chairman	
2	Mr. Aravinda	Sr. Asst. Professor & Deputy Controller of examinations	Member	
3	Dr. Revathi Sankar	Professor	Member	
4	Mr. Anil Kumar	Head -QA	Member	
5	Dr. Vijilius Helena Raj	Professor & Controller of Examination	Member Secretary	

The Member Secretary welcomed the members and requested the Chairman to address the gathering and to discuss the Agenda of the meeting.

Agenda: Duty allocation to the Exam, Coordinators

The following points were discussed:

- The tentative date of result declaration was decided.
- The Commencement Dates for Makeup Examination were discussed.
- Duties were allocated to faculty members for the smooth conduction of the Examination.


Member Secretary
Examination Committee

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EXAMINATION COMMITTEE

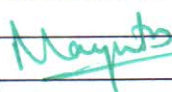



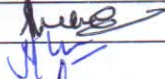
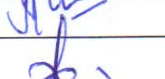
Minutes of Meeting

Venue : Office of the Controller of Examination
Time : 3.00 pm

Date : 11th feb 2019

Agenda: Meeting Schedule for the approval of results for I PG odd semester 2018-19

MEMBERS PRESENT

Sl. No	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. Manjunatha	Principal	Chairman	
2	Dr. Prashanth C S R	Dean Academics	Member	
3	Dr. Ganesh Prasad	Dean & HOD-MEE	Member	
4	Mr. Aravinda	Sr. Asst. Professor-ECE & Deputy Controller of examinations	Member	
5	Dr. Revathi Sankar	Professor & HOD - BSH	Member	
6	Prof. Anil Kumar Hengal	Head QIA	Member	
10	Dr. Sheelan Mishra-	HOD-MBA	Member	
11	Dr. Asha V	HOD-MCA	Member	
12	Dr. Vijilius Helena Raj	Professor & Controller of Examination	Member Secretary	

The Member Secretary welcomed the members and requested the Chairman to address the gathering and to discuss the Agenda of the meeting.

The results of I PG Programs for the academic year **2018-19** were put forth before the Committee members for discussion. The Chairman congratulated the Committee members for completing the Examination Successfully and reviewed the Results of Odd semester **2018-19** for I Sem PG.

After an elaborate discussion the same was ratified and approved unanimously by all the members present and decided to announce through online.

The member Secretary thanked the members who had attended the meeting.


Member Secretary
Examination Committee

NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE

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OFFICE OF THE CONTROLLER OF EXAMINATIONS

EXAMINATION COMMITTEE



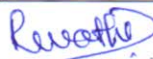


Minutes of Meeting

Venue : Office of the Controller of Examination

Date : 29th October, 2018

Time : 12.00 noon

Members present:

Sl. No	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. Manjunatha	Principal	Chairman	
2	Mr. Aravinda	Sr. Asst. Professor & Deputy Controller of examinations	Member	
3	Dr. Revathi Sankar	Professor & HOD-Physics	Member	
4	Dr. Guruprasad N	Professor	Member	
5	Dr. Vijilius Helena Raj	Professor & Controller of Examination	Member Secretary	


Member Secretary
Examination Committee

NEW HORIZON COLLEGE OF ENGINEERING

MINUTES OF THE MEETING held on 29th October, 2018

Venue: Conference Room

Time: 12.00 Noon

Agenda for the Meeting:

1. Observations made by COE regarding the Course Registration
2. Action plan for the observations made by COE
3. Time Table for the SEE – Dec 2018 / Jan 2019

The Meeting started with Principal welcoming all the members.

The Points discussed are:

S.No	Observations made by COE	Action plan for the observations
1	Mismatch of Credit Distribution between the Syllabus and Contineo Registration	<ol style="list-style-type: none">1. The Credit structure of the curriculum of all the batches should be prepared before the beginning of the program.2. Total Credits should be same for the B.E programs across the departments3. The Professional and the Open Electives should have same credits.4. No Common Courses in Professional Elective and Open Electives
2	Mismatch of number of students registered in contineo software and the Eligible list send by office of COE (Not Eligible students are found in class list)	<ol style="list-style-type: none">1. The list of eligible students sent by COE should be as it is entered in the Contineo Software and the Attendance Register. But actual attendance should be given for the eligible students based on the clearance given by the Accounts Department2. The students those who have taken professional / Open elective courses can only register in the software
3	Mismatch of Course Name between the Syllabus and Registration. Used short forms of course names in continuo, the same will be printed in the Grade Card.	<ol style="list-style-type: none">1. Syllabus framing should be done before the commencement of the academic year2. If any changes in the Syllabus has to be carried out (in case if it is genuine), the same has to be prepared by the BOS Chairman. The updated syllabus after scrutinizing has to be put in the Academic Council for approval by the Dean Academics

4	In some Department Re registration students are not yet registered in Contineo Software.	Training sessions should be arranged for all the Faculty members to educate them after the updation in Contineo Software.
5	Course codes are wrongly registered in Contineo Software.	
6	STUDY ABROAD STUDENTS should be registered for all courses	
7	It is found that the whole class is been registered for the Elective Courses and only few of them are mapped to the faculty. Hence the remaining students who were not mapped to the faculty members will get "F grade" in Grade card.	
8	Care should be taken while offering elective courses. Credit distribution should be same for the all the elective course offered.	
9	Equivalence courses offered to Non CBCS students are not registered yet by some departments.	<ol style="list-style-type: none"> 1. The Syllabus to be framed before the beginning of the semester and a copy to be handed over to COE by Dean Academics 2. The Dean and the Heads are required to send subject list, credit structure and faculty name (as per the format) to the COE before the beginning of the Semester
10	Need to receive syllabus books with the Scheme and Credit Distribution for the full batch at the beginning of the academic year before the classes begin.	

Furthermore, the following points were discussed:

1. The SEE time table was discussed in detail and was approved by the Principal
2. The 3rd Internal test for the VII Semesters shall be conducted as per the convenient of the department to accommodate the Placement activities
3. The Improvement test for the students of all semesters, can be conducted at the discretion of the respective departmental heads.
4. The BOS chairman is required to send "I" Grade list with course name and code with in 48 hrs after the respective exam
5. All the department should freeze the data on 27th November for 1st and 7th sem of B.E and 3rd and 5th Sem of MCA and 22nd November for 3rd and 5th semester of B.E AND 3rd sem of MBA.

The meeting was concluded with the Vote of Thanks by the Principal.



PRINCIPAL

NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE

Autonomous college affiliated VTU, Accredited by NAAC with 'A' Grade & NBA

OFFICE OF THE CONTROLLER OF EXAMINATIONS

EXAMINATION COMMITTEE



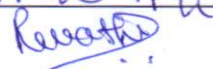


Minutes of Meeting

Venue : Office of the Controller of Examination

Date : 23rd February 2018

Time : 3.10 pm

MEMBERS PRESENT

Sl. No	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. Manjunatha	Principal	Chairman	
2	Mr. Aravinda	Sr. Asst. Professor & Deputy Controller of examinations	Member	
3	Dr. Revathi Sankar	Professor	Member	
4	Dr. Guruprasad N	Professor	Member	
5	Dr. Vijilius Helena Raj	Professor & Controller of Examination	Member Secretary	

The Member Secretary welcomed the members and requested the Chairman to address the gathering and to discuss the Agenda of the meeting.

The Examination Process under autonomy was explained to the members.

Agenda Calendar of Examination

The following points were discussed

- Result analysis of PG I semester was reviewed.
- The following aspects related to Even SEE examination 2017-18 were discussed
- The Calendar of examination for the Even semester 2017-18 were discussed. The tentative dates of preparing SEE Time table, sending appointment letters to the eligible Paper Setters, Conducting BOE meeting, and Declaration of SEE results were discussed.

The meeting concluded at 3.40 pm with the permission of the chair.


Member Secretary
Examination Committee

NEW HORIZON COLLEGE OF ENGINEERING, BANGALORE

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OFFICE OF THE CONTROLLER OF EXAMINATIONS

EXAMINATION COMMITTEE


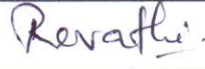
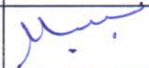

Minutes of Meeting

Venue : Office of the Controller of Examination

Date : 26th September 2017

Time : 3.30 pm

MEMBERS PRESENT

Sl. No	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. Manjunatha	Principal	Chairman	
2	Mr. Aravinda	Sr. Asst. Professor & Deputy Controller of Examinations	Member	
3	Dr. Revathi Sankar	Professor & HOD-Physics	Member	
4	Dr. Guruprasad N	Professor	Member	
5	Dr. Vijilius Helena Raj	Professor & Controller of Examination	Member Secretary	

The Member Secretary welcomed the members and requested the Chairman to address the gathering and to discuss the Agenda of the meeting.

Agenda: Selection of Question papers.

The following points were discussed:

- Controller of Examination brought forward the SEE time table prepared as per the discussion of the previous Committee meeting. The same was approved in the meeting and Chairman insisted that COE should display on the time table on all department Notice boards and also upload on NHCE-WEBSITE.
- The Panel of Question Paper setters received from the departments were verified and eligible examiners were selected by Committee.
- Documents to be send to the paper setters were also discussed.

Since there was no other matter for discussion the meeting concluded at 4.00 pm . The member Secretary thanked the members who had attended the meeting.



Member Secretary
Examination Committee


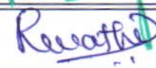



NEW HORIZON COLLEGE OF ENGINEERING

Autonomous College Affiliated to VTU, Accredited by NAAC with 'A' grade

Examination Committee

The Examination Meeting was conducted on 13.02.2017 at 03.00 p.m in the Office of the controller of Examination.

The following members were present

1	Dr. Manjunatha	Principal	Chairman	
2	Dr. Revathi Shankar	HOD- Physics	Member	
3	Dr. Guruprasad	Prof. -CSE	Member	
4	Dr. Mohan Kumar Naik B	Sr. Assco. Prof- ECE	Member	
5	Dr. Vijilius Helena Raj	Deputy Controller of Examinations (Autonomous)	Member- Secretary	

AGENDA

1. Welcoming the new members and member secretary
2. Last 3 months review of **Examination**
3. Suggestions from the new members to improve the Conduction of the examination
4. Planning for Even semester examination and Fast Track Semester Examination

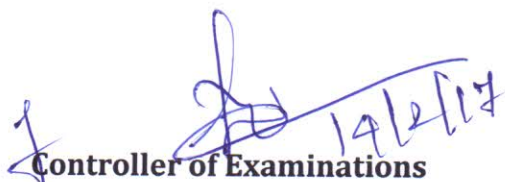
NEW HORIZON COLLEGE OF ENGINEERING

Autonomous College Affiliated to VTU, Accredited by NAAC with 'A' grade

Minutes of the Meeting

The Examination Meeting was conducted on 13.02.2017_at 3.00 p.m in the Office of the controller of Examination to discussed the following:

1. All the committee members met and discussed for the further improvement
2. The coordinator addressed the members and he asked the suggestions to the members to improve the Conduction of Examination. The suggestions given by them were noted and to be implemented.
3. All the committee members discussed tentative dates of the SEE time table and exam calendar


Controller of Examinations


Principal

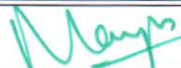
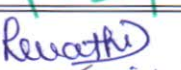



NEW HORIZON COLLEGE OF ENGINEERING

Autonomous College Affiliated to VTU, Accredited by NAAC with 'A' grade

Examination Committee

The Examination Meeting was conducted on 01.09.2016 at 2.30 in the Office of the controller of Examinations

The following members were present

1	Dr. Manjunatha	Principal	Chairman	
2	Dr. Revathi Shankar	HOD- Physics	Member	
3	Dr. Guruprasad	Prof. -CSE	Member	
4	Dr. Mohan Kumar Naik B	Sr. Assco. Prof- ECE	Member	
5	Dr. Vijilius Helena Raj	Deputy Controller of Examinations (Autonomous)	Member-Secretary	

AGENDA

1. Welcoming the new members and member secretary
2. Planning for Odd Semester End Examination
3. Allocation of faculties for confidential(Squad, DCS) work
4. Recognizing and allotting the duties for departmental coordinators
5. Suggestions from the new members to improve the Conduction of the examination


NEW HORIZON COLLEGE OF ENGINEERING

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Minutes of the meeting

The Examination Meeting was conducted on 01.09.2016 at 2.30 p.m in the Office of the controller of Examination to discuss the following:

1. Preparing the Examination Calendar and draft of the SEE Time table
2. Improvements in the conduction of SEE has been suggested by the members
3. Collecting the faculty names from the each department for different activities of SEE.
4. Preparing the guidelines for the students for the SEE.
5. Preparing the guidelines for the faculties for the invigilation duties, Valuation, coding & supporting work.


Controller of Examinations


Principal

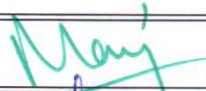


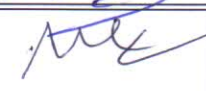
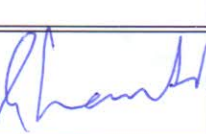
NEW HORIZON COLLEGE OF ENGINEERING

Autonomous College Affiliated to VTU, Accredited by NAAC with 'A' grade

Examination Committee

The Examination Meeting was conducted on 27.01.2016 at 1.30 p.m in the Office of the controller of Examinations

The following members were present

1	Dr. Manjunatha	Principal	Chairman	
2	Dr. Vijilius Helena Raj	Professor	Member	
3	Dr. Gangadharaiah Y H	Deputy Controller of Examinations	Member	
4	Dr. Mohan Kumar Naik B	Sr. Assco. Prof- ECE	Member	
5	Dr. Pratima Khandelwal	Controller of Examinations (Autonomous)	Member- Secretary	

AGENDA

1. Regarding the conduction of Semester End Examinations.
2. Upgrading the Software & other facilities for SEE
3. Suggestions from Coordinators for different activities of SEE
4. Suggestions from the new members to improve the Conduction of the examination
5. Preparing for the make-up & Fast Track Semester End Examinations

NEW HORIZON COLLEGE OF ENGINEERING

Autonomous College Affiliated to VTU, Accredited by NAAC with 'A' grade

Minutes of the meeting

The Examination Meeting was conducted on 27.01.2016 at 1.30 p.m in the Office of the controller of Examination to discussed the following:

1. Implementing the suggestions of members & the Coordinators.
2. Preparing the draft of the SEE Time table & Examination Calendar
3. Improving the Autonomous Examination activities as per the suggestions (Paper setting, Scheme & Solution, Practical Examination, grade card)
4. Conducting the meeting for room invigilators, Coordinators, supporting staff.
5. Collecting the faculty names from the each department for different activities of SEE.


Controller of Examinations


Principal



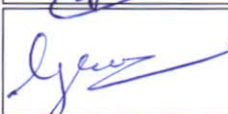
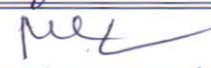
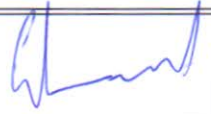
NEW HORIZON COLLEGE OF ENGINEERING

Autonomous College Affiliated to VTU, Accredited by NAAC with 'A' grade

Examination Committee

The Examination Meeting was conducted on 08.09.2015 at 11.00 a.m in the Office of the controller of Examinations

The following members were present

1	Dr. Manjunatha	Principal	Chairman	
2	Dr. Vijilius Helena Raj	Professor	Member	
3	Dr. Gangadharaiah Y H	Deputy Controller of Examinations	Member	
4	Dr. Mohan Kumar Naik B	Sr. Assco. Prof- ECE	Member	
5	Dr. Pratima Khandelwal	Controller of Examinations (Autonomous)	Member- Secretary	

AGENDA

1. Addressing the needs of Semester End Examinations.
2. Welcoming the new members and member secretary
3. Implementing the Software & other facilities for SEE
4. Making Coordinators for different activities of SEE
5. Suggestions from the new members to improve the Conduction of the examination
6. Planning for Odd semester Examination

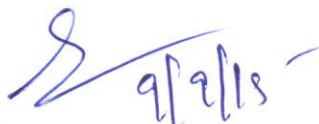
NEW HORIZON COLLEGE OF ENGINEERING

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Minutes of the meeting

The Examination Meeting was conducted on 08.09.2015 at 11.00 a.m in the Office of the controller of Examination to discussed the following:

1. Planning the draft of the SEE Time table & Examination Calendar
2. Introducing the Autonomous Examination activities for all the faculties of NHCE (Paper setting, Scheme & Solution, Practical Examination, grade card)
3. Preparing the guidelines for the faculties for the invigilation duties, Valuation, coding & supporting work.
4. Guidelines for Make-up Examination & Fast Track Semester.
5. Conducting the meeting for room invigilators, Coordinators, supporting staff.
6. Preparing guidelines for confidential work (Squad, DCS)
7. Collecting the faculty names from the each department for different activities of SEE.
8. Preparing the guidelines for the students for the SEE.



Controller of Examinations



Principal