

**Application for Official Transcript (AY: 2025-26 onwards)**

**Application No:**

To

The Controller of Examinations, NHCE

Date:

**Name of the Candidate** \_\_\_\_\_ **U.S.N** \_\_\_\_\_

**Contact No. (Residence):** \_\_\_\_\_ **Mobile** \_\_\_\_\_

**Branch:** \_\_\_\_\_

**Year of Admission:** \_\_\_\_\_

**Year & Month of Completion:** \_\_\_\_\_

**No. of Copies required:** \_\_\_\_\_

**Course Details:**

SEM	I	II	III	IV	V	VI	VII	VIII
No. of attempts								
SGPA (first attempt)								
CGPA								
Credits earned								

**Fees Details:**

- Rs. 700/- for First copy and Rs.350/- each for subsequent copies.
- Receipt Number: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE: Copy of all grade cards should be submitted along with the application**

Signature of the **CANDIDATE**

**RECOMMENDATION / REMARKS OF ACCOUNTS OFFICE**

Signature of the **Director Accounts** with Seal

Issued By: