

MINUTES OF MEETING

Type of Meeting	NCC Committee
Meeting called by	NCC ANO- Lt. Ravikumar M
Date	09/09/2025
Time	10.30 am
Location	Conference room

SL NO.	NAME	DESIGNATION	MEMBER ROLE
1	DR. MANJUNATHA	PRINCIPAL-NHCE	CHAIRMAN
2	SHRI. H N SURYAPRAKASH	REGISTRAR	MEMBER
3	MR. RAKESH C	HOD-ME	MEMBER
4	Mr. SANJAY S V	HOD-PHYSICAL EDUCATION & SPORTS	MEMBER
5	SHASHIRAJ S DESAI	SENIOR UNDER OFFICER(STUDENT)	MEMBER
6	LT. RAVIKUMAR M	SR. ASST. PROFESSOR	ANO & MEMBER CONVENOR

Agenda of the Meeting

1.Orientation and Enrollment Procedure for the NCC 2025-26 Batch

The meeting will discuss the schedule and guidelines for enrolling new cadets for the 2025-26 academic year. Orientation sessions and documentation requirements will be finalized. Responsibilities for smooth coordination and communication with students will be assigned.

2. Annual Training Camp (CATC) for 2024 Batch Cadets

Plans for the upcoming Combined Annual Training Camp will be reviewed. Logistics, participation strength, Camp documents and transport arrangements will be discussed.

3. Discussions on Special Camp

The proposal for organizing a special camp will be examined in detail. Dates, venue, and objectives of the camp will be finalized. Suggestions for resource persons and special activities will be invited.

4. Planning the Community Service at Bandipur

A detailed plan for community outreach and environmental activities at Tribal villages at

Bandipur will be prepared. Coordination with local authorities and forest officials will be discussed. Cadet roles, safety measures, and awareness initiatives will be outlined.

Summary of the Discussion

Successfully planned the Orientation and Enrollment procedure for the upcoming batch of NCC-2025.

Finalised the total strength and arrangements for attending the Combined Annual Training Camp (CATC).

Shortlisted cadets to be sent for special camps.



Lt. Ravikumar M



Principal, NHCE

Principal
New Horizon College of Engineering
Ring Road, Bellandur Post, Near Marathahalli
Bangalore - 560103

MINUTES OF MEETING

Type of Meeting	NCC Committee
Meeting called by	NCC ANO- Lt. Ravikumar M
Date	10/03/2025
Time	10.00 AM
Location	Conference room

SL NO.	NAME	DESIGNATION	MEMBER ROLE
1	DR. MANJUNATHA	PRINCIPAL-NHCE	CHAIRMAN
2	SHRI. H N SURYAPRAKASH	REGISTRAR	MEMBER
3	MR. RAKESH C	HOD-ME	MEMBER
4	Mr. SANJAY S V	HOD-PHYSICAL EDUCATION & SPORTS	MEMBER
5	SHASHIRAJ S DESAI	SENIOR UNDER OFFICER(STUDENT)	MEMBER
6	LT. RAVIKUMAR M	SR. ASST. PROFESSOR	ANO & MEMBER CONVENOR

Agenda of the Meeting

1. NCC Budget Discussion

The financial requirements for the upcoming training year will be reviewed. Allocations for camps, uniforms, equipment, and activities will be planned. Proposals for additional funding and resource optimization will be discussed.

2. Discussion on Training Cadets for TSC-2025 and RDC-2026

A training schedule for cadets aiming to participate in TSC-2025 and RDC-2026 will be prepared. Academic support and camp fees requirements of selected cadets are discussed. Selection criteria and monitoring of cadet performance will also be discussed.

3. Office Requirements and Office Set-up

The current office infrastructure and equipment needs will be assessed. Plans for improving the office premises by procurement of essential materials and maintenance schedules will be finalized.

Summary of the Discussion

Created a clear, itemized budget proposal.

Cadets to be trained on daily basis to improve their preparation and training for TSC-2025 and RDC-2026.

Listed out all the things which will be required for the office set-up.



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